



Australian Government

PUA60612 Advanced Diploma of Public Safety (Search and Rescue - Management)

Release 2

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Modification History

Release	TP version	Comments
2	PUA12 V2.1	Imported units updated.
1	PUA12 v1	New release of existing qualification from PUA00 v8.1: PUA60604. Packaging rules wording revised, imported units updated, elective groupings changed. Equivalent.

Description

Not applicable.

Pathways Information

Not applicable.

Licensing/Regulatory Information

Not applicable.

Entry Requirements

Not applicable.

Employability Skills Summary

Employability Skills are part of a unit of competency.

Employability Skills statements from a selection of units of competency from the PUA60612 Advanced Diploma of Public Safety (Search and Rescue - Management) have been reproduced in the table below.

This table provides an example of Employability Skills for the qualification because Employability Skills within a qualification will vary depending on the qualification packaging options.

Employability Skill	Employability Skills Statement
Communication	<ul style="list-style-type: none"> • ensure the content of a report is accurate and written in a concise and logical manner in accordance with organisational requirements • have knowledge of the communications systems available within the Rescue Coordination Centre (RCC) • identify communications systems as appropriate to the situation and strategy • manage control systems ensuring human, physical, fiscal and communication systems are identified, allocated and deployed in accordance with the control structure • manage records to ensure quality and attention to detail in accordance with policies and procedures • prepare briefings, which may include providing information to team members; members of the public; external search and rescue authorities; manager operations; Australian Maritime Safety Authority public relations personnel; media • provide briefings to the appropriate people in accordance with operational procedures • use effective communication and consultation with a range of individuals by a range of means including fax; write reports
Teamwork	<ul style="list-style-type: none"> • allocate tasks to team members commensurate with their roles in the team and level of competence • brief team members on their roles and responsibilities and of the way the team will operate • ensure that goals are unambiguous and take into account the capabilities of people and teams • inform team members of the scenario and strategy, determined from outcome of review of all information and resource requirements • receive feedback from team members and relay this to others in accordance with operational policies and procedures • understand occupational health and safety requirements • understand team members' capabilities • use knowledge of coaching and team building concepts

	<ul style="list-style-type: none"> • use problem solving skills for a defined range of problems
Problem solving	<ul style="list-style-type: none"> • analyse staffing levels which clearly demonstrate returns to the organisation • establish problem solving/issue resolution procedures within legislative requirements and organisation's guidelines • evaluate and review strategy as determined by the input of all information and review of available resources • monitor resources to determine changing requirements in accordance with operational procedures • use problem solving skills for a defined range of problems
Initiative and enterprise	<ul style="list-style-type: none"> • create a workplace environment which facilitates training, education and development • develop contingency plans for staffing which meet key provisions of the human resources plan • provide guidance to and seek support from authorities and agencies in accordance with requirement • recognise and encourage initiative and innovation
Planning and organising	<ul style="list-style-type: none"> • compare calculated level of risk to the established risk evaluation criteria and as determined to be acceptable or unacceptable in consultation with the supervisor • compare existing competencies of staff with the needs of the work group • determine and review human resource needs within the anticipated operational needs and allocated budget • develop search and rescue strategy based on all information available • ensure that the total performance development system identifies and proposes strategies to rectify performance shortfalls and recognise success • establish control in accordance with designated responsibility/authority • identify required resources in accordance with the strategy based on all available information • identify search and rescue parameters based on information available
Self-management	<ul style="list-style-type: none"> • apply knowledge of current principles and practices to conduct an activity which exercises elements of public safety management • apply knowledge and understanding of occupational health and safety requirements • demonstrate consistency between instructions and action in self and others • develop search and rescue strategies based on information available

	<ul style="list-style-type: none">• display personal and professional integrity in working relationships• follow instructions/directives and reporting information• voice personal view to the review process
Learning	<ul style="list-style-type: none">• contribute effectively with coaching and mentoring to the training, education and development of personnel in an environment of change• learn about the communications systems available within the Rescue Coordination Centre (RCC)• learn about the technical maintenance state of search and rescue resources• learn about training and education principles; training need analysis; training, education and development plans as included as part of individual/team performance plans• participate in individual/team training, education and development opportunities
Technology	<ul style="list-style-type: none">• designate appropriate modes and channels of communication, radio communications, data transfer, telecommunications• operate databases• use a range of information technology devices including computers, radio frequency devices, electronic data exchange systems etc.• use communication systems, which may involve designation of appropriate modes and channels of communication• use specialist search and rescue information systems, which may include communications systems; COSPAS-SARSAT and similar satellite systems; the Australian Ship Reporting System (AUSREP); the Great Barrier Reef Reporting (REEFREP) and similar systems

Packaging Rules

12 units of competency are required for this qualification including:

- 6 core units
- 6 elective units

Choose a minimum of 4 elective units from the Group A and/or B lists below.

Choose the remaining 2 units from either the Group A and/or B lists below, or elsewhere within this training package, or another endorsed training package, or accredited course.

Only 1 elective unit may be chosen from the Group A elective list.

All elective units selected from outside this qualification must be from an equivalent qualification level or higher.

Elective units selected must not duplicate content already covered by other units in this qualification.

Code	Core Units
PUAAMS008B	Manage search and rescue operations
PUAEMR026	Treat operational risk └ PUAEMR027 Assess operational risk
PUAMAN003B	Manage human resources
PUAOPE006B	Control multi-agency emergency situations
PUAPOL033B	Manage intelligence information processes
PUATEA003B	Lead, manage and develop teams
Code	Elective Units
Group A	
PUAOPE014A	Navigate to an incident
TDMMH807B	Plan and navigate an offshore passage within the limits of responsibility of a Master 5
LGAPLEM404A	Prepare and present geographic information systems data
Code	Elective Units
Group B	
PUACOM009B	Manage media requirements at major incident
PUACOM012B	Liaise with media at a local level

PUAEMR030	Manage and evaluate emergency management exercises
PUAEMR031	Design emergency management exercises
PUALAW004B	Represent the organisation in a judicial or quasi-judicial setting
PUAMAN001B	Manage the organisation's public safety responsibilities
PUAMAN006B	Manage and facilitate change
PUAOHS003B	Implement and monitor the organisation's occupational health and safety policies and programs
PUAOPE007B	Command agency personnel within a multi-agency emergency response
PUAOPE015A	Conduct briefings and debriefings
PUAOPE016A	Manage a multi-team sector
PUAPOLMG007A	Contribute to policy formulation and revision
BSBMGT401A	Show leadership in the workplace