

Unit of competency details



BSBWOR301 - Organise personal work priorities and development

Summary

Releases:

Release	Status	Release date
1	Current	2015/03/25

Usage recommendation: **Superseded**

Mapping information

Mapping	Notes	Date
Is superseded by and equivalent to BSBPEF301 - Organise personal work priorities		2020/10/19
Supersedes and is equivalent to BSBWOR301B - Organise personal work priorities and development	Updated to meet Standards for Training Packages	2015/03/25

Accredited courses that have this unit in the completion mapping

Code	Title
10741NAT	Certificate III in Christian Ministry and Theology
10465NAT	Certificate III in Work Skills for Career Enhancement and Management
10522NAT	Certificate III in Core Skills
22307VIC	Certificate III in Acting (Screen)
22218VIC	Certificate III in Mumgu-dhal tyama-tiyt
22449VIC	Certificate III in Mumgu-dhal tyama-tiyt
10694NAT	Certificate III in Christian Leadership
10654NAT	Certificate IV in Elite Athlete Wellbeing Management
10573NAT	Certificate IV in Ministry
10601NAT	Certificate III in Catholic Youth Ministry and Leadership
10552NAT	Certificate III in Project Administration
10816NAT	Certificate III in Work Skills for Career Enhancement and Management
10860NAT	Certificate III in Personal Empowerment
10803NAT	Certificate III in Indigenous Cultural Heritage Assessment (Indigenous Archaeological Foundations)

Training packages that include this unit

Code	Title	Release
UEP	Electricity Supply Industry - Generation Sector Training Package	1.0 - 1.1
UEG	Gas Industry Training Package	1.0
TLI	Transport and Logistics Training Package	1.0 - 9.0
SIS10	Sport, Fitness and Recreation Training Package	3.1
SIS	Sport, Fitness and Recreation Training Package	1.0 - 5.2
SIR	Retail Services Training Package	2.0 - 7.0
RGR	Racing and Breeding Training Package	2.0 - 4.1
NWP	National Water Training Package	1.0 - 3.0
MSF	Furnishing Training Package	2.0 - 5.0
MAR	Maritime Training Package	3.0 - 6.0
ICT	Information and Communications Technology	1.0 - 3.1

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Code	Title	Release
ICP	Printing and Graphic Arts	1.0 - 4.1
HLT	Health	2.0 - 9.2
FWP	Forest and Wood Products Training Package	2.0 - 5.0
FNS	Financial Services Training Package	1.0 - 7.0
DEF	Defence Training Package	2.0 - 5.2
CUA	Creative Arts and Culture Training Package	2.0 - 4.1
CPP07	Property Services Training Package	14.4 - 15.0
CPP	Property Services Training Package	4.0 - 17.0
CHC	Community Services	2.0 - 9.3
BSB	Business Services Training Package	1.0 - 6.1
AVI	Aviation Training Package	3.0 - 10.0
AUR	Automotive Retail, Service and Repair Training Package	3.0 - 5.0

Qualifications that include this unit

Code	Title	Release
UEP30218	Certificate III in ESI Generation - Operations	1 - 2
UEP30118	Certificate III in ESI Generation - Systems Operations	1 - 2
UEG40118	Certificate IV in Gas Supply Industry Operations	1
UEG30118	Certificate III in Gas Supply Industry Operations	1
TLI42715	Certificate IV in Tram/Light Rail Control	1 - 2
TLI42215	Certificate IV in Rail Network Control	1 - 3
TLI33316	Certificate III in Furniture Removal	1 - 4
TLI33118	Certificate III in Rail Customer Service	1 - 2
TLI33115	Certificate III in Rail Customer Service	1 - 2
TLI32416	Certificate III in Logistics	1 - 3
TLI32318	Certificate III in Electric Passenger Train Guard	1
TLI32315	Certificate III in Electric Passenger Train Guard	1
TLI31616	Certificate III in Warehousing Operations	1 - 3
TLI30319	Certificate III in Supply Chain Operations	1
SIS31015	Certificate III in Aquatics and Community Recreation	1 - 3
SIS30813	Certificate III in Sports Trainer	2
SIS30619	Certificate III in Outdoor Leadership	1
SIS30419	Certificate III in Sport - Athlete	1
SIS30115	Certificate III in Sport and Recreation	1 - 2
SIS20219	Certificate II in Sport - Developing Athlete	1
SIR30116	Certificate III in Community Pharmacy	1 - 2
RGR40518	Certificate IV in Racing Integrity	1 - 2
RGR30419	Certificate III in Racing Services	1 - 2
RGR30418	Certificate III in Racing Services	1
NWP30415	Certificate III in Water Industry Irrigation	1
NWP30219	Certificate III in Water Industry Operations	1
NWP30215	Certificate III in Water Industry Operations	1
MSF30518	Certificate III in Picture Framing	1

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Code	Title	Release
MSF30513	Certificate III in Picture Framing	2
MAR30215	Certificate III in Maritime Operations (Marine Surveying)	2
MAR20116	Certificate II in Maritime Operations (Linesperson)	1
ICT40715	Certificate IV in Systems Analysis and Design	1 - 2
ICP31320	Certificate III in Print Binding, Finishing and Packaging	1 - 2
ICP31315	Certificate III in Print Manufacturing	1 - 2
ICP30815	Certificate III in Printing and Graphic Arts (Sacks and Bags)	1
HLT37115	Certificate III in Hospital/Health Services Pharmacy Support	1
HLT37015	Certificate III in Sterilisation Services	1 - 3
HLT36115	Certificate III in Indigenous Environmental Health	1
HLT36015	Certificate III in Population Health	1
HLT35115	Certificate III in Dental Laboratory Assisting	1 - 4
HLT33215	Certificate III in Health Support Services	1
HLT33115	Certificate III in Health Services Assistance	1 - 5
FWP40216	Certificate IV in Timber Processing	1 - 3
FWP40116	Certificate IV in Forest Operations	1
FNS30615	Certificate III in Insurance Broking	1 - 2
FNS30317	Certificate III in Accounts Administration	1
FNS30315	Certificate III in Accounts Administration	1 - 3
FNS30120	Certificate III in Financial Services	1
FNS30115	Certificate III in Financial Services	1 - 5
DEF30417	Certificate III in Defence Public Affairs	1
DEF30217	Certificate III in Preventive Health	1 - 2
CUA41315	Certificate IV in Visual Arts	1 - 2
CUA41115	Certificate IV in Photography and Photo Imaging	1 - 2
CUA40615	Certificate IV in Aboriginal and Torres Strait Islander Cultural Arts	1 - 2
CUA40415	Certificate IV in Live Production and Technical Services	1 - 3
CUA31115	Certificate III in Visual Arts	1 - 2
CUA30815	Certificate III in Broadcast Technology	1
CUA30615	Certificate III in Arts Administration	1 - 2
CUA30515	Certificate III in Aboriginal and Torres Strait Islander Cultural Arts	1 - 2
CUA30415	Certificate III in Live Production and Services	1 - 4
CPP31519	Certificate III in Real Estate Practice	1
CPP31218	Certificate III in Swimming Pool and Spa Service	1 - 4
CPP30711	Certificate III in Waste Management	2 - 3
CPP30211	Certificate III in Property Services (Agency)	2 - 3
CHC40113	Certificate IV in School Age Education and Care	4 - 6
CHC34015	Certificate III in Active Volunteering	1 - 5
CHC33015	Certificate III in Individual Support	1 - 6
CHC32015	Certificate III in Community Services	1 - 3
CHC30113	Certificate III in Early Childhood Education and Care	4
BSB42115	Certificate IV in Library and Information Services	1 - 2
BSB31115	Certificate III in Business Administration (Medical)	1 - 2

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Code		Title	Release
BSB31015		Certificate III in Business Administration (Legal)	1 - 2
BSB30915		Certificate III in Business Administration (Education)	1 - 3
BSB30815		Certificate III in Recordkeeping	1 - 3
BSB30615		Certificate III in International Trade	1 - 3
BSB30415		Certificate III in Business Administration	1 - 2
BSB30315		Certificate III in Micro Business Operations	1 - 4
BSB30215		Certificate III in Customer Engagement	1 - 5
BSB30115		Certificate III in Business	1 - 5
AVI30516		Certificate III in Aviation (Aerodrome Operations)	1
AVI30219		Certificate III in Aviation (Cabin Crew)	1 - 4
AVI30119		Certificate III in Aviation (Aerodrome Operations)	1
AVI30116		Certificate III in Aviation (Cabin Crew)	1
AUR40616		Certificate IV in Automotive Electrical Technology	1 - 2
AUR32216		Certificate III in Automotive Glazing Technology	1 - 2
AUR30516		Certificate III in Marine Mechanical Technology	1 - 2
AUR30216		Certificate III in Bicycle Workshop Operations	1 - 2
AUR20316		Certificate II in Bicycle Mechanical Technology	1

Skill sets that include this unit

Code		Title	Release
TLISS00166		Furniture Removal Team Leader Skill Set	1

Classifications

Scheme	Code	Name
ASCED Module/Unit of Competency Field of Education Identifier	080901	Secretarial And Clerical Studies

Classification history

Scheme	Code	Name	Start date	End date
ASCED Module/Unit of Competency Field of Education Identifier	080901	Secretarial And Clerical Studies	2015/07/30	