



Australian Government

PSP40316 Certificate IV in Government Security

Release: 1

PSP40316 Certificate IV in Government Security

Modification History

Release	Comments
1	<p data-bbox="339 510 1342 577">This qualification was released in PSP Public Sector Training Package release 1.0 and meets the Standards for Training Packages.</p> <p data-bbox="339 651 1382 719">This qualification supersedes and is not equivalent to PSP41612 Certificate IV in Government (Security).</p> <ul data-bbox="339 792 1123 954" style="list-style-type: none"><li data-bbox="339 792 687 826">• PSP unit codes updated<li data-bbox="339 837 687 871">• Imported units updated<li data-bbox="339 882 852 916">• Qualification packaging restructured<li data-bbox="339 927 1123 954">• Personnel vetting and fraud control specialisations added

Qualification Description

This qualification allows for the attainment of occupational specific competencies for those working in operational roles undertaking government security related functions, with a particular focus on meeting the ethical and legislative requirements of the public service. It is suitable for individuals who need to apply a broad range of specialised knowledge and skills in specific contexts within the security environment.

The generalist qualification covers the broad range of skills required to operate without supervision in a government security environment.

The personnel vetting specialisation covers the skills required for working without supervision within a personal security area.

The fraud control specialisation covers the skills required by those responsible for preventing and detecting fraud.

No licensing, legislative or certification requirements apply to this qualification at the time of publication.

Additional qualification advice

Where a defined specialisation is completed as listed below, the resultant testamur can be titled: Certificate IV in Government Security (field of study) e.g. Certificate IV in Government Security (Fraud control).

Packaging Rules

14 units of competency are required for this qualification:

- 3 core units
- 11 elective units

Choose 1 elective from Group A Work health safety.

Generalist:

- minimum of 7 units from Groups B, C or D

Choose the remaining electives from the list below or from elsewhere within this training package, or from another endorsed training package, or from an accredited course.

Specialisations

Personnel vetting specialisation:

- minimum of 6 units from Group B
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Choose the remaining electives from the list below or from elsewhere within this training package, or from another endorsed training package, or from an accredited course.

Fraud control specialisation:

- minimum of 6 units from Group C

Choose the remaining electives from the list below or from elsewhere within this training package, or from another endorsed training package, or from an accredited course.

All elective units selected from outside this qualification must reflect the occupational learning outcomes of this AQF qualification level. Seek further advice on selecting imported units of competency in the PSP Implementation Guide.

Elective units selected must not duplicate content already covered by other units in this qualification.

Core units	
PSPETH002	Uphold and support the values and principles of the public service
PSPLEG002	Encourage compliance with legislation in the public sector
PSPSEC009	Handle sensitive information
Elective units	
Group A: Work health safety	
BSBWHS301	Maintain workplace safety
BSBWHS401	Implement and monitor WHS policies, procedures and programs to meet legislative requirements
Group B: Personnel vetting specialisation	
PSPSEC008	Conduct personnel security assessments
PSPGEN032	Deal with conflict
PSPGEN033	Use advanced workplace communication strategies
PSPGEN034	Compose complex workplace documents
PSPGEN038	Identify and treat risks
PSPGEN043	Apply government processes
PSPREG012	Gather information through interviews
PSPREG016	Conduct data analysis

Group C: Fraud control specialisation	
PSPFRU001	Monitor data for indicators of fraud
PSPFRU002	Conduct fraud control awareness sessions
PSPCRT007	Compile and use official notes
PSPGEN034	Compose complex workplace documents
PSPPCY004	Support policy implementation
PSPREG005	Assess compliance
Group D: General elective units	
PSPGEN023	Deliver and monitor service to clients
PSPGEN026	Provide input to change processes
PSPGEN027	Gather and analyse information
PSPGEN033	Use advanced workplace communication strategies
PSPINV002	Conduct an investigation
PSPPCY004	Support policy implementation
PSPREG006	Produce a formal record of interview
PSPREG013	Undertake inspections and monitoring
PSPREG015	Receive and validate data
PSPREG016	Conduct data analysis
PSPSEC005	Undertake government security risk analysis
PSPSEC006	Implement security risk treatments
PSPSEC007	Develop and advise on government security procedures
PSPSEC010	Provide government security briefings
PSPSEC015	Communicate security awareness

Qualification Mapping Information

This qualification supersedes and is not equivalent to PSP41612 Certificate IV in Government (Security).

Links

GSA website -

http://companion_volumes.vetnet.education.gov.au/Pages/TrainingPackage.aspx?pid=38

PSP Implementation Guide -

http://companion_volumes.vetnet.education.gov.au/Pages/TrainingPackage.aspx?pid=38

PSP Foundation Skills Guide -

http://companion_volumes.vetnet.education.gov.au/Pages/TrainingPackage.aspx?pid=38

PSP Knowledge Guide -

http://companion_volumes.vetnet.education.gov.au/Pages/TrainingPackage.aspx?pid=38