



Australian Government

TLIL0012 Promote effective workplace practice

Release: 1

TLIL0012 Promote effective workplace practice

Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to promote effective workplace practice.

It includes contributing positively to the work team environment, observing and promoting work safety procedures, maintaining and promoting the wellbeing of workplace teams, and participating in competency development activities in accordance with legislative and workplace procedures.

Work is performed individually within a team environment may be required.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

L – Resource Management.

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Contribute positively to the work team environment

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1** Workplace objectives are identified, interpreted and promoted to appropriate personnel or work team members
- 1.2** Communication protocols with appropriate personnel or work team members are established

- 1.3 Disputes are resolved through effective negotiation with relevant individuals or groups
 - 1.4 System improvement suggestions are encouraged, and proposals are submitted to appropriate personnel
- 2 Observe and promote work safety procedures**
 - 2.1 Relevant legislation and workplace requirements for work health safety (WHS)/occupational health and safety (OHS) are communicated to all personnel and implemented at all worksites
 - 2.2 Accidents and injuries are reported and investigated in accordance with workplace policies and procedures
 - 2.3 Potential hazards and safety risks are identified, investigated and recommendations for preventative action are referred to appropriate personnel
- 3 Maintain and promote team wellbeing**
 - 3.1 Prescribed medical and physical fitness criteria are promoted and maintained within the work environment
 - 3.2 Situations threatening safety within the workplace are identified and reported to appropriate personnel
- 4 Participate in competency development**
 - 4.1 Competencies required by work team members are identified and training provided
 - 4.2 Suitable formal and informal competency development programs and approaches are identified
 - 4.3 Work team member skill gaps are identified and appropriate competency development activities are initiated

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the TLI Transport and Logistics Training Package Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to TLIL4033 Promote effective workplace practice.

Links

Companion Volume Implementation Guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>