



Australian Government

# **ACMPHR407 Implement an equine facility maintenance, improvement and management program**

## **ACMPHR407 Implement an equine facility maintenance, improvement and management program**

### **Modification History**

<b>Release</b>	<b>Comments</b>
Release 1	This version released with ACM Animal Care and Management Training Package Version 1.0

### **Application**

This unit of competency describes the skills and knowledge to manage, improve and maintain the resources of an equine industry property and determine a management strategy for the facility covering all resources within the financial limitations of the business.

The unit applies to individuals who have responsibility for the management and maintenance of horse organisations such as training and breeding establishments, riding schools and agistment centres.

No occupational licensing or certification requirements apply to this unit at the time of publication.

Work health and safety and animal welfare legislation relevant to interacting with horses applies to workers in this industry. Requirements vary between industry sectors and state/territory jurisdictions. Users are advised to check with the relevant authority for specific requirements.

NOTE: The terms ‘occupational health and safety’ (OHS) and ‘work health and safety’ (WHS) generally have the same meaning in the workplace. In jurisdictions where the national model WHS legislation has not been implemented, RTOs must contextualise the unit of competency by referring to current OHS legislative requirements.

### **Pre-requisite Unit**

Nil

### **Unit Sector**

Performance Horse (PHR)

### **Elements and Performance Criteria**

<b>Elements</b>	<b>Performance Criteria</b>

<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Audit the condition of existing resources and infrastructure of the property	<p>1.1 Identify the natural and built resources and infrastructure necessary to conduct the operations of the organisation to meet business goals</p> <p>1.2 Conduct an audit of the condition and suitability of existing natural and built resources and infrastructure on the property to meet operational needs, business goals and work health and safety requirements</p> <p>1.3 Identify resources that require upgrading, renewal or construction, and prioritise the list according to organisation operations, environmental and safety obligations and business goals</p>
2. Analyse the current use and maintenance of existing property resources	<p>2.1 Analyse the effectiveness and efficiency of the current use of the existing natural resources to meet operational needs, environmental obligations and business goals</p> <p>2.2 Assess the effectiveness and efficiency of the current use of the existing infrastructure and machinery resources to meet operational needs, environmental obligations and business goals</p> <p>2.3 Analyse the effectiveness and efficiency of the current use of labour resources to meet operational needs and business goals</p> <p>2.4 Assess the effectiveness of and expenditure on maintenance of existing resources and facilities</p> <p>2.5 Identify and prioritise specific areas for improvement in the use and maintenance of existing resources to meet operational needs and business goals</p>
3. Analyse the environmental, economic and planning constraints and their effect on the planning process	<p>3.1 Determine the economic parameters for the maintenance and development of the property</p> <p>3.2 Undertake a cost-benefit analysis of making identified improvements to resources or maintenance schedules to meet business goals</p> <p>3.3 Assess the potential environmental impacts of the proposed improvements or changes to maintenance activities</p> <p>3.4 Identify the federal, state and local planning laws and codes that have jurisdiction over the property</p> <p>3.5 Develop a costed property improvement and maintenance plan that considers financial, labour,</p>

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
	ongoing maintenance, legal and environmental requirements to meet operational needs and business goals
4. Implement property improvement and maintenance plan	<ul style="list-style-type: none"><li>4.1 Develop a schedule with specific timelines to implement the plan within nominated budget, labour and resourcing parameters</li><li>4.2 Design and develop site plans for proposed changes to the layout of the property in accordance with improvement plan</li><li>4.3 Identify, prioritise and schedule the tasks associated with managing and maintaining the natural resources of the property</li><li>4.4 Engage contractors to complete specialist construction works or maintenance activities nominated in improvement plan</li><li>4.5 Monitor and evaluate progress of plan implementation against plan goals and schedule</li><li>4.6 Adjust the implementation of the plan to meet operational needs or business goals</li><li>4.7 Train staff in tasks required to implement improvements or conduct maintenance activities</li></ul>
5. Establish recordkeeping procedures to assist in the management of resources	<ul style="list-style-type: none"><li>5.1 Identify, select or create a recordkeeping system to meet operational needs and business goals</li><li>5.2 Identify and keep records required for competition horse facilities</li><li>5.3 Create and implement an inventory for property, machinery, equipment and tack and feed resources</li></ul>
6. Manage the maintenance of plant and equipment	<ul style="list-style-type: none"><li>6.1 Ensure that all plant and equipment used on the property is safe and serviceable according to manufacturer specifications</li><li>6.2 Implement a maintenance schedule for plant and equipment</li><li>6.3 Access specialist advice and repair to plant and equipment according to organisation practices</li><li>6.4 Follow procedures for safe storage, application and</li></ul>

<b>Elements</b>	<b>Performance Criteria</b>
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
7. Manage the maintenance of gear and tack	<p>disposal of chemicals and hazardous substances</p> <p>6.5 Train staff in the procedures for the inspection and safe maintenance of plant and equipment, and safe storage and disposal of chemicals</p> <p>7.1 Ensure that all gear and tack used on the property is safe and serviceable, according to relevant work health safety and animal welfare regulations</p> <p>7.2 Access specialist advice regarding maintenance, suitability and appropriateness of gear and tack according to organisation practices</p> <p>7.3 Implement and monitor adherence to maintenance schedule for gear and tack</p> <p>7.4 Train staff in the procedures for the inspection and safe maintenance of gear and tack</p> <p>7.5 Maintain accurate records relating to the maintenance of all gear and tack</p>

## Foundation Skills

*This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.*

<b>Skill</b>	<b>Description</b>
Reading	<ul style="list-style-type: none"> <li>Review a range of textual and numerical information from a variety of sources to identify key details, make judgements and determine work requirements</li> </ul>
Writing	<ul style="list-style-type: none"> <li>Produce logically sequenced and structured written documents, plans or schedules</li> </ul>
Numeracy	<ul style="list-style-type: none"> <li>Analyse financial data and costs relating to budgets</li> <li>Calculate and adjust timelines in schedules or plans</li> </ul>
Navigate the world of work	<ul style="list-style-type: none"> <li>Take responsibility within own role for maintaining and managing facilities and property to meet organisational goals and comply with regulatory requirements, including work health and safety and animal welfare</li> </ul>

Skill	Description
Interact with others	<ul style="list-style-type: none"><li>Select and use appropriate written and verbal communication practices to train staff and oversee others in work area</li></ul>
Get the work done	<ul style="list-style-type: none"><li>Plan and sequence multiple tasks and prioritise on the basis of financial constraints, operational needs and business goals</li><li>Assess and control risks and reflect on approaches taken within own role and work area</li><li>Use familiar workplace technologies and systems to access, prepare and communicate information</li></ul>

## Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
ACMPHR407 Implement an equine facility maintenance, improvement and management program	Not applicable	New unit	No equivalent unit

## Links

Companion Volumes, including Implementation Guides, are available at VETNet: -  
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b75f4b23-54c9-4cc9-a5db-d3502d154103>