



Australian Government

Department of Education, Employment and Workplace Relations

HLTAHW602B Manage health education and promotion

Release: 1

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Modification History

Not Applicable

Unit Descriptor

Unit Descriptor

This unit describes the skills and knowledge required to plan, advocate for, monitor and manage the provision of health education and promotion services to Aboriginal and/or Torres Strait Islander communities

Application of the Unit

Application

This unit is intended to address skills and knowledge required by those involved in managing health education and promotion services for Aboriginal and/or Torres Strait Islander communities

Licensing/Regulatory Information

Not Applicable

Pre-Requisites

Not Applicable

Employability Skills Information

Employability Skills

This unit contains Employability Skills

Elements and Performance Criteria Pre-Content

Elements define the essential outcomes of a unit of competency.

The Performance Criteria specify the level of performance required to demonstrate achievement of the Element. Terms in italics are elaborated in the Range Statement.

Elements and Performance Criteria

ELEMENT

1. Monitor and plan health education and health promotion services

PERFORMANCE CRITERIA

- 1.1 Identify existing health education and health promotion services in the community and document according to *organisation guidelines*
- 1.2 Consult the community about needs for health education and health promotion services
- 1.3 Evaluate health education and health promotion services in respect of community needs
- 1.4 Identify gaps in health education and health promotion services within the community and recommend appropriate changes to address them
- 1.5 Develop and document a plan to respond to identified community health education and health promotion needs
- 1.6 Ensure *issues requiring mandatory notification* are identified and reported appropriately

ELEMENT**PERFORMANCE CRITERIA**

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| 2. Ensure health education and health promotion services are appropriate | 2.1 Analyse and document resource needs of the health education and health promotion service |
| | 2.2 Implement policies and procedures for health education and health promotion service delivery in the workplace in line with legislative requirements |
| | 2.3 Investigate feedback and complaints from community and adapt health education and health promotion service delivery as required |
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| 3. Advocate on health education and health promotion service provision | 3.1 Identify and contact <i>relevant individuals</i> /agencies about issues of concern regarding health education and health promotion |
| | 3.2 Represent community's point of view clearly to those involved |
| | 3.3 Ensure confidentiality of community and individuals is maintained |

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

This describes the essential skills and knowledge and their level required for this unit.

Essential knowledge:

The candidate must be able to demonstrate essential knowledge required to effectively do the task outlined in elements and performance criteria of this unit, manage the task and manage contingencies in the context of the identified work role

This includes knowledge of:

- A broad knowledge base relating to individual and community health including biology and development, psychology, disease and treatment options, culture and tradition
- Primary health care health needs and service delivery options
- Legislation relating to the delivery of primary health care services
- Organisational guidelines relating to health service provision
- Referral resources
- Other service providers
- Traditional health, healing and medicines
- Service delivery guidelines and procedures

Essential skills:

It is critical that the candidate demonstrate the ability to:

- Plan and manage the provision of health education and promotion services to effectively address the needs of Aboriginal and/or Torres Strait Islander individuals and communities
- Advocate on behalf of Aboriginal and/or Torres Strait Islander communities in relation to the provision of health education and promotion services

In addition, the candidate must be able to effectively do the task outlined in elements and performance criteria of this unit, manage the task and manage contingencies in the context of the identified work role

This includes the ability to:

- Apply a broad skills, base relating to intervention, including:

REQUIRED SKILLS AND KNOWLEDGE

- assessment, referral, treatment and other interventions
- communication, all within the context of the local community
- Communicate effectively (verbal essential, written may not be essential)
- Conduct research and report writing
- Lobby and advocate at high levels
- Network, negotiate
- Promote, implement and manage work attitudes and practices that reflect awareness of the importance of a range of aspects of sustainability
- Reflect on and improve own level and application of skills and knowledge to achieve desirable outcomes and maintain own capabilities
- Undertake organisational planning

Evidence Guide

EVIDENCE GUIDE

The evidence guide provides advice on assessment and must be read in conjunction with the Performance Criteria, Required Skills and Knowledge, the Range Statement and the Assessment Guidelines for this Training Package.

Critical aspects of assessment:

- The individual being assessed must provide evidence of specified essential knowledge as well as skills
- Consistency of performance should be demonstrated over the required range of situations relevant to the workplace
- Where, for reasons of safety, space, or access to equipment and resources, assessment takes place away from the workplace, the assessment environment should represent workplace conditions as closely as possible

EVIDENCE GUIDE

Conditions of assessment:

This unit includes skills and knowledge specific to Aboriginal and/or Torres Strait Islander culture

Assessment must therefore be undertaken by a workplace assessor who has expertise in the unit of competency or who has the current qualification being assessed and who is:

- Aboriginal or Torres Strait Islander him/herself

or:

- accompanied and advised by an Aboriginal or Torres Strait Islander person who is a recognised member of the community with experience in primary health care

Context of assessment:

Competence should be demonstrated working individually, under supervision or as part of a primary health care team working with Aboriginal and/or Torres Strait Islander clients.

Assessment should replicate workplace conditions as far as possible.

Related units:

This unit may be assessed independently or in conjunction with other units with associated workplace application

Range Statement

RANGE STATEMENT

RANGE STATEMENT

The Range Statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Add any essential operating conditions that may be present with training and assessment depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts.

Cultural respect

This competency standard supports the recognition, protection and continued advancement of the inherent rights, cultures and traditions of Aboriginal and Torres Strait Islander peoples

It recognises that the improvement of the health status of Aboriginal and Torres Strait Islander people must include attention to physical, spiritual, cultural, emotional and social wellbeing, community capacity and governance

Its application must be culturally sensitive and supportive of traditional healing and health, knowledge and practices

Community control

Community participation and control in decision-making is essential to all aspects of health work, and the role of the health worker is to support the community in this process

Supervision

Supervision must be conducted in accordance with prevailing state/territory and organisation legislative and regulatory requirements

References to supervision may include either direct or indirect supervision of work by more experienced workers, supervisors, managers or other health professionals

A person at this level should **only** be required to make decisions about clients within the organisation's standard treatment protocols and associated guidelines

RANGE STATEMENT

Legislative requirements

Federal, state or territory legislation may impact on workers' practices and responsibilities. Implementation of the competency standards should reflect the legislative framework in which a health worker operates. It is recognised that this may sometimes reduce the application of the Range of Variables in practice. However, assessment in the workplace or through simulation should address all essential skills and knowledge across the Range of Variables

Aboriginal and/or Torres Strait Islander health workers may be required to operate in situations that do not constitute 'usual practice' due to lack of resources, remote locations and community needs. As a result, they may need to possess more competencies than described by 'usual practice circumstances'

Under all circumstances, the employer must enable the worker to function within the prevailing legislative framework

Primary health care services may include:

- Accident and emergency care
- Primary health care assessment and treatment services
- Screening services
- Primary health care programs, including oral health care programs

Primary health care services may be provided by:

- Aboriginal and/or Torres Strait Islander health workers
- Doctors and other health professionals
- Multi-disciplinary teams

Organisation guidelines may include:

- Procedures manuals
- Legislative and regulatory guidelines
- Workplace policies, procedures and related requirements

RANGE STATEMENT

- Relevant individuals may include:*
- Other health service providers and/or multi-disciplinary team members
 - Community members
 - Community council
 - Supervisor/manager
 - Other agency representatives
- Agencies may include:*
- Government organisations
 - Non-government organisations
 - Community controlled organisations
 - Other organisations involved in the provision of health and community services
- Issues requiring mandatory notification may include:*
- Protection of children and others identified to be at risk.
 - Issues defined by jurisdictional legislation and/or regulatory requirements.
 - Issues specifically identified by the community or organisation policies.

Unit Sector(s)

Not Applicable