



**Australian Government**

**Department of Education, Employment and Workplace Relations**

# **RII40709 Certificate IV in Civil Construction Supervision**

**Release: 1**

## **RII40709 Certificate IV in Civil Construction Supervision**

### **Modification History**

Not applicable.

### **Description**

This qualification reflects the role of employees working in supervisory positions in civil construction. They perform tasks involving a broad range of varied activities most of which are complex and non-routine. They are responsible for the quantity and quality of the output of others, contribute to the development of technical solutions to non-routine problems and apply management plans to the workplace.

### **Pathways Information**

Not applicable.

### **Licensing/Regulatory Information**

Not applicable.

### **Entry Requirements**

Not applicable.

## Employability Skills Summary

The following table includes a summary of the employability skills as identified by the resources and infrastructure industry for this qualification. The table should be interpreted in conjunction with the detailed requirements of each unit of competency packaged in this qualification. The outcomes required here are broad industry requirements that may vary depending on packaging options.

<b>Employability Skill</b>	<b>Industry/enterprise requirements for this qualification include:</b>
Communication	<ul style="list-style-type: none"> <li>• provide clear and direct feedback</li> <li>• listen carefully to instructions and information</li> <li>• read and interpret project plans and safety signs</li> <li>• calculate basic weights, distances and volumes</li> <li>• complete accurate work plans, technical reports, risk assessments, etc</li> <li>• negotiate solutions to customer and workplace based issues</li> <li>• negotiate project details with clients</li> <li>• network with other professionals working in the same field</li> <li>• adjust communication style to meet the needs of people with diverse backgrounds</li> </ul>
Teamwork	<ul style="list-style-type: none"> <li>• plan and lead team performance and operations</li> <li>• coordinate project activities and timelines with clients</li> <li>• work cooperatively with people of different ages, gender, race, religion or political persuasion and people with disability</li> <li>• recognise and respond sensitively to people from culturally and linguistically diverse backgrounds</li> <li>• provide feedback and advice to staff</li> <li>• participate in site-wide planning and coordination activities</li> </ul>
Problem-solving	<ul style="list-style-type: none"> <li>• re-allocate staff and resources in response to changing weather, site conditions and priorities</li> <li>• work with staff to solve problems and coordinate team members' responsibilities and activities</li> <li>• work cooperatively with clients to resolve contract and operational issues</li> <li>• participate in ongoing review and adjustment of operations against performance indicators and project milestones</li> </ul>
Initiative and enterprise	<ul style="list-style-type: none"> <li>• act independently to identify potential improvements to working practice and conditions</li> <li>• identify and take steps to resolve risks in the workplace</li> <li>• encourage the exploration and application of innovative approaches to improve on operational performance</li> </ul>
Planning and organising	<ul style="list-style-type: none"> <li>• manage and coordinate time and priorities for self and team</li> <li>• identify and obtain appropriate personnel and resources for work</li> </ul>

	<ul style="list-style-type: none"><li>• ensure that risks are assessed and appropriate emergency plans are in place</li><li>• ensure that project planning incorporates the possibility of adapting to future changes</li></ul>
Self-management	<ul style="list-style-type: none"><li>• take responsibility for ensuring team targets and goals are achieved</li><li>• understand the standard of work expected at the work site</li><li>• proactively manage team performance</li><li>• develop trust and confidence in staff and customers</li></ul>
Learning	<ul style="list-style-type: none"><li>• be willing to learn new ways of working</li><li>• seek information to improve performance from people and workplace documents like policies, procedures etc</li><li>• understand equipment characteristics, technical capabilities, limitations and procedures</li><li>• participate in and, where appropriate, lead change processes</li><li>• work with staff to create learning and development plans</li><li>• prepare and lead formal or informal training sessions</li></ul>
Technology	<ul style="list-style-type: none"><li>• apply a range of basic IT skills in monitoring and reporting on systems</li><li>• operate equipment safely and according to manufacturer and workplace guidelines</li><li>• use communications technology appropriate to the workplace (email, mobile, radio, etc)</li><li>• use computer technology to monitor and communicate project status</li><li>• use IT to create documents and maintain records of work activities</li></ul>

## Packaging Rules

### Requirements for completion of the qualification

The following table provides the packaging rules for this qualification, followed by the list of relevant units of competency.

Successful completion of twelve (12) units of competency made up of:

- five (5) mandatory units, and
- seven (7) elective units of which:
  - at least two (2) must come from the specified electives listed below
  - at least two (2) from the general electives listed below
  - up to one (1) unit may come from Certificate III, Certificate IV or Diploma level from this, or any other Training Package

Units chosen must be relevant to the job function.

Care must be taken to ensure that all prerequisites specified within imported units, or units chosen as electives, are complied with.

<b>Mandatory units of competency</b>	
<i>Unit code</i>	<i>Unit title</i>
BSBMGT401A	Show leadership in the workplace
BSBMGT402A	Implement operational plan
BSBOHS407A	Monitor a safe workplace
RIICWM401A	Supervise civil works
RIIRIS401A	Apply site risk management system
<b>Specified electives</b>	
<i>Unit code</i>	<i>Unit title</i>
LGAWORK401A	Develop works maintenance schedule
LGAWORK402A	Prepare for operational works
PMLDATA400A	Process and interpret data
PMLTEST511B	Supervise earthworks inspection, sampling and testing operations
PMLTEST520A	Perform complex tests to measure engineering properties of materials
RIIBLA401A	Manage blasting operations

RIIBLA402A	Monitor and control the effects of blasting on the environment
RIICBS401A	Apply the principles for the asphalt paving and compaction
RIICBS402A	Apply the principles for the application of bituminous sprayed treatment
RIICBS403A	Apply the principles for the application of polymer modified binder
RIICBS404A	Apply the principles for the selection and use of bituminous emulsion
RIICBS405A	Apply the principles for the application of slurry surfacing
RIICBS406A	Apply the principles of pavement profiling using a profiler
RIICBS407A	Apply the principles for the manufacture and delivery of hot mix asphalt
RIICBS408A	Apply the principles for the manufacture of cold mix
RIICBS409A	Apply the principles for the manufacture of polymer modified binder
RIICBS410A	Apply the principles for the manufacture of bituminous emulsion
RIICBS411A	Apply the principles for the manufacture of slurry surfacing
RIICPL401A	Apply the principles for the installation of underground service using open excavation
RIICRC401A	Apply the principles of flexible pavement construction
RIICRC402A	Apply the principles of rigid pavement construction
RIICRC403A	Apply the principles of the stabilisation of materials
RIICRC404A	Inspect and report on pavement condition
RIICRC405A	Carry out pavement condition measurement
RIICRC406A	Apply the principles of pavement maintenance
RIICSG401A	Apply the principles of civil concrete structures construction
RIICSG402A	Apply the principles of civil steel structures construction
RIICSG403A	Apply the principles of civil timber structures construction
RIICSG404A	Apply the principles of civil masonry, crib and gabion structure construction
RIICSG405A	Carry out inspections of civil structures

RIICSG406A	Apply principles of maintenance of civil structures
RIICTC401A	Apply the principles of tunnel construction
RIICTT401A	Apply the principles for the installation of underground services using trenchless technology
RIICTT402A	Apply the principles for the repair and rehabilitation of underground services using trenchless technology
RIICWD525A	Select pavement surfacing
RIICWM402A	Supervise civil works contractors
RIICWM503A	Prepare civil works cost estimate
RIICWM504A	Prepare civil works bill of quantities
RIICWM505A	Prepare civil works schedule of rates
RIIDML401A	Apply the principles of demolitions
RIIMEX403A	Apply the principles of canal construction
RIIMPO402A	Apply the principles of earthworks construction
<b>General electives</b>	
<i>Unit code</i>	<i>Unit title</i>
BSBCUS401A	Coordinate implementation of customer service strategies
BSBFIA402A	Report on financial activity
BSBFIM501A	Manage budgets and financial plans
BSBINM401A	Implement workplace information system
BSBINN301A	Promote innovation in a team environment
BSBLED401A	Develop teams and individuals
BSBMGT403A	Implement continuous improvement
BSBPMG405A	Apply human resources management approaches
BSBPMG408A	Apply contract and procurement procedures
BSBPMG510A	Manage projects

BSBSMB403A	Market the small business
BSBSMB404A	Undertake small business planning
BSBSMB402A	Plan small business finances
BSBSUS301A	Implement and monitor environmentally sustainable work practices
BSBWOR404A	Develop work priorities
LGADMIN417A	Conduct community consultations
LGACOM401A	Administer contracts
LGACOM402A	Arrange contracts
LGACOM409A	Prepare tender documentation
LGACOM410A	Prepare response to tenders
PMLSAMP302A	Receive and prepare samples for testing
PMLTEST300B	Perform basic tests
PMLTEST303B	Prepare working solutions
PMLTEST307B	Prepare trial batches for evaluation
PMLTEST402B	Prepare, standardise and use solutions
PMLTEST403B	Assist with geotechnical site investigations
PMLTEST404A	Perform chemical tests and procedures
PMLTEST406A	Perform physical tests
PMLTEST411A	Perform mechanical tests
RIICCR401A	Develop and maintain positive community relations
RIICOM301B	Communicate information
RIICWD503A	Prepare work zone traffic management plan
RIIENV401A	Supervise dust and noise control
RIIGOV401B	Apply, monitor and report on compliance systems
RIIOHS302A	Implement traffic management plan



RIIOHS401A	Supervise work in confined spaces
RIIQUA401A	Apply a quality management system on site
RIIRAI402A	Apply and monitor site plant and resource management plan
RIIRIS301A	Apply risk management processes
RIISAM401A	Apply site plant, equipment and infrastructure management plan