



Australian Government

AHCWRK322 Conduct site inspections

Release: 1

AHCWRK322 Conduct site inspections

Modification History

Release	Comments
Release 1	This version released with AHC Agriculture, Horticulture and Conservation and Land Management Training Package Version 9.0.

Application

This unit of competency describes the skills and knowledge required to conduct a site inspection, including verification of the location, ownership, orientation and boundaries of a site.

The unit applies to individuals who conduct site inspections under broad direction and take responsibility for their own work.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Work (WRK)

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Collect information	1.1 Obtain site location and relevant details 1.2 Source site maps and plans where available, and review 1.3 Identify the scope of inspection according to client or stakeholder needs and relevant regulations and legislation 1.4 Seek formal approval to visit site where required 1.5 Identify and record covenants

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
	1.6 Check for remote systems and their status
2. Prepare for a site visit	2.1 Identify and prepare tools and equipment required for inspection 2.2 Select, fit, use and maintain personal protective equipment (PPE) applicable to the task 2.3 Plan methods for recording inspection, and confirm forms are available for use 2.4 Evaluate the scope of proposed work, and prepare field notes to check specific concerns 2.5 Evaluate environmental conditions in preparation for likely site conditions 2.6 Consider traffic management requirements
3. Conduct site inspection	3.1 Carry out site orientation and verify ownership and site boundaries 3.2 Identify potential hazards and risks, and implement safe working practices to manage risks 3.3 Identify and record site features and conditions 3.4 Identify and record site-specific concerns 3.5 Identify and record existing on-site services and adjacent site features
4. Document information	4.1 Prepare and document site inspection information 4.2 Document site inspection information in an inspection or site inventory report, or on the base plan if required 4.3 Complete documents and forward to client or supervisor

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.

Skill	Description
Writing	Use clear language, accurate industry terminology and logical structure to prepare records

Skill	Description
Oral communication	Use clear language and accurate industry terminology to report findings to the client, stakeholder or supervisor

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
AHCWRK322 Conduct site inspections	AHCWRK311 Conduct site inspections	Minor changes to application Major and minor changes to performance criteria Foundation skills added Major and minor edits to performance and knowledge evidence and assessment conditions	Not equivalent

Links

Companion Volumes, including Implementation Guides, are available at VETNet: -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>