



Australian Government

PSPSS00041 Procurement Basics

Release 1

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Modification History

| Release | Comments |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | <p>This skill set was released in PSP Public Sector Training Package release 1.0 and meets the Standards for Training Packages.</p> <p>Supersedes and is equivalent to PSP12 Basic Procurement Skill Set.</p> <ul style="list-style-type: none"> • Title changed • PSP unit codes updated |

Description

This skill set is for those undertaking basic procurement as part of their duties in an entry level role in the workplace.

Pathways Information

Completion of this skill set contributes to PSP30116 Certificate III in Government.

Licensing/Regulatory Information

No licensing, legislative or certification requirements apply to this skill set at the time of publication.

Skill Set Requirements

| Units | |
|-----------|----------------------------------------------------|
| PSPETH001 | Uphold the values and principles of public service |
| PSPLEG001 | Comply with legislation in the public sector |
| PSPPCM001 | Carry out basic procurement |

Target Group

Not applicable.

Suggested words for Statement of Attainment

These competencies meet the industry standard for procurement in an entry-level position.