



Australian Government

RIIRIS501E Implement and maintain management systems to control risk

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with RII Resources and Infrastructure Industry Training Package Version 5.0.

Application

This unit describes the skills and knowledge required to implement and maintain management systems to control risk in the resources and infrastructure industries.

It applies to those working in management roles. They generally work in teams and have some responsibility for the outcomes of others.

Licensing, legislative and certification requirements may apply to this unit and can vary between states, territories and industry sectors. Users must check requirements with relevant body before applying the unit.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Plan and prepare to develop the framework for the risk management system	1.1 Obtain, interpret and confirm work requirements 1.2 Access, interpret and apply documentation required to implement and maintain management systems to control risk 1.3 Develop and document the objectives in the area of responsibility with relevant personnel 1.4 Develop and document the structures for the application of the management system with relevant personnel 1.5 Define, allocate and document the responsibilities for applying the management system, in job descriptions and duty statements
2. Develop the processes to support the risk management system	2.1 Identify existing and potential hazards and risks from inspections and trends identified from the record system 2.2 Access, interpret and confirm the organisation's criteria for assessing and treating risks 2.3 Develop and document, procedures and practices for the

ELEMENT	PERFORMANCE CRITERIA
	<p>implementation action plan for the risk management system</p> <p>2.4 Identify, obtain and maintain information sources and expert advice according to workplace procedures</p> <p>2.5 Identifies risk management training needs of others according to workplace procedures</p>
3. Plan and implement the risk management system	<p>3.1 Plan, schedule and document how the management system will be introduced to relevant personnel</p> <p>3.2 Identify, seek and provide resources for the operation of the management system according to workplace procedures</p> <p>3.3 Communicate information in a form readily accessible to relevant personnel</p> <p>3.4 Arrange appropriate development and training for relevant personnel</p> <p>3.5 Communicate known and intended process changes and enhancements to relevant personnel</p> <p>3.6 Confirm all records and reports are produced, processed and maintained according to workplace procedures</p>
4. Monitor, review and update the risk management processes	<p>4.1 Monitor activities and achievement targets and provide/focus resources to confirm the implementation action plan is satisfied</p> <p>4.2 Review and update the implementation action plan periodically and when changing circumstances are anticipated or occur</p> <p>4.3 Complete and retain documentation according to workplace procedures</p>

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

SKILL	DESCRIPTION
Writing	<ul style="list-style-type: none"> Prepares specific information that complies with a range of regulatory requirements, using sector-specific terminology
Oral communication	<ul style="list-style-type: none"> Conveys information and requirements clearly, and listens carefully
Reading	<ul style="list-style-type: none"> Identifies and interprets relevant information from workplace procedures, documentation and regulations
Problem solving	<ul style="list-style-type: none"> Identifies a range of factors that impact on a decision, including own values and principles, the needs, power, values, beliefs and assumptions of stakeholders

Unit Mapping Information

Supersedes and is equivalent to RIIRIS501D Implement and maintain management system to control risk.

Links

Companion Volume implementation guides is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=88a61002-9a21-4386-aaf8-69c76e675272>