



Australian Government

AHCSHG404 Coordinate shearing and wool harvesting teams

Release: 1

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Modification History

Release	Comments
Release 1	This version released with AHC Agriculture, Horticulture and Conservation and Land Management Training Package Release 11.0.

Application

This unit of competency describes the skills and knowledge required to coordinate shearing and wool harvesting teams and prepare wages.

This unit applies to individuals who take responsibility for their own work and use discretion and judgement in the selection, allocation and use of available resources.

All work must be carried out to comply with workplace procedures, work health and safety (WHS), animal welfare, biosecurity and environmental sustainability practices, according to state/territory health and safety regulations, legislation and standards that apply to the workplace.

No licensing, legislative or certification requirements are known to apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Shearing (SHG)

Elements and Performance Criteria

Elements	Performance Criteria
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.
1. Determine shearing and wool harvesting staffing requirements	1.1 Assess the numbers and types of staff required for wool harvesting operations 1.2 Prepare a list of job roles required for a wool harvesting operation 1.3 Define the required capabilities of staff prior to selection

Elements	Performance Criteria
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.
2. Induct wool harvesting staff	2.1 Brief new staff on relevant awards, enterprise agreements, pay rates and related administration 2.2 Advise new staff of terms and conditions 2.3 Familiarise new staff with the workplace and colleagues 2.4 Outline work health and safety (WHS), the principles of bale traceability, and environmental, biosecurity and animal welfare requirements in detail to staff 2.5 Outline the importance of teamwork and fair work practices to staff
3. Calculate net pay and deductions and pay shearing and wool harvesting staff	3.1 Obtain relevant awards and current pay rates 3.2 Calculate gross earnings for each employee according to employment contracts and agreements 3.3 Calculate and document taxation deductions and superannuation
4. Conduct recording and maintenance of shearing and wool harvesting staff employment and payment records	4.1 Record employment, payment and deductions for shearing and wool harvesting staff in line with workplace and legislative requirements 4.2 Maintain employment and payment records for shearing and wool harvesting staff in line with workplace and legislative requirements

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.

Skill	Description
Reading	Gather and interpret employment legislative requirements from approved sources to identify relevant information while respecting privacy legislation
Writing	Complete employment records and documents using vocabulary, grammatical structure and conventions appropriate to text and audience
Oral communication	- Use listening and questioning techniques to ascertain needs - Use clear language and appropriate tone during interactions with

	shearing and wool harvesting staff
Numeracy	Apply staffing calculation formulas to ascertain shearing and wool harvesting staff pay requirements

Unit Mapping Information

Code and title current release	Code and title previous release	Comments	Equivalence status
AHCSHG404 Coordinate shearing and wool harvesting teams	AHCSHG405 Arrange employment for shearing operations	Merged with AHCSHG407 Prepare shearing team wages Utilises Element 1 and with minor edits Foundation skills information added Performance evidence volume and frequency added Performance evidence and knowledge evidence regarding determining staff needs and staff induction are retained and clarified with changes to add specificity Assessment conditions clarified	Not equivalent
AHCSHG404 Coordinate shearing and wool harvesting teams	AHCSHG407 Prepare shearing team wages	Merged with AHCSHG405 Arrange employment for shearing operations Utilises Element 2 and Performance Criterion 3.1 with minor edits Foundation skills information added Performance evidence volume and frequency and added Performance evidence and	Not equivalent

		knowledge evidence regarding calculation of earnings and maintaining records are retained and clarified with changes to add specificity Assessment conditions clarified	
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Links

Companion Volumes, including Implementation Guides, are available at VETNet: -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>