



**Australian Government**

# **Assessment Requirements for TLIPC1003 Apply effective work practices**

**Release: 1**

# Assessment Requirements for TLIPC1003 Apply effective work practices

## Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

## Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- adapting and modifying activities depending on differing workplace contexts and environment
- applying relevant industrial, workplace or other legislative requirements and procedures
- communicating effectively and using appropriate strategies when listening, questioning and receiving feedback
- completing required workplace tasks
- following relevant work health and safety (WHS)/occupational health and safety (OHS) and environmental protection procedures and responsibilities
- identifying and correctly using equipment, tools and other technology required to complete workplace tasks
- interpreting and following a designated work plan or set of instructions for a job
- keeping required records of workplace activities
- planning daily routine and workplace tasks
- recognising limitations, asking for help and seeking clarification or information about work requirements and procedures
- responding appropriately to cultural differences in interactions with customers and colleagues
- taking initiative and using appropriate techniques to problem solve and to complete tasks
- working cooperatively and collaboratively with others to complete tasks.

## Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- basic principles of teamwork in the workplace
- procedures for identifying and using relevant workplace technology when carrying out workplace calculations
- systems and equipment used in the workplace and the instructions, processes and precautions for their use
- typical problems in the workplace and appropriate action and solutions
- workplace procedures, policies and instructions
- workplace structures and the roles and responsibilities of individuals and team/group members.

## Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations, current at the time of assessment.

As a minimum, assessment must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations, current at the time of assessment.

Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment include:

- a range of relevant exercises, case studies and/or other simulations
- relevant and appropriate materials, tools, equipment and personal protective equipment currently used in industry
- applicable documentation including workplace procedures, regulations, codes of practice and operation manuals.
- 

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>