



Australian Government

AHCWRK101 Maintain the workplace

Release: 1

AHCWRK101 Maintain the workplace

Modification History

Release	TP Version	Comment
1	AHCv1.0	Initial release

Application

This unit of competency describes the skills and knowledge required to maintain a range of work areas.

All work is carried out to comply with workplace procedures.

This unit applies to individuals who work alongside a supervisor in most situations and exercise limited autonomy within established and well known parameters.

No occupational licensing, legislative or certification requirements are known to apply to this unit at the time of publication.

Pre-requisite Unit

Nil.

Unit Sector

Work (WRK)

Elements and Performance Criteria

Element	Performance criteria
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.
1. Prepare and use tools, equipment and machinery	1.1 Identify required materials, tools and equipment according to lists provided and supervisor's instructions 1.2 Check all materials, tools and equipment and inform supervisor of insufficient or faulty items 1.3 Use correct manual handling techniques at all times 1.4 Use suitable personal protective equipment selected as directed by supervisor and ensure correct fit 1.5 Inform supervisor if any risks are identified

Element	Performance criteria
	1.6 Clarify channels for communicating with workers
2. Maintain a clean and safe workplace	2.1 Locate services using site plans and clarify with the supervisor 2.2 Sweep, wash and treat floors, benches and other flat work surfaces to minimise nuisance level environmental disturbance 2.3 Store tools, equipment and materials not in use neatly and remove waste and used materials and place in disposal containers as instructed 2.4 Identify potential hazards, assess risks and implement control measures 2.5 Apply sustainability practices relative to workplace and activity
3. Maintain structures and workplace surroundings	3.1 Identify maintenance requirements of structures and workplace surroundings and clarify with supervisor 3.2 Maintain structures and workplace surroundings as instructed 3.3 Identify structural damage and deterioration in the workplace and inform supervisor

Foundation Skills

Foundation Skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Unit Mapping Information

This unit is equivalent to AHCWRK101A Maintain the workplace.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>