



Australian Government

AHCWRK404 Implement quality assurance procedures

Release: 1

AHCWRK404 Implement quality assurance procedures

Modification History

Release	Comments
Release 1	This version released with AHC Agriculture, Horticulture and Conservation and Land Management Training Package Version 9.0.

Application

This unit of competency describes the skills and knowledge required to implement quality assurance procedures.

The unit applies to individuals who apply specialist skills and knowledge to implementing quality assurance procedures. This includes applying and communicating non-routine technical solutions to predictable and unpredictable problems.

All work must be carried out to comply with workplace procedures, health and safety in the workplace requirements, legislative and regulatory requirements.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Work (WRK)

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Establish quality specifications for product	1.1 Source market requirements for product 1.2 Identify product quality specifications
2. Identify hazards and critical control points in the production of quality	2.1 Identify hazards and critical control points impacting on product quality

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
product	2.2 Determine the degree of risk for each hazard 2.3 Establish an industry-based systematic approach to quality assurance (QA)
3. Assist in planning of quality assurance procedures	3.1 Develop procedures for each identified control point to meet quality requirements 3.2 Minimise hazards and risks by application of appropriate controls 3.3 Develop QA recordkeeping templates 3.4 Develop processes to monitor the effectiveness of QA procedures 3.5 Establish a document control register
4. Implement quality assurance procedures	4.1 Allocate responsibilities for carrying out QA procedures to staff and contractors 4.2 Prepare QA instructions 4.3 Provide staff and contractors with induction training on the QA policy 4.4 Provide staff and contractors with on-job training relevant to their allocated procedures

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.

Skill	Description
Reading	Identify and interpret information regarding QA requirements
Writing	Use clear language, accurate industry terminology and logical structure to complete QA recordkeeping templates, procedures, processes and instructions
Oral communication	Initiate discussions with staff and contractors, using clear language and standard industry terminology to allocate responsibilities and provide training

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
AHCWRK404 Implement quality assurance procedures	AHCWRK401 Implement and monitor quality assurance procedures	Minor changes to unit title and application Major and minor changes to performance criteria Foundation skills added Major and minor edits to performance and knowledge evidence and assessment conditions	Not equivalent

Links

Companion Volumes, including Implementation Guides, are available at VETNet: -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>