



Australian Government

SIS10113 Certificate I in Sport and Recreation

Release 1

SIS10113 Certificate I in Sport and Recreation

Modification History

The version details of this endorsed qualification are the table below. The latest information is at the top.

Release	Comments
1	Replaces and is equivalent to SIS10112 Certificate I in Sport and Recreation. Intent of the qualification remains unchanged. HLTFA301C Apply first aid replaced with HLTAID003 Provide first aid in the core.

Description

This qualification reflects the role of individuals who apply the skills and knowledge to enter the sport and recreation industry in a generalist capacity. Likely functions for someone with this qualification include assisting with the conduct of community activities, working in a retail outlet, café or office located in fitness centres, outdoor sporting grounds or complexes or aquatic centres. All job roles are performed under instruction and supervision.

Job roles

The following are indicative job roles for this qualification:

- general assistant
- administration assistant
- retail assistant.

Pathways Information

This qualification is suitable for an Australian Apprenticeship pathway and for VET in Schools delivery.

Licensing/Regulatory Information

No Licensing, legislation, regulatory or certification requirements apply to this qualification of the endorsement.

Entry Requirements

There are no entry requirements for this qualification.

Employability Skills Summary

The following table contains a summary of the employability skills required by the sport industry for this qualification. The employability skills facets described here are broad industry requirements that may vary depending on qualification packaging options.

Employability skill	Industry/enterprise requirements for qualification include:
Communication	Communicating with clients to clarify requests or queries; passing on routine messages to staff and answering the phone; understanding verbal and written information on sport and recreation products and services; interpreting and carrying out verbal instructions from other employees.
Initiative and enterprise	Adjusting work procedures to differences in equipment and facilities; following established procedures on discovery of an actual or potential emergency, security or safety hazard; reflecting on own performance for improvement.
Learning	Knowing the sources of information within the sport and recreation industry; keeping well informed of updates and changes to organisational policies, procedures and regulations and sharing information with colleagues.
Planning and organising	Collecting and recording information to assist colleagues to provide sport and recreation programs; setting work priorities and scheduling own daily work activities to meet deadlines; following organisational policies and procedures to complete tasks in an efficient manner.
Problem-solving	Identifying hazards and risks in the work environment; responding to emergency situations within scope of responsibility; recognising and reporting basic routine problems within work activities; adhering to organisational policies and procedures to guide solutions to problems.
Self-management	Complying with the legal and ethical responsibilities that apply to own role in the sport and recreation industry; applying basic safety practices and procedures; acting on feedback from colleagues and clients to improve own work performance.
Teamwork	Receiving instructions and understanding own role in assisting in the provision of sport and recreation programs; supporting other team members to provide quality sport and recreation experiences for clients; understanding accountability to supervisors; working with people who vary in age, gender, race, religion or political persuasion.
Technology	Following the operating instructions of computer systems and software that assist in selling, planning and delivering sport and recreation programs; safely using and maintaining sport and recreation equipment according to manufacturer specifications and organisational policies and

	procedures.
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Packaging Rules

8 units must be completed:

- 5 core units
- 3 elective units, which may be selected from the elective units in this qualification or within SIS10, and must be first packaged at AQF level 1 or 2; up to 1 of these elective units may be selected from any current accredited course or other Training Package, and must be first packaged at AQF level 1.

In all cases selection of electives must be guided by the job outcome sought, local industry requirements and the characteristics of this qualification (as per the AQF descriptors).

Core	
HLTAID003	Provide first aid
SISXCAI101A	Provide equipment for activities
SISXCAI102A	Assist in preparing and conducting sport and recreation sessions
SISXIND211	Develop and update sport, fitness and recreation industry knowledge
SISXWHS101	Follow work health and safety policies
General electives	
AHCCHM101A	Follow basic chemical safety rules
AHCMOM203A	Operate basic machinery and equipment
AHCTRF101A	Support turf work
BSBADM101A	Use business equipment and resources
BSBCMM101A	Apply basic communication skills
BSBIND201A	Work effectively in a business environment
BSBLED101A	Plan skills development
BSBSUS201A	Participate in environmentally sustainable work practices
BSBWOR202A	Organise and complete daily work activities
ICAICT101A	Operate a personal computer
ICAICT102A	Operate word-processing applications
ICAICT103A	Use, communicate and search securely on the internet

ICAICT105A	Operate spreadsheet applications
ICAICT106A	Operate presentation packages
ICAICT201A	Use computer operating systems and hardware
ICAICT210A	Operate database applications
SIRXICT001A	Operate retail technology
SISSSCO101	Develop and update knowledge of coaching practices
SITHFAB201	Provide responsible service of alcohol
SITHFAB203	Prepare and serve non-alcoholic beverages
SITXCCS303	Provide service to customers
SITXCOM201	Show social and cultural sensitivity
SITXFSA101	Use hygienic practices for food safety