



**Australian Government**

# **ICPCBF306 Set up machine for basic carton folding and gluing**

**Release: 1**

# ICPCBF306 Set up machine for basic carton folding and gluing

## Modification History

Release	Comments
Release 1	This version first released with ICP Printing and Graphic Arts Training Package Version 1.0.

## Application

This unit describes the skills and knowledge required to set up and adjust a machine for basic carton folding and gluing to ensure the finished product is in accordance with specifications and requirements.

It applies to individuals who work under direct supervision but have limited responsibility with preparing materials, equipment and machinery to ensure the production process is maintained.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

## Unit Sector

Converting, Binding and Finishing

## Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Set up carton blank transportation system	1.1 Feeder is set up and adjusted according to job specifications 1.2 Carton blank pick-up and transportation system is set up and adjusted according to job specifications 1.3 Transfer systems are set up and adjusted according to job specifications
2. Set up carton delivery system	2.1 Delivery is set up and adjusted according to job specifications 2.2 Substrate is removed from process according to job specifications
3. Set up machine for	3.1 Folding units are set up and adjusted according to job

<b>ELEMENT</b>	<b>PERFORMANCE CRITERIA</b>
basic folding and gluing (single/continuous)	<p>specifications</p> <p>3.2 Folding rollers/belts/rails are set up and adjusted according to job specifications</p> <p>3.3 Gluing system is set up and adjusted according to job specifications using either glue wheel or one glue head</p>
4. Conduct sample run	<p>4.1 Material to be used for sample is organised correctly</p> <p>4.2 Machine is set up and operated according to Work Health and Safety (WHS) requirements, manufacturer's specifications and enterprise procedures to produce a specified sample</p> <p>4.3 Slitters are monitored and adjusted according to job specifications</p> <p>4.4 Sample is visually inspected and/or tested for accuracy of folds, fibre tear, opening force, fluff and glue placement according to enterprise procedures</p>
5. Readjust settings	<p>5.1 Results are interpreted to determine adjustment requirements</p> <p>5.2 Adjustments are carried out according to product and machine specifications</p>

## Foundation Skills

*This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.*

<b>Skill</b>	<b>Performance Criteria</b>	<b>Description</b>
Reading	1.1-1.3, 2.1, 2.2, 3.1-3.3, 4.2-4.4, 5.2	<ul style="list-style-type: none"> <li>Recognises and interprets text to confirm work requirements from information contained within relevant specifications and enterprise documents</li> </ul>
Navigate the world of work	4.2, 4.4	<ul style="list-style-type: none"> <li>Recognises and follows organisational and legislative requirements associated with own role</li> </ul>
Get the work done	1.1-1.3, 2.1-2.2, 3.1-3.3, 4.1-4.4, 5.1, 5.2	<ul style="list-style-type: none"> <li>Determines priorities and sequences steps involved in clearly defined, familiar tasks</li> <li>Implements actions as per instructions, making slight adjustments if necessary</li> <li>Plans, identifies and assembles resources required to complete tasks</li> </ul>

## Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
ICPCBF306 Set up machine for basic carton folding and gluing	ICPCF3106C Set up machine for basic carton folding and gluing	Updated to meet Standards for Training Packages	Equivalent unit

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d>