



Australian Government

**Assessment Requirements for
AHCWHS402 Maintain workplace health
and safety processes**

Release: 1

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Modification History

Release	Comments
Release 1	This version released with AHC Agriculture, Horticulture and Conservation and Land Management Training Package Version 9.0.

Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has maintained workplace health and safety processes on at least one occasion and has:

- distributed information concerning workplace health and safety processes and requirements to work group
- facilitated the participation of workers in workplace health and safety observance and decision-making
- consulted with work groups and documented actions to consider workplace health and safety issues in the workplace
- identified workplace health and safety hazards and conducted risk assessment process
- implemented procedures to document the identification of hazards and assessment of risk covering the operations of the workplace
- responded to emergencies and workplace health and safety issues
- implemented workplace emergency procedures and organised a safety drill
- facilitated workplace health and safety training
- maintained workplace health and safety records.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- relevant workplace health and safety legislation, regulations and codes of practice
- workplace health and safety policies, procedures and programs
- relevant workplace management systems and procedures
- workplace health and safety hazard identification and risk control processes
- communication and engagement strategies with work groups
- consultation practices

- workplace health and safety hazards in the workplace
- the hierarchy of workplace health and safety risk control and its implementation for hazard management
- accident and incident investigation
- workplace emergency procedures
- workplace health and safety training.

Assessment Conditions

Assessment of the skills in this unit of competency must take place under the following conditions:

- physical conditions:
 - a workplace setting or an environment that accurately represents workplace conditions
- resources, equipment and materials:
 - workplace health and safety policies, procedures and programs
- specifications:
 - workplace health and safety legislation, regulations, codes of practice and workplace procedures
- relationships:
 - work group, designated personnel and management representatives.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volumes, including Implementation Guides, are available at VETNet: - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>