



Australian Government

Assessment Requirements for ICTICT803 Endorse business plan components for a new initiative

Release: 1

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Modification History

| Release | Comments |
|-----------|--|
| Release 1 | This version first released with ICT Information and Communications Technology Training Package Version 1.0. |

Performance Evidence

Evidence of the ability to:

- verify the strategy aligning information and communications technology (ICT) services with organisational goals
- direct a critical risk analysis, including security, for ICT assets
- verify that the risk assessment procedures are implemented
- verify that the contingency plans for business continuity are established
- evaluate the warning systems, and direct an ongoing process that includes regular or programmed reviews of the risk profile
- verify that security products are being utilised
- verify organisational security policy is being implemented
- direct the development of a strategy to ensure that quality expectations are being met
- endorse the main components of the business plan.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- research and summarise, risk management principles and guidelines
- review business continuity issues for the organisation
- explore the organisation's industry and current functionality, including the existing data and information systems
- describe the organisation's internal and external dependencies, and interdependencies
- review and summarise the organisational policies and procedures, including the risk-management strategy
- discuss past and current internal, external and industry disruptions

- outline the relevant legislation and regulations that impact on business continuity, including:
 - workplace health and safety (WHS)
 - environment
 - duty of care
 - contracts
 - business and company law
 - freedom of information
 - industrial relations
 - privacy and confidentiality
 - due diligence
 - records management.

Assessment Conditions

Gather evidence to demonstrate consistent performance in conditions that are safe and replicate the workplace. Noise levels, production flow, interruptions and time variances must be typical of those experienced in the general ICT industry, and include access to:

- relevant strategic-level enterprise documentation, including:
 - planning
 - financial
 - ICT infrastructure documentation
- legislative policies.

Assessors must satisfy NVR/AQTF assessor requirements.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a53af4e4-b400-484e-b778-71c9e9d6aff2>