



Australian Government

Assessment Requirements for SIRRINV002 Control stock

Release: 1

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Modification History

Not applicable.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

- maintain and order stock across one stock cycle according to organisational procedures using all of the following stock processes:
 - receipt
 - dispatch
 - ordering
 - stock level monitoring
 - records maintenance
- produce three different stock control reports
- organise and coordinate one stocktake or cyclical count
- provide clear and correct information to team members involved in stock control processes.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- organisational policies and procedures for:
 - receipt and dispatch of goods, including inspection for quantity and quality
 - stock ordering and reordering
 - stock replenishment
 - stock rotation
 - reporting of stock discrepancies, damage and loss
 - safe transport, handling and storage of goods
 - stock control
 - stocktaking and cyclical counts
 - pricing, labelling and packaging
 - stock security
- key aspects of legislation and codes of practice relevant to stock control:
 - Australian Consumer Law
 - Work Health and Safety (WHS)
 - manual handling

- licensing for mechanical movement of stock
- principles of stock control:
 - rotation and replenishment
 - product life cycle
- impact of business planning and sales forecasts on stock control
- types of stock control systems used in the sector
- reasons for stock loss and damage and methods to control these and protect stock.

Assessment Conditions

Skills must be demonstrated in a retail environment. This can be:

- an industry workplace
- a simulated industry environment.

Assessment must ensure access to:

- current plain English regulatory documents distributed by government regulators outlining key aspects of legislation and codes of practice relevant to stock control as listed in Knowledge Evidence
- a computerised stock control system
- stock for use in stock control activities
- organisational policies and procedures for stock control
- team members; these can be:
 - individuals in an industry workplace, or
 - individuals who participate in role plays or simulated activities, set up for the purpose of assessment, in a simulated industry environment.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ca051b1b-5101-4ec2-ac1c-49699303188d>