



**Australian Government**

# **Assessment Requirements for ACMWH501 Manage workplace health and safety processes**

**Release: 1**

# Assessment Requirements for ACMWHS501 Manage workplace health and safety processes

## Modification History

Release	Comments
Release 1	This version released with ACM Animal Care and Management Training Package Version 1.0.

## Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has managed work health and safety processes for one work group of at least four employees, on at least one occasion, including:

- identifying WHS legal requirements applicable to the organisation
- reviewing and monitoring WHS hazard identification and risk management processes and ensuring consistency with legal requirements
- ensuring work group members comply with WHS requirements
- implementing and monitoring participative processes to ensure that the work group members contribute to decisions that may affect their health and safety
- implementing and monitoring WHS safety induction and training for work group members to ensure safe work.

## Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- sources of information on WHS legislation, standards, compliance codes and guidance material relevant to the work site
- sources of information on WHS trends and risk controls relevant to the work site
- legal requirements for WHS in a workplace
- processes, including:
  - manage WHS information, records and reporting
  - manage consultation and participative opportunities
  - manage WHS employee training
  - manage WHS risk
  - develop a WHS action plan
  - continuously improve WHS

- investigate hazards, injuries and incidents
- undertake WHS training needs assessment
- develop training programs
- implement and monitor training programs
- techniques, including:
  - managing information
  - resolving issues
  - managing work priorities
  - monitoring own performance and recognising own professional limitations
  - consulting with managers, stakeholders, advisors and WHS training specialists
  - developing WHS action plans
  - risk assessment
  - implementing plans, programs and processes
  - evaluating and reviewing plans, programs and processes.

## Assessment Conditions

Assessment of skills must take place under the following conditions:

- physical conditions:
  - a workplace or an environment that accurately represents workplace conditions
- specifications:
  - organisational policies and procedures
  - current WHS legislation and regulations
- relationships (internal and/or external):
  - interactions with team members.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

## Links

Companion Volumes, including Implementation Guides, are available at VETNet: -  
<https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=b75f4b23-54c9-4cc9-a5db-d3502d154103>