



**Australian Government**

**Assessment Requirements for PSPTIS101  
Negotiate translating and interpreting  
assignments**

**Release: 1**

# Assessment Requirements for PSPTIS101 Negotiate translating and interpreting assignments

## Modification History

Release	Comments
1	<p>This unit was released in PSP Public Sector Training Package release 1.0 and meets the Standards for Training Packages.</p> <ul style="list-style-type: none"><li>• Assessment Requirements created drawing upon specified assessment information from superseded unit and consultation with industry</li></ul>

## Performance Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified, the candidate must demonstrate evidence of performance of the following in undertaking at least two of the assignment types stated in the Range of Conditions.

- calculating chargeable time, direct and indirect costs and contract fees
- discussing translation or interpreting process, desired outcomes and potential difficulties
- identifying implications of working with people from diverse social, cultural and ethnic backgrounds and with diverse levels of communication
- informing clients of translating and interpreting protocols and expectations
- negotiating cross-cultural expectations
- undertaking personal competency mapping

## Knowledge Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified, the depth of knowledge demonstrated must be appropriate to the job context of the candidate.

- financial, legal and personal risks to client from miscommunication
- personal safety and welfare issues related to specific assignments and potential risks
- professional procedures, ethical practices and business standards applicable to negotiating an assignment
- roles and responsibilities of translators and interpreters and their associated skills
- tools and equipment relevant to project

## Assessment Conditions

Assessment must be gathered to demonstrate negotiated agreements with diverse different client requirements and conditions and with examples of both accepting and declining assignments.

Consideration must be given to holistic assessment for this unit. Refer to advice in the Companion Volumes.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

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