



Australian Government

**Assessment Requirements for ICPCBF294
Set up profile cutting for envelope
manufacture**

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with ICP Printing and Graphic Arts Training Package Version 1.0.

Performance Evidence

Evidence of the ability to:

- set up profile cutting units for manufacturing banker, open-sided wallet, open-ended pocket and automatic filling envelopes, according to job specifications and within the production timeframe.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- identify common faults associated with profile cutting, and causes and methods to correct
- explain how blades are checked for sharpness in accordance with enterprise and work health and safety requirements
- identify relevant enterprise documentation procedures and other documentation, where they are kept, and the information included in them.

Assessment Conditions

Gather evidence to demonstrate consistent performance in conditions that are safe and replicate the workplace. Noise levels, production flow, interruptions and time variances must be typical of those experienced in the converting, binding and finishing field of work and include access to and use of:

- job sheets, work tickets or processing orders
- profile cutting machinery used for cutting envelope profiles
- special purpose tools, equipment and materials.

Assessors must satisfy NVR/AQTF assessor requirements.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d>