



Australian Government

PPMWHS210 Participate in WHS processes

Release: 1

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Modification History

Release	Comment
1	Replaces equivalent unit FPPOHS210A Participate in OHS processes, which was first released with FPP10 Pulp and Paper Manufacturing Industry Training Package Version 1.0. This is the first release of this unit in the new standards format.

Application

This unit of competency describes the outcomes required to participate in work health and safety (WHS) processes, work safely and follow emergency procedures, in the workplace, in order to ensure health and safety at work.

The unit applies to those new entrants into the workplace, including apprentices, trainees and casual workers, who require an induction about safe work practices, risks and hazards in a pulp or paper manufacturing facility.

No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Pulp and Paper Manufacturing

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions.
1. Plan and prepare to work safely	1.1. Identify hazards in the work area, and take action to control risk for those hazards the employee can correct. 1.2. Report those specific hazards, the employee cannot correct and

ELEMENTS	PERFORMANCE CRITERIA
	<p>inadequacies in control measures, in line with organisational procedures.</p> <p>1.3. Carry out pre-start checks as required in line with work procedures.</p>
2. Conduct work safely	<p>2.1. Use personal protective equipment (PPE) correctly and maintain when required.</p> <p>2.2. Follow work safety procedures and workplace instructions for ensuring safety, when planning and conducting work.</p> <p>2.3. Report incidents and injuries to designated personnel.</p> <p>2.4. Undertake work health and safety (WHS) housekeeping in work area.</p>
3. Participate in WHS consultative activities	<p>3.1. Apply knowledge of roles and responsibilities of WHS representatives and WHS committees.</p> <p>3.2. Make constructive contributions to workplace meetings, workplace inspections or other WHS consultative activities.</p> <p>3.3. Raise WHS issues with designated personnel in line with organisational procedures.</p> <p>3.4. Provide input to improve workplace WHS systems and processes, in line with organizational procedures, to eliminate hazards or reduce risk.</p>
4. Follow emergency response procedures	<p>4.1. Identify and report emergency situations, according standard operating procedures (SOP).</p> <p>4.2. Follow organisational procedures for responding to emergencies.</p>

Foundation Skills

This section describes those core and employment skills that are essential to performance and are not explicit in the performance criteria.	
Oral communication skills to:	<ul style="list-style-type: none"> • ask questions and clarify meaning with peers and supervisors • report a problem or defect to a supervisor.
Reading skills to:	<ul style="list-style-type: none"> • read and interpret selected pictorial, graphical and written signs, instructions and procedures relevant to safety, hazards and risks.
Writing skills to:	<ul style="list-style-type: none"> • complete workplace records and reports accurately and legibly, using correct technical vocabulary.

Technology skills to:	<ul style="list-style-type: none">• access, navigate and enter computer-based information to report on monitoring of basic quality practices.
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Range of Conditions

Not Applicable

Unit Mapping Information

FPPOHS210A Participate in OHS processes

Links

Companion Volume implementation guides are found in VETNet -
<https://vetnet.education.gov.au/Pages/TrainingPackages.aspx/Pages/Home.aspx>