



Australian Government

Assessment Requirements for ICPPRP224

Produce pages using a page layout application

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with ICP Printing and Graphic Arts Training Package Version 1.0.

Performance Evidence

Evidence of the ability to:

- prepare TWO different sets of page layouts according to a client's design brief and the listed performance criteria
- demonstrate ability to find and use information relevant to task from a variety of information sources
- demonstrate ability to communicate ideas and information, and clarify information with client or supervisor.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- outline consideration given to the printing process during design phase
- identify problems that can occur if printing process isn't considered during design stage
- define substrate size consideration during imposition
- outline how planning occurs for multiple colours and graphics during imposition
- describe considerations given to ensuring own health and safety when using a keyboard
- discuss importance of saving documents in particular areas of a computer or network
- outline how to find a document on a computer or network
- list steps involved in changing and saving templates
- explain value of style guides and style sheets.

Assessment Conditions

Gather evidence to demonstrate consistent performance in conditions that are safe and replicate the workplace. Noise levels, production flow, interruptions and time variances must be typical of those experienced in the Pre-Press field of work and include access to:

- special purpose tools, equipment and materials
- industry software packages.

Assessors must satisfy NVR/AQTF assessor requirements.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d>