Australian Government

POLGEN008 Conduct an appreciation of incident management

Release: 1

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Modification History

Release	Comments
1	This unit was released in POL Police Training Package release 1.0 and meets the Standards for Training Packages.

Application

This unit describes the skills required to plan, mitigate, and review a policing response to an incident. Incidents may include planned and unplanned events and emergencies that arise.

This unit applies to police staff as part of their responsibilities for public safety when commanding, controlling and coordinating an incident management response.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational and other legislated policies and procedures must be consulted and adhered to, particularly those related to incident and emergency management that outline the role and responsibilities of policing amongst other stakeholders.

Those undertaking this role would demonstrate strong autonomy while performing sophisticated tasks including making strategic decisions and providing leadership to the jurisdiction in a broad range of contexts. They would provide advice and influence executive decision making internally and externally.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Competency Field

General

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.
1. Lead the incident response	1.1 Identify whether command, control or coordination is required to respond to the incident. 1.2 Communicate commander's intent to stakeholders.

	1.3 Analyse information for communication to stakeholders.
	1.4 Identify nature and complexity of the incident through liaison with other agencies.
	1.5 Define roles and responsibilities for each participating organisation.
2. Establish an incident management facility and structure	2.1 Identify points of access, staging points and holding areas and egress for response purposes.
	2.2 Assess impacting factors and incident response facility to determine security risks.
	2.3 Assess the details of the facility and the structure for communication to internal and external stakeholders.
	2.4 Evaluate changes within the incident environment to expand or contract the incident management structure.
	2.5 Identify resources required to inform decision making and logistics.
	2.6 Assess functions for delegation purposes in line with current legislation applicable to incident management.
	2.7 Establish incident management recording and reporting systems.
3. Implement communication strategies	3.1 Assess the nature, extent and potential of the incident for communication and response purposes.
	3.2 Establish internal communication channels to facilitate the flow of information for command, control and coordination.
	3.3 Establish external communication channels to facilitate the flow of public information.
4. Manage media requirements	4.1 Assess incident characteristics, and jurisdictional, legal and media requirements to inform media strategy.
	4.2 Define incident access requirements to safeguard operation and prevent contamination of scene.
	4.3 Control access to personnel/volunteers/victims/casualties.
	4.4 Assess provision of information and operational responsibilities when engaging with media.
	4.5 Liaise with media to facilitate the two-way communication process and provision of public information.
	4.6 Identify work health and safety considerations for media requirements.
	4.7 Provide current and consistent information to media.
	4.8 Maintain records of media enquiries and interviews.
	4.9 Promote agency, work and achievements of staff/volunteers to support morale and public profile.
5. Implement an operational incident response	5.1 Conduct an appreciation of the incident to establish response priorities.
	5.2 Develop potential course(s) of actions based on sourced

plan	information.
	5.3 Select a course of action based on the appreciation conducted.
	5.4 Evaluate deployed resources to determine effectiveness and identify required adjustments to plan.
	5.5 Consider health, safety and wellbeing of deployed responders to inform decision making.
	5.6 Monitor incident response plan continually to identify whether adjustments are required.
	5.7 Review objectives and priorities continually for information updates, reporting purposes and feedback.
6. Review incident response	6.1 Account for physical, human and financial resources at the conclusion of the incident.
	6.2 Evaluate the incident response to inform debriefs, future decisions and support continuous improvement practices.
	6.3 Develop recommendations on review findings to support continuous improvement practices.

Foundation Skills

The foundation skills demands of this unit have been mapped for alignment with the Australian Core Skills Framework (ACSF). The following tables outline the performance levels indicated for successful attainment of the unit.

ACSF levels indicative of performance:

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
			4						5				4						5					5
Learning					Reading					Writing					Oral communication					Numeracy				

Performance variables:

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
				5					5					5					5
Support					Context					Text complexity					Task complexity				

Further information on ACSF and the foundation skills underpinning this unit can be found in the Foundation Skills Guide on the GSA website.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume implementation guides are found in VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=98c3984e-2cf1-48a8-8ed1-85e4b92e7351

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