



Australian Government

Department of Education, Employment and Workplace Relations

ACM30310 Certificate III in Captive Animals

Revision Number: 2

ACM30310 Certificate III in Captive Animals

Modification History

Updated imported Units:

- RTD2502A replaced with AHCNAR202A
- RTD3125A replaced with AHCFAU301A

Description

This qualification is a general industry qualification for persons operating at pre-trade level and undertaking animal care functions in a captive animal facility or institution. It is highly recommended that whilst undertaking this qualification, the learner should have access to a captive animal workplace through either paid employment or substantial periods of work placement or work experience blocks.

Job roles

Job roles and titles covered by this qualification may include:

- Trainee keeper
- Pre-trade keeper
- Assistant keeper
- Animal care attendant
- Wildlife animal carer.

Pathways Information

Pathways into the qualification

Pathways for candidates considering this qualification include:

- direct entry
- after achieving ACM20110 Certificate II in Animal Studies
- vocational training and/or work experience across a range of work settings.

This qualification is suited to Australian Apprenticeship pathways.

Pathways from the qualification

After achieving this qualification, candidates may undertake ACM40210 Certificate IV in Captive Animals that defines higher level job functions.

Licensing/Regulatory Information

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements. However, an individual unit of competency may specify relevant licensing, legislative and/or regulatory requirements.

Entry Requirements

Not applicable.

Employability Skills Summary

EMPLOYABILITY SKILLS QUALIFICATION SUMMARY	
Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none"> • complete standard documentation • confirm relevant industry and workplace requirements • provide relevant work-related information to others • ensure records are accurate and legible • establish effective working relationships with colleagues • support team communication practices • understand personal and team requirements of relevant industry and workplace standards, regulations and policies • use communication technologies efficiently.
Teamwork	<ul style="list-style-type: none"> • demonstrate and encourage others in working cooperatively with people of different ages, gender, race or religion • explain and implement work team reporting requirements • monitor work team tasks in accordance with regulatory and workplace requirements • provide support to team members • undertake appropriate and effective communication with team members.
Problem solving	<ul style="list-style-type: none"> • evaluate skill requirements of work tasks • identify risks and implement risk control measures • implement animal care and management procedures • monitor and anticipate problems that may arise during workplace operations, including hazards and risks and take appropriate action to report or solve the problems within scope of responsibilities • provide problem solving support to team members • use assertive communication and/or conflict resolution skills to manage situations with clients who are distressed or in conflict with animal welfare or care directions • use problem solving techniques to determine work requirements.
Initiative and enterprise	<ul style="list-style-type: none"> • contribute to and promote continuous improvement processes • identify non-conformances to standards and take appropriate action • identify, assess and act on existing and potential risks • monitor and adjust activity in response to operational variations • rectify problems promptly and appropriately

EMPLOYABILITY SKILLS QUALIFICATION SUMMARY	
	<ul style="list-style-type: none"> • seek and provide feedback on procedures and processes.
Planning and organising	<ul style="list-style-type: none"> • contribute to continuous improvement and planning processes • determine work requirements in order to complete in appropriate timeframes • ensure work equipment, materials and tools are ready and available for required tasks • plan work tasks for self and others as required • report and assist with implementing contingency plan promptly when incidents occur.
Self-management	<ul style="list-style-type: none"> • conduct regular housekeeping activities to maintain a clean and hygienic work area • identify and apply safety procedures, including the use of protective equipment • maintain currency of relevant, work-related information • manage work load priorities and timelines • monitor information in work area • monitor own work against quality standards and identify areas for improvement • understand own work activities and responsibilities.
Learning	<ul style="list-style-type: none"> • ask questions to expand own knowledge • assess competencies in meeting job requirements • maintain skill and knowledge currency • participate in meetings to inform work practices • recognise limits of own expertise and seek skill development if required.
Technology	<ul style="list-style-type: none"> • use information technology devices as required • work with technology safely and according to workplace standards.

Packaging Rules

Packaging Rules

A total of **sixteen (16) units** of competency must be achieved as specified below.

- Complete **eleven (11) CORE** units
- Complete **five (5) ELECTIVE** units.

CORE: Complete the following eleven (11) units

ACMCAN301A	Work within a captive animal facility
ACMCAN302A	Prepare and present information to the public
ACMCAN303A	Support collection management
ACMCAN304A	Prepare and maintain animal housing
ACMCAN305A	Assist with capturing, restraining and moving animals
ACMCAN306A	Monitor animal reproduction
ACMGAS301A	Maintain and monitor animal health and wellbeing
ACMGAS302A	Provide enrichment for animals
ACMGAS303A	Plan for and provide nutritional requirements for animals
ACMOHS301A	Contribute to occupational health and safety processes
ACMSUS201A	Participate in environmentally sustainable work practices

ELECTIVE: Complete five (5) elective units.

Of these units at least three (3) units must be selected from the units listed below and two (2) additional units may be selected from within ACM10 or from any other national endorsed Training Package or accredited course. Units selected must be aligned to Certificate II, III or IV and be relevant to work undertaken in the captive animal sector.

ACMATE302A	Carry out institution containment and exclusion procedures
ACMCAN307A	Rehabilitate native wildlife
ACMCAN308A	Release native animals to natural environment
ACMCAN309A	Develop institutional husbandry guidelines
ACMCAN310A	Assist with exhibit design and renovation planning

ACMATE302A	Carry out institution containment and exclusion procedures
ACMCAN311A	Care for young animals
ACMGAS305A	Rescue animals and apply basic first aid
ACMGAS306A	Assist with conditioning animals
ACMSPE301A	Provide basic care of amphibians
ACMSPE302A	Provide basic care of birds
ACMSPE303A	Provide basic care of common native mammals
ACMSPE304A	Provide basic care of dogs
ACMSPE305A	Provide basic care of domestic cats
ACMSPE306A	Provide basic care of marine fish
ACMSPE307A	Provide basic care of freshwater fish
ACMSPE308A	Provide basic care of marine aquatic invertebrates
ACMSPE309A	Provide basic care of terrestrial and freshwater invertebrates
ACMSPE310A	Provide basic care of mammals
ACMSPE311A	Provide basic care of non-venomous reptiles
ACMSPE312A	Provide basic care of rodents and rabbits
AHCNAR202A	Maintain wildlife habitat refuges
AHCFAU301A	Respond to wildlife emergencies