



**Australian Government**

**Department of Education, Employment and Workplace Relations**

# **PUA42912 Certificate IV in Public Safety (Biosecurity Response Leadership)**

**Release: 1**

## PUA42912 Certificate IV in Public Safety (Biosecurity Response Leadership)

### Modification History

Release	TP version	Comments
1	PUA12 v1	New qualification.

### Description

Not applicable.

### Pathways Information

#### Pathways into the qualification

There are no pre requisites for entering this qualification. This qualification is open to any candidate who has worked in or is likely to work in a leadership role in biosecurity response; either in a field or operations centre role.

#### Pathways from the qualification

After achieving the PUA42912 Certificate III in Public Safety (Biosecurity Response Leadership), candidates may undertake a range of qualifications relevant to their role, such as:

- PUA52412 Diploma of Public Safety (Biosecurity Response Management).
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### Licensing/Regulatory Information

Not applicable.

### Entry Requirements

Not applicable.

## Employability Skills Summary

Employability Skills are part of a unit of competency.

Employability Skills statements from a selection of units of competency from the PUA42912 Certificate IV in Public Safety (Biosecurity Response Leadership) have been reproduced in the table below.

This table provides an example of Employability Skills for the qualification because Employability Skills within a qualification will vary depending on the qualification packaging options.

Public Safety qualifications have core units (which must be achieved) and elective units (where there is a choice of units which must be achieved) so different Employability Skills Summaries are possible within the one qualification, depending on the package of core units and chosen elective units.

<b>Employability Skills</b>	<b>Employability Skills Statements</b>
<b>Communication</b>	<ul style="list-style-type: none"> <li>advise and involve the community in public safety activities, presentations at community group gatherings, special interest forums, other organisation forums, community events and festivals</li> <li>participate in conferences</li> <li>represent the organisation's position on particular issues in a way which acknowledges community concerns and promotes community awareness</li> <li>write reports</li> </ul>
<b>Teamwork</b>	<ul style="list-style-type: none"> <li>allocate resources, which may include considering urgency, cost effectiveness, accessibility, maintenance demands, availability and deployment time</li> <li>collect timely information that is relevant to the needs of individuals/teams</li> <li>determine the information needs of individuals/teams and identify the sources</li> <li>gather and disseminate information to appropriate personnel within the specified timeframe</li> </ul>
<b>Problem solving</b>	<ul style="list-style-type: none"> <li>allocate resources to facilitate required outcomes</li> <li>analyse feedback and cooperation with community groups</li> <li>analyse, which may include problem solving</li> <li>brief and debrief content and format, which may include problem based approaches</li> <li>provide advice that takes into account type of risk, locality, and protection of life, property and the environment</li> <li>review activity against the policies, practices and training of the organisation to identify any discrepancies</li> <li>review information held by the organisation to determine suitability and accessibility</li> </ul>
<b>Initiative and</b>	<ul style="list-style-type: none"> <li>identify and act upon briefing and debriefing follow-up actions in a</li> </ul>

<b>enterprise</b>	<p>timely manner</p> <ul style="list-style-type: none"> <li>• prepare plans to obtain information which is not available or accessible within the organisation</li> <li>• report the results of information gathering, analysis and synthesis so they can be input to policy development and organisation's decision making</li> <li>• select an appropriate location for the brief/debrief</li> </ul>
<b>Planning and organisation</b>	<ul style="list-style-type: none"> <li>• conduct inspections to provide for relevant information for pre-incident planning</li> <li>• evaluate resource usage against targets and organisational standards</li> <li>• gather, analyse, synthesise and report information within specified timeframes and to the standard defined by the organisation</li> <li>• monitor resource usage</li> <li>• plan and prepare a briefing/debriefing in accordance with organisation's policy and procedures</li> <li>• report the results of information gathering, analysis and synthesis so they can be input to policy development and organisation's decision making</li> <li>• store equipment stock and supplies in accordance with organisation's policy and procedures</li> </ul>
<b>Self-management</b>	<ul style="list-style-type: none"> <li>• analyse needs</li> <li>• manage and store equipment stock and supplies in accordance with organisation's policy and procedures</li> <li>• provide leadership to individuals and teams</li> <li>• voice personal view to the review process</li> </ul>
<b>Leadership</b>	<ul style="list-style-type: none"> <li>• learn about legislative requirements relevant to emergency management</li> <li>• learn about organisation's policies</li> <li>• learn about organisation's procedures for activity debriefing</li> <li>• learn about practices and training processes in relation to activity</li> <li>• learn about reporting procedures of the organisation</li> <li>• learn about techniques for the prioritisation and evaluation of public safety risk management systems</li> <li>• maintain records of resource allocation and usage in accordance with relevant legislation and organisational guidelines</li> <li>• support and participate in development activities</li> </ul>
<b>Technology</b>	<ul style="list-style-type: none"> <li>• ensure that computer-based tools are used to produce resource reports</li> <li>• use basic statistical information</li> <li>• use communication channels</li> <li>• use information technology effectively</li> <li>• use management information systems that may include computers</li> <li>• use management information systems to store and retrieve data for</li> </ul>

	<p>decision making</p> <ul style="list-style-type: none"><li>• use market trends</li><li>• use records management systems, registries and file records</li></ul>
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## Packaging Rules

11 units of competency are required for this qualification including:

- 5 core units
- 6 elective units

Choose a minimum of 4 elective units from the Group A and/or B lists below.

Choose the remaining 2 elective units from either the Group A and/or B lists below or elsewhere within this training package or another endorsed training package or accredited course.

Only 1 unit may be chosen from the Group A elective list.

All elective units selected from outside this qualification must be from an equivalent qualification level or higher.

**Elective units selected must not duplicate content already covered by other units in this qualification.**

Code	Core Units
PUAMAN002B	Administer workgroup resources
PUAOPE015A	Conduct briefings/debriefings
AHCBIO501A	Manage active operational emergency disease or plant pest sites
PSPGOV417A	Identify and treat risks
TLIG3002A	Lead a work team or group
Code	Elective Units
<b>Group A</b>	
PUAOHS003B	Implement and monitor the organisation's OH&S policies, procedures and programs
AHCOHS401A	Maintain occupational health and safety (OHS) processes
Code	Elective Units
<b>Group B</b>	
PUACOM006B	Plan and conduct a public awareness campaign
PUAEMR014A	Deliver recovery services
PUAOPE007B	Command agency personnel within a multi agency emergency response
PUAOPE012A	Control a level 1 incident

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PUAOPE016A	Manage a multi-team sector
PUAOPE021A	Manage information function at an incident
PUAOPE022A	Manage logistics for a Level 2 incident
PUAOPE023A	Manage operations for a Level 2 incident
PUAOPE025A	Manage planning for a Level 2 incident

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AHCBIO401A	Supervise activities on infected premises
AHCPMG601A	Develop a plant pest survey strategy
AHCPMG602A	Develop a plant pest destruction strategy
BSBWOR403A	Manage stress in the workplace

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**NOTE**

AHC units have been imported from the AHC10 Agriculture Horticultural, Conservation and Land Management Training Package.

BSB unit has been imported from the BSB07 Business Services Training Package.

PSP unit has been imported from the PSP04 Public Sector Training Package.

TLI unit has been imported from the TLI10 Transport and Logistics Training Package.

Information about customising PUA12 Public Safety Training Package qualifications in the Customisation of Qualifications section.