



Australian Government

TAE70311 Graduate Certificate in International Education Services

Release: 1

TAE70311 Vocational Graduate Certificate in International Education Services

Modification History

Version	Comments
---------	----------

TAE70311	Released with <i>TAE10 Training and Education Training Package version 2.0</i>
----------	--

Description

This qualification reflects the roles of individuals who apply both broad and highly specialised skills and knowledge in the field of international education. Their roles involve making significant, high level and independent judgements within major, broad or specialised planning, design, operational, technical or management functions. They may also have responsibility and broad ranging accountability for the structure, management and output of the work of others or for discrete functions.

Pathways Information

Prerequisite requirements

There are no prerequisite requirements for individual units of competency.

Pathways into the qualification

- There are no formal pathways into the qualification; candidates are likely to undertake it following vocational experience in a range of roles.

Pathways from the qualification

- TAE80210 Vocational Graduate Diploma of Management (Learning).
-

Licensing/Regulatory Information

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements. However, where required, a unit of competency will specify relevant licensing, legislative and/or regulatory requirements that impact on the unit.

Entry Requirements

Not applicable.

Employability Skills Summary

The following table contains a summary of the employability skills required by industry for this qualification. The employability skills facets described here are broad industry requirements that may vary depending on qualification packaging options.

Employability skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none"> • clearly communicating workplace information to others (verbally and non-verbally) • communicating sensitively in a cross-cultural context • communicating with people who speak languages other than English • interpreting needs of internal and external customers • negotiating effectively • reading and interpreting workplace-related documentation • writing to audience needs
Teamwork	<ul style="list-style-type: none"> • applying knowledge of own role as part of a team • working as an individual and a member of a team • working with diverse individuals and groups
Problem-solving	<ul style="list-style-type: none"> • developing practical responses to workplace-related functions • taking action to resolve concerns
Initiative and enterprise	<ul style="list-style-type: none"> • adapting to new and emerging situations • being creative or proactive in response to workplace problems, changes and challenges • developing a strategic, creative, long-term vision • developing innovative solutions to workplace challenges
Planning and organising	<ul style="list-style-type: none"> • allocating resources to workplace tasks and requirements • collecting, analysing and organising workplace data • identifying risk factors and taking action to minimise risk • planning for contingencies • utilising or determining required resources
Self-management	<ul style="list-style-type: none"> • following workplace documentation, such as codes of practice or operating procedures • managing own time and priorities • projecting a professional image when representing the organisation • taking personal responsibility at the appropriate level
Learning	<ul style="list-style-type: none"> • maintaining knowledge of products and services • participating in ongoing learning (formal and informal) • seeking assistance and expert advice
Technology	<ul style="list-style-type: none"> • applying business-related technology skills in organising and using workplace information • using business-related technology and equipment

- | |
|--|
| • using business-related technology safely |
|--|

Packaging Rules

Total number of units = 5

3 core units plus

2 elective units

At least **1 elective unit** must be selected from the elective units listed below.

The remaining **1 elective unit** may be selected from the list below, any currently endorsed training package or accredited course.

Core units

- TAEEDU701A Investigate current trends in internationalisation of education*
- TAEEDU704A Conduct applied international education research*
- BSBDIV701A Develop cross cultural communication and negotiation strategies*

Elective units

- TAEEDU702A Develop international onshore education programs and projects*
- TAEEDU703A Establish transnational offshore education initiatives*
- BSBINN801A Lead innovative thinking and practice
- BSBREL701A Develop and cultivate collaborative partnerships and relationships

* **Note:** These units are based on modules from the accredited course 21077VIC Graduate Certificate in Business (Management of International Education). Permission to adapt the modules was granted by the Department of Education and Training on behalf of the copyright holder, the State of Victoria.