



Australian Government

SIT30416 Certificate III in Holiday Parks and Resorts

Release 2

SIT30416 Certificate III in Holiday Parks and Resorts

Modification History

Release 2	Release 2 Supersedes and is equivalent to SIT30416 Certificate III in Holiday Parks and Resorts release 1. Minor change to update First Aid units of competency.
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Qualification Description

This qualification reflects the role of individuals who use a range of well-developed operational skills and knowledge of industry operations to complete work activities. Using discretion and judgement, they work with some independence and under limited supervision using plans, policies and procedures to guide work activities.

This qualification provides a pathway to work in holiday parks and resorts as a specialist in front office, housekeeping or grounds maintenance, or a multi-skilled worker across different operational areas

Possible job titles include:

- grounds person
- handyperson
- housekeeper
- receptionist.

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

Entry Requirements

There are no entry requirements for this qualification.

Packaging Rules

19 units must be completed:

- 7 core units
- 12 elective units, consisting of:
 - 6 units from the list below
 - 6 units from the list below, elsewhere in the SIT Training Package, or any other current Training Package or accredited course.

The selection of electives must be guided by the job outcome sought, local industry requirements and the complexity of skills appropriate to the AQF level of this qualification.

Core units

BSBSUS201	Participate in environmentally sustainable work practices
BSBWOR202	Organise and complete daily work activities
SITTIND002	Source and use information on the holiday park and resort industry
SITXCCS006	Provide service to customers
SITXCOM002	Show social and cultural sensitivity
SITXWHS001	Participate in safe work practices
SITXWHS002	Identify hazards, assess and control safety risks

Elective units**Accommodation Services - Front Office, Housekeeping**

CPPCLO2001A	Maintain hard floor surfaces
CPPCLO2004A	Maintain carpeted floors
CPPCLO2009A	Clean glass surfaces
CPPCLO2010A	Clean ceiling surfaces and fittings
CPPCLO2017A	Clean wet areas
CPPCLO2019A	Sort and remove waste and recyclable materials
CPPCLO2035A	Maintain cleaning storage areas
CPPCLO3013A	Clean window coverings
CPPCLO3016A	Wash furniture and fittings
SITHACS001	Clean premises and equipment
SITHACS002	Provide housekeeping services to guests
SITHACS003	Prepare rooms for guests
SITHACS008	Provide accommodation reception services

SITTTSL005	Sell tourism products and services
SITTTSL006	Prepare quotations
SITTTSL007	Process reservations
SITTTSL009	Process travel-related documentation
SITTTSL010	Use a computerised reservations or operations system

Building, Grounds Maintenance and Facility Operations

AHCIRG302A	Install irrigation systems
AHCIRG306A	Troubleshoot irrigation systems
AHCLSC202A	Construct low-profile timber or modular retaining walls
AHCLSC204A	Lay paving
AHCLSC301A	Set out site for construction works
AHCLSC302A	Construct landscape features using concrete
AHCPGD203A	Prune shrubs and small trees
AHCPGD302A	Plan and maintain plant displays
MEM18001C	Use hand tools
MEM18002B	Use power tools/hand held operations
RIISAM204D	Operate small plant and equipment
SIFCBGM001	Provide general grounds care
SIFCBGM002	Maintain property and structures
SISCAQU001	Test pool water quality
SISCAQU003	Maintain aquatic facility plant and equipment
SISCAQU004	Develop and implement pool water maintenance procedures
SISCAQU014	Operate self-contained breathing apparatus in an aquatic facility
SITTVAF004	Tow and site recreational vehicles

SITTVAF005 Fill LPG gas cylinders

TLIB2003 Carry out vehicle servicing and maintenance

Client and Customer Service

SITXCCS002 Provide visitor information

SITXCCS004 Provide lost and found services

SITXCRI001 Respond to a customer in crisis

Communication and Teamwork

BSBWOR203 Work effectively with others

SITXCOM001 Source and present information

SITXCOM004 Address protocol requirements

Computer Operations and ICT Management

BSBITU202 Create and use spreadsheets

BSBITU301 Create and use databases

BSBITU306 Design and produce business documents

E-Business

SITXEBS001 Use social media in a business

Events

SITEEVT001 Source and use information on the events industry

SITEEVT002 Process and monitor event registrations

SITEEVT003 Coordinate on-site event registrations

SITEEVT004 Provide event staging support

Finance

BSBFIA301 Maintain financial records

SITXFIN001 Process financial transactions

First Aid

HLTAID011 Provide first aid

Food and Beverage, Food Safety

SITHFAB002	Provide responsible service of alcohol
SITHFAB004	Prepare and serve non-alcoholic beverages
SITHFAB005	Prepare and serve espresso coffee
SITHFAB007	Serve food and beverage
SITHFAB014	Provide table service of food and beverage
SITHFAB016	Provide advice on food
SITXFSA001	Use hygienic practices for food safety

Human Resource Management

SITXHRM001	Coach others in job skills
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Inventory

SITXINV001	Receive and store stock
SITXINV002	Maintain the quality of perishable items
SITXINV003	Purchase goods

Qualification Mapping Information

SIT31212 Certificate III in Holiday Parks and Resorts

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=68c40a93-e51d-4e0f-bc06-899dff092694>