



Australian Government

Department of Education, Employment and Workplace Relations

ACM40110 Certificate IV in Animal Control and Regulation

Revision Number: 2

ACM40110 Certificate IV in Animal Control and Regulation

Modification History

Updated imported Units:

- RTD2101A replaced with AHCVPT306A
- RTD4402A replaced with AHCPMG401A
- RTD4406A replaced with AHCPMG405A

Description

This qualification is the industry qualification for persons undertaking animal control and regulatory functions. Animal control and regulation (also known as urban animal management) is a function provided by local and state/territory governments. It provides a community management service comprising four elements - regulation, education, information and infrastructure. It is highly recommended that whilst undertaking this qualification, the learner should have access to an animal control and regulation workplace through either paid employment or substantial periods of work placement or work experience blocks.

Job roles

The job role that this qualification describes is an animal management officer undertaking animal control and regulatory functions.

Pathways Information

Pathways into the qualification

Pathways for candidates considering this qualification include:

- direct entry
- after achieving ACM20110 Certificate II in Animal Studies
- after achieving ACM30110 Certificate III in Animal Studies
- vocational training and/or work experience across a range of work settings.

This qualification is suited to Australian Apprenticeship pathways.

Pathways from the qualification

After achieving this qualification, candidates may undertake higher level study for further pathway advancement. These pathways may include undertaking Diploma qualifications from the LGA04 Local Government Training Package and/or graduate level study.

Licensing/Regulatory Information

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements. However, an individual unit of competency may specify relevant licensing, legislative and/or regulatory requirements.

Entry Requirements

Not applicable.

Employability Skills Summary

| EMPLOYABILITY SKILLS QUALIFICATION SUMMARY | |
|---|--|
| Employability Skill | Industry/enterprise requirements for this qualification include: |
| Communication | <ul style="list-style-type: none"> • applying numeracy skills to workplace requirements • complete workplace documentation and records • communicate with all team members in a professional manner • demonstrate effective and appropriate documentation, communication and interpersonal skills when dealing with internal and external clients • develop work instructions, specifications and procedures • use a range of communication technologies to support work operations. |
| Teamwork | <ul style="list-style-type: none"> • work cooperatively with people of different ages, gender, race or religion • liaise with and provide support to other team members • demonstrate leadership skills • identify and manage performance required to meet internal and external customer needs in own work and teamwork • maintain organisational processes and provide problem solving support to others. |
| Problem solving | <ul style="list-style-type: none"> • investigate problem causes • identify, rectify or report potential and actual problems associated with work operations • identify factors which may affect the service to be provided • use material and operational knowledge to solve problems • use numeracy skills to solve problems • identify hazards and suggest control measures • monitor animal welfare and safety practices in the workplace. |
| Initiative and enterprise | <ul style="list-style-type: none"> • assist in the implementation of continuous improvement processes • gather and analyse feedback on products, procedures and services • determine and act on situations requiring further information or problem solving • provide leadership in the workplace. |
| Planning and organising | <ul style="list-style-type: none"> • access, interpret and apply technical information • analyse data and information to determine implications for work operations • participate in continuous improvement and planning processes |

| EMPLOYABILITY SKILLS QUALIFICATION SUMMARY | |
|---|---|
| | <ul style="list-style-type: none"> • identify hazards and implement appropriate hazard control measures • demonstrate time management skills • source and prepare materials and resources and ensure availability to support work operations • schedule and sequence work to maximise safety and productivity. |
| Self-management | <ul style="list-style-type: none"> • interpret and apply relevant Acts and regulations • keep the work area clean and hygienic at all times • monitor own work and work of team and identify and act on any quality issues • manage own time to meet deadlines • implement and monitor workplace procedures and instructions. |
| Learning | <ul style="list-style-type: none"> • assess work data and information to identify areas for improved performance • be supportive, assertive and use interpersonal skills to encourage workplace learning • identify own training needs and seek skill development if required • implement learning activities as appropriate to ensure achievement of specified work requirements • gather feedback on own work to assess effectiveness in meeting objectives and integrate information into own practice. |
| Technology | <ul style="list-style-type: none"> • use computer software applications effectively • work with machines and workplace technology safely and according to workplace standards • help others use technology efficiently and safely • ensure readiness, operational efficiency and safety of workplace technology. |

Packaging Rules

Packaging Rules

A total of **fourteen (14) units** of competency must be achieved as specified below.

- Complete **nine (9) CORE** units
- Complete **five (5) ELECTIVE** units.

CORE: Complete the following nine (9) units

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|------------|--|
| ACMACR401A | Comply with animal control and regulation requirements |
| ACMACR402A | Assess and impound animals |
| ACMACR403A | Identify and respond to animal behaviour |
| ACMACR404A | Manage conflict situations within an animal control and regulation environment |
| ACMACR406A | Carry out pound procedures |
| ACMACR409A | Prepare and present animal control and regulation case |
| ACMOHS401A | Maintain occupational health and safety processes |
| PSPREG404C | Investigate non-compliance |
| PSPREG405B | Act on non-compliance |

ELECTIVE: Complete five (5) elective units.

Of these units at least three (3) units must be selected from the units listed below and two (2) additional units may be selected from within ACM10 or from any other national endorsed Training Package or accredited course. Units selected must be aligned to Certificate III, IV or Diploma and be relevant to work undertaken in the animal control and regulation sector.

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|-------------|--|
| ACMACR405A | Euthanase sick, injured or unwanted pound animals |
| ACMACR407A | Conduct community awareness programs |
| ACMACR408A | Coordinate seizure of animals |
| ACMSUS301A | Implement and monitor environmentally sustainable work practices |
| BSBINM301A | Organise workplace information |
| LGAEHRR304B | Operate council pound facilities |

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|-------------|---|
| ACMACR405A | Euthanase sick, injured or unwanted pound animals |
| LGAPLEM405C | Provide assistance in carrying out building inspections |
| PSPGOV404B | Develop and implement work unit plans |
| PSPPM401B | Design simple projects |
| AHCVPT306A | Apply animal trapping techniques |
| AHCPMG401A | Define the pest problem in a local area |
| AHCPMG405A | Implement pest management action plans |