



**Australian Government**

**Department of Education, Employment and Workplace Relations**

# **PUA42209 Certificate IV in Public Safety (Military Leadership)**

**Release: 1**

## **PUA42209 Certificate IV in Public Safety (Military Leadership)**

### **Modification History**

Not applicable.

### **Description**

Not applicable.

### **Pathways Information**

Not applicable.

### **Licensing/Regulatory Information**

Not applicable.

### **Entry Requirements**

Not applicable.

## Employability Skills Summary

### Employability Skills Summary for PUA42209 Certificate IV in Public Safety (Military Leadership)

Employability Skills are part of a unit of competency.

Employability Skills statements from a selection of units of competency from the PUA42209 Certificate IV in Public Safety (Military Leadership) have been reproduced in the table below. This table provides an example of Employability Skills for the qualification because Employability Skills within a qualification will vary depending on the qualification packaging options.

Public Safety qualifications have core units (which must be achieved) and elective units (where there is a choice of units which must be achieved) so different Employability Skills Summaries are possible within the one qualification, depending on the package of core units and chosen elective units.  <b>Employability Skill</b>	<b>Employability Skills Statement</b>
<b>Communication</b>	<ul style="list-style-type: none"> <li>• communicate objectives and required standards</li> <li>• consult team members about implementing new work practices</li> <li>• follow verbal and written workplace instructions</li> <li>• present written documents in a format that meets the organisation's standards of style and accuracy</li> <li>• provide team members with up-to-date information</li> <li>• use active listening skills and questioning techniques to clarify issues</li> <li>• use language (in all communications) that is clear concise and appropriate to client, assignment and organisation's requirements</li> </ul>
<b>Teamwork</b>	<ul style="list-style-type: none"> <li>• acknowledge contributions to team operations</li> <li>• encourage other team members and provide suggestions</li> <li>• guide and facilitate teams</li> </ul>

	<ul style="list-style-type: none"><li>• manage and improve performance of teams and individuals</li><li>• recognise individual differences in the workplace, value these differences and adjust own behaviour to account for these</li><li>• take part in group discussions and informal meetings</li></ul>
<b>Problem solving</b>	<ul style="list-style-type: none"><li>• identify, analyse and develop solutions for difficulties to achieve required outcomes</li><li>• manage difficulties to achieve positive outcomes</li><li>• undertake conflict resolution and negotiation</li></ul>
<b>Initiative and enterprise</b>	<ul style="list-style-type: none"><li>• understand, acknowledge and accurately represent to others, where required, the views and opinions of individuals or a group</li></ul>
<b>Planning and organising</b>	<ul style="list-style-type: none"><li>• develop an action plan to meet individual and team training and development needs</li><li>• identify and assess training needs of individuals and the team</li><li>• use coaching and mentoring as development tools</li></ul>
<b>Self-management</b>	<ul style="list-style-type: none"><li>• ensure personal behaviour shows sensitivity to the differences between colleagues</li><li>• ensure personal conduct complies with an awareness of workplace equity and diversity</li><li>• provide leadership to individuals and teams</li><li>• work without supervision</li></ul>
<b>Learning</b>	<ul style="list-style-type: none"><li>• support and participate in development activities</li></ul>
<b>Technology</b>	<ul style="list-style-type: none"><li>• use information technology effectively</li></ul>

## Packaging Rules

### Qualification Requirement: 18 units

**All 6 core units plus 8 units from the specialisation elective units listed below plus 4 units from the general elective units listed below**

The general elective units may be taken from the remaining specialisation or the general elective units listed below, or may include 2 units taken from within this Training Package or any other endorsed Training Package at the same qualification level or a higher level.

Code	Core Units
PUACOM001C	Communicate in the workplace
PUADEFEQ001C	Work with equity and diversity
PUATEA003B	Lead, manage and develop teams
BSBOHS201A	Participate in OHS processes
BSBWOR404A	Develop work priorities
PSPGOV406B	Gather and analyse information

Code	Specialisation Elective Units
PUADEFCA406B	Operate a service pistol
PUADEFCA411B	Operate a grenade launcher
PUADEFCA416C	Employ hand operated pyrotechnics
PUADEFCM001 B	Use personal camouflage and concealment in a threat environment
PUADEFCM002 C	Operate night fighting equipment
PUADEFCM101 C	Operate a service rifle
PUADEFCM102 C	Operate a light support weapon
PUADEFCM103 C	Operate a service hand grenade
PUADEFCM104 C	Operate in a threat environment
PUADEFCM106	Display the attributes of an Australian soldier

<b>Code</b>	<b>Core Units</b>
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PUADEFCM118 B	Act as a range safety officer on a permanent range
PUADEFCM119 B	Conduct basic range practices on a permanent range
PUADEFCM113 C	Perform the duties of a defending officer
PUADEFCM114 C	Perform the duties of a prosecuting officer
SRONAV002B	Navigate in difficult or trackless area

<b>Code</b>	<b>General Elective Units</b>
BSBSUS301A	Implement and monitor environmentally sustainable work practices
CHCCS405A	Work effectively with culturally diverse clients and co-workers
HLTFA301B	Apply basic first
PSPGOV201B	Work in a public sector environment
PSPGOV207B	Use technology in the workplace
PUADEFCM005 B	Conduct a Defence administrative inquiry
PUADEFRI001B	Treat risk within Defence at an operational level
PUADEFRI002B	Conduct risk assessment in a Defence environment
PUAOPE002B	Operate communications systems and equipment
PUATEA005A	Manage own professional performance

## NOTES

BSB units have been imported from the BSB07 Business Services Training Package.

CHC unit has been imported from the CHC02 Community Services Training Package.

HLT unit has been imported from the HLT07 Health Training Package.

PSP units have been imported from the PSP04 Public Sector Training Package.

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**Code****Core Units**

SRO unit has been imported from the SRO03 Outdoor Recreation Industry Training Package.

Information about customising PUA00 Public Safety Training Package qualifications is on page [12](#).