

Unit of competency details

BSBADM504 - Plan and implement administrative systems

Summary

Releases:	Release	Status	Release date
	1	Current	2015/03/25

Usage recommendation: **Superseded**

Mapping information

Mapping	Notes	Date
Is superseded by and equivalent to BSBOPS503 - Develop administrative systems		2020/10/19
Supersedes and is equivalent to BSBADM504B - Plan or review administrative systems	Updated to meet Standards for Training Packages Minor title change Minor correction to wording in elements and performance criteria - 'administration' changed to 'administrative'	2015/03/25

Accredited courses that have this unit in the completion mapping

Code	Title
10666NAT	Diploma of Payroll Management
10677NAT	Diploma of Purna Yoga Management
22565VIC	Advanced Diploma of Legal Practice

Training packages that include this unit

Code	Title	Release
SIS	Sport, Fitness and Recreation Training Package	2.0 - 5.2
HLT	Health	2.0 - 9.2
CPP07	Property Services Training Package	14.4 - 15.0
CPP	Property Services Training Package	4.0 - 10.3
CHC	Community Services	3.0 - 9.3
BSB	Business Services Training Package	1.0 - 6.1
AHC	Agriculture, Horticulture and Conservation and Land Management Training Package	1.0 - 7.2

Qualifications that include this unit

Code		Title	Release
SIS50115		Diploma of Sport and Recreation Management	1 - 2
HLT47815		Certificate IV in Optical Dispensing	1 - 3
HLT47715		Certificate IV in Medical Practice Assisting	1 - 4
CPP50811		Diploma of Waste Management	2
CPP40919		Certificate IV in Waste Management	1
CPP40911		Certificate IV in Waste Management	2 - 3
CHC41015		Certificate IV in Celebrancy	1
BSB50415		Diploma of Business Administration	1 - 2
BSB50215		Diploma of Business	1 - 4

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Code		Title	Release
AHC51419		Diploma of Agribusiness Management	1 - 3
AHC51416		Diploma of Agribusiness Management	1
AHC51216		Diploma of Community Coordination and Facilitation	1 - 3

Skill sets that include this unit

Code		Title	Release
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Classifications

Scheme	Code	Name
ASCED Module/Unit of Competency Field of Education Identifier	080399	Business And Management, N.e.c.

Classification history

Scheme	Code	Name	Start date	End date
ASCED Module/Unit of Competency Field of Education Identifier	080399	Business And Management, N.e.c.	2015/07/30	