



Australian Government

Assessment Requirements for AHCCCF401 Prepare project acquittal

Release: 1

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Modification History

Release	TP Version	Comment
1	AHCv1.0	Initial release

Performance Evidence

The candidate must be assessed on their ability to integrate and apply the performance requirements of this unit in a workplace setting. Performance must be demonstrated consistently over time and in a suitable range of contexts.

The candidate must provide evidence that they can:

- collate budgeted resources and inputs to project from planning document
- access accounts and develop a list of transactions related to the project
- prepare the project acquittal for reporting and auditing to program or funding body requirements
- arrange for an audit of the acquittal, the final report and the full list of transactions.

Knowledge Evidence

The candidate must demonstrate knowledge of:

- program objectives and guidelines
- agency procedures for preparing project acquittals
- basic financial reporting formats and procedures
- project acquittal reporting requirements.

Assessment Conditions

Assessors must satisfy current standards for RTOs.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>