



Australian Government

Assessment Requirements for RIIWHS301D Conduct safety and health investigations

Release: 1

Assessment Requirements for RIIWHS301D Conduct safety and health investigations

Modification History

Not applicable.

Performance Evidence

Evidence is required to be collected that demonstrates a candidate's competency in this unit. Evidence must be relevant to the roles within this sector's work operations and satisfy all of the requirements of the performance criteria of this unit and include evidence that the candidate:

- locates and applies relevant legislation, documentation, policies and procedures
- demonstrates consistent timely conduct safety and health investigation that safely, effectively and efficiently meets the required outcomes on a minimum of three (3) separate occasions including:
 - determining objective and authority of the investigation
 - planning and organising activity to gather evidence
 - undertaking research to gather evidence
 - engaging others in the investigation process
 - questioning and actively listening to those involved in the investigation
 - correctly collecting and maintaining the integrity of evidence
 - identifying and/or confirming the linkages between factors and outcomes, causes and effects and direct/indirect causal relationships
 - drawing draw conclusions and identifying appropriate course of action to resolve issue
 - writing clearly, concisely and effectively report investigation outcomes and presenting the outcomes to others
 -

Knowledge Evidence

The candidate must demonstrate knowledge of conducting safety and health investigations:

- topic or subject area which is the target for the investigation
- theory of safety and health investigative research and analysis
- symptoms and possible immediate effects of post-traumatic stress in an investigation situation
- appropriate Industry context
- site procedures and conventions related to safety and health investigations
- site risk management processes and their applications
- conventions and requirements for written communications, including report writing
-

Assessment Conditions

- An assessor of this unit must satisfy the requirements of the NVR/AQTF or their successors; and Industry regulations for certification and licensing; and,
- this unit is best assessed in the context of this sector's work environment;
- where personal safety or environmental damage are limiting factors, assessment may occur in a simulated environment provided it is realistic and sufficiently rigorous to cover all aspects of this sector's workplace performance, including environment, task skills, task management skills, contingency management skills and job role environment skills; and,
- this unit must be assessed using Resources and Infrastructure Industry sector specific policies, procedures, processes and operational manuals; and,

- assessor requirements differ between sectors as follows:
 - when assessing this unit in the context of the **Drilling** sector:
 - an assessor must demonstrate the performance evidence, and knowledge evidence as outlined in this Unit of Competency, and through five (5) years of work in the Industry sector; or,
 - where a co-assessment or partnership arrangement exists between a qualified assessor and an Industry technical expert, the Industry technical expert can hold the unit being assessed, and/or demonstrate equivalency of skills and knowledge at the unit level. An Industry technical expert must also demonstrate a minimum of three (3) years of continuous work in the Industry sector, with the preceding one (1) year in the unit they are co-assessing; or,
 - when assessing this unit in the context of the **Metalliferous Mining** sector:
 - an assessor must demonstrate the skills and knowledge of this unit through five (5) years of current and continuous work with the Industry sector and must hold the TAE Assessor Skill Set or equivalent; or,
 - when assessing this unit in the context of the **Coal Mining** sector:
 - an assessor must demonstrate the skills and knowledge of this unit through twelve (12) month work experience in an Industry relevant to the skills being assessed within the last three (3) years; and,
 - where the assessor does not have current experience a co-assessment or partnership arrangement needs to exist between the qualified assessor and an Industry technical expert/ subject matter expert. The Industry technical expert/subject matter expert must demonstrate competency in the unit being assessed, and be currently working in the sector with a minimum of twelve (12) months' work experience within the last three (3) years; or,
 - when assessing this unit in the context of the **Extractive** sector
 - an assessor must demonstrate the skills and knowledge of this unit through five (5) years' work experience in the Industry sector; and,
 - where the assessor does not have current experience a co-assessment or partnership arrangement needs to exist between the qualified assessor and an Industry technical expert/ subject matter expert. The Industry technical expert/subject matter expert must hold the unit being assessed and be currently working in the sector with a minimum of two (2) years' of current work experience; or,
 - when assessing this unit in the context of the **Civil Construction** sector
 - an assessor must demonstrate the skills and knowledge of this unit through five (5) years' work experience in the Industry sector; and,
 - where the assessor does not have current experience a co-assessment or partnership arrangement needs to exist between the qualified assessor and an Industry technical expert/ subject matter expert. The Industry technical expert/subject matter expert must hold the unit being assessed and be currently working in the sector with a minimum of two (2) years' of current work experience.
 -

Links

SkillsDMC RII Companion Volumes - <http://www.skillsdmc.com.au/>

