Assessment Requirements for SITEEVT015 Develop event transport plans

# Modification History

Not applicable.

# Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

* analyse key event information to identify, assess, and determine transport needs for two different events with multiple operational components
* develop a transport strategy for one of the above events, demonstrating analysis of:
* event constraints and issues:
* event objectives
* budget
* human resources
* other staging requirements
* competing events
* transport issues and risks:
* access to venue or site
* availability of services
* available communication networks
* delays
* distance between event venues and facilities
* sustainability and environmental considerations
* security, access restrictions, accreditation requirements and threats
* signage
* develop a transport operational plan for one of the above events which:
* maximises efficient use, cost, effectiveness and profitability relating to transport
* documents specific details for each of the following transport procedures:
* provision for those with disabilities
* communication between transportation bodies
* emergency services presence and access
* human resource requirements: drivers, guides marshals and site supervisors
* parking
* pick-up and drop-off locations
* security
* timetabling
* training requirements
* vehicle refuelling
* contingency plans for breakdowns, delays, illness and weather
* evaluate the above transport strategy and plan against the following evaluation criteria:
* attendance targets
* environmental targets
* financial targets
* service targets
* time targets for the movement of people, resources and equipment.

# Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

* types of events that require the development of dedicated transport strategies
* information to develop event transport plans:
* authorities; emergency services, land management and protection agencies
* dates, times and duration of event
* general nature of event
* level of government involvement; local and state
* location
* numbers attending
* scope of physical staging elements
* sources of specialist assistance for complex transport planning
* transport options and alternatives for consideration in the planning process:
* private:
* airlines
* coach
* taxis
* hire cars, minibuses and limousines
* charter services
* disabled transport
* public:
* trains
* buses
* ferries
* light rail and trams
* legislation, regulations and industry codes that affect transport planning
* transport strategy resource requirements:
* financial
* human
* physical
* issues and risks associated with event transport
* transport procedures for the events specified in the performance evidence.

# Assessment Conditions

Skills must be demonstrated in an operational events business context where development of event transport plans is required. This can be:

* a live event
* a simulated industry event set up for the purpose of skills assessment.

Assessment must ensure access to:

* dedicated event budgets
* comprehensive event plans
* formal communications plans
* current industry documentation and publications relating to transport options
* geographic information for venues, sites and local area
* operational information:
* contingency procedures
* emergency information and procedures
* event rosters, running sheets and schedules
* route maps between venues and sites
* event stakeholders with whom the individual consults; these can be:
* those in an industry workplace who are assisted by the individual during the assessment process; or
* individuals who participate in role plays or simulated activities, set up for the purpose of assessment, in a simulated industry environment operated within a training organisation.

Assessors must satisfy the Standards for Registered Training Organisations’ requirements for assessors; and:

* have worked in industry for at least three years where they have applied the skills and knowledge of this unit of competency.

# Links

Companion Volume implementation guides are found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=68c40a93-e51d-4e0f-bc06-899dff092694>