



Australian Government

SIF30113 Certificate III in Cemetery and Crematorium Operations

Release 5

SIF30113 Certificate III in Cemetery and Crematorium Operations

Modification History

Release	Comments
Release 5	Release 5. Supersedes and is equivalent to SIF30113 Certificate III in Cemetery and Crematorium Operations release 4. Minor change to update First Aid units of competency.
Release 4	<p>Release 4. SIF30113 Certificate III in Cemetery and Crematorium Operations supersedes and is equivalent to Release 3. SIF30113 Certificate III in Cemetery and Crematorium Operations.</p> <p>Modifications include removal of unused units of competency in response to Skills Reform Ministerial Statement – 9 October 2020.</p> <p>Elective units removed:</p> <ul style="list-style-type: none"> • SIFBCR001 Bury coffins and caskets • SIFCCAC002 Schedule burials or cremations • SIFCCAC004 Maintain and care for historical records • SIFCCAC005 Coordinate chapel operations • SIFCCAC006 Manage lift and reposition or deepen operations • SIFXADQ002 Conduct internal quality audits • SIFXMGT002 Coordinate staff • SIFXMPR001 Implement marketing and promotional activities
Release 3	<p>Release 3. SIF30113 Certificate III in Cemetery and Crematorium Operations supersedes and is equivalent to Release 2. SIF30113 Certificate III in Cemetery and Crematorium Operations.</p> <p>Imported units from the following training packages updated:</p> <ul style="list-style-type: none"> • BSB Business Services • HLT Health
Release 2	<p>Release 2. SIF30113 Certificate III in Cemetery and Crematorium Operations supersedes and is equivalent to Release 1. SIF30113 Certificate III in Cemetery and Crematorium Operations.</p> <p>Editorial corrections addressing upload errors in:</p> <ul style="list-style-type: none"> • Packaging Rules
Release 1	Release 1. SIF30113 Certificate III in Cemetery and Crematorium Operations supersedes and is equivalent to SIF30108 Certificate III in Cemetery and Crematorium Operations.

	Revised qualification. Reflects the Standards for Training Packages
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Qualification Description

This qualification reflects the role of individuals who perform a range of skilled operations in a cemetery or crematorium.

Individuals in these roles work relatively autonomously, participate in teams and may coordinate and supervise others. They require discretion and judgement in the provision of service and contingency measures. Knowledge and application of funeral services industry protocols is required when dealing with the bereaved.

These individuals, depending on their expertise, may work in:

- cemeteries or crematorium, providing sales and customer services and scheduling burial or cremation operations
- cemeteries, coordinating staff in the preparation and reinstatement of burial sites and associated burial works
- crematorium, performing cremations.

No licensing, legislative or certification requirements apply to this qualification at the time of publication.

Packaging Rules

14 units must be completed:

- 4 core units
- 10 elective units consisting of:
 - a minimum of 6 elective units must be selected from the elective units listed below
 - a maximum of 4 elective units, first packaged at AQF level 2, 3 or 4, may be selected from elsewhere in SIF Funeral Services Training Package, or any other current Training Package or accredited course. Refer to the AQF packaging of Funeral Services units in the Companion Volume Implementation Guide.

In all cases, selection of electives must be guided by the job outcome, local industry requirements and the characteristics of this qualification (as per the AQF descriptors).

Core units

SIFXCCS001 Provide service to clients

SIFXIND002 Work effectively in the funeral services industry

SIFXIND003 Deal with grief responses

SIFXWHS003 Implement and monitor work health and safety procedures

Elective units

Administration and Quality

SIFXADQ001 Control and order goods

BSBFIA301 Maintain financial records

BSBRKG304 Maintain business records

BSBWOR204 Use business technology

Burial and Cremation

SIFCBCR004 Cremate coffins and caskets

SIFCBCR005 Memorialise cremated remains

Cemetery and Crematoria Administration and Coordination

SIFCCAC001 Coordinate burial site preparation and reinstatement

SIFCCAC003 Coordinate the collection or memorialisation of cremated remains

Client Service and Sales

SIFXCSS002 Advise on funeral and burial products and services

SIFXCSS003 Advise on pre-need funeral and burial products and services

SIFXCSS004 Coordinate interaction with clients

Working in Industry

SIFXIND004 Participate in industry networks

Management and Leadership

SIFXMGT001 Coordinate teams

Marketing and Public Relations

SIFXMPR002 Make presentations to community groups

Training and Education

TAEDEL301A Provide work skill instruction

Work Health and Safety

HLTAID011 Provide first aid

SIFCWHS001 Identify hazards and assess risks in a cemetery or crematorium

SISXEMR201A Respond to emergency situations

Qualification Mapping Information

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Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c2c3131e-4418-4aa3-8ff1-a855c95f7fd6>