



**Australian Government**

# **PPMQAS420 Co-ordinate in-process quality assurance**

**Release: 1**

## PPMQAS420 Co-ordinate in-process quality assurance

### Modification History

Release	Comment
1	<p>Replaces equivalent unit FPPQAS420A Co-ordinate in-process quality assurance, which was first released with FPP10 Pulp and Paper Manufacturing Industry Training Package Version 1.0.</p> <p>This is the first release of this unit in the new standards format.</p>

### Application

This unit of competency describes the outcomes required to monitor different aspects of a service, process or facility to detect, correct and ensure that quality standards are being met, in a pulp and paper manufacturing facility.

The unit applies to senior operators and production specialists who co-ordinate in-process quality assurance, within company quality assurance policy, practices and procedures. This typically involves working in a facility with complex integrated equipment and continuous operations.

No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.

### Pre-requisite Unit

Nil

### Unit Sector

Pulp and Paper Manufacturing

### Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions.
1. Identify and monitor	1.1. Identify work order, documentation and procedures relating

ELEMENTS	PERFORMANCE CRITERIA
critical control points in-process system	<p>to work health and safety (WHS) procedures, environmental and standard operating procedures (SOP) and housekeeping requirements.</p> <p>1.2. Identify critical control points in the in-process system to determine priorities for checking and maintaining quality.</p> <p>1.3. Monitor performance at each critical control point in the in-process system, through inspection and testing, to assure quality and to identify the need for corrective action.</p>
2. Monitor performance in the process system	<p>2.1. Monitor product and process within the in-process quality assurance system and adjust to achieve performance within standards.</p> <p>2.2. Communicate relevant performance criteria to enable the required action to be taken.</p> <p>2.3. Inspect product and take action, including process adjustments, reporting to authorised person or rectifying problem, within level of responsibility.</p>
3. Report corrective action	<p>3.1. Record by manual and/or electronic methods, corrective action, in the reporting system, according SOP.</p> <p>3.2. Communicate corrective action and improved performance to team members</p>

## Foundation Skills

This section describes those core and employment skills that are essential to performance and are not explicit in the performance criteria.

Numeracy skills to:	<ul style="list-style-type: none"> <li>interpret data through testing, when monitoring critical control points.</li> </ul>
Oral communication skills to:	<ul style="list-style-type: none"> <li>ask questions and clarify quality processes with team members.</li> </ul>
Reading skills to:	<ul style="list-style-type: none"> <li>read and interpret required documentation, procedures and reports related to quality procedures.</li> </ul>
Writing skills to:	<ul style="list-style-type: none"> <li>complete workplace records accurately and legibly, using correct technical vocabulary.</li> </ul>
Technology skills to:	<ul style="list-style-type: none"> <li>access, navigate and enter computer-based information to report on corrective actions.</li> </ul>
Problem solving skills	<ul style="list-style-type: none"> <li>identify and action problems regarding implementing quality</li> </ul>

to:	practices
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## Range of Conditions

Not Applicable

## Unit Mapping Information

FPPQAS420A Co-ordinate in-process quality assurance

## Links

Companion Volume implementation guides are found in VETNet -  
<https://vetnet.education.gov.au/Pages/TrainingPackages.aspx/Pages/Home.aspx>