LMT31210 Certificate III in Dry Cleaning Operations

Revision Number: 1

ISC INDUSTRY SKILLS COUNCILS
Creating Australia's Future

LMT31210 Certificate III in Dry Cleaning Operations

Modification History

Not applicable.

Description

Job roles/employment outcomes
The Certificate III reflects vocational outcomes for those performing supervision roles, specialised technical tasks or multi-skilled roles within a dry cleaning environment.

Application
This qualification is typically used to develop skill and knowledge in the operations of dry cleaning enterprises.

Pathways into the qualification
Direct entry into this qualification requires completion of a total of nineteen (19) units of competency according to the rules described below.

Credit may be granted towards this qualification by those who have completed LMT21510 Certificate II in Dry Cleaning Operations or achieved equivalent industry experience.

Pathways from the qualification
Further training pathways from this qualification may include relevant supervisory, management or competitive manufacturing qualifications.

Licensing considerations
There are no specific licences that relate to this qualification. However, depending on the jurisdiction, licensing or regulatory requirements may apply to the use of some units in this qualification. Local regulations should be checked for details.

Pathways Information

Not applicable.

Licensing/Regulatory Information

Not applicable.

Entry Requirements

Not applicable.

Employability Skills Summary

EMPLOYABILITY SKILLS QUALIFICATION SUMMARY	
Employability Skill	**Industry/enterprise requirements for this qualification include**:
Communication	• communicate effectively and appropriately when dealing with customers • give verbal and/or written feedback • communicate with all relevant personnel, management and administration • confirm relevant industry and workplace requirements • understand personal requirements of relevant industry and workplace standards, regulations and policies • complete standard documentation • use communication technologies efficiently • communicate dry cleaning outcomes and process problems • communicate dry cleaning requirements to others • ensure records are accurate and legible • undertake interactive workplace communication
Teamwork	• establish effective working relationships with colleagues • work as part of a team • supervise and support team activities • identify team performance required to meet customer needs • explain and implement work team reporting requirements • monitor work team tasks in accordance with regulatory and workplace requirements • apply team leadership and development techniques • demonstrate and encourage others to work cooperatively with people of different ages, gender, race or religion • undertake appropriate and effective communication with team members
Problem solving	• identify dry cleaning problems and make contributions to their solution • apply knowledge of fabrics, chemicals, stains and processes to problem solving • check machine performance and address faulty

EMPLOYABILITY SKILLS QUALIFICATION SUMMARY	
	operations
	• use problem solving techniques
	• identify risks and implement risk control measures for processes, equipment and handling of chemicals
	• assess and evaluate skills requirements of self and others to perform tasks
	• deal with and promptly resolve issues in a timely manner
	• use problem solving techniques to determine dry cleaning repair or cleaning requirements
	• identify and report potential environmental hazards
Initiative and enterprise	• recognise problems in systems and documentation
	• investigate non-conformances to standards and take appropriate action
	• use decision making skills to support work flow
	• seek and provide feedback on procedures
	• collect and monitor information
	• rectify problems promptly and appropriately
	• monitor and adjust activity in response to operational variations
	• identify and assess existing and potential risks and seek advice
	• monitor information and records to identify trends that may require remedial action
	• develop and promote continuous improvement
	• contribute towards production efficiencies, business opportunities and value adding
	• contribute to improvements in resource efficiency
Planning and organising	• identify priority in which jobs are to be completed
	• plan work requirements and task sequences
	• monitor work and make adjustments to meet deadlines
	• ensure availability of resources to meet work requirements
	• monitor and maintain product quality
	• assess equipment performance and readiness for use
	• prepare equipment for operational readiness
	• plan work requirements for self and others as required
	• monitor quality outcomes
	• monitor resource use in own work
	• allocate tasks to operators
	• implement contingency plan promptly when incidents

EMPLOYABILITY SKILLS QUALIFICATION SUMMARY	
	occur • identify training needs for the work team and seek training support • monitor equipment condition and performance
Self-management	• keep the work area clean and tidy at all times • conduct regular housekeeping activities • plan to ensure timelines are achieved • accept responsibility for quality of own work • implement and follow OHS practices and safe handling of chemicals during dry cleaning operations • manage own work • monitor information in work area • locate, interpret and apply relevant information • monitor own work against quality standards • conduct work in a manner which minimises waste • understand own work activities and responsibilities • identify and apply safety procedures, including the use of protective equipment • manage work load priorities
Learning	• recognise limits of own expertise • assess competencies in meeting job requirements • identify own skill requirements and seek skill development if required • ask questions to expand own knowledge
Technology	• monitor and adjust machine functions • use machinery to meet productivity requirements • perform minor maintenance on machinery • work with technology safely and according to workplace standards • use communication technologies in the workplace • use machine or equipment in correct operational mode • demonstrate safe and effective use of tools and equipment to others

Packaging Rules

Packaging Rules

To be awarded the Certificate III in Dry Cleaning Operations, competency must be achieved in nineteen (19) units of competency.

- Ten (10) core units of competency
- Nine (9) elective units of competency.

If the Certificate II in Dry Cleaning Operations has been achieved, an additional six (6) units are required. All mandatory units listed must be achieved - any Certificate III mandatory units not achieved at Certificate II must be completed as part of the additional six (6) units required for the Certificate III. Units that have been credited towards lower level qualifications must not be selected in the additional six (6) unit requirement. At least three (3) of the six (6) units must be selected from Group A.

Note: Where perquisite units apply, these have been listed, and must be considered in the total number of units.

CORE UNITS

Complete all ten (10) units from this list.

Unit code	Unit title
LMTCL2003B	Identify fibres and fabrics
LMTDC2004A	Operate dry cleaning machines
LMTDC2010A	Identify fabric and garment cleaning requirements
LMTDC2011A	Identify pre- and post-spotting requirements
LMTDC2012A	Conduct safe handling of dry cleaning chemicals and solvents
LMTDC3002A	Dry clean garments with special treatment requirements
LMTGN2001B	Follow defined OH&S policies and procedures
LMTGN2002B	Apply quality standards
LMTGN2003B	Work in the Textiles, Clothing and Footwear industry
MSAENV272B	Participate in environmentally sustainable work practices

ELECTIVE UNITS

Select nine (9) units as specified below.

- A minimum of three (3) units must be chosen from Group A
- A minimum of two (2) units must be chosen from Group B
- A maximum of two (2) units may be chosen from Group D
- A maximum of three (3) units may be chosen from Group E
- The remainder may be chosen from Groups A, B and C.

NOTE: Competitive Manufacturing Training Package units, identified in Group D as MSACM coded units, should be selected on the basis of work requirements. Those at Certificate II level (units in the 200 series) are appropriate for operators. MSACM units for those in Certificate III level positions such as team leaders should be selected from both the 200 series and the 400 series.

GROUP A

Unit code	Unit title	Prerequisites
LMTCL3003B	Perform garment repairs and alterations	LMTCL2001B LMTCL2003B LMTCL2004B LMTCL2001B
LMTCL3004B	Press whole garments	LMTCL2006B
LMTDC3003A	Perform spotting function in dry cleaning operations	
LMTGN3001B	Control production in a section of a Textiles, Clothing and Footwear enterprise	
LMTGN3002B	Organise and plan own work to achieve planned outcomes	
LMTGN3005B	Plan tasks to assist production operations	
LMTGN3007B	Monitor and operate trade waste process	
LMTGN3009B	Supervise operations in a textiles, clothing and footwear enterprise	

Unit code	Unit title	Prerequisites
MSAPMSUP382A	Provide coaching/mentoring in the workplace	

GROUP B

Unit code	Unit title	Prerequisites
LMTDC2001A	Provide customer service in a dry cleaning or laundry enterprise	
LMTDC2005A	Operate wet cleaning machines	
LMTDC2006A	Operate finishing equipment	
LMTDC2007A	Receive and sort articles for cleaning	
LMTDC2008A	Carry out final inspection of articles	
LMTDC2009A	Prepare articles for storage or despatch	

GROUP C

Unit code	Unit title	Prerequisites
LMTCL2001B	Use a sewing machine	
LMTCL2002B	Provide hand sewing and finishing support	
LMTCL2004B	Sew components	LMTCL2001B
LMTCL2006B	Press work	
LMTGN2004B	Work in a team environment	

Unit code	Unit title	Prerequisites
LMTGN2008B	Coordinate work of team or section	
LMTGN2009B	Operate computing technology in a Textiles, Clothing and Footwear workplace	
MEM07033B	Operate and monitor basic boiler	
MEM07034A	Operate and monitor intermediate class boiler	MEM07033B

GROUP D

Unit code	Unit title	Prerequisites
MSACMC210A	Manage the impact of change on own work	
MSACMC410A	Lead change in a manufacturing environment	
MSACMS200A	Apply competitive manufacturing practices	
MSACMS201A	Sustain process improvements	
MSACMS400A	Implement a competitive manufacturing system	
MSACMS401A	Ensure process improvements are sustained	
MSACMT221A	Apply Just in Time (JIT) procedures	

Unit code	Unit title	Prerequisites
MSACMT230A	Apply cost factors to work practices	
MSACMT231A	Interpret product costs in terms of customer requirements	
MSACMT240A	Apply 5S procedures in a manufacturing environment	
MSACMT250A	Monitor process capability	
MSACMT260A	Use planning software systems in manufacturing	
MSACMT261A	Use SCADA systems in manufacturing	
MSACMT270A	Use sustainable energy practices	
MSACMT280A	Undertake root cause analysis	
MSACMT281A	Contribute to the application of a proactive maintenance strategy	
MSACMT421A	Facilitate a Just in Time (JIT) system	
MSACMT430A	Improve cost factors in work practices	
MSACMT432A	Analyse manual handling processes	
MSACMT440A	Lead 5S in a manufacturing environment	

Unit code	Unit title	Prerequisites
MSACMT450A	Undertake process capability improvements	MSACMT452A
MSACMT451A	Mistake proof a production process	
MSACMT452A	Apply statistics to processes in manufacturing	
MSACMT460A	Facilitate the use of planning software systems in manufacturing	MSACMT260A
MSACMT461A	Facilitate SCADA systems in a manufacturing team or work area	MSACMT261A
MSACMT481A	Undertake proactive maintenance analyses	
MSACMT482A	Assist in implementing a proactive maintenance strategy	
MSAENV472B	Implement and monitor environmentally sustainable work practices	

GROUP E

Other Dry Cleaning units that are available at Certificates II (maximum 1 unit) and III (maximum 3 units)
Other TCF Training Package units that are available at Certificates II (maximum 1 unit), III (maximum 3 units) and IV (maximum 1 unit)
Units from other endorsed Training Packages and accredited courses that are available

Other Dry Cleaning units that are available at Certificates II (maximum 1 unit) and III (maximum 3 units)
at Certificates II (maximum 1 unit), III (maximum 3 units) and IV (maximum 1 unit)