



**Australian Government**

# **AHCLSC505 Manage landscape projects**

**Release: 1**

## AHCLSC505 Manage landscape projects

### Modification History

Release	Comments
Release 1	This version released with AHC Agriculture, Horticulture and Conservation and Land Management Training Package Version 7.0.

### Application

This unit of competency describes the skills and knowledge required to manage landscape projects, including identifying project issues, maintaining effective client liaison, developing work schedules, managing contractors and submitting works for handover.

The unit applies to individuals who apply specialist skills and knowledge to managing landscape projects, take personal responsibility and exercise autonomy in undertaking complex work. They analyse and synthesise information, and analyse, design and communicate solutions to sometimes complex problems.

All work is carried out to comply with workplace procedures, health and safety in the workplace requirements, legislative and regulatory requirements, and sustainability and biosecurity practices.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

### Pre-requisite Unit

Nil

### Unit Sector

Landscape (LSC)

### Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Identify issues relating to landscape project	1.1 Discuss and clarify client goals and project objectives 1.2 Analyse landscape documentation to determine nature and scope of project

<b>Elements</b>	<b>Performance Criteria</b>
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
	<p>1.3 Identify potential constraints to success of the project</p> <p>1.4 Identify and minimise environmental impact of proposed landscape project works according to environmental and biosecurity legislation, regulations and workplace procedures</p> <p>1.5 Identify hazards and assess risks associated with work activities, and implement control measures according to workplace health and safety procedures</p>
2. Maintain effective client liaison	<p>2.1 Clarify responsibilities of all parties involved in project according to contract</p> <p>2.2 Clarify procedures to vary contract and satisfy all stakeholders</p> <p>2.3 Identify site emergency procedures according to contract terms and conditions</p> <p>2.4 Establish communication obligations in respect of work program according to contractual obligations and sound business principles</p>
3. Develop work schedule	<p>3.1 Identify and document work schedules and timelines of operations</p> <p>3.2 Identify resources required for landscape project according to contract and landscape design</p> <p>3.3 Identify and document quantity, quality, timing and cost of supply of each input and service</p> <p>3.4 Establish key performance outcomes and indicators to measure performance of all operations and personnel</p>
4. Manage contractors	<p>4.1 Prepare standard contracts for specific works in line with landscape design and contract</p> <p>4.2 Monitor progress of works against contract according to industry standards</p> <p>4.3 Identify and solve project, staff and contractor issues as required</p> <p>4.4 Identify, negotiate, implement and record variations</p> <p>4.5 Identify, rectify and record non-conforming elements of contract</p> <p>4.6 Initiate progress payments and final payments according to contract terms</p>
5. Submit works for hand over	<p>5.1 Undertake site inspection with relevant personnel at completion of works and prior to hand over</p> <p>5.2 Note, record and rectify all items below specification</p>

<b>Elements</b>	<b>Performance Criteria</b>
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
	5.3 Document hand over report, and present to client

## Foundation Skills

*This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.*

<b>Skill</b>	<b>Description</b>
Reading	<ul style="list-style-type: none"> <li>Identify and interpret information regarding goals, objectives and requirements for landscape project</li> </ul>
Oral communication	<ul style="list-style-type: none"> <li>Initiate discussions with client and sub-contractors, using clear language and standard industry terminology to discuss landscape project work requirements, goals, objectives, timelines, work program and negotiate contracts</li> </ul>
Numeracy	<ul style="list-style-type: none"> <li>Calculate and budget for costs of material, machinery, equipment resources and sub-contractors</li> </ul>

## Unit Mapping Information

<b>Code and title current version</b>	<b>Code and title previous version</b>	<b>Comments</b>	<b>Equivalence status</b>
AHCLSC505 Manage landscape projects	AHCLSC502 Manage landscape projects	Minor changes to application Minor changes to performance criteria Foundation skills added Assessment requirements updated	Equivalent

## Links

Companion Volumes, including Implementation Guides, are available at VETNet: -  
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>