



**Australian Government**

# **PUA41112 Certificate IV in Public Safety (Community Safety)**

**Release 3**

## PUA41112 Certificate IV in Public Safety (Community Safety)

### Modification History

Release	TP version	Comments
3	PUA12 V2.1	Imported units updated.
2	PUA12 V2	Imported units updated
1	PUA12 v1	New release of existing qualification from PUA00 v8.1: PUA41104. Packaging rules wording revised, imported units updated. Equivalent.

### Description

Not applicable.

### Pathways Information

Not applicable.

### Licensing/Regulatory Information

Not applicable.

### Entry Requirements

Not applicable.

## Employability Skills Summary

Employability Skills are part of a unit of competency.

Employability Skills statements from a selection of units of competency from the PUA41112 Certificate IV in Public Safety (Community Safety) have been reproduced in the table below. This table provides an example of Employability Skills for the qualification because Employability Skills within a qualification will vary depending on the qualification packaging options.

<b>Employability Skill</b>	<b>Employability Skills Statement</b>
<b>Communication</b>	<ul style="list-style-type: none"> <li>• answer general enquiries</li> <li>• listen to questions</li> <li>• make presentations at community group gatherings, special interest forums, other organisation forums, community events and festivals</li> <li>• participate in conferences</li> <li>• provide advice on prevention and mitigation techniques in a way that acknowledges community concerns</li> <li>• provide information in a format suitable for analysis, interpretation and dissemination</li> </ul>
<b>Teamwork</b>	<ul style="list-style-type: none"> <li>• collect information that is timely and relevant to the needs of individuals/teams</li> <li>• determine the information needs of individuals/teams and identify the sources</li> <li>• develop networks and relationships</li> <li>• gather information which is disseminated to appropriate personnel within the specified timeframe</li> <li>• liaise effectively</li> <li>• participate in regular meetings and forums</li> <li>• support mutual cooperation</li> <li>• suggest and debate practical consultation and decision making strategies</li> </ul>
<b>Problem solving</b>	<ul style="list-style-type: none"> <li>• analyse, which may include problem solving</li> <li>• assess credibility, accuracy and currency of available risk information</li> <li>• identify sources of useful, credible information through stakeholders, community networks and interested parties</li> <li>• review information held by the organisation to determine suitability and accessibility</li> <li>• seek additional information from specialists, organisations and other stakeholders regarding information gaps and conflicting data or views</li> </ul>
<b>Initiative and</b>	<ul style="list-style-type: none"> <li>• analyse documented risk assessments</li> <li>• analyse family and historical records</li> </ul>

<b>enterprise</b>	<ul style="list-style-type: none"> <li>• analyse, which may include critical analysis</li> <li>• prepare plans to obtain information which is not available or accessible within the organisation</li> <li>• report the results of information gathering, analysis and synthesis so they can be input to policy development and organisation decision making</li> <li>• source information, which may include community information, credible individuals, group and community leaders</li> </ul>
<b>Planning and organising</b>	<ul style="list-style-type: none"> <li>• develop risk statements jointly by considering sources of risk, elements at risk and community/environmental vulnerability</li> <li>• develop with others, a draft project plan that is jointly refined and finalised prior to communication with stakeholders</li> <li>• identify organisational resources that can be provided to support the emergency risk management process</li> </ul>
<b>Self-management</b>	<ul style="list-style-type: none"> <li>• collect information that is timely and relevant to the needs of individuals/teams</li> <li>• demonstrate commitment by sharing knowledge and expertise, completing allocated tasks on time and encouraging others to help achieve common goals</li> <li>• place overall community safety outcomes above personal or organisational/constituency interests</li> <li>• provide input to help assess the effectiveness of existing treatment strategies</li> <li>• report information gathering, analysis and synthesis within specified timeframes and to the standard defined by the organisation</li> </ul>
<b>Learning</b>	<ul style="list-style-type: none"> <li>• learn about active listening</li> <li>• learn about reporting procedures of the organisation</li> <li>• learn about the promotion of two-way communication with organisation/constituency</li> </ul>
<b>Technology</b>	<ul style="list-style-type: none"> <li>• locate and interpret community information</li> <li>• know risks, which may include technology/technical issues</li> <li>• make technology available in the work area/organisation to manage information</li> <li>• use information systems, which may include computers; communication channels; records management; market trends, registries and file records, basic statistical information</li> <li>• use management information systems to store and retrieve data for decision making</li> </ul>

## Packaging Rules

12 units of competency are required for this qualification including:

- 4 core units
- 8 elective units

Choose a minimum of 3 elective units from the Group A list below.

Choose a minimum of 3 elective units from the Group A and B elective lists below.

Choose the remaining 2 elective units from elsewhere in this training package or another endorsed training package or accredited course.

All elective units selected from outside this qualification must be selected an equivalent qualification level or higher.

Elective units selected must not duplicate content already covered by other units in this qualification.

Where a pre-requisite unit is attached to a unit it is identified by this symbol ⊥.

The pre-requisite units attached to any of the units must be undertaken and are additional to the number of units required for the qualification.

Code	Core Units
PUACOM003B	Manage information
PUACOM005B	Foster a positive organisational image in the community
PUACOM007B	Liaise with other organisations
PUAEMR008B	Contribute to an emergency risk management process
Code	Elective Units
Group A	
PUACOM006B	Plan and conduct a public safety awareness program
PUACOM015B	Conduct community safety activities ⊥ PUATEA004D Work effectively in a public safety organisation
OR	
PUAFIR301B	Undertake community safety activities
PUAEMR026	Treat operational risk ⊥ PUAEMR027 Assess operational risk
PUAEMR027	Assess operational risk
PUAFIR403B	Assess building plans ⊥ PUAFIR314B Utilise installed fire safety systems

	└ PUAFIR206B Check installed fire safety systems
PUAFIR404B	Inspect dangerous goods facilities └ PUAFIR403B Assess building plans └ PUAFIR314B Utilise installed fire safety systems └ PUAFIR206B Check installed fire safety systems
PUAFIR405B	Collect, analyse and provide regulatory information
PUAFIR507B	Inspect building fire safety systems └ PUAFIR302B Suppress urban fire └ HLTF311A Apply first aid └ PUAFIR203B Respond to urban fire └ PUAFIR207B Operate breathing apparatus open circuit └ PUAFIR215 Prevent injury └ PUAFIR314B Utilise installed fire safety systems └ PUAFIR206B Check installed fire safety systems
PUAFIR509B	Implement prevention strategies
OR	
PUAEMR029	Plan and implement a treatment measure
PUAFIR510B	Inspect for legislative compliance
PUAOPE011B	Inspect property and facilities
PUAPOL036B	Provide crime prevention advice through environmental design
PUAWER005B	Operate as part of an emergency control organisation
PUAWER009B	Participate as a member of a workplace emergency initial response team
CHCDFV402C	Manage own professional development in responding to domestic and family violence
CHCDFV404C	Promote community awareness of domestic and family violence
<b>Group B</b>	
PUACOM011B	Develop community awareness networks

PUACOM012B	Liaise with media at a local level
PUALAW001B	Protect and preserve incident scene
PUALAW003B	Give evidence in a judicial or quasi-judicial setting
PUALAW004B	Represent the organisation in a judicial or quasi-judicial setting
PUAMAN002B	Administer work group resources
PUAMAN005B	Manage projects
PUAOPE015A	Conduct briefings and debriefings
PUATEA003B	Lead, manage and develop teams
AHCCCF406A	Facilitate ongoing group development
AHCILM506A	Operate within community cultures and goals
BSBMGT401A	Show leadership in the workplace
BSBWOR401A	Establish effective workplace relationships
CHCGROUP403D	Plan and conduct group activities
CHCPOL403C	Undertake research activities
CHCYTH301D	Work effectively with young people
PSPPOL401A	Contribute to policy development
PSPREG402C	Promote client compliance
SITXMPR401	Coordinate production of brochures and marketing materials
SISXRES402A	Support implementation of environmental management practices
TAEDEL301A	Provide work skill instruction
<b>For the purposes of gaining a qualification the following three units count as one unit*:</b>	
TAEASS401B *	Plan assessment activities and processes
TAEASS402B *	Assess competence
OR	

TAEASS301B *	Contribute to assessment
TAEASS403B *	Participate in assessment validation