



Australian Government

Department of Education, Employment and Workplace Relations

LGAEHRW603B Coordinate the implementation of council's waste management strategy

Revision Number: 2

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Modification History

LGAEHRW603B Release 2: Layout adjusted.

LGAEHRW603B Release 1: Primary release.

Unit Descriptor

This unit covers the preparation of an implementation plan, and the monitoring and review of the implementation of the waste management strategy.

Application of the Unit

This unit supports the attainment of skills and knowledge required for competent workplace performance in councils of all sizes. Knowledge of the legislation and regulations within which councils must operate is essential. The unique nature of councils, as a tier of government directed by elected members and reflecting the needs of local communities, must be appropriately reflected.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Not applicable.

Employability Skills Information

This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a Unit of Competency

Performance criteria describe the required performance needed to demonstrate achievement of the element. Where ***bold italicised*** text is used, further information is detailed in the Range Statement. Assessment of performance is to be consistent with the Evidence Guide.

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

1. Prepare implementation plan

- 1.1 Actions are prioritised to provide the most effective and efficient resolution of issues within available resources.
- 1.2 Resources are allocated to match action priorities.
- 1.3 Processes are monitored to ensure the strategy is achieving objectives and is modified as required.
- 1.4 ***Relevant groups*** are identified that have the capacity and compatibility to carry out strategy actions.
- 1.5 Achievable time lines, schedules and targets are established.

2. Monitor implementation of waste management strategy

- 2.1 Data is collected regularly and analysed to provide accurate measures of performance.
- 2.2 Comparisons are made with strategy objectives to assess effectiveness.
- 2.3 Changes to implemented strategy are made as required in a timely manner to ensure outcomes are achieved.
- 2.4 Information obtained during monitoring and review is used to develop new strategies that are based on accumulated knowledge and experience.

Required Skills and Knowledge

This describes the essential skills and knowledge and their level, required for this unit

Required Skills

- prioritising actions
- establishing schedules
- analysing data
- comparing performance measures

Required Knowledge

- relevant environmental protection requirements and other relevant authority requirements
- extensive technical knowledge of waste management processes
- comprehensive knowledge of relevant acts, regulations and guidelines

Evidence Guide

Overview of assessment requirements

A person who demonstrates competency in this unit will be able to perform the outcomes described in the Elements to the required performance level detailed in the Performance Criteria. The knowledge and skill requirements described in the Range Statement must also be demonstrated. For example, knowledge of the legislative framework and safe work practices that underpin the performance of the unit are also required to be demonstrated.

Critical aspects of evidence to be considered

- Effective resolution of issue
- Achievable time lines, targets and schedules
- Monitoring and review of processes

Context of assessment

On the job or in a simulated workplace environment.

Method of assessment

The following assessment methods are suggested:

- observation of the learner performing a range of workplace tasks over sufficient time to demonstrate handling of a range of contingencies
- written and/or oral questioning to assess knowledge and understanding
- completing workplace documentation
- third-party reports from experienced practitioners
- completion of self-paced learning materials including personal reflection and feedback from trainer, coach or supervisor

Evidence required for demonstration of consistent performance

Evidence will need to be gathered over a period of time across a range of variables.

Resource implications

- prioritising actions
- establishing schedules
- analysing data
- comparing performance measures

Range Statement

The Range Statement relates to the Unit of Competency as a whole. It allows for different work environments and situations that may affect performance. ***Bold italicised*** wording in the Performance Criteria is detailed below.

- Relevant groups*** may include:
- contractors
 - recycling agents
 - tip operators
 - transfer stations
 - local industries
 - incineration operators

Unit Sector(s)

Health and Environment