



**Australian Government**

**Department of Education, Employment and Workplace Relations**

# **LMFPP3001B Deframe artwork**

**Revision Number: 1**

## LMFPF3001B Deframe artwork

### Modification History

Not applicable.

### Unit Descriptor

<b>Unit descriptor</b>	This unit covers the competency to dismantle and remove the frame from artwork, including its documentation. Artwork includes any object that can be framed, including memorabilia.
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### Application of the Unit

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### Licensing/Regulatory Information

Not applicable.

### Pre-Requisites

<b>Prerequisite units</b>	Nil	

### Employability Skills Information

<b>Employability skills</b>	This unit contains employability skills.
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## Elements and Performance Criteria Pre-Content

<p>Elements describe the essential outcomes of a unit of competency.</p>	<p>Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the required skills and knowledge section and the range statement. Assessment of performance is to be consistent with the evidence guide.</p>
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## Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1. Prepare for work	1.1. Work instructions are used to identify: <ul style="list-style-type: none"> <li>1.1.1. reasons for de-framing the item</li> <li>1.1.2. parts of the framed item or the original framing materials to be retained</li> </ul> 1.2. Workplace health and safety requirements, including personal protection needs, are observed throughout the work           1.3. Frame is examined to identify: <ul style="list-style-type: none"> <li>1.3.1. its composition, condition and type of construction</li> <li>1.3.2. production techniques</li> <li>1.3.3. type of and the fixing and fasteners used</li> <li>1.3.4. de-framing and restoration procedures</li> </ul> 1.4. Tools and equipment are selected to match construction and fastener type and checked prior to use to ensure that they are appropriate for the work in terms of quality, serviceability and safety           1.5. Safe and suitable work area is selected/prepared to de-frame, sort and protect the items           1.6. Dismantling sequence and handling techniques are determined
2. De-frame artwork	2.1. Original frame assembly is dismantled to the extent required in the work instructions using appropriate tools and procedures           2.2. Labels, fasteners and attachments are removed and stored           2.3. Components are separated, protected, tagged and stored following workplace procedures           2.4. Condition of de-framed object is examined and noted for the work order           2.5. Relevant historical information is collated and filed
3. Clean work area and complete operations	3.1. Equipment is cleaned, inspected for serviceable condition and stored appropriately           3.2. Equipment faults are identified, tagged and reported to appropriate personnel           3.3. Work area is cleaned and rubbish disposed of as appropriate           3.4. Workplace documentation is completed as required

## Required Skills and Knowledge

### REQUIRED SKILLS AND KNOWLEDGE

This section describes the skills and knowledge required for this unit.

#### Required skills

- collect, organise and understand information related to work orders, basic plans, and safety procedures
- communicate ideas and information to enable confirmation of work requirements and specifications, coordination of work with work supervisor, other workers and customers, and the reporting of work outcomes and problems
- plan and organise activities, including the preparation and layout of the work area and the obtaining of equipment and materials to avoid any backtracking, workflow interruptions or wastage
- work with others and in a team by recognising dependencies and using cooperative approaches to optimise workflow and productivity
- use mathematical ideas and techniques to correctly complete measurements, calculate quantities and estimate material requirements
- use pre-checking and inspection techniques to anticipate cutting problems, avoid re-working and wastage
- use the limited workplace technology related to the de-framing of artwork, including drawing aids, tools, equipment, calculators and measuring devices

#### Required knowledge

- workflow in relation to dismantling frames
- artwork conservation techniques
- identification of materials, equipment, processes and procedures appropriate for de-framing artwork
- frame construction techniques and processes for constructing frame packages
- the types, uses and operation of tools used to de-frame artwork
- workplace safety system requirements related to de-framing artwork
- understand the effect of this process on the artwork

## Evidence Guide

### EVIDENCE GUIDE

The Evidence Guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.

#### Critical aspects of evidence

- Interpret work order and locate and apply relevant information
- Apply safe handling requirements for equipments, products and materials, including use of personal protective equipment, safety and environmental protection equipment.
- Follow work instructions, operating procedures and inspection practices to:
  - minimise the risk of injury to self and others
  - prevent damage to goods, equipment and products
  - maintain required production output and product quality
- As a minimum, de-frame and document five items of 2 and/or 3 dimensional framed artwork of various media and era
- Work effectively with others
- Modify activities to cater for variations in workplace contexts and environment

#### Resource implications

Artwork for dismantling, work instructions, tools, equipment, standard operating procedures and work area.

#### Method of assessment

Assessment methods must confirm consistency of performance over time and in a range of workplace relevant contexts.

Assessment should be by direct observation of tasks and questioning on underpinning knowledge.

Assessment should be conducted over time and may be in conjunction with assessment of other units of competency which form a part of the job role.

#### Context of assessment

Assessment may occur on the job or in a workplace simulated facility with relevant dismantling equipment, materials, work instructions and deadlines.

## Range Statement

### RANGE STATEMENT

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Bold italicised wording, if used in the performance criteria, is detailed below. Essential operating conditions that may be present with training and assessment (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) may also be included.

<b>Unit context</b>	<ul style="list-style-type: none"> <li>• Work requires individuals to demonstrate discretion, judgement and problem solving skills in the de-framing of framed objects</li> <li>• OHS requirements may include legislation, standards, material safety management systems and local safe operating procedures</li> <li>• Work is carried out in accordance with statutory requirements, environment legislation, manual handling procedures and relevant regulations and organisation insurance requirements</li> <li>• Work may be performed in workplaces which are involved in the de-framing, repair, restoration and framing of a wide range of items, including, but not limited to: original artwork, reproductions, photographs, documents and three-dimensional items</li> </ul>
<b>De-frame artwork</b>	<ul style="list-style-type: none"> <li>• Addresses the work required to remove the frame from artwork</li> <li>• Artwork includes all items which may be framed, including three-dimensional objects, textiles, photographs, paper-based artwork and canvas artwork, for the purposes of repair, restoration or reframing</li> </ul>
<b>Mounting methods may include:</b>	<ul style="list-style-type: none"> <li>• hinging</li> <li>• lacing and direct mounting</li> </ul>
<b>Frame constructions may include but are not limited to:</b>	<ul style="list-style-type: none"> <li>• timber</li> <li>• metal/alloys extrusion</li> <li>• composite construction and other frame material</li> <li>• paper</li> <li>• cardboard</li> <li>• fabric</li> <li>• mat board</li> <li>• backing material and glass</li> </ul>

<b>RANGE STATEMENT</b>	
<b>Documentation</b>	As frame is dissembled, relevant materials and their positioning are clearly recorded for reference.
<b>Tools and equipment are to include:</b>	<ul style="list-style-type: none"> <li>• hand-operated tools</li> <li>• including cutting blades</li> <li>• screwdrivers</li> <li>• pincers</li> <li>• pliers and marking out tools</li> </ul>
<b>Materials to be used may include but are not limited to:</b>	<ul style="list-style-type: none"> <li>• timber</li> <li>• metal/alloys</li> <li>• paper</li> <li>• cardboard</li> <li>• laminates</li> <li>• composites</li> <li>• adhesives and artwork</li> </ul>
<b>Personal protection equipment</b>	Personal protective equipment is to include that prescribed under legislation, regulations and enterprise policies and practices.
<b>Information and procedures</b>	<ul style="list-style-type: none"> <li>• Workplace procedures relating to the use and operation of tools and equipment</li> <li>• Workplace instructions, including job sheets, plans, drawings and designs</li> <li>• Equipment manufacturer specifications and operational procedures</li> <li>• Workplace procedures relating to OHS, equipment operations, reporting and communication</li> <li>• Work instructions, including job sheets, plans, drawings and designs</li> </ul>

## Unit Sector(s)

<b>Unit sector</b>	Picture Framing
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## Competency field

<b>Competency field</b>	
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## Co-requisite units

<b>Co-requisite units</b>		