



Australian Government

**Assessment Requirements for
ACMGEN301 Prepare and present
information to the public**

Release: 1

Assessment Requirements for ACMGEN301 Prepare and present information to the public

Modification History

Release	Comments
Release 1	This version released with ACM Animal Care and Management Training Package Version 4.0.

Performance Evidence

An individual demonstrating competency must satisfy all the elements and performance criteria in this unit.

There must be evidence that the individual has:

- prepared and presented information to the public on two different occasions that included having:
 - planned presentations on two different topics
 - used presentation equipment, visual aids or interpretive learning activities on at least one occasion
 - incorporated animals safely and humanely in one presentation
 - encouraged participation and feedback from the audience
- assisted in the preparation of one media release or presentation.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- types of programs involving presentations or keeper or carer talks, including:
 - conservation/management programs
 - family learning programs
 - community programs
 - preschool and school excursion programs
 - interactive programs
- preparing presentations, including:
 - basic instructional design principles
 - basic interpretive theory
 - subject matter for the presentation
- conducting presentations, including:

- public speaking techniques
- techniques for presenting to different age groups
- types of media or resources and use in presentations
- features of presentation equipment
- interpretive and learning activities, including:
 - briefing to participants
 - monitoring animals throughout activity
- animal welfare and safe animal handling techniques and procedures, including:
 - low stress techniques
 - regular preparation and monitoring of the animal
 - limits on human participants relevant to activity
- key features of facility policies and procedures relevant to presenting information to the public, including:
 - education policy
 - media and social media policy
 - workplace health and safety and emergency procedures.

Assessment Conditions

Assessment of skills in this unit of competency must take place under the following conditions:

- physical environment:
 - an animal care workplace or an environment that accurately represents workplace conditions
- resources, equipment and materials:
 - equipment and resources used for preparing and delivering presentations
 - personal protective equipment suitable for handling and working with animals
 - animals for use in presentations
- specifications:
 - facility policies and procedures, including workplace health and safety and emergency procedures
- relationships:
 - an audience for presentation purposes.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volumes, including Implementation Guides, are available at VETNet: - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b75f4b23-54c9-4cc9-a5db-d3502d154103>