



Australian Government

Department of Education, Employment and Workplace Relations

PUADEFPH013A Manage a deployed capability

Revision Number: 1

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Modification History

Not applicable.

Unit Descriptor

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This unit covers the competency required to manage a deployed capability within the Australian Defence Force (ADF).

Application of the Unit

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The application of this unit in the workplace includes deployment planning, supervising deployment activities and integrating operations with other co-located capabilities. The unit also involves supporting the leadership of the team, and communicating orders and instructions.

This unit of competency is applicable to personnel employed within the ADF who exercise supervisory responsibility over a number of support teams while deployed on ADF activities. This function is limited to the performance of tasks in accordance with organisational policies and procedures.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Not applicable.

Employability Skills Information

Employability Skills This unit contains employability skills.

Pre-requisite Unit/s Nil

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a Unit of Competency.

Performance Criteria describe the required performance needed to demonstrate achievement of the element.

Where bold italicised text is used, further information is detailed in the Required Skills and Knowledge and/or the Range Statement. Assessment of performance is to be consistent with the Evidence Guide.

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

1. Plan and supervise pre-deployment activities

- 1.1 *Deployment instructions* are received, acknowledged and clarified in accordance with *organisational policies and procedures*
- 1.2 Briefings are attended to receive further information and tasking to enable deployment activities
- 1.3 *Deployment instructions are reviewed* to plan tasking and activities required to be coordinated by team leaders
- 1.4 Lines of communication are maintained with team leaders during the pre-deployment phase to ensure teams are kept informed of the developments in the situation
- 1.5 *Pre-deployment tasking* is issued to team leaders in accordance with organisational policies and procedures
- 1.6 Team leader *deployment preparation* is monitored to ensure *capability* members are individually ready for deployment
- 1.7 Preparation of *stores and equipment* is monitored to ensure they are operational, and ready for use and deployment
- 1.8 *Specialist requirements* are considered and catered for during the preparation of stores and equipment
- 1.9 Loading of stores and equipment for deployment is monitored to ensure transportation is safe and its availability on arrival is in accordance with operational need
- 1.10 Final deployment instructions are confirmed and communicated to team leaders to ensure all capability members are informed and ready for deployment

ELEMENT**PERFORMANCE CRITERIA****2. Supervise deployment activities**

- 2.1 Deployment site and *siting considerations* are confirmed with commander on arrival at deployment area
- 2.2 Detailed instructions are issued to team leaders including *ground brief*, detailed tasks and timings
- 2.3 Setting up of capability stores and equipment is monitored to ensure capability is operational and ready for use
- 2.4 Problems with deployment are identified and rectified as they occur to ensure the deployment of capability is in accordance with the deployment instructions
- 2.5 Rectification action outside own limits of authority are referred to commander for resolution
- 2.6 Lines of communication with co-located capabilities and other stakeholders are established to enable inter-operability
- 2.7 Setting up of the *support facility's amenities* is contributed to as directed by facility commander

3. Supervise the operation of a deployed capability

- 3.1 Maintenance of *operational posture* is monitored to ensure the operation of the capability complements both the provision of services and the operational environment
- 3.2 Reports and returns are compiled and issued to commander in accordance with organisational policies and procedures
- 3.3 Maintenance of stores and equipment is monitored to ensure they are available and ready for use
- 3.4 Supervision of team leaders is provided appropriate to changing priorities and situation, and takes into account the differing needs and skills of individuals

ELEMENT**PERFORMANCE CRITERIA****4. Supervise re-deployment activities**

- 4.1 Re-deployment instructions are received, acknowledged and clarified in accordance with organisational policies and procedures
- 4.2 Re-deployment instructions are reviewed to plan tasking and activities required to be performed by teams
- 4.3 *Re-deployment tasking* is issued to team leaders in accordance with organisational policies and procedures
- 4.4 Refurbishment of stores and equipment is monitored to ensure capability is made ready for future deployments and to identify maintenance needs between deployments
- 4.5 Loading of stores and equipment for re-deployment is monitored to ensure transportation is safe and its arrival in the new location is in accordance with operational need
- 4.6 Evaluation of deployment is conducted to identify lessons learned to improve future deployments

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

This describes the essential skills and knowledge and their level, required for this unit.

Required Skills

- establish and maintain administrative systems
- issue formal and quick orders in an operational setting
- manage workplace issues and problems
- mentor team leaders to achieve team tasking and objectives
- plan and organise to meet work priorities
- prioritise tasking
- use feedback to achieve positive outcomes
- use written and oral information about workplace requirements

Required Knowledge

- administrative systems
- best use of available resources
- documentation processes relevant to own workplace
- legal rights and responsibilities
- orders appreciation process
- organisation standing and routine orders
- organisational policies and procedures
- planning principles
- principles and techniques associated with:
 - establishing key performance indicators
 - influencing others
 - leading people
 - making decisions
 - preparing tasking schedules and plans
 - risk management principles
 - role and capabilities of other care providers
 - safe workplace practices as they relate to the operational environment and own capability
 - set up and operation of equipment contained within own capability
 - structure, function and layout of own capability
 - team leadership management principles
 - time management strategies to set priorities

Evidence Guide

EVIDENCE GUIDE

Critical aspects for assessment and evidence required to demonstrate competency in this unit

Assessment must confirm the ability to:

- plan, prioritise and direct team leaders to achieve organisational outcomes
- coordinate the activities of a large team to deploy and operate a capability.

Consistency in performance

Competency should be demonstrated on a minimum of two occasions.

Context of and specific resources for assessment

Context of assessment

Competency should be assessed in an actual workplace situation or in a simulated situation or scenario.

Specific resources for assessment

Access is required to:

- appropriate equipment and stores
- range of operational situations based on recent and historical experience to tailor tasking
- dependent personnel (team leaders and team members)
- relevant organisational policies and procedures.

Range Statement

RANGE STATEMENT

The Range Statement relates to the Unit of Competency as a whole. It allows for different work environments and situations that may affect performance. ***Bold italicised*** wording in the Performance Criteria is detailed below.

Deployment instructions may include

Administrative guidance
 Command, control and communication guidance
 Commander's intent/mission statement
 Execution guidelines including timings and phasing
 Situation update

Organisational policies and procedures may include

Australian Defence Force Publications
 Land warfare manuals
 Land warfare pamphlets
 Maritime orders
 Operational/movement orders
 Policy directives
 Unit standard operating procedures

Reviewing deployment instructions may include

Consideration of the intended deployment environment including facilities, access, freedom of action and threats
 Consideration of the logistic requirements to achieve the mission
 Detailed analysis of the tasks both specified and implied
 Development and assessment of potential courses of action
 Reviewing situation and how organisation fits within the situation
 Selection of most desired course of action

Pre-deployment tasking may include

Arranging for transport of refrigerated items
 Arranging personal administration for deployment
 Attending briefings and orders
 Compiling freight and load documentation
 Completing deployment documentation
 Confirming equipment serviceability and readiness

RANGE STATEMENT

	Delivering briefings and orders
	Packing equipment for transport
	Preparing dangerous cargo for transport
Deployment preparation may include	Confirming field equipment readiness
	Confirming individual readiness notice requirements
	Coordinating preventative requirements
	Facilitating personal administration (such as care of dependants, preparation of will)
Capability may include	Capability brick
	Combat element
	Combat service support element
	Flight
	Platoon
	Section
Stores and equipment may include	Climate control systems
	Field tentage systems
	General field equipment
	Lifting devices
	Mobile field equipment
	Power distribution systems
	Vehicles
Specialist requirements may include	Chemical, biological, radiological care
	Emergency humanitarian aid
	Indigenous care
	Paediatric/geriatric care
Siting considerations may include	Access routes
	Degree of dispersion
	Defence arrangements
	Drainage
	Duration of deployment
	Expected workload

RANGE STATEMENT

	Ground availability
	Intended site of co-located facilities
	Power and water reticulation
	Use of existing facilities, hard standing and infrastructure
	Waste management plan
Ground brief may include	Current location
	Description of the topography
	Location of access points/vehicle routes
	Location of capabilities
	Location of key terrain/boundaries
	Orientation to a map or mud model
Support facility may include	Battalion
	Battle group
	Company
	Formation
	Group
	Task force
Support facility's amenities may include	Counter surveillance systems
	Hygiene and toileting amenities
	Internal communication system
	Kitchen and dining facilities
	Power and water reticulation
	Security checkpoints
	Signage and route marking
Operational posture may include	Checking and maintaining counter surveillance measures
	Checking and maintaining tentage and facility structures
	Counter surveillance needs
	Daily routine
	Defensive posture
	Duty systems

RANGE STATEMENT

	Emergency response teams
	Facility mobility requirements and hygiene systems
	Participating in area defence
	Participating in duty systems
	Participating in piquet systems
	Performing daily personal hygiene
	Performing individual trade roles and responsibilities
Re-deployment tasking may include	Arranging for patient transfer and movement
	Attending briefings and orders
	Disassembly of capability
	Loading vehicles
	Packing away non-essential stores and equipment
	Readying vehicles for movement
	Reducing ground footprint

Unit Sector(s)

Not applicable.

Corequisite Unit/s

Co-requisite Unit/s Nil