



Australian Government

**Assessment Requirements for MSL935002
Assist in the maintenance of reference
materials**

Release: 1

Assessment Requirements for MSL935002 Assist in the maintenance of reference materials

Modification History

Release 1. Supersedes and is equivalent to MSL935002A Assist in the maintenance of reference materials

Performance Evidence

Evidence of competence in this unit must satisfy all of the requirements of the elements and performance criteria, and include demonstration of:

- maintaining reference materials so that their reference characteristics and attributes are stable in storage and manifest in use after retrieval
- maintaining material identity during storage and transport
- testing stored material for reference characteristics before release
- performing all tests and manipulations safely
- communicating appropriately with customers.

Knowledge Evidence

Must provide evidence that demonstrates knowledge of:

- the nature and purpose of certified reference materials (i.e. what they are, when and why they should be used)
- the storage requirements of biological and non-biological materials
- quarantine or isolation procedures relevant to work area
- the labile nature of chemical and biological materials
- the rationale for testing reference characteristics before issuing reference materials
- reasons for testing before accession of reference materials
- relevant hazards, work health and safety (WHS) and environment requirements.

Assessment Conditions

- Judgement of competence must be based on holistic assessment of the evidence. Assessment methods must confirm consistency of performance over time, rather than a single assessment event.
- This unit of competency is to be assessed in the workplace or a simulated workplace environment. A simulated workplace environment must reflect realistic operational workplace conditions that cover all aspects of workplace performance, including the environment, task skills, task management skills, contingency management skills and job role environment skills.
- Foundation skills are integral to competent performance of the unit and should not be assessed separately.

- Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.
- Knowledge evidence may be collected concurrently with performance evidence or through an independent process, such as workbooks, written assessments or interviews (provided a record is kept in each case).
- This unit of competency may be assessed with:
 - MSL916003 Supervise laboratory operations in work or functional area
 - MSL975001 Perform microbiological tests
 - MSL976003 Evaluate and select appropriate test methods and procedures
- Holistic assessment methods include:
 - review of records for the supply of reference materials by the candidate
 - observation of the candidate performing tests of stored reference material prior to release and review of results
 - review of responses to reference material case studies or ‘what if’ scenarios
 - oral/written questioning about receipt, testing during storage and release of reference materials.
- Access is required to instruments, equipment, materials, workplace documentation, procedures and specifications associated with this unit, including, but not limited to:
 - equipment and materials related to the workplace task for which the reference material is relevant
 - reference materials
 - standard operating procedures (SOPs).
- Assessors must satisfy the assessor competency requirements that are in place at the time of the assessment as set by the VET regulator.
- The assessor must demonstrate both technical competence and currency.
- Technical competence can be demonstrated through:
 - relevant VET or other qualification/Statement of Attainment AND/OR
 - relevant workplace experience.
- Currency can be demonstrated through:
 - performing the competency being assessed as part of current employment OR
 - having consulted with a laboratory about performing the competency being assessed within the last twelve months.

Links

Companion Volume implementation guides are found in VETNet -
<https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=5c63a03b-4a6b-4ae5-9560-1e3c5f462baa>