



**Australian Government**

**Assessment Requirements for AHCAGB302  
Keep production records for a primary  
production business**

**Release: 1**

# Assessment Requirements for AHCAGB302 Keep production records for a primary production business

## Modification History

Release	Comments
Release 1	This version released with AHC Agriculture, Horticulture, Conservation and Land Management Training Package Version 4.0.

## Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit. There must be evidence that the individual has collected and maintained accurate, accessible and systematic records for a primary production business for at least three of the following purposes, utilising data that covers a full production cycle:

- livestock breeding records
- crop and pasture usage
- farm vehicle and machinery use and maintenance
- property maintenance
- stored produce
- relevant local climatic activity
- procurement
- staff leave.

## Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- the organisation's policies and procedures applying to production records
- relevant legislation and codes, relating to the operation of a business and to the tasks undertaken
- relevant sections of Industrial Relations legislation and regulations
- recording processes to meet quality assurance requirements
- the organisation's software and technology used to record and analyse production information.

## Assessment Conditions

Assessment of skills must take place under the following conditions:

- physical conditions:
  - skills must be demonstrated in a workplace setting or an environment that accurately represents workplace conditions
- resources, equipment and materials:
  - digital technology and software used to record information relevant to a primary production business
  - production records that cover a full production cycle.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

## **Links**

Companion Volumes, including Implementation Guides, are available at VETNet: -  
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>