



Australian Government

Department of Education, Employment and Workplace Relations

LMTML4006A Sketch and prepare millinery fashion designs

Revision Number: 1

LMTML4006A Sketch and prepare millinery fashion designs

Modification History

Not applicable.

Unit Descriptor

Unit descriptor This unit covers the skills and knowledge required to sketch initial hat designs and develop detailed designs in order to confirm client order and determine construction requirements. It encompasses design and drawing skills.

Application of the Unit

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This unit applies to identifying design requirements and developing detailed sketches and designs to meet quality and client requirements. Work requires individuals to demonstrate discretion, judgement and problem solving skills in the production of millinery designs.

Work may be conducted in small to large scale enterprises and may involve individual and team activities.

The application of this unit is according to OHS practices of the enterprise and workplace practices, which may include:

- requirements prescribed by legislation, awards, agreements and conditions of employment
- standard operating procedures
- work instructions
- oral, written and visual communication
- quality practices, including responsibility for maintenance of own work quality and contribution to quality improvement of team or section output
- housekeeping
- tasks related to environmental protection, waste disposal, pollution control and recycling

This unit requires the application of problem solving and communication skills to produce millinery designs for use as a communication tool.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Prerequisites

Employability Skills Information

Employability Skills This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Not applicable.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1 Prepare to illustrate millinery designs	1.1 Millinery designs and shapes to be illustrated are selected 1.2 Sketching materials are obtained 1.3 Sketching objectives are explained to the client
2 Sketch millinery designs	2.1 Millinery sketch is produced in 3 dimensional format 2.2 Millinery sketch depicted in correct proportion to the head and body 2.3 Front, back and side views are sketched 2.4 Details of complex designs are sketched 2.5 Alternative sketches are provided if necessary 2.6 Features of sketch are explained
3 Prepare millinery designs	3.1 Detailed production sketch is developed 3.2 Production sketch includes construction details 3.3 Relationship to hair, figure, face and garment style are considered in the design of millinery 3.4 Material selected has appropriate characteristics for millinery design 3.5 Combination of materials selected are appropriate for millinery design 3.6 Alternatives are experimented with and researched if necessary
4 Work to quality and safety standards	4.1 Workplace quality standards and procedures for specific task are identified 4.2 Work is conducted to meet workplace quality standards 4.3 OHS practices for the specific task are identified 4.4 Work task is conducted according to OHS practices

Required Skills and Knowledge

This describes the essential skills and knowledge and their level, required for this unit.

Demonstrates knowledge of:

- millinery policies, standards and guidelines, industry codes of practice, legislative and regulatory requirements
- industry, workplace and product processes
- a range of textiles and materials, including their composition and the stretch quality of fabrics
- standard and non-standard millinery shapes and designs
- millinery accessories
- appropriate detail required for sketches
- style options
- total look concepts
- current fashions
- dress styles for specific occasions
- detail requirement for designs
- historical context of millinery requirements
- OHS practices, including hazard identification and control measures
- quality practices
- workplace practices
- recording and reporting practices

Demonstrates skills to:

- select appropriate materials
- sketch a range of styles
- suggest appropriate styles
- draw three-dimensional sketches
- apply attention to detail
- read, interpret and follow information on work specifications, standard operating procedures and work instructions and other reference material
- maintain accurate records
- communicate within the workplace
- sequence operations
- meet specifications
- clarify and check task-related information
- carry out work according to OHS practices

Evidence Guide

The Evidence Guide provides advice on assessment and must be read in conjunction with the Performance Criteria, Required Skills and Knowledge, the Range Statement and the Assessment Guidelines for the Training Package.

Critical aspects for assessment and evidence required to demonstrate competency in this unit

Demonstrates skills and knowledge to:

- provide quality millinery sketches to meet design requirements
- explain sketch features
- prepare detailed construction design
- identify construction requirements in design
- prepare three-dimensional sketches
- proportion designs appropriately
- include head, body and garment illustrations in sketch designs
- meet quality and OHS standards

Consistently applies skills and knowledge when:

- organising work
- completing tasks
- identifying improvements
- using workplace practices
- using OHS practices
- recording and reporting accidents and incidents
- assessing operational readiness of equipment used and work processes
- recognising and adapting to cultural differences in the workplace, including modes of behaviour and interactions
- completing work systematically with attention to detail without damage to goods and equipment

Context and specific resources for assessment

Assessment may occur on the job or in an appropriately simulated environment and requires access to work areas, materials and equipment and to information on workplace practices and OHS practices.

Guidance information for assessment

This unit may be assessed independently or in combination with other relevant units.

Range Statement

RANGE STATEMENT

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Bold italicised wording, if used in the Performance Criteria, is detailed below. Add any essential operating conditions that may be present with training and assessment depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts.

Legislative/regulatory requirements All work must comply with relevant Federal and State or Territory legislative or regulatory requirements.

OHS practices OHS practices must include hazard identification and control, risk assessment and implementation of risk reduction measures specific to the tasks described by this unit, and may include:

- manual handling techniques
- standard operating procedures
- personal protective equipment
- safe materials handling
- taking of rest breaks
- ergonomic arrangement of workplaces
- following marked walkways
- safe storage of equipment
- housekeeping
- reporting accidents and incidents
- other OHS practices relevant to the job and enterprise

Unit Sector(s)

Sector Millinery