



**Australian Government**

# **PUAEMR036 Manage and evaluate emergency management exercises**

**Release: 1**

# PUAEMR036 Manage and evaluate emergency management exercises

## Modification History

**Release 1.0** This is the first release of this unit of competency in the PUA Public Safety Training Package.

## Application

This unit of competency involves the skills and knowledge required to manage and evaluate exercises designed to practice one or more elements of the emergency management arrangements. It includes reviewing exercise preparation to any context in which an emergency management exercise is appropriate and evaluating outcomes against exercise objectives.

Emergency management exercises may be used to simulate emergency events in order to train personnel, review and test planning processes, identify needs and/or weaknesses, demonstrate capabilities and to practice people in working together.

The unit applies to personnel who are responsible for implementing and evaluating predesigned emergency management exercises.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

## Pre-requisite Unit

PUAEMR032 Design emergency management exercises

## Competency Field

Emergency Management

## Unit Sector

Not applicable

## Elements and Performance Criteria

### ELEMENTS

Elements describe the essential outcomes.

### PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1 Review exercise preparation**
  - 1.1** Pre-exercise documentation to prepare organisations and individuals for their participation in exercise activity is communicated and actioned
  - 1.2** Permissions, authorities, clearances, budget and approvals are identified and confirmed
  - 1.3** Physical, virtual, human and logistical requirements are identified and organised
  - 1.4** Communication plan and exercise requirements are prepared, in consultation with entities, and required technology is identified and accessed
- 2 Manage exercise activities**
  - 2.1** Exercise management team is formed in accordance with exercise plan
  - 2.2** Communication and consultation is established and maintained with management personnel and participants throughout the exercise
  - 2.3** Exercise site preparation and familiarisation activities are undertaken in accordance with the exercise plan
  - 2.4** Briefings are delivered to participants detailing exercise aims and objectives, key aspects of the scenario, roles and responsibilities, any safety issues during the exercise and communication arrangements
  - 2.5** Management of logistics requirements for exercise activities are confirmed
  - 2.6** Exercise plan is used to initiate and facilitate conduct and direction of the exercise
  - 2.7** Exercise hazards are identified, risks are continually assessed and control measures are implemented
- 3 Evaluate outcomes against exercise objectives**
  - 3.1** Post exercise debriefings are conducted and a lessons management process is undertaken with feedback about identified lessons documented
  - 3.2** Exercise evaluation report including recommendations is prepared and distributed to relevant entities
  - 3.3** Tracking strategies are developed for the implementation of the Corrective Action Plan

## **Foundation Skills**

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

## **Range of Conditions**

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

## **Unit Mapping Information**

This unit replaces and is not equivalent to PUAEMR011 Manage and evaluate emergency management exercises.

## **Links**

Companion Volume Implementation Guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=3eca5672-6d5a-410b-8942-810d0ba05bbf>