

# Qualification details



## ICA10105 - Certificate I in Information Technology

### Summary

Releases:	Release	Status	Release date
	1	Current	2010/07/08

Usage recommendation: **Superseded**

Mapping:	Mapping	Notes	Date
	Is superseded by and equivalent to ICA10111 - Certificate I in Information, Digital Media and Technology	ICA10105 replaced by a broader qualification incorporating an expanded digital literacy capacity and greater digital media possibilities. Changes in: <ul style="list-style-type: none"><li>• core units</li><li>• range of elective choices.</li></ul> OUTCOMES DEEMED EQUIVALENT.	2011/07/18

### Training packages that include this qualification

Code	Title	Release
ICA05	Information and Communications Technology Training Package	3.1

### Units of competency

Code	Title	Essential
BSBCMN106A	Follow workplace safety procedures	N/A
ICAI2015B	Install software applications	N/A
ICAS1193B	Connect a workstation to the internet	N/A
ICAS2008B	Maintain inventories for equipment, software and documentation	N/A
ICAS2014B	Connect hardware peripherals	N/A
ICAS2017B	Maintain system integrity	N/A
ICAS2243B	Detect and protect from spam and destructive software	N/A
ICAS2248A	Protect and secure information assets	N/A
ICAT1206B	Check site security	N/A
ICAU1128B	Operate a personal computer	N/A
ICAU1129B	Operate a word processing application	N/A
ICAU1130B	Operate a spreadsheet application	N/A
ICAU1131B	Operate a database application	N/A
ICAU1132B	Operate a presentation package	N/A
ICAU1133B	Send and retrieve information using web browsers and email	N/A
ICAU1204B	Locate and use relevant on-line information	N/A
ICAU1211B	Operate accounting applications	N/A
ICAU1213B	Conduct on-line transactions	N/A
ICAU1215B	Use personal productivity tool	N/A
ICAU2005B	Operate computer hardware	N/A

Code		Title	Essential
ICAU2007B		Maintain equipment and consumables	N/A
ICAU2013B		Integrate commercial computing packages	N/A
ICAU2231B		Use computer operating system	N/A
ICAW2002B		Communicate in the workplace	N/A

### Classifications

Scheme	Code	Name
ANZSCO Identifier	532100	Keyboard Operators
ASCED Qualification/Course Field of Education Identifier	0809	Office Studies
ASCO (occupation type) Identifier	6121	Keyboard Operators
Qualification/Course Level of Education Identifier	524	Certificate I
Taxonomy - Industry Sector	N/A	Information Technology
Taxonomy - Occupation	N/A	Data Entry Operator

### Classifications history

Scheme	Code	Name	Start date	End date
ANZSCO Identifier	532100	Keyboard Operators	2010/07/08	
ASCO (occupation type) Identifier	6121	Keyboard Operators	2010/07/08	
ASCED Qualification/Course Field of Education Identifier	0809	Office Studies	2010/07/08	
Qualification/Course Level of Education Identifier	524	Certificate I	2010/07/08	