HLT07 Health Training Package

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# Modification History

### Version modification history

The version details of this endorsed Training Package are in the table below. The latest information is at the top of the table.

| Version | Release Date | Comments |
| --- | --- | --- |
| 5.1 | 9 Sep 2013 | Addition of new skill set:   * Aboriginal and/or Torres Strait Islander Community Nutrition and Food Security Skill Set   Amendments to qualifications:   * Removal of licensing advice from HLT50512 - Diploma of Dental Technology * Updated licensing advice in HLT60412 - Advanced Diploma of Dental Prosthetics   ISC upgrades, including:   * Updating of imported units and corrections to coding * Removal of superseded components * Minor changes and corrections to a range of components |
| 5.0 | 12 May 2012 | Addition of new skill set:   * Ear and hearing health skills set for Aboriginal and/or Torres Strait Islander health workers: * HLTAHW418B Provide information and strategies in hearing and ear health * HLTAU402DConduct screening hearing tests for industrial hearing loss * HLTAU501DConduct screening hearing tests for children   Addition of new units:   * HLTPH315A Procure, store, maintain and distribute pharmaceutical stock added as a core to HLT31412 Certificate III in Hospital/Health Services Pharmacy Support * New cancer awareness unit for Aboriginal and/or Torres Strait Islander Health workers: * HLTAHW430A Provide information and support around cancer * New unit around breast cancer awareness for Aboriginal and/or Torres Strait Islander Health workers: * HLTAHW431A Provide information and support to women with breast cancer   Amended qualifications:   * Updated core unit HLTFA311A Apply first aid in the following qualifications: * HLT21312 Certificate II in Aboriginal and/or Torres Strait Islander Primary Health Care * HLT33212 Certificate III in Aboriginal and/or Torres Strait Islander Primary Health Care * HLT21112 Certificate II in Emergency Medical Service First Response * HLT30212 Certificate III in Non-Emergency Client Transport * HLT41312 Certificate IV in Audiometric Assessment * HLT42712 Certificate IV in Aromatherapy * HLT41212 Certificate IV in Ayurvedic Lifestyle Consultation * HLT60712 Advanced Diploma of Ayurveda * HLT60612 Advanced Diploma of Homoeopathy * HLT42812 Certificate IV in Kinesiology * HLT40312 Certificate IV in Massage Therapy Practice * HLT43012 Certificate IV in Dental Assisting * HLT60512 Advanced Diploma of Naturopathy * HLT61012 Advanced Diploma of Nutritional Medicine * HLT51712 Diploma of Reflexology * HLT50212 Diploma of Shiatsu and Oriental Therapies * HLT50112 Diploma of Traditional Chinese Medicine Remedial Massage (An Mo Tui Na) * HLT60112 Advanced Diploma of Western Herbal Medicine * HLT31812 Certificate III in Dental Assisting * HLT60412 Advanced Diploma of Dental Prosthetics * HLT43312 Certificate IV in Medical Practice Assisting * HLT32612 Certificate III in Pathology * HLT43612 Certificate IV in Rehabilitation and Assistive Technology * HLT42112 Certificate IV in Cardiac Technology * HLT32712 Certificate III in Dental Laboratory Assisting * HLT50512 Diploma of Dental Technology * HLT41912 Certificate IV in Sleep Technology * HLT31912 Certificate III in Ambulance Communications (Call-Taking) * HLT51612 Diploma of Nursing (Enrolled/Division 2 nursing) * Updated core unit HLTFA412A Apply advanced first aid in the following qualifications: * HLT21112 Certificate II in Emergency Medical Service First Response * HLT30212 Certificate III in Non-Emergency Client Transport * HLT31912 Certificate III in Ambulance Communications (Call-Taking) * HLT41112 Certificate IV in Ambulance Communications * HLT43112 Certificate IV in Defence Health Care * Updated core WHS units in the following qualifications: * HLT20912 Certificate II in Population Health * HLT21012 Certificate II in Indigenous Environmental Health * HLT21112 Certificate II in Emergency Medical Service First Response * HLT21212 Certificate II in Health Support Services * HLT21312 Certificate II in Aboriginal and/or Torres Strait Islander Primary Health Care * HLT30212 Certificate III in Non-Emergency Client Transport * HLT31112 Certificate III in Sterilisation Services * HLT31512 Certificate III in Nutrition and Dietetic Assistance * HLT31812 Certificate III in Dental Assisting * HLT32012 Certificate III in Mortuary Theatre Practice * HLT32112 Certificate III in Prosthetic/Orthotic Technology * HLT32212 Certificate III in Population Health * HLT32312 Certificate III in Indigenous Environmental Health * HLT32412 Certificate III in Allied Health Assistance * HLT32512 Certificate III in Health Services Assistance * HLT32612 Certificate III in Pathology * HLT32712 Certificate III in Dental Laboratory Assisting * HLT32812 Certificate III in Health Support Services * HLT32912 Certificate III in Health Administration * HLT33112 Certificate III in Basic Health Care * HLT33212 Certificate III in Aboriginal and/or Torres Strait Islander Primary Health Care * HLT42512 Certificate IV in Allied Health Assistance * HLT40312 Certificate IV in Massage Therapy Practice * HLT40412 Certificate IV in Health Supervision * HLT41012 Certificate IV in Health Care (Ambulance) * HLT41212 Certificate IV in Ayurvedic Lifestyle Consultation * HLT41512 Certificate IV in Hyperbaric Technology * HLT41712 Certificate IV in Neurophysiology Technology * HLT41812 Certificate IV in Pathology * HLT41912 Certificate IV in Sleep Technology * HLT42012 Certificate IV in Operating Theatre Technical Support * HLT41412 Certificate IV in Cast Technology * HLT42112 Certificate IV in Cardiac Technology * HLT42312 Certificate IV in Population Health * HLT42412 Certificate IV in Indigenous Environmental Health * HLT42612 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HLT51907 Diploma of Mortuary Theatre Practice * HLT52012 Diploma of Practice Management * HLT60112 Advanced Diploma of Western Herbal Medicine * HLT60412 Advanced Diploma of Dental Prosthetics * HLT60512 Advanced Diploma of Naturopathy * HLT60612 Advanced Diploma of Homoeopathy * HLT60712 Advanced Diploma of Ayurveda * HLT60812 Advanced Diploma of Neurophysiology Technology * HLT61012 Advanced Diploma of Nutritional Medicine * Removal of qualification HLT43407 - Certificate IV in Nursing (Enrolled/Division 2 nursing) * HLT41807 Certificate IV in Pathology - Qualification amended to reflect work roles in the area of collection and assistance - HLT41812 Certificate IV in Pathology * HLT31412 Certificate III in Hospital/Health Services Pharmacy Support, changes include: * change to qualification description * changes to packaging rules, removal of one core unit * deletion of group A OHS (WHS) electives * addition of elective group * HLT40512 Certificate IV in Hospital/Health Services Pharmacy Support, changes include: * change to qualification description * changes to entry requirements * changes to packaging rules, removal of one core unit * deletion of group A OHS (WHS) electives * addition of elective group * HLT31912 Certificate III in Ambulance Communications (Call-Taking) –updated imported units in the core * Changes to address NQC requirements to include minimum number of electives to: * HLT43512 Certificate IV in Optical Dispensing * HLT43712 Certificate IV in Optical Technology   Amended units of competency:   * HLTDA304D Assist with dental radiography–inclusion of reference to image receptors ad digital radiography * Changes to first aid units (stakeholder feedback) resulting in change to the competency outcome: * HLTCPR211A Perform CPR * HLTFA211A Provide basic emergency life support * HLTFA311A Apply first aid * HLTFA412A Apply advanced first aid * Changes (of first aid units equivalent outcome): * HLTFA302C Provide first aid in remote situation * HLTFA403C Manage first aid in the workplace * HLTFA404C Apply advanced resuscitation techniques * Changes to address new national Work Health and Safety (WHS) Bill and updated legislation. The following six work health and safety units have replaced the existing OHS units: * HLTWHS200A Participate in WHS processes * HLTWHS300A Contribute to WHS processes * HLTWHS401A Maintain WHS workplace processes * HLTWHS456A Identify, assess and control WHS risk in own work * HLTWHS501A Manage workplace WHS processes * HLTWHS601A Improve workplace WHS processes * Replaced OHS units: * HLTOHS200B Participate in OHS processes * HLTOHS300B Contribute to OHS processes * HLTOHS401A Maintain OHS workplace processes * HLTOHS456B Identify, assess and control OHS risk in own work * HLTOHS501A Manage workplace OHS processes * HLTOHS601A Improve workplace OHS processes * Changes to the Hospital/Health Services Pharmacy Support units (stakeholder feedback) * HLTPH305A Maintain pharmaceutical imprest stock * HLTPH307A Pack pharmaceutical products * HLTPH315A Procure, store, maintain and distribute pharmaceutical stock * HLTPH316A Assist with dispensing of prescriptions and medication orders * HLTPH408A Conduct small scale compounding and labelling of pharmaceutical products * HLTPH409A Conduct small-scale compounding and labelling of aseptic pharmaceutical products * HLTPH411A Provide assistance in dispensary administration * HLTPH418A Support pharmacists by collecting information for clients and other health professionals * HLTPH419A Support pharmacists in the collection and presentation of workplace data and information   ISC upgrades  ISC upgrade changes, including:   * Clarification in wording of entry requirements for: * HLT40507 Certificate IV in Hospital/Health Services Pharmacy Support * HLT41112 Certificate IV in Ambulance Communications * HLT41512 Certificate IV in Hyperbaric Technology * HLT41607 Certificate IV in Mortuary Theatre Practice * HLT42012 Certificate IV in Operating Theatre Technical Support * HLT43012 Certificate IV in Dental Assisting * HLT43812 Certificate IV in Sterilisation Services * HLT43907 Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) * HLT44007 Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health (Community Care) * HLT50307 Diploma of Remedial Massage * HLT50412 Diploma of Paramedical Science (Ambulance) * HLT50707 Diploma of Hyperbaric Technology * HLT50907 Diploma of Sleep Technology * HLT51307 Diploma of Hearing Device Prescription and Evaluation * HLT51407 Diploma of Aromatherapy * HLT51507 Diploma of Kinesiology * HLT51912 Diploma of Mortuary Theatre Practice * HLT52107 Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) * HLT52207 Diploma of Aboriginal and/or Torres Strait Islander Primary Health (Community Care) * HLT60307 Advanced Diploma of Paramedical Science (Ambulance) * HLT60412 Advanced Diploma of Dental Prosthetic * HLT60907 Advanced Diploma of Aromatic Medicine * HLT61107 Advanced Diploma of Nursing (Enrolled/Division 2 nursing) * HLT61207 Advanced Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) * HLT61307 Advanced Diploma of Aboriginal and/or Torres Strait Islander Primary Health (Community Care) * ISC upgrade changes made to following optical dispensing units: * HLTOPD402C Perform edging and fitting * HLTOPD403C Dispense optical appliances and services * HLTOPD404C Dispense atypical prescriptions * HLTOPD405C Market and promote optical products and services * HLTOPD407C Perform workshop skills and place orders * Updated terminology ‘challenging/difficult behaviour’ to ‘behaviours of concern’ across multiple units (stakeholder feedback) * References to old OHS legislation replaced with references to new WHS legislation * Essential Knowledge, Essential Skills and Range Statement arranged alphabetically * Updated unit descriptors and range statements to be in line with elements/pc * Unit codes updated across all qualifications * Imported first aid units updated across all qualifications * Imported units updated across all qualifications * Formatting and grammatical corrections |
| 4 | 25 March 2011 | Changes to address NQC requirements to:   * Use consistent terminology in all Training Packages: * Changes made to all qualifications * Include a minimum number of electives: * Changes made to the structure of the following: * HLT33107 Certificate III in Basic Health Care * HLT31907 Certificate III in Ambulance Communications (Call-taking) * HLT41107 Certificate IV in Ambulance Communications * HLT41307 Certificate IV in Audiometric Assessment   continued ... |
| 4 (contd) | 25 March 2011 | Changes to address NQC Packaging Rules requirements to:   * Include a minimum number of electives: * Changes made to the structure of the following qualifications: * HLT43607 Certificate IV in Rehabilitation and Assistive Technology * HLT42107 Certificate IV in Cardiac Technology * HLT32007 Certificate III in Mortuary Theatre Practice * HLT41607 Certificate IV in Mortuary Theatre Practice * HLT31407 Certificate III in Hospital/Health Services Pharmacy Support * HLT40507 Certificate IV in Hospital/Health Services Pharmacy Support * HLT41907 Certificate IV in Sleep Technology * HLT31107 Certificate III in Sterilisation Services * Allow a broader choice of electives: * Changes made to wording in packaging rules of the following qualifications: * HLT32407 Certificate III in Allied Health Assistance * HLT21107 Certificate II in Emergency Medical Service First Response * HLT33107 Certificate III in Basic Health Care * HLT30212 Certificate III in Non-Emergency Client Transport * HLT41007 Certificate IV in Health Care (Ambulance) * HLT50407 Diploma of Paramedical Science (Ambulance) * HLT41307 Certificate IV in Audiometric Assessment * HLT51307 Diploma of Hearing Device Prescription and Evaluation * HLT43007 Certificate IV in Dental Assisting * HLT32507 Certificate III in Health Services Assistance * HLT42007 Certificate IV in Operating Theatre Technical Support * HLT41707 Certificate IV in Neurophysiology Technology * HLT31507 Certificate III in Nutrition and Dietetic Assistance * HLT32607 Certificate III in Pathology * HLT41807 Certificate IV in Pathology * HLT43607 Certificate IV in Rehabilitation and Assistive Technology * HLT42107 Certificate IV in Cardiac Technology   continued ... |
| 4 (contd) | 25 March 2011 | Changes to address NQC Packaging Rules requirements to:   * Allow a broader choice of electives: * Changes made to wording in packaging rules of the following qualifications: * HLT41407 Certificate IV in Cast Technology * HLT41507 Certificate IV in Hyperbaric Technology * HLT50707 Diploma of Hyperbaric Technology * HLT32007 Certificate III in Mortuary Theatre Practice * HLT41607 Certificate IV in Mortuary Theatre Practice * HLT51907 Diploma of Mortuary Theatre Practice * HLT41907 Certificate IV in Sleep Technology * HLT50907 Diploma of Sleep Technology * HLT31107 Certificate III in Sterilisation Services * HLT43807 Certificate IV in Sterilisation Services * HLT21207 Certificate II in Health Support Services * HLT32807 Certificate III in Health Support Services * HLT32907 Certificate III in Health Administration * HLT43207 Certificate IV in Health Administration * HLT40407 Certificate IV in Health Supervision * HLT52007 Diploma of Practice Management * HLT20907 Certificate II in Population Health * HLT21007 Certificate II in Indigenous Environmental Health * HLT32207 Certificate III in Population Health * HLT32307 Certificate III in Indigenous Environmental Health * HLT42307 Certificate IV in Population Health * HLT42407 Certificate IV in Indigenous Environmental Health * HLT51007 Diploma of Population Health * HLT51107 Diploma of Indigenous Environmental Health   ISC upgrade changes, including:   * Correction of typos and simple errors * Updating of terminology and format to be consistent with TPDH requirements and CHC08 * Inclusion of ‘Importance of culturally aware and respectful practice’ statement – and related elective recommendation * Enhancement of wording introducing Essential Knowledge and Essential Skills in each unit (as per CHC08 units) and identifying ‘critical skills’. * Revision of wording in skill sets for consistency and addition of 2 Food safety skill sets * Embedding of skills for sustainability in units and across all qualifications as identified in audit report   continued ... |
| 4 (contd) | 25 March 2011 | ISC upgrade changes, including (contd):   * Changes to terminology in enrolled nursing qualifications and units to reflect: * establishment of the Nursing and Midwifery Board of Australia * change from enrolment to registration of Division 2 nurses   Updating of imported units across all qualifications, including:   * New unit HLTMT307A Clean location to achieve low bacteria status developed to replace PRMCL18A Clean a unit or location to achieve a low bacteria condition – unit deleted from its Training Package of origin.   Changes to units of competency to address stakeholder feedback:   * Changes to HLTOHS units as follows: * Broader reference to hazards to make the units more widely applicable * Revision of language in HLTOHS300A so it applies to sole practitioners as well as work in organisations * Removal of pre-requisite requirements in: * HLTOHS400A (now HLTOHS401A) * HLTOHS500A (now HLTOHS501A) * HLTOHS600A (now HLTOHS601A) * Clarification of relationships between units in the Evidence Guide under ‘Related units’ * HLTRAH302A Undertake home visits * Minor wording changes to broaden focus from health to address issues across community services   Changes to qualifications to address stakeholder feedback:   * HLT41807 Certificate IV in Pathology: * Removed PMLTEST308A Perform microscopic examination from entry requirements for pathology assistance stream and added (in updated form as MSL973007A Perform microscopic examination) to Group B electives required for pathology assistance * HLT60407 Advanced Diploma of Dental Prosthetics: * Removed HLTIN301C and HLTFA301C from pre-requisite list (duplicated) and retained as core units * HLT60807 Advanced Diploma of Neurophysiology Technology: * HLTOHS300A removed from core (as is no longer pre-requisite for HLTOHS401A Maintain workplace OHS processes) * Required number of units now 16, core units now 12. * HLT42307 Certificate IV in Population Health and HLT42407 Certificate IV in Indigenous Environmental Health HLTOHS300A removed from core, so * required units in HLT42307 now 18, core units now 9 * required units in HLT42407 now 18, core units now 7   continued ... |
| 4 (contd) | 25 March 2011 | New units in oral health care incorporated as electives in relevant qualifications, including:   * HLTCHC408A Apply fluoride varnish * CHCOHC303A Use basic oral health screening tools * CHCOHC401A Inform and encourage clients and groups to understand and achieve good oral health * CHCOHC402A Support clients and groups to learn practical aspects of oral health care * CHCOHC404A Recognise and respond to signs and symptoms that may indicate oral health issues * CHCOHC406A Provide or assist with oral hygiene * CHCOHC407A Apply and manage use of basic oral health products   New units with literacy and numeracy focus incorporated as electives in relevant qualifications, including:   * CHCCS427A Facilitate adult learning and development * CHCLLN403A Identify clients with language, literacy and numeracy needs and respond effectively   Skill sets in oral health care as follows:   * Oral health care skill set – personal client support (health) * Oral health information skill set * Oral health care skill set – to work with aged care clients * Oral health care skill set – to work with people with disability * Oral health care skill set – to work with Aboriginal and/or Torres Strait Islander people |
| 3 | 10 September 2010 | Addition of two new endorsed units for medical imaging:   * HLTMI301A Contribute to client flow and client information management in medical imaging * HLTMI302A Support the medical imaging professional   Addition of electives to qualifications:   * HLT32407 Certificate III in Allied Health Assistance * HLT42507 Certificate IV in Allied Health Assistance * HLT32507 Certificate III in Health Services Assistance   ISC upgrade to correct inadvertent omission of unit HLTHIR501A Maintain an effective health work environment from HLT50507 Diploma of Dental Technology in Version 2. |
| 2.2 | 30 June 2010 | ISC-Upgrade changes to the following ‘high use’ qualifications to meet new NQC packaging rule requirements:   * HLT32507 Certificate III in Health Services Assistance * HLT21107 Certificate II in Emergency Medical Service First Response * HLT33107 Certificate III in Basic Health Care * HLT21207 Certificate II in Health Support Services * HLT32807 Certificate III in Health Support Services   Changes to these qualifications include:   * Changes in terminology to ensure consistency throughout all Training Packages * Increasing flexibility by allowing broader choice of elective units |
| 2.1 | Mar 2010 | Change of code – MEM imported units |
| 2 | 3 September 2009 | Addition of new units of competency for Renal Care:   * HLTRNL601A Support the client with chronic kidney disease * HLTRNL602A Provide support and management of the client undergoing peritoneal dialysis * HLTRNL603A Provide care and support to the client undertaking renal replacement therapy in the community setting * HLTRNL604A Provide support and management of the client undergoing haemodialysis   Addition of new units of competency for Community Rehabilitation:   * HLTCR401A Work effectively in community rehabilitation * HLTCR402A Support client daily living requirements in a community rehabilitation context * HLTCR403A Support community access and participation   Addition of new skill sets for:   * Allied health assistance – Community rehabilitation * Renal care skill set – Aboriginal and/or Torres Strait Islander primary health care (practice) pathway * Renal care skill set – Enrolled/Division 2 nursing pathway   Addition of elective units to qualifications:   * Community Rehabilitation units (as above), added to the Certificate IV in Allied Health Assistance * Renal Care units (as above), added to the Advanced Diploma of Nursing (Enrolled/Division 2 nursing)   Addition of occupational title ‘Community rehabilitation assistant’ to Certificate IV in Allied Health Assistance  ISC Upgrade changes made:   * Various typographical errors corrected * Correction to HLT60507 Advanced Diploma of Naturopathy (Volume 2) – incorrectly listed pre-requisite (HLTNAT601B) replaced with correct pre-requisite unit (HLTNAT602B) * Terminology corrected: references to ‘skill sets’ within qualifications corrected to ‘unit groups’ * Terminology corrected: references to ‘pre-requisites’ for qualifications corrected to ‘entry requirements’ * Correction of instances of units being listed under both ‘compulsory’ and ‘elective’ unit lists within the one qualification.   Corrections to unit titles, version identifiers incremented   * HLTHIR404BC Work effectively with Aboriginal and and/or Torres Strait Islander people * HLTIN301AB Comply with infection control policies and procedures in health work   continued ... |
| 2 (contd) | 3 September 2009 | Corrections to incorrectly listed units suggested for concurrent assessment, version identifiers incremented   * HLTTCM502BC Perform TCM remedial massage (An Mo Tui Na) health assessment * HLTTCM503BC Provide the TCM remedial massage (An Mo Tui Na) treatment * HLTTCM506BC Work within TCM remedial massage (An Mo Tui Na) framework |
| 1 | Feb 2007 | HLT07 Health Training Package |
| Version | Release Date | Comments |
| 5.0 | TBC | Addition of new skill set:   * Ear and hearing health skills set for Aboriginal and/or Torres Strait Islander health workers: * HLTAHW418B Provide information and strategies in hearing and ear health * HLTAU402DConduct screening hearing tests for industrial hearing loss * HLTAU501DConduct screening hearing tests for children   Addition of new units:   * HLTPH315A Procure, store, maintain and distribute pharmaceutical stock added as a core to HLT31412 Certificate III in Hospital/Health Services Pharmacy Support * New cancer awareness unit for Aboriginal and/or Torres Strait Islander Health workers: * HLTAHW430A Provide information and support around cancer * New unit around breast cancer awareness for Aboriginal and/or Torres Strait Islander Health workers: * HLTAHW431A Provide information and support to women with breast cancer   Amended qualifications:   * Updated core unit HLTFA311A Apply first aid in the following qualifications: * HLT21312 Certificate II in Aboriginal 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The following six work health and safety units have replaced the existing OHS units: * HLTWHS200A Participate in WHS processes * HLTWHS300A Contribute to WHS processes * HLTWHS401A Maintain WHS workplace processes * HLTWHS456A Identify, assess and control WHS risk in own work * HLTWHS501A Manage workplace WHS processes * HLTWHS601A Improve workplace WHS processes * Replaced OHS units: * HLTOHS200B Participate in OHS processes * HLTOHS300B Contribute to OHS processes * HLTOHS401A Maintain OHS workplace processes * HLTOHS456B Identify, assess and control OHS risk in own work * HLTOHS501A Manage workplace OHS processes * HLTOHS601A Improve workplace OHS processes * Changes to the Hospital/Health Services Pharmacy Support units (stakeholder feedback) * HLTPH305A Maintain pharmaceutical imprest stock * HLTPH307A Pack pharmaceutical products * HLTPH315A Procure, store, maintain and distribute pharmaceutical stock * HLTPH316A Assist with dispensing of prescriptions and medication orders * HLTPH408A Conduct small scale compounding and labelling of pharmaceutical products * HLTPH409A Conduct small-scale compounding and labelling of aseptic pharmaceutical products * HLTPH411A Provide assistance in dispensary administration * HLTPH418A Support pharmacists by collecting information for clients and other health professionals * HLTPH419A Support pharmacists in the collection and presentation of workplace data and information   ISC upgrades  ISC upgrade changes, including:   * Clarification in wording of entry requirements for: * HLT40507 Certificate IV in Hospital/Health Services Pharmacy Support * HLT41112 Certificate IV in Ambulance Communications * HLT41512 Certificate IV in Hyperbaric Technology * HLT41607 Certificate IV in Mortuary Theatre Practice * HLT42012 Certificate IV in Operating Theatre Technical Support * HLT43012 Certificate IV in Dental Assisting * HLT43812 Certificate IV in Sterilisation Services * HLT43907 Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) * HLT44007 Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health (Community Care) * HLT50307 Diploma of Remedial Massage * HLT50412 Diploma of Paramedical Science (Ambulance) * HLT50707 Diploma of Hyperbaric Technology * HLT50907 Diploma of Sleep Technology * HLT51307 Diploma of Hearing Device Prescription and Evaluation * HLT51407 Diploma of Aromatherapy * HLT51507 Diploma of Kinesiology * HLT51912 Diploma of Mortuary Theatre Practice * HLT52107 Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) * HLT52207 Diploma of Aboriginal and/or Torres Strait Islander Primary Health (Community Care) * HLT60307 Advanced Diploma of Paramedical Science (Ambulance) * HLT60412 Advanced Diploma of Dental Prosthetic * HLT60907 Advanced Diploma of Aromatic Medicine * HLT61107 Advanced Diploma of Nursing (Enrolled/Division 2 nursing) * HLT61207 Advanced Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) * HLT61307 Advanced Diploma of Aboriginal and/or Torres Strait Islander Primary Health (Community Care) * ISC upgrade changes made to following optical dispensing units: * HLTOPD402C Perform edging and fitting * HLTOPD403C Dispense optical appliances and services * HLTOPD404C Dispense atypical prescriptions * HLTOPD405C Market and promote optical products and services * HLTOPD407C Perform workshop skills and place orders * Updated terminology ‘challenging/difficult behaviour’ to ‘behaviours of concern’ across multiple units (stakeholder feedback) * References to old OHS legislation replaced with references to new WHS legislation * Essential Knowledge, Essential Skills and Range Statement arranged alphabetically * Updated unit descriptors and range statements to be in line with elements/pc * Unit codes updated across all qualifications * Imported first aid units updated across all qualifications * Imported units updated across all qualifications * Formatting and grammatical corrections |
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| 4 (contd) | 25 March 2011 | Changes to address NQC Packaging Rules requirements to:   * Include a minimum number of electives: * Changes made to the structure of the following qualifications: * HLT43607 Certificate IV in Rehabilitation and Assistive Technology * HLT42107 Certificate IV in Cardiac Technology * HLT32007 Certificate III in Mortuary Theatre Practice * HLT41607 Certificate IV in Mortuary Theatre Practice * HLT31407 Certificate III in Hospital/Health Services Pharmacy Support * HLT40507 Certificate IV in Hospital/Health Services Pharmacy Support * HLT41907 Certificate IV in Sleep Technology * HLT31107 Certificate III in Sterilisation Services * Allow a broader choice of electives: * Changes made to wording in packaging rules of the following qualifications: * HLT32407 Certificate III in Allied Health Assistance * HLT21107 Certificate II in Emergency Medical Service First Response * HLT33107 Certificate III in Basic Health Care * HLT30212 Certificate III in Non-Emergency Client Transport * HLT41007 Certificate IV in Health Care (Ambulance) * HLT50407 Diploma of Paramedical Science (Ambulance) * HLT41307 Certificate IV in Audiometric Assessment * HLT51307 Diploma of Hearing Device Prescription and Evaluation * HLT43007 Certificate IV in Dental Assisting * HLT32507 Certificate III in Health Services Assistance * HLT42007 Certificate IV in Operating Theatre Technical Support * HLT41707 Certificate IV in Neurophysiology Technology * HLT31507 Certificate III in Nutrition and Dietetic Assistance * HLT32607 Certificate III in Pathology * HLT41807 Certificate IV in Pathology * HLT43607 Certificate IV in Rehabilitation and Assistive Technology * HLT42107 Certificate IV in Cardiac Technology   continued ... |
| 4 (contd) | 25 March 2011 | Changes to address NQC Packaging Rules requirements to:   * Allow a broader choice of electives: * Changes made to wording in packaging rules of the following qualifications: * HLT41407 Certificate IV in Cast Technology * HLT41507 Certificate IV in Hyperbaric Technology * HLT50707 Diploma of Hyperbaric Technology * HLT32007 Certificate III in Mortuary Theatre Practice * HLT41607 Certificate IV in Mortuary Theatre Practice * HLT51907 Diploma of Mortuary Theatre Practice * HLT41907 Certificate IV in Sleep Technology * HLT50907 Diploma of Sleep Technology * HLT31107 Certificate III in Sterilisation Services * HLT43807 Certificate IV in Sterilisation Services * HLT21207 Certificate II in Health Support Services * HLT32807 Certificate III in Health Support Services * HLT32907 Certificate III in Health Administration * HLT43207 Certificate IV in Health Administration * HLT40407 Certificate IV in Health Supervision * HLT52007 Diploma of Practice Management * HLT20907 Certificate II in Population Health * HLT21007 Certificate II in Indigenous Environmental Health * HLT32207 Certificate III in Population Health * HLT32307 Certificate III in Indigenous Environmental Health * HLT42307 Certificate IV in Population Health * HLT42407 Certificate IV in Indigenous Environmental Health * HLT51007 Diploma of Population Health * HLT51107 Diploma of Indigenous Environmental Health   ISC upgrade changes, including:   * Correction of typos and simple errors * Updating of terminology and format to be consistent with TPDH requirements and CHC08 * Inclusion of ‘Importance of culturally aware and respectful practice’ statement – and related elective recommendation * Enhancement of wording introducing Essential Knowledge and Essential Skills in each unit (as per CHC08 units) and identifying ‘critical skills’. * Revision of wording in skill sets for consistency and addition of 2 Food safety skill sets * Embedding of skills for sustainability in units and across all qualifications as identified in audit report   continued ... |
| 4 (contd) | 25 March 2011 | ISC upgrade changes, including (contd):   * Changes to terminology in enrolled nursing qualifications and units to reflect: * establishment of the Nursing and Midwifery Board of Australia * change from enrolment to registration of Division 2 nurses   Updating of imported units across all qualifications, including:   * New unit HLTMT307A Clean location to achieve low bacteria status developed to replace PRMCL18A Clean a unit or location to achieve a low bacteria condition – unit deleted from its Training Package of origin.   Changes to units of competency to address stakeholder feedback:   * Changes to HLTOHS units as follows: * Broader reference to hazards to make the units more widely applicable * Revision of language in HLTOHS300A so it applies to sole practitioners as well as work in organisations * Removal of pre-requisite requirements in: * HLTOHS400A (now HLTOHS401A) * HLTOHS500A (now HLTOHS501A) * HLTOHS600A (now HLTOHS601A) * Clarification of relationships between units in the Evidence Guide under ‘Related units’ * HLTRAH302A Undertake home visits * Minor wording changes to broaden focus from health to address issues across community services   Changes to qualifications to address stakeholder feedback:   * HLT41807 Certificate IV in Pathology: * Removed PMLTEST308A Perform microscopic examination from entry requirements for pathology assistance stream and added (in updated form as MSL973007A Perform microscopic examination) to Group B electives required for pathology assistance * HLT60407 Advanced Diploma of Dental Prosthetics: * Removed HLTIN301C and HLTFA301C from pre-requisite list (duplicated) and retained as core units * HLT60807 Advanced Diploma of Neurophysiology Technology: * HLTOHS300A removed from core (as is no longer pre-requisite for HLTOHS401A Maintain workplace OHS processes) * Required number of units now 16, core units now 12. * HLT42307 Certificate IV in Population Health and HLT42407 Certificate IV in Indigenous Environmental Health HLTOHS300A removed from core, so * required units in HLT42307 now 18, core units now 9 * required units in HLT42407 now 18, core units now 7   continued ... |
| 4 (contd) | 25 March 2011 | New units in oral health care incorporated as electives in relevant qualifications, including:   * HLTCHC408A Apply fluoride varnish * CHCOHC303A Use basic oral health screening tools * CHCOHC401A Inform and encourage clients and groups to understand and achieve good oral health * CHCOHC402A Support clients and groups to learn practical aspects of oral health care * CHCOHC404A Recognise and respond to signs and symptoms that may indicate oral health issues * CHCOHC406A Provide or assist with oral hygiene * CHCOHC407A Apply and manage use of basic oral health products   New units with literacy and numeracy focus incorporated as electives in relevant qualifications, including:   * CHCCS427A Facilitate adult learning and development * CHCLLN403A Identify clients with language, literacy and numeracy needs and respond effectively   Skill sets in oral health care as follows:   * Oral health care skill set – personal client support (health) * Oral health information skill set * Oral health care skill set – to work with aged care clients * Oral health care skill set – to work with people with disability * Oral health care skill set – to work with Aboriginal and/or Torres Strait Islander people |
| 3 | 10 September 2010 | Addition of two new endorsed units for medical imaging:   * HLTMI301A Contribute to client flow and client information management in medical imaging * HLTMI302A Support the medical imaging professional   Addition of electives to qualifications:   * HLT32407 Certificate III in Allied Health Assistance * HLT42507 Certificate IV in Allied Health Assistance * HLT32507 Certificate III in Health Services Assistance   ISC upgrade to correct inadvertent omission of unit HLTHIR501A Maintain an effective health work environment from HLT50507 Diploma of Dental Technology in Version 2. |
| 2.2 | 30 June 2010 | ISC-Upgrade changes to the following ‘high use’ qualifications to meet new NQC packaging rule requirements:   * HLT32507 Certificate III in Health Services Assistance * HLT21107 Certificate II in Emergency Medical Service First Response * HLT33107 Certificate III in Basic Health Care * HLT21207 Certificate II in Health Support Services * HLT32807 Certificate III in Health Support Services   Changes to these qualifications include:   * Changes in terminology to ensure consistency throughout all Training Packages * Increasing flexibility by allowing broader choice of elective units |
| 2.1 | Mar 2010 | Change of code – MEM imported units |
| 2 | 3 September 2009 | Addition of new units of competency for Renal Care:   * HLTRNL601A Support the client with chronic kidney disease * HLTRNL602A Provide support and management of the client undergoing peritoneal dialysis * HLTRNL603A Provide care and support to the client undertaking renal replacement therapy in the community setting * HLTRNL604A Provide support and management of the client undergoing haemodialysis   Addition of new units of competency for Community Rehabilitation:   * HLTCR401A Work effectively in community rehabilitation * HLTCR402A Support client daily living requirements in a community rehabilitation context * HLTCR403A Support community access and participation   Addition of new skill sets for:   * Allied health assistance – Community rehabilitation * Renal care skill set – Aboriginal and/or Torres Strait Islander primary health care (practice) pathway * Renal care skill set – Enrolled/Division 2 nursing pathway   Addition of elective units to qualifications:   * Community Rehabilitation units (as above), added to the Certificate IV in Allied Health Assistance * Renal Care units (as above), added to the Advanced Diploma of Nursing (Enrolled/Division 2 nursing)   Addition of occupational title ‘Community rehabilitation assistant’ to Certificate IV in Allied Health Assistance  ISC Upgrade changes made:   * Various typographical errors corrected * Correction to HLT60507 Advanced Diploma of Naturopathy (Volume 2) – incorrectly listed pre-requisite (HLTNAT601B) replaced with correct pre-requisite unit (HLTNAT602B) * Terminology corrected: references to ‘skill sets’ within qualifications corrected to ‘unit groups’ * Terminology corrected: references to ‘pre-requisites’ for qualifications corrected to ‘entry requirements’ * Correction of instances of units being listed under both ‘compulsory’ and ‘elective’ unit lists within the one qualification.   Corrections to unit titles, version identifiers incremented   * HLTHIR404BC Work effectively with Aboriginal and and/or Torres Strait Islander people * HLTIN301AB Comply with infection control policies and procedures in health work   continued ... |
| 2 (contd) | 3 September 2009 | Corrections to incorrectly listed units suggested for concurrent assessment, version identifiers incremented   * HLTTCM502BC Perform TCM remedial massage (An Mo Tui Na) health assessment * HLTTCM503BC Provide the TCM remedial massage (An Mo Tui Na) treatment * HLTTCM506BC Work within TCM remedial massage (An Mo Tui Na) framework |
| 1 | Feb 2007 | HLT07 Health Training Package |
| Version | Release Date | Comments |
| 5.0 | TBC | Addition of new skill set:   * Ear and hearing health skills set for Aboriginal and/or Torres Strait Islander health workers: * HLTAHW418B Provide information and strategies in hearing and ear health * HLTAU402DConduct screening hearing tests for industrial hearing loss * HLTAU501DConduct screening hearing tests for children   Addition of new units:   * HLTPH315A Procure, store, maintain and distribute pharmaceutical stock added as a core to HLT31412 Certificate III in Hospital/Health Services Pharmacy Support * New cancer awareness unit for Aboriginal and/or Torres Strait Islander Health workers: * HLTAHW430A Provide information and support around cancer * New unit around breast cancer awareness for Aboriginal and/or Torres Strait Islander Health workers: * HLTAHW431A Provide information and support to women with breast cancer   Amended qualifications:   * Updated core unit HLTFA311A Apply first aid in the following qualifications: * HLT21312 Certificate II in Aboriginal and/or Torres Strait Islander Primary Health Care * HLT33212 Certificate III in Aboriginal and/or Torres Strait Islander Primary Health Care * HLT21112 Certificate II in Emergency Medical Service First Response * HLT30212 Certificate III in Non-Emergency Client Transport * HLT41312 Certificate IV in Audiometric Assessment * HLT42712 Certificate IV in Aromatherapy * HLT41212 Certificate IV in Ayurvedic Lifestyle Consultation * HLT60712 Advanced Diploma of Ayurveda * HLT60612 Advanced Diploma of Homoeopathy * HLT42812 Certificate IV in Kinesiology * HLT40312 Certificate IV in Massage Therapy Practice * HLT43012 Certificate IV in Dental Assisting * HLT60512 Advanced Diploma of Naturopathy * HLT61012 Advanced Diploma of Nutritional Medicine * HLT51712 Diploma of Reflexology * HLT50212 Diploma of Shiatsu and Oriental Therapies * HLT50112 Diploma of Traditional Chinese Medicine Remedial Massage (An Mo Tui Na) * HLT60112 Advanced Diploma of Western Herbal Medicine * HLT31812 Certificate III 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qualifications: * HLT20912 Certificate II in Population Health * HLT21012 Certificate II in Indigenous Environmental Health * HLT21112 Certificate II in Emergency Medical Service First Response * HLT21212 Certificate II in Health Support Services * HLT21312 Certificate II in Aboriginal and/or Torres Strait Islander Primary Health Care * HLT30212 Certificate III in Non-Emergency Client Transport * HLT31112 Certificate III in Sterilisation Services * HLT31512 Certificate III in Nutrition and Dietetic Assistance * HLT31812 Certificate III in Dental Assisting * HLT32012 Certificate III in Mortuary Theatre Practice * HLT32112 Certificate III in Prosthetic/Orthotic Technology * HLT32212 Certificate III in Population Health * HLT32312 Certificate III in Indigenous Environmental Health * HLT32412 Certificate III in Allied Health Assistance * HLT32512 Certificate III in Health Services Assistance * HLT32612 Certificate III in Pathology * HLT32712 Certificate III in Dental Laboratory Assisting * 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Diploma of Practice Management * HLT60112 Advanced Diploma of Western Herbal Medicine * HLT60412 Advanced Diploma of Dental Prosthetics * HLT60512 Advanced Diploma of Naturopathy * HLT60612 Advanced Diploma of Homoeopathy * HLT60712 Advanced Diploma of Ayurveda * HLT60812 Advanced Diploma of Neurophysiology Technology * HLT61012 Advanced Diploma of Nutritional Medicine * Removal of qualification HLT43407 - Certificate IV in Nursing (Enrolled/Division 2 nursing) * HLT41807 Certificate IV in Pathology - Qualification amended to reflect work roles in the area of collection and assistance - HLT41812 Certificate IV in Pathology * HLT31412 Certificate III in Hospital/Health Services Pharmacy Support, changes include: * change to qualification description * changes to packaging rules, removal of one core unit * deletion of group A OHS (WHS) electives * addition of elective group * HLT40512 Certificate IV in Hospital/Health Services Pharmacy Support, changes include: * change to qualification 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| 4 (contd) | 25 March 2011 | Changes to address NQC Packaging Rules requirements to:   * Allow a broader choice of electives: * Changes made to wording in packaging rules of the following qualifications: * HLT41407 Certificate IV in Cast Technology * HLT41507 Certificate IV in Hyperbaric Technology * HLT50707 Diploma of Hyperbaric Technology * HLT32007 Certificate III in Mortuary Theatre Practice * HLT41607 Certificate IV in Mortuary Theatre Practice * HLT51907 Diploma of Mortuary Theatre Practice * HLT41907 Certificate IV in Sleep Technology * HLT50907 Diploma of Sleep Technology * HLT31107 Certificate III in Sterilisation Services * HLT43807 Certificate IV in Sterilisation Services * HLT21207 Certificate II in Health Support Services * HLT32807 Certificate III in Health Support Services * HLT32907 Certificate III in Health Administration * HLT43207 Certificate IV in Health Administration * HLT40407 Certificate IV in Health Supervision * HLT52007 Diploma of Practice Management * HLT20907 Certificate II in Population Health * HLT21007 Certificate II in Indigenous Environmental Health * HLT32207 Certificate III in Population Health * HLT32307 Certificate III in Indigenous Environmental Health * HLT42307 Certificate IV in Population Health * HLT42407 Certificate IV in Indigenous Environmental Health * HLT51007 Diploma of Population Health * HLT51107 Diploma of Indigenous Environmental Health   ISC upgrade changes, including:   * Correction of typos and simple errors * Updating of terminology and format to be consistent with TPDH requirements and CHC08 * Inclusion of ‘Importance of culturally aware and respectful practice’ statement – and related elective recommendation * Enhancement of wording introducing Essential Knowledge and Essential Skills in each unit (as per CHC08 units) and identifying ‘critical skills’. * Revision of wording in skill sets for consistency and addition of 2 Food safety skill sets * Embedding of skills for sustainability in units and across all qualifications as identified in audit report   continued ... |
| 4 (contd) | 25 March 2011 | ISC upgrade changes, including (contd):   * Changes to terminology in enrolled nursing qualifications and units to reflect: * establishment of the Nursing and Midwifery Board of Australia * change from enrolment to registration of Division 2 nurses   Updating of imported units across all qualifications, including:   * New unit HLTMT307A Clean location to achieve low bacteria status developed to replace PRMCL18A Clean a unit or location to achieve a low bacteria condition – unit deleted from its Training Package of origin.   Changes to units of competency to address stakeholder feedback:   * Changes to HLTOHS units as follows: * Broader reference to hazards to make the units more widely applicable * Revision of language in HLTOHS300A so it applies to sole practitioners as well as work in organisations * Removal of pre-requisite requirements in: * HLTOHS400A (now HLTOHS401A) * HLTOHS500A (now HLTOHS501A) * HLTOHS600A (now HLTOHS601A) * Clarification of relationships between units in the Evidence Guide under ‘Related units’ * HLTRAH302A Undertake home visits * Minor wording changes to broaden focus from health to address issues across community services   Changes to qualifications to address stakeholder feedback:   * HLT41807 Certificate IV in Pathology: * Removed PMLTEST308A Perform microscopic examination from entry requirements for pathology assistance stream and added (in updated form as MSL973007A Perform microscopic examination) to Group B electives required for pathology assistance * HLT60407 Advanced Diploma of Dental Prosthetics: * Removed HLTIN301C and HLTFA301C from pre-requisite list (duplicated) and retained as core units * HLT60807 Advanced Diploma of Neurophysiology Technology: * HLTOHS300A removed from core (as is no longer pre-requisite for HLTOHS401A Maintain workplace OHS processes) * Required number of units now 16, core units now 12. * HLT42307 Certificate IV in Population Health and HLT42407 Certificate IV in Indigenous Environmental Health HLTOHS300A removed from core, so * required units in HLT42307 now 18, core units now 9 * required units in HLT42407 now 18, core units now 7   continued ... |
| 4 (contd) | 25 March 2011 | New units in oral health care incorporated as electives in relevant qualifications, including:   * HLTCHC408A Apply fluoride varnish * CHCOHC303A Use basic oral health screening tools * CHCOHC401A Inform and encourage clients and groups to understand and achieve good oral health * CHCOHC402A Support clients and groups to learn practical aspects of oral health care * CHCOHC404A Recognise and respond to signs and symptoms that may indicate oral health issues * CHCOHC406A Provide or assist with oral hygiene * CHCOHC407A Apply and manage use of basic oral health products   New units with literacy and numeracy focus incorporated as electives in relevant qualifications, including:   * CHCCS427A Facilitate adult learning and development * CHCLLN403A Identify clients with language, literacy and numeracy needs and respond effectively   Skill sets in oral health care as follows:   * Oral health care skill set – personal client support (health) * Oral health information skill set * Oral health care skill set – to work with aged care clients * Oral health care skill set – to work with people with disability * Oral health care skill set – to work with Aboriginal and/or Torres Strait Islander people |
| 3 | 10 September 2010 | Addition of two new endorsed units for medical imaging:   * HLTMI301A Contribute to client flow and client information management in medical imaging * HLTMI302A Support the medical imaging professional   Addition of electives to qualifications:   * HLT32407 Certificate III in Allied Health Assistance * HLT42507 Certificate IV in Allied Health Assistance * HLT32507 Certificate III in Health Services Assistance   ISC upgrade to correct inadvertent omission of unit HLTHIR501A Maintain an effective health work environment from HLT50507 Diploma of Dental Technology in Version 2. |
| 2.2 | 30 June 2010 | ISC-Upgrade changes to the following ‘high use’ qualifications to meet new NQC packaging rule requirements:   * HLT32507 Certificate III in Health Services Assistance * HLT21107 Certificate II in Emergency Medical Service First Response * HLT33107 Certificate III in Basic Health Care * HLT21207 Certificate II in Health Support Services * HLT32807 Certificate III in Health Support Services   Changes to these qualifications include:   * Changes in terminology to ensure consistency throughout all Training Packages * Increasing flexibility by allowing broader choice of elective units |
| 2.1 | Mar 2010 | Change of code – MEM imported units |
| 2 | 3 September 2009 | Addition of new units of competency for Renal Care:   * HLTRNL601A Support the client with chronic kidney disease * HLTRNL602A Provide support and management of the client undergoing peritoneal dialysis * HLTRNL603A Provide care and support to the client undertaking renal replacement therapy in the community setting * HLTRNL604A Provide support and management of the client undergoing haemodialysis   Addition of new units of competency for Community Rehabilitation:   * HLTCR401A Work effectively in community rehabilitation * HLTCR402A Support client daily living requirements in a community rehabilitation context * HLTCR403A Support community access and participation   Addition of new skill sets for:   * Allied health assistance – Community rehabilitation * Renal care skill set – Aboriginal and/or Torres Strait Islander primary health care (practice) pathway * Renal care skill set – Enrolled/Division 2 nursing pathway   Addition of elective units to qualifications:   * Community Rehabilitation units (as above), added to the Certificate IV in Allied Health Assistance * Renal Care units (as above), added to the Advanced Diploma of Nursing (Enrolled/Division 2 nursing)   Addition of occupational title ‘Community rehabilitation assistant’ to Certificate IV in Allied Health Assistance  ISC Upgrade changes made:   * Various typographical errors corrected * Correction to HLT60507 Advanced Diploma of Naturopathy (Volume 2) – incorrectly listed pre-requisite (HLTNAT601B) replaced with correct pre-requisite unit (HLTNAT602B) * Terminology corrected: references to ‘skill sets’ within qualifications corrected to ‘unit groups’ * Terminology corrected: references to ‘pre-requisites’ for qualifications corrected to ‘entry requirements’ * Correction of instances of units being listed under both ‘compulsory’ and ‘elective’ unit lists within the one qualification.   Corrections to unit titles, version identifiers incremented   * HLTHIR404BC Work effectively with Aboriginal and and/or Torres Strait Islander people * HLTIN301AB Comply with infection control policies and procedures in health work   continued ... |
| 2 (contd) | 3 September 2009 | Corrections to incorrectly listed units suggested for concurrent assessment, version identifiers incremented   * HLTTCM502BC Perform TCM remedial massage (An Mo Tui Na) health assessment * HLTTCM503BC Provide the TCM remedial massage (An Mo Tui Na) treatment * HLTTCM506BC Work within TCM remedial massage (An Mo Tui Na) framework |
| 1 | Feb 2007 | HLT07 Health Training Package |

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Preliminary Information

## Important Note to Users

Training Packages are not static documents; they are amended periodically to reflect the latest industry practices and are version controlled. It is essential that the latest version is always used.

Check the version number before commencing training or assessment

This Training Package is Version 5.1 HLT07 – check whether this is the latest version by going to the Training.gov.au (www.training.gov.au) and locating information about the Training Package. Alternatively, contact the Community Services and Health Industry Skills Council (www.cshisc.com.au) to confirm the latest version number.

Explanation of version number conventions

The primary release Training Package is Version 1. When changes are made to a Training Package, sometimes the version number is changed and sometimes it is not, depending on the extent of the change. When a Training Package is reviewed it is considered to be a new Training Package for the purposes of version control, and is Version 1. Do not confuse the version number with the Training Package’s national code (which remains the same during its period of endorsement).

Explanation of the review date

The review date (shown on the title page and in the footer of each page) indicates when the Training Package is expected to be reviewed in the light of changes such as changing technologies and circumstances. The review date is not an expiry date. Endorsed Training Packages and their components remain current until they are reviewed or replaced.

Summary of AQF qualifications in HLT07 Health Training Package

| DIRECT CLIENT CARE WORK | |
| --- | --- |
| Qualification Code | Qualification Title |
| Allied Health Assisting | |
| HLT32412 | Certificate III in Allied Health Assistance |
| HLT42512 | Certificate IV in Allied Health Assistance |
| Ambulance | |
| HLT21112 | Certificate II in Emergency Medical Service First Response |
| HLT33112 | Certificate III in Basic Health Care |
| HLT30212 | Certificate III in Non-Emergency Client Transport |
| HLT31912 | Certificate III in Ambulance Communications (Call-taking) |
| HLT41112 | Certificate IV in Ambulance Communications |
| HLT41012 | Certificate IV in Health Care (Ambulance) |
| HLT50412 | Diploma of Paramedical Science (Ambulance) |
| HLT60307 | Advanced Diploma of Paramedical Science (Ambulance) |
| Anaesthetic Technology | |
| HLT42612 | Certificate IV in Anaesthetic Technology |
| HLT50612 | Diploma of Paramedical Science (Anaesthesia) |
| Audiometry | |
| HLT41312 | Certificate IV in Audiometric Assessment |
| HLT51307 | Diploma of Hearing Device Prescription and Evaluation |
| Complementary and Alternative Health | |
| HLT42712 | Certificate IV in Aromatherapy |
| HLT51407 | Diploma of Aromatherapy |
| HLT60907 | Advanced Diploma of Aromatic Medicine |
| HLT41212 | Certificate IV in Ayurvedic Lifestyle Consultation |
| HLT60712 | Advanced Diploma of Ayurveda |
| HLT60612 | Advanced Diploma of Homoeopathy |
| HLT42812 | Certificate IV in Kinesiology |
| HLT51507 | Diploma of Kinesiology |
| HLT40312 | Certificate IV in Massage Therapy Practice |
| HLT50307 | Diploma of Remedial Massage |
| HLT60512 | Advanced Diploma of Naturopathy |
| HLT61012 | Advanced Diploma of Nutritional Medicine |
| HLT51712 | Diploma of Reflexology |
| HLT50212 | Diploma of Shiatsu and Oriental Therapies |
| HLT50112 | Diploma of Traditional Chinese Medicine Remedial Massage (An Mo Tui Na) |
| HLT60112 | Advanced Diploma of Western Herbal Medicine |
| Dental Work | |
| HLT31812 | Certificate III in Dental Assisting |
| HLT43012 | Certificate IV in Dental Assisting |
| HLT60412 | Advanced Diploma of Dental Prosthetics |
| Enrolled Nursing | |
| HLT51607 | Diploma of Nursing (Enrolled/Division 2 nursing) |
| HLT61107 | Advanced Diploma of Nursing (Enrolled/Division 2 nursing) |
| Health Services Assistance | |
| HLT32512 | Certificate III in Health Services Assistance |
| HLT42012 | Certificate IV in Operating Theatre Technical Support |
| Medical Assisting | |
| HLT43112 | Certificate IV in Defence Health Care |
| HLT43312 | Certificate IV in Medical Practice Assisting |
| Neurophysiology Technology | |
| HLT41712 | Certificate IV in Neurophysiology Technology |
| HLT60812 | Advanced Diploma of Neurophysiology Technology |
| Nutrition/Dietetic Assistance | |
| HLT31512 | Certificate III in Nutrition and Dietetic Assistance |
| Optical Dispensing | |
| HLT43512 | Certificate IV in Optical Dispensing |
| Pathology | |
| HLT32612 | Certificate III in Pathology |
| HLT41812 | Certificate IV in Pathology |
| TECHNICAL SUPPORT WORK | |
| Qualification Code | Qualification Title |
| Cardiac Technology | |
| HLT42112 | Certificate IV in Cardiac Technology |
| Cast Technology | |
| HLT41412 | Certificate IV in Cast Technology |
| Dental Technology | |
| HLT32712 | Certificate III in Dental Laboratory Assisting |
| HLT50512 | Diploma of Dental Technology |
| Hyperbaric Technology | |
| HLT41512 | Certificate IV in Hyperbaric Technology |
| HLT50712 | Diploma of Hyperbaric Technology |
| Mortuary Assisting/Technology | |
| HLT32012 | Certificate III in Mortuary Theatre Practice |
| HLT41612 | Certificate IV in Mortuary Theatre Practice |
| HLT51912 | Diploma of Mortuary Theatre Practice |
| Optical Technology | |
| HLT43712 | Certificate IV in Optical Technology |
| Pharmacy Support | |
| HLT31412 | Certificate III in Hospital/Health Services Pharmacy Support |
| HLT40512 | Certificate IV in Hospital/Health Services Pharmacy Support |
| Prosthetic/Orthotic Technology | |
| HLT32112 | Certificate III in Prosthetic/Orthotic Technology |
| Rehabilitation and Assistive Technology | |
| HLT43612 | Certificate IV in Rehabilitation and Assistive Technology |
| Sleep Technology | |
| HLT41912 | Certificate IV in Sleep Technology |
| HLT50912 | Diploma of Sleep Technology |
| Sterilisation Services | |
| HLT31112 | Certificate III in Sterilisation Services |
| HLT43812 | Certificate IV in Sterilisation Services |
| ANCILLARY AND BUSINESS SERVICES WORK | |
| Qualification Code | Qualification Title |
| Ancillary Services | |
| HLT21212 | Certificate II in Health Support Services |
| HLT32812 | Certificate III in Health Support Services |
| General Business Operations | |
| HLT32912 | Certificate III in Health Administration |
| HLT43212 | Certificate IV in Health Administration |
| HLT40412 | Certificate IV in Health Supervision |
| HLT52012 | Diploma of Practice Management |
| PUBLIC HEALTH WORK | |
| Qualification Code | Qualification Title |
| Population Health | |
| HLT20912 | Certificate II in Population Health |
| HLT21012 | Certificate II in Indigenous Environmental Health |
| HLT32212 | Certificate III in Population Health |
| HLT32312 | Certificate III in Indigenous Environmental Health |
| HLT42312 | Certificate IV in Population Health |
| HLT42412 | Certificate IV in Indigenous Environmental Health |
| HLT51012 | Diploma of Population Health |
| HLT51112 | Diploma of Indigenous Environmental Health |

Units of Competency in HLT07 Health Training Package and their pre-requisite requirements

| Unit Code | Unit Title | Pre-requisites |
| --- | --- | --- |
| HLTAD301B | Assist with practice administration | None |
| HLTAH301C | Assist with an allied health program | None |
| HLTAH302D | Assist with the application and removal of a plaster cast | None |
| HLTAH401C | Deliver and monitor a client-specific exercise program | HLTAP301B, HLTCSD305D and HLTAH301C |
| HLTAH402C | Assist with physiotherapy treatments and interventions | HLTAP301B, HLTCSD305D and HLTAH301C |
| HLTAH403C | Deliver and monitor exercise program for mobility | HLTAP301B, HLTCSD305D and HLTAH301C |
| HLTAH404C | Assist with basic foot hygiene | HLTAP301B, HLTCSD305D, HLTAH301C and HLTIN302C |
| HLTAH405C | Assist with podiatric procedures | HLTAP301B, HLTCSD305D, HLTAH301C and HLTIN302C |
| HLTAH406C | Assist with podiatry assessment and exercise | HLTAP301B, HLTCSD305D and HLTAH301C |
| HLTAH407C | Assist with the rehabilitation of clients | None |
| HLTAH408C | Assist with the development and maintenance of client functional status | None |
| HLTAH409C | Conduct group sessions for individual client outcomes | None |
| HLTAH410C | Support the development of speech and communication skills | HLTAH301C |
| HLTAH411C | Provide support in dysphagia management | HLTAH301C, HLTAH410C |
| HLTAH412C | Assist and support the use of augmentative and alternative communication systems | HLTAH301C, HLTAH410C |
| HLTAH413C | Deliver and monitor a hydrotherapy program | HLTFA311A |
| HLTAH414C | Support the fitting of assistive devices | None |
| HLTAH415C | Assist with the screening of dietary requirements and special diets | HLTNA301D, HLTNA302D, HLTNA303D, HLTNA304D, HLTNA305D, HLTFS207C |
| HLTAH416B | Support special diet requirements | HLTNA301D, HLTNA302D, HLTNA303D, HLTNA304D, HLTNA305D, HLTFS207C |
| HLTAH420C | Support the provision of basic nutrition advice/education | HLTNA301D, HLTNA302D, HLTNA303D, HLTNA304D, HLTNA305D, HLTFS207C |
| HLTAIN301C | Assist nursing team in an acute care environment | HLTAP301B and HLTFA311A |
| HLTAIN302C | Provide support in an acute care environment | None |
| HLTAMBAE403D | Follow procedures for routine safe removal of client | None |
| HLTAMBAE501D | Implement safe access and egress in an emergency | None |
| HLTAMBAE504D | Follow procedures for safe extrication of clients in life threatening situations | HLTAMBAS501B, HLTAMBCR502C |
| HLTAMBAS501B | Conduct clinical assessment | HLTAP401B, HLTAMBCR401C |
| HLTAMBAS604B | Conduct advanced clinical assessment | HLTAMBAS501B, HLTAMBCR401C, HLTAMBCR502C |
| HLTAMBC401D | Receive request for service | HLTFA311A, BSBMED301B |
| HLTAMBC402C | Assign ambulance service resources | HLTAMBC401D |
| HLTAMBC403C | Coordinate resources | HLTAMBC401D |
| HLTAMBCR401C | Deliver basic clinical care | HLTAP401B |
| HLTAMBCR502C | Deliver standard clinical care | HLTAP401B, HLTAMBCR401C |
| HLTAMBCR504C | Provide clinical mentoring in the work environment | HLTAMBAS501B, HLTAMBCR502C |
| HLTAMBCR603B | Deliver intensive clinical care | HLTAMBAS501B and HLTAMBCR502C |
| HLTAMBFC301D | Communicate with clients and colleagues to support health care | None |
| HLTAMBFC402C | Communicate in complex or difficult situations | HLTAMBFC301D |
| HLTAMBMA601D | Manage ambulance operations | HLTAMBAS501B, HLTAMBCR502C, HLTAMBC403C |
| HLTAMBMA602C | Supervise on-road operations | HLTAMBSC401B, HLTAMBC403C |
| HLTAMBPD401C | Manage personal stressors in the work environment | None |
| HLTAMBSC401B | Manage routine scene and promote public safety | None |
| HLTAMBSC502C | Manage the scene of a special event | HLTAMBAS501B, HLTAMBCR502C |
| HLTAMBSC503B | Contribute to managing the scene of an emergency | None |
| HLTAMBT301B | Transport non-emergency clients under operational conditions | None |
| HLTAMBT402C | Transport emergency clients | HLTAMBT301B |
| HLTAN401D | Prepare the anaesthetic environment | None |
| HLTAN402D | Prepare and assist with the preparation of the client for anaesthesia | None |
| HLTAN403D | Provide assistance during induction and maintenance of anaesthesia | None |
| HLTAN404D | Provide assistance during emergence phase of anaesthesia | None |
| HLTAN405D | Provide assistance during an emergency | None |
| HLTAN408C | Provide basic care and maintenance of anaesthetic and monitoring equipment | None |
| HLTAN506D | Provide advanced care and maintenance of anaesthetic equipment | None |
| HLTAN507D | Provide assistance in anaesthetic related procedures | None |
| HLTAN509B | Monitor medications in the anaesthetic environment | None |
| HLTAN510C | Use advanced health terminology in a professional context | None |
| HLTAP301B | Recognise healthy body systems in a health care context | None |
| HLTAP401B | Confirm physical health status | None |
| HLTAP501C | Analyse health information | HLTAP401B |
| HLTARO401C | Work within an aromatherapy framework | None |
| HLTARO402B | Plan aromatherapy treatment | None |
| HLTARO403B | Provide aromatherapy treatment | None |
| HLTARO404B | Develop aromatherapy products | None |
| HLTARO405B | Apply aromatherapy assessment framework | None |
| HLTARO406B | Perform aromatherapy health assessment | None |
| HLTARO408B | Provide aromatherapy massage treatment | None |
| HLTARO507B | Analyse and compare different complementary health modalities | None |
| HLTARO509B | Plan a specialised aromatherapy treatment | None |
| HLTARO510B | Monitor and evaluate aromatherapy treatments | None |
| HLTARO511C | Provide specific aromatherapy assessment and care | None |
| HLTARO601C | Manage work within an aromatic medicine framework | None |
| HLTARO602B | Apply aromatic medicine diagnostic framework | None |
| HLTARO603B | Perform aromatic medicine health assessment | None |
| HLTARO604B | Plan the aromatic medicine treatment strategy | None |
| HLTARO605B | Provide specialised aromatic medicine treatment | None |
| HLTARO606C | Prepare and dispense aromatic medicine | None |
| HLTARO607C | Operate an aromatic medicine dispensary | None |
| HLTART401B | Work effectively in the rehabilitation environment | None |
| HLTART402C | Identify and address specific needs within the rehabilitation environment | None |
| HLTART404B | Install and maintain augmentative and alternative communication (AAC) devices | None |
| HLTART405C | Install and maintain environmental control systems | None |
| HLTART406C | Modify and maintain wheelchairs | None |
| HLTART407B | Test and evaluate compliance of assistive technology equipment | None |
| HLTART408C | Adapt, install and construct postural seating | None |
| HLTART409C | Construct, adapt and install pressure management systems | None |
| HLTAU402D | Conduct screening hearing tests for industrial hearing loss | None |
| HLTAU403D | Conduct hearing assessments | None |
| HLTAU501D | Conduct screening hearing tests for children | None |
| HLTAU505C | Dispense and maintain hearing devices for adults and provide communication counselling | None |
| HLTAU506B | Develop and implement an individual hearing program | None |
| HLTAU507B | Apply hearing device technology | None |
| HLTAU508B | Identify needs for referral | None |
| HLTAYV404D | Provide ayurvedic advice on nutrition | None |
| HLTAYV406C | Provide ayurvedic relaxation massage treatment | None |
| HLTAYV412C | Provide ayurvedic lifestyle consultation | None |
| HLTAYV414D | Work within an ayurvedic framework for lifestyle consultants | None |
| HLTAYV601C | Plan ayurvedic herbal medicine treatment strategy - dravyaguna | None |
| HLTAYV602C | Plan ayurvedic treatment strategy | None |
| HLTAYV603D | Prepare and dispense ayurvedic herbal medicine - dravyaguna | None |
| HLTAYV605D | Provide ayurvedic herbal medicine treatment | None |
| HLTAYV607C | Plan ayurvedic remedial massage treatment strategy | None |
| HLTAYV608C | Manage work within the ayurvedic framework | None |
| HLTAYV609C | Perform ayurvedic health assessment | None |
| HLTAYV610C | Perform ayurvedic remedial massage health assessment | None |
| HLTAYV611C | Provide ayurvedic remedial massage treatment | None |
| HLTAYV613D | Provide ayurvedic treatment | None |
| HLTAYV615C | Apply ayurvedic diagnostic framework | None |
| HLTCA401D | Perform electrocardiography (ECG) | None |
| HLTCA402D | Perform holter monitoring | HLTCA401D |
| HLTCA403D | Perform stress testing | HLTCA401D |
| HLTCA404D | Perform basic cardiopulmonary resuscitation in a cardiac testing environment | None |
| HLTCC301B | Produce coded clinical data | None |
| HLTCC401B | Undertake complex clinical coding | HLTCC301B |
| HLTCC402B | Complete highly complex clinical coding | HLTCC401B |
| HLTCOM301C | Provide specific information to clients | None |
| HLTCOM404C | Communicate effectively with clients | None |
| HLTCOM405D | Administer a practice | None |
| HLTCOM406C | Make referrals to other health care professionals when appropriate | None |
| HLTCOM407B | Provide reception services for a practice | None |
| HLTCOM408D | Use specific health terminology to communicate effectively | None |
| HLTCOM502C | Develop professional expertise | None |
| HLTCOM503D | Manage a practice | None |
| HLTCOM509B | Provide services for people with a life challenging illness | None |
| HLTCOM510B | Provide services to clients with chronic diseases or conditions | None |
| HLTCPR211A | Perform CPR | None |
| HLTCR401C | Work effectively in community rehabilitation | None |
| HLTCR402C | Support client daily living requirements in a community rehabilitation context | None |
| HLTCR403C | Support community access and participation | None |
| HLTCSD201D | Maintain high standard of client service | None |
| HLTCSD203D | Prepare and maintain beds | None |
| HLTCSD208D | Transport clients | None |
| HLTCSD302D | Assist with lifestyle and social support needs | None |
| HLTCSD304D | Support the care of clients | None |
| HLTCSD305D | Assist with client movement | None |
| HLTCSD306D | Respond effectively to behaviours of concern | None |
| HLTCSD307D | Care for the home environment of clients | None |
| HLTCT401D | Apply casts | None |
| HLTCT402D | Modify casts | None |
| HLTCT403D | Remove casts | None |
| HLTCT404D | Apply and remove traction | None |
| HLTCT405D | Apply orthopaedic devices | HLTAP401B |
| HLTCT406D | Modify orthopaedic devices | None |
| HLTCT407D | Remove orthopaedic devices | None |
| HLTDA303D | Prepare for and assist with oral health care procedures | HLTIN301C, HLTIN302C, HLTWHS200A |
| HLTDA304D | Assist with dental radiography | HLTIN301C, HLTIN302C, HLTWHS200A |
| HLTDA306D | Assist with administration in dental practice | HLTIN301C, HLTIN302C, HLTWHS200A and HLTDA303D |
| HLTDA407D | Implement an individualised oral hygiene program | HLTIN301C, HLTIN302C, HLTWHS300A |
| HLTDA408D | Assist in oral health care procedures during general anaesthesia | HLTIN301C, HLTIN302C, HLTWHS300A |
| HLTDA409D | Assist in oral health care procedures during conscious sedation | HLTIN301C, HLTIN302C, HLTWHS300A, HLTDA408D |
| HLTDA410D | Apply the principles of radiation biology and protection in dental practice | HLTIN301C, HLTIN302C, HLTWHS300A |
| HLTDA411D | Prepare to expose a prescribed dental radiographic image | HLTIN301C, HLTIN302C, HLTWHS300A |
| HLTDA412D | Produce a dental radiographic image | HLTIN301C, HLTIN302C, HLTWHS300A |
| HLTDA413B | Implement an oral hygiene program for older people | HLTAMBFC301D and HLTDA407D |
| HLTDA414B | Implement an oral health promotion program | None |
| HLTDA415B | Take an impression for study models | HLTIN301C, HLTIN302C |
| HLTDA416C | Allocate treatment appointments according to priority | HLTAMBFC301D and HLTFA311A |
| HLTDA417B | Take a clinical photograph | HLTIN301C, HLTIN302C |
| HLTDP601D | Identify, select and prepare instruments, equipment, materials | HLTIN301C, HLTIN302C, HLTWHS401A |
| HLTDP602D | Gather data, conduct dental prosthetic examination and develop treatment plan | HLTIN301C, HLTIN302C, HLTWHS401A |
| HLTDP603C | Take impressions | HLTIN301C, HLTIN302C |
| HLTDP604D | Establish and record jaw relationships and select artificial teeth | HLTIN301C, HLTIN302C, HLTWHS401A, HLTDP601D, HLTDP602D, HLTDP603C |
| HLTDP605D | Evaluate a removable dental prosthesis at try-in stage | HLTIN301C, HLTIN302C, HLTWHS401A, HLTDP601D, HLTDP602D, HLTDP603C, HLTDP604D |
| HLTDP606D | Insert and issue a completed removable dental prosthesis | HLTIN301C, HLTIN302C, HLTWHS401A, HLTDP601D, HLTDP602D HLTDP603C, HLTDP604D, HLTDP605C |
| HLTDP607D | Perform maintenance treatment for clients with removable dental prostheses | HLTIN301C, HLTIN302C, HLTWHS401A, HLTDP601D, HLTDP602D, HLTDP603C, HLTDP604D, HLTDP605C, HLTDP606D |
| HLTDP608C | Construct and insert an implant retained overdenture | HLTIN301C, HLTIN302C, HLTWHS401A |
| HLTDT301D | Construct models | HLTIN301C, HLTWHS200A |
| HLTDT302D | Construct custom impression trays | HLTIN301C, HLTWHS200A |
| HLTDT303D | Construct registration rims | HLTIN301C, HLTWHS200A |
| HLTDT304D | Articulate models and transfer records | HLTIN301C, HLTWHS200A |
| HLTDT315D | Construct thermoformed bases and appliances | HLTIN301C, HLTWHS200A, HLTDT301C, HLTDT302C, HLTDT304C |
| HLTDT507C | Construct immediate dentures | HLTIN301C, HLTDT301D, HLTDT302D, HLTDT303D, HLTDT304D, HLTDT519C |
| HLTDT508C | Construct removable acrylic partial dentures | HLTIN301C, HLTDT301C, HLTDT302C, HLTDT303C, HLTDT304C |
| HLTDT509D | Construct cast metal alloy removable partial denture framework | HLTIN301C, HLTDT301D, HLTDT302D, HLTDT303D, HLTDT304D, HLTDT519C |
| HLTDT510C | Construct crown and bridge structures | HLTIN301C, HLTDT301D, HLTDT302D, HLTDT304D |
| HLTDT511C | Join alloy structures | HLTIN301C, HLTDT301D, HLTDT302D, HLTDT303D, HLTDT304D, HLTDT519C, HLTDT507C, HLTDT508C, HLTDT509D, HLTDT510C |
| HLTDT512D | Take tooth shades | HLTIN301C |
| HLTDT513C | Construct fixed restorations | HLTIN301C, HLTDT509D, HLTDT510C |
| HLTDT514D | Construct orthodontic appliances | HLTIN301C, HLTWHS300A, HLTDT301D, HLTDT302D, HLTDT303D, HLTDT304D, HLTDT519C, HLTDT507C, HLTDT508C, HLTDT509D, HLTDT510C, HLTDT511C |
| HLTDT516C | Construct indirect composite polymer fixed restorations | HLTIN301C, HLTDT519C, HLTDT513C |
| HLTDT517D | Construct oral splints | HLTIN301C, HLTWHS300A, HLTDT301D, HLTDT304D, HLTDT519C |
| HLTDT518D | Repair and modify dentures and appliances | HLTIN301C, HLTWHS300A, HLTDT301D, HLTDT304D, HLTDT519C |
| HLTDT519C | Construct simple complete removable acrylic dentures and appliances | HLTIN301C, HLTWHS300A |
| HLTEN401B | Work in the nursing profession | None |
| HLTEN402C | Communicate effectively in a nursing role | None |
| HLTEN403B | Undertake basic client assessment | None |
| HLTEN405B | Implement basic nursing care | None |
| HLTEN406B | Undertake basic wound care | None |
| HLTEN407B | Administer a range of medications | HLTAP401B, HLTEN403B, HLTEN509B |
| HLTEN410B | Deliver nursing care to consumers with mental health conditions | None |
| HLTEN413B | Promote positive health outcomes | None |
| HLTEN414B | Deliver basic nursing care to older clients | None |
| HLTEN415B | Deliver nursing care to acute care clients | None |
| HLTEN502B | Apply effective communication skills in nursing practice | None |
| HLTEN503B | Contribute to client assessment and developing nursing care plans | None |
| HLTEN504C | Implement and evaluate a plan of nursing care | HLTAP401B |
| HLTEN505C | Contribute to the complex nursing care of clients | HLTIN301C, HLTEN507C |
| HLTEN506B | Apply principles of wound management in the clinical environment | None |
| HLTEN507C | Administer and monitor medications in the work environment | HLTAP501C, HLTEN502B, HLTEN509B |
| HLTEN508B | Apply reflective practice, critical thinking and analysis in health | None |
| HLTEN509B | Apply legal and ethical parameters to nursing practice | None |
| HLTEN510B | Implement and monitor nursing care for consumers with mental health conditions | None |
| HLTEN511B | Provide nursing care for clients requiring palliative care | None |
| HLTEN512B | Implement and monitor nursing care for clients with acute health problems | None |
| HLTEN513B | Implement and monitor nursing care for clients with chronic health problems | None |
| HLTEN514B | Apply research skills within a contemporary health environment | None |
| HLTEN515B | Implement and monitor nursing care for older clients | None |
| HLTEN516B | Apply understanding of the Australian health care system | None |
| HLTEN519C | Administer and monitor intravenous medication in the nursing environment | HLTWHS300A, HLTIN301C, HLTAP501C, HLTEN505C, HLTEN507C |
| HLTEN520B | Contribute to the care of mothers and babies | None |
| HLTEN521B | Determine the eligibility of aphoresis donors | HLTEN522C, HLTPAT411D |
| HLTEN522C | Contribute to the registration and assessment of donors | HLTPAT411D |
| HLTEN601B | Practise in the orthopaedic nursing environment | None |
| HLTEN602B | Practise in the rehabilitation nursing environment | None |
| HLTEN603B | Provide sexual and reproductive health care for clients | None |
| HLTEN604B | Practise in the neurological rehabilitation environment | None |
| HLTEN605B | Practise in the health clinic environment | None |
| HLTEN606B | Assess clients and manage client care | None |
| HLTEN607B | Practise in the critical care environment | None |
| HLTEN608B | Practise in the domiciliary health care environment | None |
| HLTEN609B | Practise in the respiratory nursing environment | None |
| HLTEN610B | Practise in the cardiovascular nursing environment | None |
| HLTEN611B | Apply principles of diabetic nursing care | None |
| HLTEN612B | Practise in the perioperative nursing environment | None |
| HLTEN613B | Practise in a hyperbaric environment | None |
| HLTEN614B | Practise in the paediatric nursing environment | None |
| HLTEN615B | Practise in the contemporary aged care environment | None |
| HLTEN616B | Apply principles of stoma care | None |
| HLTEN617C | Practise in contemporary mental health care | HLTAP501C, HLTEN507C, HLTEN509B, HLTEN510B and HLTEN606B |
| HLTEN618C | Practise in contemporary rural/remote health care | HLTAP501C, HLTEN507C, HLTEN509B, HLTEN512B, HLTEN513B and HLTEN606B |
| HLTEN619B | Manage clients and others experiencing loss and grief | HLTEN514B, HLTEN516B and HLTEN606B |
| HLTEN620B | Practise in first line emergency nursing | None |
| HLTFS201D | Distribute meals and refreshments to clients | HLTFS207C |
| HLTFS203D | Apply cook-freeze processes | HLTFS207C |
| HLTFS204D | Provide ward or unit based food preparation and distribution services | HLTFS207C |
| HLTFS205D | Perform kitchenware washing | HLTFS207C |
| HLTFS206D | Carry out cafeteria operations | HLTFS207C |
| HLTFS207C | Follow basic food safety practices | None |
| HLTFS208D | Transport food | HLTFS207C |
| HLTFS302D | Prepare foods suitable for a range of food service settings | HLTFS207C |
| HLTFS309C | Oversee the day-to-day implementation of food safety in the workplace | HLTFS207C |
| HLTFS310C | Apply and monitor food safety requirements | HLTFS207C |
| HLTFS311C | Develop food safety programs | HLTFS207C |
| HLTFS312C | Conduct food safety audits | HLTFS311C |
| HLTGM201D | Perform routine servicing of plant, equipment and machinery | None |
| HLTGM202D | Use hand and power tools | None |
| HLTGM203D | Perform minor general maintenance | None |
| HLTGM204D | Assist tradesperson with construction and maintenance | None |
| HLTGM206D | Operate an incinerator | None |
| HLTGM207C | Carry out work in a food handling area | None |
| HLTGM305D | Maintain pool environments | None |
| HLTHER601C | Apply western herbal medicine diagnostic framework | None |
| HLTHER602D | Manage work within the western herbal medicine framework | None |
| HLTHER603D | Operate a western herbal medicine dispensary | None |
| HLTHER604C | Perform western herbal medicine health assessment | None |
| HLTHER605C | Plan the western herbal medicine treatment strategy | None |
| HLTHER606D | Prepare and dispense western herbal medicine | None |
| HLTHER607C | Provide dietary advice | None |
| HLTHER608C | Provide specialised western herbal medicine treatment | None |
| HLTHER609D | Provide western herbal medicine treatment | None |
| HLTHIR301C | Communicate and work effectively in health | None |
| HLTHIR402D | Contribute to organisational effectiveness in the health industry | None |
| HLTHIR403C | Work effectively with culturally diverse clients and co-workers | None |
| HLTHIR404D | Work effectively with Aboriginal and/or Torres Strait Islander people | None |
| HLTHIR405B | Show leadership in health technical work | None |
| HLTHIR501C | Maintain an effective health work environment | None |
| HLTHIR505D | Provide leadership in promoting effective work practices in health | None |
| HLTHIR506C | Implement and monitor compliance with legal and ethical requirements | None |
| HLTHIR601B | Develop and implement strategies to enhance client safety | None |
| HLTHOM601C | Apply homœopathic diagnostic framework | None |
| HLTHOM602C | Conduct basic homœopathic research | None |
| HLTHOM603D | Manage work within the homœopathic framework | None |
| HLTHOM604C | Perform clinical screening examination and assessment | None |
| HLTHOM605C | Plan homœopathic treatment strategy | None |
| HLTHOM606D | Prepare and dispense homœopathic medicine | None |
| HLTHOM608C | Provide homœopathic treatment and manage the case | None |
| HLTHOM609D | Provide specific homœopathic assessment and care | None |
| HLTHOM610C | Take homœopathic case | None |
| HLTHOM612D | Work within a homœopathic framework | None |
| HLTHSE204D | Follow safe manual handling practices | None |
| HLTHY401D | Prepare multi-place hyperbaric chamber | None |
| HLTHY402D | Operate multi-place hyperbaric chamber | None |
| HLTHY403D | Conduct post compression routines | None |
| HLTHY404D | Implement emergency procedures for hyperbaric chamber | None |
| HLTHY505D | Manage the maintenance of hyperbaric systems | None |
| HLTHY506D | Identify and respond to risks associated with hyperbaric therapy | None |
| HLTIN301C | Comply with infection control policies and procedures | None |
| HLTIN302C | Process reusable instruments and equipment in health work | HLTIN301C |
| HLTIN402C | Maintain infection control standards in office practice settings | None |
| HLTIN403C | Implement and monitor infection control policy and procedures | HLTIN301C |
| HLTIN504D | Manage the control of infection | HLTIN301C |
| HLTKIN401C | Work within a kinesiology framework | None |
| HLTKIN402B | Plan the kinesiology session | None |
| HLTKIN403B | Apply kinesiology assessment framework | None |
| HLTKIN404B | Perform the kinesiology health assessment | None |
| HLTKIN405B | Provide kinesiology balances | None |
| HLTKIN506B | Perform an advanced kinesiology health assessment | None |
| HLTKIN507B | Plan an advanced kinesiology session | None |
| HLTKIN508B | Apply an advanced kinesiology assessment framework | None |
| HLTKIN509B | Monitor and evaluate kinesiology balances | None |
| HLTMAMP401C | Assist with clinical measurements in a medical practice | HLTFA311A |
| HLTMAMP402B | Assist with clinical procedures in a medical practice | HLTFA311A |
| HLTMAMP404B | Maintain medication stocks in a medical practice | None |
| HLTMAMP405B | Coordinate effective functioning of a medical practice | None |
| HLTMAMP406C | Manage emergency clients in a medical practice | HLTFA311A |
| HLTMAMP407B | Facilitate a coordinated approach to client care | None |
| HLTMAMP408B | Administer the information management system of a medical practice | None |
| HLTMAMP409B | Handle specimens in a medical practice | None |
| HLTMI301B | Contribute to client flow and client information management in medical imaging | None |
| HLTMI302B | Support the medical imaging professional | None |
| HLTMS201D | Collect and manage linen stock at user-location | None |
| HLTMS203D | Undertake routine stock maintenance | None |
| HLTMS204D | Handle and move equipment, goods, mail and furniture | None |
| HLTMS206D | Perform general cleaning tasks in a clinical setting | None |
| HLTMS207D | Handle medical gases safely | None |
| HLTMS208D | Handle waste in a health care environment | None |
| HLTMT303D | Maintain a mortuary service | None |
| HLTMT304D | Assist with autopsy | None |
| HLTMT305D | Maintain and record tissue sample collection | None |
| HLTMT306D | Maintain, clean and store autopsy equipment | None |
| HLTMT307B | Clean location to achieve low bacteria status | None |
| HLTMT310D | Collect, preserve and store post mortem samples | None |
| HLTMT407D | Assist with special autopsy techniques | HLTMT304D |
| HLTMT408D | Assist with forensic autopsy techniques | HLTMT304D |
| HLTMT409D | Assist in the development of procedures for mortuary services | HLTMT303D |
| HLTMT411C | Screen tissue donors | None |
| HLTMT412B | Receive, store and track evidence | None |
| HLTMT416C | Collect pathology specimens | None |
| HLTMT514C | Procure and store tissues | None |
| HLTMT515C | Manage compliance with mortuary standards and regulations | None |
| HLTNA301D | Provide assistance to nutrition and dietetic services | None |
| HLTNA302D | Plan and evaluate meals and menus to meet recommended dietary guidelines | None |
| HLTNA303D | Plan and modify meals and menus according to nutrition care plans | None |
| HLTNA304D | Plan meals and menus to meet cultural and religious needs | None |
| HLTNA305D | Support food services in menu and meal order processing | None |
| HLTNAT601D | Provide naturopathic treatment | None |
| HLTNAT602D | Provide western herbal medicine treatment | None |
| HLTNAT603D | Provide naturopathic nutritional treatment | None |
| HLTNAT604C | Provide acute homœopathic treatment | None |
| HLTNAT605C | Plan naturopathic treatment strategy | None |
| HLTNAT606C | Perform naturopathic health assessment | None |
| HLTNAT607D | Manage work within a naturopathic framework | None |
| HLTNAT608C | Apply naturopathic diagnostic framework | None |
| HLTNAT609 | Work within a naturopathic framework | None |
| HLTNE401D | Perform electroencephalography (EEG) | None |
| HLTNE405D | Provide care and maintenance of neurophysiology equipment | None |
| HLTNE602D | Perform evoked potentials recording | HLTNE401D |
| HLTNE604D | Assist with nerve conduction studies and electromyography (EMG) | HLTNE401D |
| HLTNE606D | Perform intra-operative neurophysiology monitoring | HLTNE401D |
| HLTNE607D | Perform long term electroencephalography (EEG) monitoring | HLTNE401D |
| HLTNE608D | Perform polysomnographic recording | HLTNE401D |
| HLTNUT601C | Apply literature research findings to clinical practice | None |
| HLTNUT602C | Provide specialised nutritional care | None |
| HLTNUT603B | Apply a nutritional medicine diagnostic framework | None |
| HLTNUT604C | Manage work within a clinical nutritional framework | None |
| HLTNUT605B | Perform nutritional medicine health assessment | None |
| HLTNUT606B | Plan the nutritional treatment strategy | None |
| HLTNUT607C | Provide nutritional medicine treatment | None |
| HLTNUT608B | Provide specialised nutritional medicine treatment | None |
| HLTNUT609C | Prepare and dispense nutritional and dietary supplements | None |
| HLTNUT610B | Provide basic dietary advice | None |
| HLTOHC408B | Apply fluoride varnish | HLTIN301C |
| HLTOPD401C | Work effectively in the ophthalmic industry | None |
| HLTOPD402C | Perform edging and fitting | None |
| HLTOPD403C | Dispense optical appliances and services | HLTOPD401C |
| HLTOPD404C | Dispense atypical prescriptions | HLTOPD401C, HLTOPD403C |
| HLTOPD405C | Market and promote optical products and services | None |
| HLTOPD407C | Perform workshop skills and place orders | HLTOPD401B |
| HLTOPT401C | Perform technical procedures for the production of ophthalmic appliances | None |
| HLTOPT404C | Implement good manufacturing processes in the ophthalmic industry | None |
| HLTOPT405B | Monitor implementation of good manufacturing practice in the ophthalmic industry | None |
| HLTOPT406B | Edge and fit ophthalmic appliances | None |
| HLTOPT407C | Apply surface coatings to ophthalmic lenses | None |
| HLTPAT301D | Receive and prepare pathology specimens | None |
| HLTPAT302D | Assist with microbiology testing | None |
| HLTPAT303D | Transport specimens and blood products | None |
| HLTPAT304D | Collect pathology specimens other than blood | None |
| HLTPAT305D | Operate efficiently within a pathology and specimen collection environment | None |
| HLTPAT306D | Perform blood collection | None |
| HLTPAT308D | Identify and respond to clinical risks associated with pathology specimen collection | None |
| HLTPAT315C | Provide donor care | None |
| HLTPAT316C | Pack and consign blood products | None |
| HLTPAT317C | Operate effectively within a pathology testing environment | None |
| HLTPAT407D | Perform electrocardiography (ECG) | None |
| HLTPAT409D | Perform intravenous cannulation for sample collection | None |
| HLTPAT410D | Collect pathology specimens other than blood for specialised testing | HLTPAT304D |
| HLTPAT411D | Perform blood collection for specialised testing | HLTPAT306D |
| HLTPAT412D | Collect arterial blood samples | None |
| HLTPAT413D | Assist with pathology procedures | None |
| HLTPAT414D | Measure spirometry/flow volume loop | None |
| HLTPAT419C | Perform pathology tests | None |
| HLTPAT420C | Perform specialist and technically difficult collections | HLTPAT411D |
| HLTPH301C | Undertake pharmacy technician duties | None |
| HLTPH305A | Maintain pharmaceutical imprest stock | None |
| HLTPH307A | Pack pharmaceutical products | None |
| HLTPH312B | Procure, store and maintain pharmaceutical products | None |
| HLTPH313B | Distribute pharmaceutical products in a health setting | None |
| HLTPH316A | Assist with dispensing of prescriptions and medication orders | None |
| HLTPH315A | Procure, store, maintain and distribute pharmaceutical stock | None |
| HLTPH408A | Conduct small-scale compounding and labelling of pharmaceutical products | None |
| HLTPH410C | Prepare batch and work sheets and labels for compounding | None |
| HLTPH411A | Provide assistance in dispensary administration | None |
| HLTPH409A | Conduct small-scale compounding and labelling of aseptic pharmaceutical products | None |
| HLTPH418A | Support pharmacists by collecting information for clients and other health professionals | None |
| HLTPH419A | Support pharmacists in the collection and presentation of workplace data and information | None |
| HLTPM501B | Manage in a health care business | None |
| HLTPM502B | Manage health billing and accounting system | None |
| HLTPO301D | Work effectively in prosthetics and orthotics | None |
| HLTPO303C | Fabricate upper and lower extremity prostheses | None |
| HLTPO304D | Fabricate spinal, upper and lower extremity orthoses | None |
| HLTPO305D | Modify footwear | None |
| HLTPO306C | Participate in prosthetic and orthotic service provision | None |
| HLTPOP213C | Support community processes for ongoing repair and maintenance of health hardware | None |
| HLTPOP214D | Provide basic repairs and maintenance to health hardware and fixtures | None |
| HLTPOP216D | Monitor and maintain septic or on-site systems | None |
| HLTPOP217D | Monitor and maintain sewerage or effluent systems | None |
| HLTPOP218D | Monitor and maintain water supply | None |
| HLTPOP220C | Monitor and maintain rubbish collection and disposal systems | None |
| HLTPOP301C | Work effectively in the population health sector | None |
| HLTPOP302C | Contribute to working with the community to identify health needs | None |
| HLTPOP303C | Contribute to population health project planning | None |
| HLTPOP304C | Contribute to evaluating a population health project | None |
| HLTPOP306C | Establish agent of disease transmission and mode of control | None |
| HLTPOP307C | Provide information and support on environmental health issues | None |
| HLTPOP310C | Monitor and maintain dog health in the community | None |
| HLTPOP311C | Identify land care issues as they relate to health | None |
| HLTPOP315C | Ensure provision of functional, durable health hardware items in home and community | None |
| HLTPOP319C | Conduct testing and interpretation of results of community water supply | None |
| HLTPOP321C | Assist with monitoring food storage and handling procedures in the community | None |
| HLTPOP322C | Implement a disaster plan | None |
| HLTPOP401C | Maintain a population health database | None |
| HLTPOP402C | Assess readiness for and effect behaviour change | None |
| HLTPOP403C | Provide information on smoking and smoking cessation | None |
| HLTPOP404C | Provide interventions to clients who are nicotine dependent | None |
| HLTPOP405C | Use media to disseminate information | None |
| HLTPOP406C | Utilise an interpreter | None |
| HLTPOP407C | Develop population health competencies in other people | None |
| HLTPOP409C | Identify pest control strategies | None |
| HLTPOP412C | Develop a plan of action to address land care issues in the community | HLTPOP311C |
| HLTPOP501C | Apply a population health framework | None |
| HLTPOP502C | Work with the community to identify health needs | None |
| HLTPOP503C | Plan a population health project | None |
| HLTPOP504C | Evaluate a population health project | None |
| HLTPOP505C | Build capacity to promote health | None |
| HLTPOP508C | Write a grant application | None |
| HLTPOP523C | Develop a disaster plan | None |
| HLTRAH301C | Undertake visits to remote communities | None |
| HLTRAH302C | Undertake home visits | None |
| HLTREF501B | Work within a reflexology framework | None |
| HLTREF502C | Prepare for a reflexology treatment | None |
| HLTREF503C | Provide reflexology treatment | None |
| HLTREF504B | Monitor and evaluate reflexology treatments | None |
| HLTREM401D | Work within a massage framework | None |
| HLTREM406C | Provide massage treatment | None |
| HLTREM407C | Plan massage treatment | None |
| HLTREM408C | Apply massage assessment framework | None |
| HLTREM409C | Perform massage health assessment | None |
| HLTREM502C | Provide remedial massage treatment | None |
| HLTREM503C | Plan remedial massage treatment strategy | None |
| HLTREM504C | Apply remedial massage assessment framework | None |
| HLTREM505C | Perform remedial massage health assessment | None |
| HLTREM510B | Provide specialised remedial massage treatments | HLTREM502C, HLTREM503C, HLTREM504C, HLTREM505C |
| HLTREM511B | Provide remedial massage treatment for women and children | None |
| HLTREM512C | Provide remedial massage treatments within a corporate setting | None |
| HLTREM513C | Provide remedial massage treatment to athletes | None |
| HLTRNL601C | Support the client with chronic kidney disease | HLTEN519C or HLTAHW606B |
| HLTRNL602C | Provide support and management of the client undergoing peritoneal dialysis therapy | HLTRNL601C |
| HLTRNL603C | Provide care and support to client in renal replacement therapy in community setting | HLTRNL601C and HLTRNL602C |
| HLTRNL604C | Provide support and management of the client undergoing haemodialysis therapy | HLTRNL601C |
| HLTSHU501C | Apply oriental therapies assessment framework | None |
| HLTSHU504C | Plan the shiatsu therapy treatment | None |
| HLTSHU505C | Provide oriental therapies treatment | None |
| HLTSHU506D | Provide specific shiatsu therapy assessment and care | HLTSHU507C |
| HLTSHU507C | Provide shiatsu therapy treatment | None |
| HLTSHU508D | Work within a shiatsu framework | None |
| HLTSHU509C | Maintain personal health and awareness as a professional responsibility | None |
| HLTSHU510C | Perform shiatsu therapy health assessment | None |
| HLTSHU511C | Apply shiatsu therapy assessment framework | None |
| HLTSL401D | Prepare environment for sleep studies | None |
| HLTSL402D | Prepare client for sleep study procedure | None |
| HLTSL403D | Perform diagnostic sleep study | None |
| HLTSL404D | Perform treatment sleep study | None |
| HLTSL408D | Perform home based assessments for sleep studies | None |
| HLTSL505D | Analyse and interpret recording of sleep study | HLTSL401D, HLTSL402D, HLTSL403D, HLTSL404D |
| HLTSL506D | Perform specialised procedures | None |
| HLTSL507C | Provide care and maintenance of sleep study and monitoring equipment | None |
| HLTSTE301D | Clean reusable medical equipment | HLTIN301C |
| HLTSTE302D | Inspect and pack items | HLTIN301C, HLTSTE308C |
| HLTSTE303D | Sterilise loads | HLTIN301C |
| HLTSTE306D | Manage sterile stock | HLTIN301C |
| HLTSTE307C | Disinfect re-usable medical devices | HLTIN301C, HLTSTE301D |
| HLTSTE308C | Care for surgical instruments | HLTSTE301C |
| HLTSTE407C | Manage availability and effectiveness of reusable medical devices | None |
| HLTSTE408C | Manage effectiveness of reprocessing of reusable medical devices | None |
| HLTSTE409C | Facilitate effective steam steriliser function | HLTSTE407C, HLTSTE408C |
| HLTSTE410B | Facilitate effective cleaning functions | HLTSTE301D |
| HLTSUP401B | Supervise in a health setting | None |
| HLTTCM501C | Apply TCM remedial massage (An Mo Tui Na) assessment framework | None |
| HLTTCM502D | Perform TCM remedial massage (An Mo Tui Na) health assessment | None |
| HLTTCM503D | Provide TCM remedial massage (An Mo Tui Na) treatment | None |
| HLTTCM504C | Provide traumatology treatment within a TCM remedial massage (An Mo Tui Na) framework | None |
| HLTTCM505C | Provide TCM Remedial Massage (An Mo Tui Na) treatment for women and children | None |
| HLTTCM506E | Work within TCM remedial massage (An Mo Tui Na) framework | None |
| HLTTCM507C | Plan TCM remedial massage (An Mo Tui Na) treatment strategy | None |
| HLTTEC301D | Operate X-Ray machine | None |
| HLTTEC302D | Use X-Ray support equipment | None |
| HLTTEC303D | Operate X-Ray film processor | None |
| HLTTEC304D | Perform X-Ray examination | None |
| HLTTEC305D | Maintain records for X-Ray operation | None |
| HLTTH301D | Provide theatre support services | None |
| HLTTH302D | Provide equipment support in an acute care environment | None |
| HLTTH303D | Identify and move to maintain a sterile field | HLTIN301D |
| HLTTH404D | Provide routine care and handling of equipment within the operating suite | None |
| HLTTH405D | Assist with preparation of clients for operative procedures | HLTAP401B |
| HLTTH406D | Provide intra-operative equipment and technical support | None |

Imported Units of Competency in HLT07 Health Training Package

| Unit Code | Unit Title | Origin Training Package |
| --- | --- | --- |
| AHCCCF402A | Report on project | AHC10 Agriculture, Horticulture and Conservation and Land Management V2.1 |
| AHCCCF414A | Develop approaches to include cultural and human diversity | AHC10 Agriculture, Horticulture and Conservation and Land Management V2.1 |
| AHCCHM201A | Apply chemicals under supervision | AHC10 Agriculture, Horticulture and Conservation and Land Management V2.1 |
| AHCCHM303A | Prepare and apply chemicals | AHC10 Agriculture, Horticulture and Conservation and Land Management V2.1 |
| AHCCHM304A | Transport, handle and store chemicals | AHC10 Agriculture, Horticulture and Conservation and Land Management V2.1 |
| AHCINF204A | Fabricate and repair metal or plastic structures | AHC10 Agriculture, Horticulture and Conservation and Land Management V2.1 |
| AHCMOM204A | Undertake operational maintenance of machinery | AHC10 Agriculture, Horticulture and Conservation and Land Management V2.1 |
| AHCMOM302A | Operate machinery and equipment | AHC10 Agriculture, Horticulture and Conservation and Land Management V2.1 |
| AHCNSY202A | Tend nursery plants | AHC10 Agriculture, Horticulture and Conservation and Land Management V2.1 |
| AHCNSY306A | Implement propagation plan | AHC10 Agriculture, Horticulture and Conservation and Land Management V2.1 |
| AHCPGD201A | Plant trees and shrubs | AHC10 Agriculture, Horticulture and Conservation and Land Management V2.1 |
| AHCPMG201A | Treat weeds | AHC10 Agriculture, Horticulture and Conservation and Land Management V2.1 |
| AHCPMG202A | Treat plant pests, diseases and disorders | AHC10 Agriculture, Horticulture and Conservation and Land Management V2.1 |
| AHCPMG301A | Control weeds | AHC10 Agriculture, Horticulture and Conservation and Land Management V2.1 |
| AHCPMG302A | Control plant pests, diseases and disorders | AHC10 Agriculture, Horticulture and Conservation and Land Management V2.1 |
| AHCTRF302A | Establish turf | AHC10 Agriculture, Horticulture and Conservation and Land Management V2.1 |
| AHCTRF303A | Implement a grassed area maintenance program | AHC10 Agriculture, Horticulture and Conservation and Land Management V2.1 |
| AURS241608A | Carry out cash and/or credit/funds transfer transactions | AUR05 Automotive Industry Retail, Service and Repair V2.3 |
| BSBADM101A | Use business equipment and resources | BSB07 Business Services V3 |
| BSBADM311A | Maintain business resources | BSB07 Business Services V3 |
| BSBADM409A | Coordinate business resources | BSB07 Business Services V3 |
| BSBADM502B | Manage meetings | BSB07 Business Services V3 |
| BSBADV507B | Develop a media plan | BSB07 Business Services V3 |
| BSBADV509A | Create mass print media advertisements | BSB07 Business Services V3 |
| BSBADV510A | Create mass electronic media advertisements | BSB07 Business Services V3 |
| BSBATSIW515C | Secure funding | BSB07 Business Services V5 |
| BSBAUD402B | Participate in a quality audit | BSB07 Business Services V3 |
| BSBAUD503B | Lead a quality audit | BSB07 Business Services V3 |
| BSBAUD504B | Report on a quality audit | BSB07 Business Services V3 |
| BSBCCO301B | Use multiple information systems | BSB07 Business Services V6 |
| BSBCMM201A | Communicate in the workplace | BSB07 Business Services V3 |
| BSBCMM401A | Make a presentation | BSB07 Business Services V3 |
| BSBCUS201B | Deliver a service to customers | BSB07 Business Services V6 |
| BSBCUS301B | Deliver and monitor a service to customers | BSB07 Business Services V6 |
| BSBCUS401B | Coordinate implementation of customer service strategies | BSB07 Business Services V6 |
| BSBCUS402B | Address customer needs | BSB07 Business Services V6 |
| BSBCUS403B | Implement customer service standards | BSB07 Business Services V6 |
| BSBCUS501C | Manage quality customer service | BSB07 Business Services V6 |
| BSBFIA301A | Maintain financial records | BSB07 Business Services V3 |
| BSBFIA402A | Report on financial activity | BSB07 Business Services V3 |
| BSBFIM501A | Manage budgets and financial plans | BSB07 Business Services V3 |
| BSBFLM303C | Contribute to effective workplace relationships | BSB07 Business Services V3 |
| BSBFLM305C | Support operational plan | BSB07 Business Services V3 |
| BSBFLM309C | Support continuous improvement systems and processes | BSB07 Business Services V3 |
| BSBFLM312C | Contribute to team effectiveness | BSB07 Business Services V3 |
| BSBHRM401A | Review human resources functions | BSB07 Business Services V3 |
| BSBHRM402A | Recruit, select and induct staff | BSB07 Business Services V3 |
| BSBHRM502A | Manage human resources management information systems | BSB07 Business Services V3 |
| BSBHRM503B | Manage performance management systems | BSB07 Business Services V6 |
| BSBHRM505B | Manage remuneration and employee benefits | BSB07 Business Services V6 |
| BSBHRM506A | Manage recruitment selection and induction processes | BSB07 Business Services V3 |
| BSBHRM507A | Manage separation or termination | BSB07 Business Services V3 |
| BSBHRM509A | Manage rehabilitation or return to work programs | BSB07 Business Services V3 |
| BSBINM201A | Process and maintain workplace information | BSB07 Business Services V3 |
| BSBINM202A | Handle mail | BSB07 Business Services V3 |
| BSBINM301A | Organise workplace information | BSB07 Business Services V3 |
| BSBINM401A | Implement workplace information system | BSB07 Business Services V3 |
| BSBINM501A | Manage an information or knowledge management system | BSB07 Business Services V3 |
| BSBINM601A | Manage knowledge and information | BSB07 Business Services V3 |
| BSBINN201A | Contribute to workplace innovation | BSB07 Business Services V3 |
| BSBINN301A | Promote innovation in a team environment | BSB07 Business Services V3 |
| BSBINN601B | Manage organisational change | BSB07 Business Services V6 |
| BSBITU101A | Operate a personal computer | BSB07 Business Services V3 |
| BSBITU201A | Produce simple word processed documents | BSB07 Business Services V3 |
| BSBITU202A | Create and use spreadsheets | BSB07 Business Services V3 |
| BSBITU306A | Design and produce business documents | BSB07 Business Services V3 |
| BSBLED401A | Develop teams and individuals | BSB07 Business Services V3 |
| BSBLED501A | Develop a workplace learning environment | BSB07 Business Services V3 |
| BSBMED301B | Interpret and apply medical terminology appropriately | BSB07 Business Services V3 |
| BSBMED302B | Prepare and process medical accounts | BSB07 Business Services V3 |
| BSBMED303B | Maintain patient records | BSB07 Business Services V3 |
| BSBMED305B | Apply the principles of confidentiality, privacy and security within the medical environment | BSB07 Business Services V3 |
| BSBMED401B | Manage patient record keeping system | BSB07 Business Services V3 |
| BSBMGT402A | Implement operational plan | BSB07 Business Services V3 |
| BSBMGT403A | Implement continuous improvement | BSB07 Business Services V3 |
| BSBMGT502B | Manage people performance | BSB07 Business Services V3 |
| BSBMGT515A | Manage operational plan | BSB07 Business Services V3 |
| BSBMGT516C | Facilitate continuous improvement | BSB07 Business Services V6 |
| BSBMGT605B | Provide leadership across the organisation | BSB07 Business Services V3 |
| BSBMGT608C | Manage innovation and continuous improvement | BSB07 Business Services V6 |
| BSBMGT616A | Develop and implement strategic plans | BSB07 Business Services V3 |
| BSBMGT617A | Develop and implement a business plan | BSB07 Business Services V3 |
| BSBMKG413A | Promote products and services | BSB07 Business Services V3 |
| BSBMKG501B | Identify and evaluate marketing opportunities | BSB07 Business Services V3 |
| BSBMKG502B | Establish and adjust the marketing mix | BSB07 Business Services V3 |
| BSBMKG514A | Implement and monitor marketing activities | BSB07 Business Services V3 |
| BSBMKG608A | Develop organisational marketing objectives | BSB07 Business Services V3 |
| BSBPMG510A | Manage projects | BSB07 Business Services V3 |
| BSBPUR501C | Develop, implement and review purchasing strategies | BSB07 Business Services V6 |
| BSBRES401A | Analyse and present research information | BSB07 Business Services V3 |
| BSBRKG301B | Control records | BSB07 Business Services V3 |
| BSBRKG303B | Retrieve information from records | BSB07 Business Services V3 |
| BSBRKG401B | Review the status of a record | BSB07 Business Services V3 |
| BSBRKG402B | Provide information from and about records | BSB07 Business Services V3 |
| BSBRKG403C | Set up a business or records system for a small business | BSB07 Business Services V6 |
| BSBRKG502B | Manage and monitor business or records systems | BSB07 Business Services V3 |
| BSBRSK401A | Identify risk and apply risk management processes | BSB07 Business Services V3 |
| BSBRSK501A | Manage risk | BSB07 Business Services V3 |
| BSBSUS501A | Develop workplace policy and procedures for sustainability | BSB07 Business Services V3 |
| BSBWOR202A | Organise and complete daily work activities | BSB07 Business Services V3 |
| BSBWOR203B | Work effectively with others | BSB07 Business Services V6 |
| BSBWOR204A | Use business technology | BSB07 Business Services V3 |
| BSBWOR301B | Organise personal work priorities and development | BSB07 Business Services V6 |
| BSBWOR401A | Establish effective workplace relationships | BSB07 Business Services V3 |
| BSBWOR402A | Promote team effectiveness | BSB07 Business Services V3 |
| BSBWOR404B | Develop work priorities | BSB07 Business Services V3 |
| BSBWOR501B | Manage personal work priorities and professional development | BSB07 Business Services V3 |
| BSBWOR502B | Ensure team effectiveness | BSB07 Business Services V3 |
| BSBWRK410A | Implement industrial relations procedures | BSB07 Business Services V3 |
| BSBWRK509A | Manage industrial relations | BSB07 Business Services V3 |
| BSBWRT301A | Write simple documents | BSB07 Business Services V3 |
| CHCAC317A | Support older people to maintain their independence | CHC08 Community Services V4 |
| CHCAC318B | Work effectively with older people | CHC08 Community Services V4 |
| CHCAC319A | Provide support to people living with dementia | CHC08 Community Services V4 |
| CHCAC412A | Provide services to older people with complex needs | CHC08 Community Services V4 |
| CHCAD504B | Provide advocacy and representation services | CHC08 Community Services V4 |
| CHCAD603B | Provide systems advocacy services | CHC08 Community Services V4 |
| CHCADMIN508B | Manage limited budgets and financial accountabilities | CHC08 Community Services V4 |
| CHCADMIN604B | Manage the finances, accounts and resources of an organisation | CHC08 Community Services V4 |
| CHCAOD201D | Prepare for alcohol and other drugs work | CHC08 Community Services V4 |
| CHCAOD402B | Work effectively in the alcohol and other drugs sector | CHC08 Community Services V4 |
| CHCAOD406E | Work with clients who are intoxicated | CHC08 Community Services V4 |
| CHCAOD407E | Provide needle and syringe services | CHC08 Community Services V4 |
| CHCAOD408B | Assess needs of clients with alcohol and/or other drugs issues | CHC08 Community Services V4 |
| CHCAOD409E | Provide alcohol and/or other drug withdrawal services | CHC08 Community Services V4 |
| CHCAOD510B | Work effectively with clients with complex alcohol and/or other drugs issues | CHC08 Community Services V4 |
| CHCAOD511C | Provide advanced interventions to meet the needs of clients with alcohol and/or other drug issues | CHC08 Community Services V4 |
| CHCCD307D | Support community resources | CHC08 Community Services V4 |
| CHCCD401E | Support community participation | CHC08 Community Services V4 |
| CHCCD402B | Develop and provide community education projects | CHC08 Community Services V4 |
| CHCCD412B | Work within a community development framework | CHC08 Community Services V4 |
| CHCCD413E | Work within specific communities | CHC08 Community Services V4 |
| CHCCD505E | Develop community resources | CHC08 Community Services V4 |
| CHCCD508D | Support community action | CHC08 Community Services V4 |
| CHCCD509C | Support community leadership | CHC08 Community Services V4 |
| CHCCD514B | Implement community development strategies | CHC08 Community Services V4 |
| CHCCD606C | Establish and develop community organisations | CHC08 Community Services V4 |
| CHCCD615A | Develop and implement community development strategies | CHC08 Community Services V4 |
| CHCCD618B | Facilitate the development of community capacity to manage place | CHC08 Community Services V4 |
| CHCCD619B | Establish and maintain community, government and business partnerships | CHC08 Community Services V4 |
| CHCCH225A | Prepare to work in social housing | CHC08 Community Services V4 |
| CHCCH301C | Work effectively in social housing | CHC08 Community Services V4 |
| CHCCHILD401B | Identify and respond to children and young people at risk | CHC08 Community Services V4 |
| CHCCHILD404B | Support the rights and safety of children and young people | CHC08 Community Services V4 |
| CHCCM401D | Undertake case management | CHC08 Community Services V4 |
| CHCCM402E | Establish and monitor a case plan | CHC08 Community Services V4 |
| CHCCM503C | Develop, facilitate and monitor all aspects of case management | CHC08 Community Services V4 |
| CHCCM504D | Promote high quality case management | CHC08 Community Services V4 |
| CHCCN305B | Provide care for babies | CHC08 Community Services V4 |
| CHCCOM201C | Communicate with people accessing the services of the organisation | CHC08 Community Services V4 |
| CHCCOM302D | Communicate appropriately with clients and colleagues | CHC08 Community Services V4 |
| CHCCOM403A | Use targeted communication skills to build relationships | CHC08 Community Services V4 |
| CHCCOM504B | Develop, implement and promote effective workplace communication | CHC08 Community Services V4 |
| CHCCS305C | Assist clients with medication | CHC08 Community Services V4 |
| CHCCS311D | Deliver and monitor services to clients | CHC08 Community Services V4 |
| CHCCS400C | Work within a relevant legal and ethical framework | CHC08 Community Services V4 |
| CHCCS401C | Facilitate responsible behaviour | CHC08 Community Services V4 |
| CHCCS403C | Provide brief intervention | CHC08 Community Services V4 |
| CHCCS416B | Assess and provide services for clients with complex needs | CHC08 Community Services V4 |
| CHCCS419C | Provide support services to clients | CHC08 Community Services V4 |
| CHCCS422B | Respond holistically to client issues and refer appropriately | CHC08 Community Services V4 |
| CHCCS427B | Facilitate adult learning and development | CHC08 Community Services V4 |
| CHCCS503B | Develop, implement and review services and programs to meet client needs | CHC08 Community Services V4 |
| CHCCS521B | Assess and respond to individuals at risk of suicide | CHC08 Community Services V4 |
| CHCCS604B | Manage the delivery of quality services to clients | CHC08 Community Services V4 |
| CHCCSL501A | Work within a structured counselling framework | CHC08 Community Services V4 |
| CHCCSL503B | Facilitate the counselling relationship | CHC08 Community Services V4 |
| CHCCSL507B | Support clients in decision-making processes | CHC08 Community Services V4 |
| CHCCSL509A | Reflect and improve upon counselling skills | CHC08 Community Services V4 |
| CHCCW402C | Implement a case work strategy | CHC08 Community Services V4 |
| CHCCW503A | Work intensively with clients | CHC08 Community Services V4 |
| CHCDFV301A | Recognise and respond appropriately to domestic and family violence | CHC08 Community Services V4 |
| CHCDFV402C | Manage own professional development in responding to domestic and family violence | CHC08 Community Services V4 |
| CHCDFV403C | Provide crisis intervention and support to those experiencing domestic and family violence | CHC08 Community Services V4 |
| CHCDFV404C | Promote community awareness of domestic and family violence | CHC08 Community Services V4 |
| CHCDFV406C | Provide domestic and family violence support in Aboriginal and Torres Strait Islander communities | CHC08 Community Services V4 |
| CHCDFV408C | Provide support to children affected by domestic and family violence | CHC08 Community Services V4 |
| CHCDFV505C | Counsel clients affected by domestic and family violence | CHC08 Community Services V4 |
| CHCDFV510D | Facilitate workplace debriefing and support processes | CHC08 Community Services V4 |
| CHCDIS220B | Prepare for disability work | CHC08 Community Services V4 |
| CHCDIS301C | Work effectively with people with a disability | CHC08 Community Services V4 |
| CHCDIS313A | Support people with disabilities who are ageing | CHC08 Community Services V4 |
| CHCDIS507C | Design and adapt surroundings to group requirements | CHC08 Community Services V4 |
| CHCGROUP201C | Support the activities of existing groups | CHC08 Community Services V4 |
| CHCGROUP302D | Support group activities | CHC08 Community Services V4 |
| CHCGROUP403D | Plan and conduct group activities | CHC08 Community Services V4 |
| CHCHC311C | Work effectively in home and community care | CHC08 Community Services V4 |
| CHCIC301E | Interact effectively with children | CHC08 Community Services V4 |
| CHCICS301B | Provide support to meet personal care needs | CHC08 Community Services V4 |
| CHCICS302B | Participate in the implementation of individualised plans | CHC08 Community Services V4 |
| CHCICS303A | Support individual health and emotional well being | CHC08 Community Services V4 |
| CHCINF302D | Maintain the organisation’s information systems | CHC08 Community Services V4 |
| CHCINF303B | Contribute to information requirements in the community sector | CHC08 Community Services V4 |
| CHCINF403E | Coordinate information systems | CHC08 Community Services V4 |
| CHCINF505D | Meet statutory and organisation information requirements | CHC08 Community Services V4 |
| CHCINF606D | Manage information strategically | CHC08 Community Services V4 |
| CHCLLN403A | Identify clients with language, literacy and numeracy needs and respond effectively | CHC08 Community Services V4 |
| CHCMH301C | Work effectively in mental health | CHC08 Community Services V4 |
| CHCMH408C | Provide interventions to meet the needs of consumers with mental health and AOD issues | CHC08 Community Services V4 |
| CHCMH409A | Facilitate consumer, family and carer participation in the recovery process | CHC08 Community Services V4 |
| CHCMH411A | Work with people with mental health issues | CHC08 Community Services V4 |
| CHCMH504E | Provide a range of services to people with mental health issues | CHC08 Community Services V4 |
| CHCNET301D | Participate in networks | CHC08 Community Services V4 |
| CHCNET402B | Establish and maintain effective networks | CHC08 Community Services V4 |
| CHCNET404B | Facilitate links with other services | CHC08 Community Services V4 |
| CHCNET503D | Develop new networks | CHC08 Community Services V4 |
| CHCOHC303B | Use basic oral health screening tools | CHC08 Community Services V4 |
| CHCOHC401A | Inform and encourage clients and groups to understand and achieve good oral health | CHC08 Community Services V4 |
| CHCOHC402A | Support clients and groups to learn practical aspects of oral health care | CHC08 Community Services V4 |
| CHCOHC404A | Recognise and respond to signs and symptoms that may indicate oral health issues | CHC08 Community Services V4 |
| CHCOHC406B | Provide or assist with oral hygiene | CHC08 Community Services V4 |
| CHCOHC407B | Apply and manage use of basic oral health products | CHC08 Community Services V4 |
| CHCORG201C | Follow policies, procedures and programs of the organisation | CHC08 Community Services V4 |
| CHCORG303C | Participate effectively in the work environment | CHC08 Community Services V4 |
| CHCORG322B | Contribute to implementation of service delivery strategy | CHC08 Community Services V4 |
| CHCORG405E | Maintain an effective work environment | CHC08 Community Services V4 |
| CHCORG423C | Maintain quality service delivery | CHC08 Community Services V4 |
| CHCORG428A | Reflect on and improve own professional practice | CHC08 Community Services V4 |
| CHCORG506E | Coordinate the work environment | CHC08 Community Services V4 |
| CHCORG525D | Recruit and co-ordinate volunteers | CHC08 Community Services V4 |
| CHCORG529B | Provide coaching and motivation | CHC08 Community Services V4 |
| CHCORG607D | Manage workplace issues | CHC08 Community Services V4 |
| CHCORG609D | Manage projects and strategies | CHC08 Community Services V4 |
| CHCORG611C | Lead and develop others in a community sector workplace | CHC08 Community Services V4 |
| CHCORG619D | Manage quality of organisation’s service delivery outcomes | CHC08 Community Services V4 |
| CHCORG620D | Promote and represent the service | CHC08 Community Services V4 |
| CHCORG621D | Act as a resource to other services | CHC08 Community Services V4 |
| CHCORG626B | Manage a service level agreement | CHC08 Community Services V4 |
| CHCORG627B | Provide mentoring support to colleagues | CHC08 Community Services V4 |
| CHCPA402B | Plan for and provide care services using a palliative approach | CHC08 Community Services V4 |
| CHCPOL301B | Participate in policy development | CHC08 Community Services V4 |
| CHCPOL402C | Contribute to policy development | CHC08 Community Services V4 |
| CHCPOL403C | Undertake research activities | CHC08 Community Services V4 |
| CHCPOL504B | Develop and implement policy | CHC08 Community Services V4 |
| CHCPOL505B | Manage research activities | CHC08 Community Services V4 |
| CHCPROM401C | Share health information | CHC08 Community Services V4 |
| CHCPROM502B | Implement health promotion and community intervention | CHC08 Community Services V4 |
| CHCRF301E | Work effectively with families to care for the child | CHC08 Community Services V4 |
| CHCSD512C | Act as a resource to workers | CHC08 Community Services V4 |
| CHCTC302B | Provide client-centred telephone counselling | CHC08 Community Services V4 |
| CHCTC403B | Provide telephone counselling in crisis situations | CHC08 Community Services V4 |
| CHCTC404B | Provide competent suicide intervention in a telephone counselling context | CHC08 Community Services V4 |
| CHCWHS312A | Follow safety procedures for direct care work | CHC08 Community Services V4 |
| CHCYTH301E | Work effectively with young people | CHC08 Community Services V4 |
| CHCYTH402C | Work effectively with young people in the youth work context | CHC08 Community Services V4 |
| CHCYTH403C | Support young people to create opportunities in their lives | CHC08 Community Services V4 |
| CHCYTH404E | Support young people in crisis | CHC08 Community Services V4 |
| CHCYTH407E | Respond to critical situations | CHC08 Community Services V4 |
| CHCYTH501A | Develop and implement procedures to enable young people to address their needs | CHC08 Community Services V4 |
| CHCYTH505E | Support youth programs | CHC08 Community Services V4 |
| CHCYTH506B | Provide services for young people appropriate to their needs and circumstances | CHC08 Community Services V4 |
| CHCYTH511B | Work effectively with young people and their families | CHC08 Community Services V4 |
| CHCYTH608D | Manage service response to young people in crisis | CHC08 Community Services V4 |
| CPPCMN3001B | Participate in environmentally sustainable work practices | CPP07 Property Services V7 |
| CPPCMN4001A | Develop workplace policy and procedure for sustainable work practices | CPP07 Property Services V7 |
| CPPCMN4002A | Implement and monitor environmentally sustainable work practices | CPP07 Property Services V7 |
| CUFWRT301A | Write content for a range of media | CUF07 Screen and Media |
| CUFWRT403A | Write narration and current affairs material | CUF07 Screen and Media |
| CULMS410A | Provide research assistance | CUL04 Museum and Library/ Information Services |
| FNSICGEN305B | Maintain daily financial/business records | FSN04 Financial Services Training Package |
| LGACOM407B | Manage finances within a budget | LGA04 Local Government V2 |
| LGACOM502B | Devise and conduct community consultations | LGA04 Local Government V2 |
| LGACOM503B | Prepare a budget | LGA04 Local Government V2 |
| LGAEHRH502B | Implement immunisation programs | LGA04 Local Government V2 |
| LGAEHRH506B | Monitor premises to minimise the spread of infectious diseases | LGA04 Local Government V2 |
| LGAEHRR501C | Implement council’s responsibilities in food safety | LGA04 Local Government V2 |
| LGAEHRW505B | Develop strategies to minimise the impacts of waste on the environment | LGA04 Local Government V2 |
| LGAEHRW507A | Plan and coordinate a waste collection / recycling service | LGA04 Local Government V2 |
| LGAEHRW601B | Conduct waste management audits and assess needs | LGA04 Local Government V2 |
| LMTGN2005B | Perform minor maintenance | LMT07 Textiles, Clothing and Footwear V2 |
| LMTGN2006B | Perform test or inspection to check product quality | LMT07 Textiles, Clothing and Footwear V2 |
| LMTGN2008B | Coordinate work of team or section | LMT07 Textiles, Clothing and Footwear V2 |
| LMTGN2010B | Perform tasks to support  production | LMT07 Textiles, Clothing and Footwear V2 |
| LMTGN3001B | Control production in a section of a textiles, clothing and footwear enterprise | LMT07 Textiles, Clothing and Footwear V2 |
| LMTGN3005B | Plan tasks to assist production operations | LMT07 Textiles, Clothing and Footwear V2 |
| LMTGN4005A | Plan and implement production within a work area | LMT07 Textiles, Clothing and Footwear V2 |
| LMTLA2002A | Operate washing machines | LMT07 Textiles, Clothing and Footwear V2 |
| LMTLA2003A | Control washing machine operation | LMT07 Textiles, Clothing and Footwear V2 |
| LMTLA2004A | Perform linen rewash | LMT07 Textiles, Clothing and Footwear V2 |
| LMTLA2005A | Operate hydro extractor | LMT07 Textiles, Clothing and Footwear V2 |
| LMTLA2006A | Perform conditioning and drying processes | LMT07 Textiles, Clothing and Footwear V2 |
| LMTLA2007A | Finish products for despatch | LMT07 Textiles, Clothing and Footwear V2 |
| LMTLA2008A | Repair damaged laundry items | LMT07 Textiles, Clothing and Footwear V2 |
| LMTLA2009A | Inspect, fold and pack theatre linen | LMT07 Textiles, Clothing and Footwear V2 |
| LMTLA2010A | Prepare products for storage or despatch | LMT07 Textiles, Clothing and Footwear V2 |
| MEM04011B | Produce polymer patterns | MEM05 Metal and Engineering |
| MEM04015B | Develop and manufacture vacuum forming moulds and associated equipment | MEM05 Metal and Engineering |
| MEM05004C | Perform routine oxy acetylene welding | MEM05 Metal and Engineering |
| MEM05005B | Carry out mechanical cutting | MEM05 Metal and Engineering |
| MEM05006C | Perform brazing and/or silver soldering | MEM05 Metal and Engineering V6 |
| MEM05010C | Apply fabrication, forming and shaping techniques | MEM05 Metal and Engineering |
| MEM05012C | Perform routine manual metal arc welding | MEM05 Metal and Engineering |
| MEM05019D | Weld using gas tungsten arc welding process | MEM05 Metal and Engineering |
| MEM05020C | Perform advanced welding using gas tungsten arc welding process | MEM05 Metal and Engineering |
| MEM05026C | Apply welding principles | MEM05 Metal and Engineering |
| MEM06007B | Perform basic incidental heat/quenching, tempering and annealing | MEM05 Metal and Engineering |
| MEM07005C | Perform general machining | MEM05 Metal and Engineering |
| MEM08010B | Manually finish/polish materials | MEM05 Metal and Engineering |
| MEM09002B | Interpret technical drawing | MEM05 Metal and Engineering |
| MEM10002B | Terminate and connect electrical wiring | MEM05 Metal and Engineering |
| MEM12001B | Use comparison and basic measuring devices | MEM05 Metal and Engineering |
| MEM12002B | Perform electrical/electronic measurement | MEM05 Metal and Engineering |
| MEM12023A | Perform engineering measurements | MEM05 Metal and Engineering |
| MEM12024A | Perform computations | MEM05 Metal and Engineering |
| MEM14004A | Plan to undertake a routine task | MEM05 Metal and Engineering |
| MEM14005A | Plan a complete activity | MEM05 Metal and Engineering |
| MEM15024A | Apply quality procedures | MEM05 Metal and Engineering |
| MEM16006A | Organise and communicate information | MEM05 Metal and Engineering |
| MEM16008A | Interact with computing technology | MEM05 Metal and Engineering |
| MEM16013A | Operate in a self-directed team | MEM05 Metal and Engineering |
| MEM18001C | Use hand tools | MEM05 Metal and Engineering |
| MEM18002B | Use power tools/hand held operations | MEM05 Metal and Engineering |
| MEM18003C | Use tools for precision work | MEM05 Metal and Engineering |
| MEM18004B | Maintain and overhaul mechanical equipment | MEM05 Metal and Engineering |
| MEM18006C | Repair and fit engineering components | MEM05 Metal and Engineering |
| MEM18030B | Diagnose and rectify low voltage electrical systems | MEM05 Metal and Engineering |
| MSL924002A | Use laboratory application software | MSL09 Laboratory Operations |
| MSL925001A | Analyse data and report results | MSL09 Laboratory Operations |
| MSL934002A | Apply quality system and continuous improvement processes | MSL09 Laboratory Operations |
| MSL935001A | Monitor the quality of test results and data | MSL09 Laboratory Operations |
| MSL953001A | Receive and prepare samples for testing | MSL09 Laboratory Operations |
| MSL973002A | Prepare working solutions | MSL09 Laboratory Operations |
| MSL973003A | Prepare culture media | MSL09 Laboratory Operations |
| MSL973004A | Perform aseptic techniques | MSL09 Laboratory Operations |
| MSL973007A | Perform microscopic examination | MSL09 Laboratory Operations |
| MSL974006A | Perform biological procedures | MSL09 Laboratory Operations |
| MSL974011A | Prepare tissue and cell cultures | MSL09 Laboratory Operations |
| MSL975001A | Perform microbiological tests | MSL09 Laboratory Operations |
| MSL975002A | Perform haematological tests | MSL09 Laboratory Operations |
| MSL975003A | Perform histological tests | MSL09 Laboratory Operations |
| MSL975004A | Perform chemical pathology tests | MSL09 Laboratory Operations |
| MSL975006A | Perform immunohaematological tests | MSL09 Laboratory Operations |
| MSL975013A | Perform tissue and cell culture techniques | MSL09 Laboratory Operations |
| MSL975014A | Perform molecular biology tests and procedures | MSL09 Laboratory Operations |
| PRMCC01A | Use hot water extraction | PRM04 Asset Maintenance |
| PRMCC03A | Use dry foam shampoo | PRM04 Asset Maintenance |
| PRMCC04A | Use dry absorbent compound | PRM04 Asset Maintenance |
| PRMCC05A | Use wet foam shampoo | PRM04 Asset Maintenance |
| PRMCC07A | Perform basic stain removal | PRM04 Asset Maintenance |
| PRMCL01B | Maintain a hard floor surface | PRM04 Asset Maintenance |
| PRMCL02B | Restore a hard floor surface | PRM04 Asset Maintenance |
| PRMCL03B | Replace a hard floor finish | PRM04 Asset Maintenance |
| PRMCL04B | Maintain a carpeted floor | PRM04 Asset Maintenance |
| PRMCL09B | Clean glass surfaces | PRM04 Asset Maintenance |
| PRMCL10B | Clean ceiling surfaces and fittings | PRM04 Asset Maintenance |
| PRMCL13B | Clean window coverings | PRM04 Asset Maintenance |
| PRMCL14B | Maintain a ‘clean room’ environment | PRM04 Asset Maintenance |
| PRMCL15B | Maintain furniture and fittings and room dressing | PRM04 Asset Maintenance |
| PRMCL16B | Wash furniture and fittings | PRM04 Asset Maintenance |
| PRMCL17B | Clean a wet area | PRM04 Asset Maintenance |
| PRMCL19B | Remove waste | PRM04 Asset Maintenance |
| PRMCL20B | Clean using pressure washing | PRM04 Asset Maintenance |
| PRMCL22B | Organise and monitor cleaning operations | PRM04 Asset Maintenance |
| PRMCL33B | Plan for safe and efficient cleaning activities | PRM04 Asset Maintenance |
| PRMCL35B | Maintain a cleaning storage area | PRM04 Asset Maintenance |
| PRMCL37A | Clean external surfaces | PRM04 Asset Maintenance |
| PSPMNGT605B | Manage diversity | PSP04 Public Sector V3 |
| PSPPM402B | Manage simple projects | PSP04 Public Sector V3 |
| PUACOM005B | Foster a positive organisational image in the community | PUA00 Public Safety V7 |
| PUACOM007B | Liaise with other organisations | PUA00 Public Safety V7 |
| PUADEFEO101D | Work safely with explosive ordnance | PUA00 Public Safety V8.1 |
| PUAEME001B | Provide emergency care | PUA00 Public Safety V7 |
| PUAEME002C | Manage injuries at emergency incident | PUA00 Public Safety V7 |
| PUAFIR201B | Prevent injury | PUA00 Public Safety V7 |
| PUASAR001B | Participate in a rescue operation | PUA00 Public Safety V7 |
| PUASAR002B | Undertake road accident rescue | PUA00 Public Safety V7 |
| PUASAR003B | Undertake technical rescue | PUA00 Public Safety V7 |
| PUASAR004B | Undertake vertical rescue | PUA00 Public Safety V7 |
| PUASAR005B | Undertake confined space rescue | PUA00 Public Safety V7 |
| PUASAR006B | Undertake trench rescue | PUA00 Public Safety V7 |
| PUASAR007B | Undertake structural collapse rescue | PUA00 Public Safety V7 |
| PUASAR008B | Search as a member of a land search team | PUA00 Public Safety V7 |
| PUASAR009B | Participate in an aquatic rescue operation | PUA00 Public Safety V7 |
| SIFMWK003A | Clean and sterilise mortuary items and equipment | SIF08 Funeral Services |
| SIRPDIS001A | Accept prescriptions and deliver medicine | SIR07 Retail services |
| SIRPDIS002A | Deliver prescription medicines to customers outside the pharmacy | SIR07 Retail services |
| SIRPDIS003A | Assist in dispensary operations | SIR07 Retail services |
| SIRXSLS001A | Sell products and services | SIR07 Retail services |
| SISCAQU307A | Perform advanced water rescues | SIS10 Sport, Fitness and Recreation V1.3 |
| SISCAQU308A | Instruct water familiarisation, buoyancy and mobility skills | SIS10 Sport, Fitness and Recreation V1.3 |
| SISCAQU311A | Foster the development of infants and toddlers in an aquatic environment | SIS10 Sport, Fitness and Recreation V1.3 |
| SISCAQU312A | Assist participants with a disability during aquatic activities | SIS10 Sport, Fitness and Recreation V1.3 |
| SISCCRO303A | Plan and conduct a recreation program for older persons | SIS10 Sport, Fitness and Recreation V1.3 |
| SISCCRO304A | Plan and conduct disability recreation programs | SIS10 Sport, Fitness and Recreation V1.3 |
| SISFFIT417A | Undertake long term exercise programming | SIS10 Sport, Fitness and Recreation V1.3 |
| SITHCCC001B | Organise and prepare food | SIT07 Tourism, Hospitality and Events V2.3 |
| SITHCCC002A | Present food | SIT07 Tourism, Hospitality and Events V |
| SITHCCC003B | Receive and store kitchen supplies | SIT07 Tourism, Hospitality and Events V2.3 |
| SITHCCC004B | Clean and maintain kitchen premises | SIT07 Tourism, Hospitality and Events V2.3 |
| SITHCCC005A | Use basic methods of cookery | SIT07 Tourism, Hospitality and Events V2 |
| SITHCCC006A | Prepare appetisers and salads | SIT07 Tourism, Hospitality and Events V2 |
| SITHCCC007A | Prepare sandwiches | SIT07 Tourism, Hospitality and Events V2 |
| SITHCCC008A | Prepare stocks, sauces and soups | SIT07 Tourism, Hospitality and Events V2 |
| SITHCCC009A | Prepare vegetables, fruit, eggs and farinaceous dishes | SIT07 Tourism, Hospitality and Events V2 |
| SITHCCC029A | Prepare foods according to dietary and cultural needs | SIT07 Tourism, Hospitality and Events V2 |
| SITHCCC032A | Apply cook-chill production processes | SIT07 Tourism, Hospitality and Events V2 |
| SITXFSA001A | Implement food safety procedures | SIT07 Tourism, Hospitality and Events V2 |
| SITXHRM003A | Roster staff | SIT07 Tourism, Hospitality and Events V2 |
| SITXINV001A | Receive and store stock | SIT07 Tourism, Hospitality and Events V2 |
| SITXINV002A | Control and order stock | SIT07 Tourism, Hospitality and Events V2 |
| SITXOHS002A | Follow workplace hygiene procedures | SIT07 Tourism, Hospitality and Events V2 |
| SRCAQU008B | Apply the principles of movement in water to aquatic activities | SRC04 Community Recreation |
| SRFFIT004B | Develop basic fitness programs | SRF04 Fitness V2 |
| SRFFIT005B | Apply basic exercise science to exercises instruction | SRF04 Fitness V2 |
| SRXGOV004B | Work effectively with the Board of an organisation | SRS03 Sport industry |
| TAEASS301B | Contribute to assessment | TAE10 Training and Education V2 |
| TAEASS401B | Plan assessment activities and processes | TAE10 Training and Education V2 |
| TAEASS402B | Assess competence | TAE10 Training and Education V2 |
| TAEASS403B | Participate in assessment validation | TAE10 Training and Education V2 |
| TAEASS502B | Design and develop assessment tools | TAE10 Training and Education V2 |
| TAEDEL301A | Provide work skill instruction | TAE10 Training and Education |
| TAEDEL401A | Plan, organise and deliver group-based learning | TAE10 Training and Education |
| TAEDEL402A | Plan, organise and facilitate learning in the workplace | TAE10 Training and Education |
| TLID1001A | Shift materials safely using manual handling methods | TLI10 Transport and Logistics |
| TLID2010A | Operate a forklift | TLI10 Transport and Logistics |

Summary mapping of HLT07 Version 4.0 Health Training Package to HLT07 Version 5.1 Health Training Package

| HLT07 Version 4 | HLT07 Version 5.1 | Comments | E/N |
| --- | --- | --- | --- |
|  | New Units |  |  |
| N/A | HLTAHW430A Provide information and support around cancer | New unit -Addition of new unit around cancer awareness for Aboriginal and/or Torres Strait Islander Health workers:   * Added as an elective in: * HLT44007Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | N |
| N/A | HLTAHW431A Provide information and support to women with breast cancer | New unit - Addition of new unit around breast cancer awareness for Aboriginal and/or Torres Strait Islander Health workers:   * Added as an elective in: * HLT43907Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) * HLT52107 Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) * HLT52207 Diploma of Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | N |
| * HLTPH312B Procure, store and maintain pharmaceutical products * HLTPH313B Distribute pharmaceutical products in a health setting | HLTPH315A Procure, store, maintain and distribute pharmaceutical stock | New Unit – Combined competency outcomes from HLTPH312B and HLTPH313B.   * Addition of new unit into HLT31412 Certificate III in Hospital/Health Services Pharmacy Support | N |
|  | New Skills Sets |  |  |
| N/A | Ear and hearing health skills set for Aboriginal and/or Torres Strait Islander health workers:   * HLTAHW418B Provide information and strategies in hearing and ear health * HLTAU402D Conduct screening hearing tests for industrial hearing loss * HLTAU501D Conduct screening hearing tests for children | New Skills Set in V5 | N |
|  | Amendments to qualifications |  |  |
| HLT41807 Certificate IV in Pathology | HLT41812 Certificate IV in Pathology | Amended qualification in V5 - to better cover work roles in the area of collection and assistance | N |
| HLT31407 Certificate III in Hospital/Health Services Pharmacy Support | HLT31412 Certificate III in Hospital/Health Services Pharmacy Support | Updated in V5   * change to qualification description * changes to packaging rules, removal of one core unit * by deleting HLTPH301C, merging HLTPH3112B and HLTPH313B to HLTPH315A and adding HLTWHS300A * deletion of group A OHS (WHS) electives * addition of elective group: BSBINM301A, BSBITU202A, HLTPH408A, HLTPH409A | N |
| HLT40507 Certificate IV in Hospital/Health Services Pharmacy Support | HLT40512 Certificate IV in Hospital/Health Services Pharmacy Support | Updated in V5   * change to qualification description * change s to entry requirements * changes to packaging rules, removal of one core unit * reduction of core units from 10 to 9 by deleting BSBMED301B, HLTIN301C, HLTOHS300B, HLTPH410C and adding CHCORG428A and HLTWHS401A * deletion of group A OHS (WHS) electives * addition of elective group: BSBINM301A, BSBITU202A, BSBITU303A, BSBITU306A | N |
| HLT20907 Certificate II in Population Health | HLT20912 Certificate II in Population Health | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT21007 Certificate II in Indigenous Environmental Health | HLT21012 Certificate II in Indigenous Environmental Health | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT21107 Certificate II in Emergency Medical Service First Response | HLT21112 Certificate II in Emergency Medical Service First Response | Updated in V5  Updated core unit HLTFA412A Apply advanced first aid  Updated core unit HLTFA311A Apply first aid | Equivalent Vocational outcome |
| HLT21207 Certificate II in Health Support Services | HLT21212 Certificate II in Health Support Services | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT21307 Certificate II in Aboriginal and/or Torres Strait Islander Primary Health Care | HLT21312 Certificate II in Aboriginal and/or Torres Strait Islander Primary Health Care | Updated in V5  Updated core unit HLTFA311A Apply first aid | Equivalent Vocational outcome |
| HLT30207 Certificate III in Non-Emergency Client Transport | HLT30212 Certificate III in Non-Emergency Client Transport | Updated in V5  Updated core unit HLTFA311A Apply first aid  Updated core unit HLTFA412A Apply advanced first aid | Equivalent Vocational outcome |
| HLT30207 Certificate III in Non-Emergency Client Transport | HLT30212 Certificate III in Non-Emergency Client Transport | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT31107 Certificate III in Sterilisation Services | HLT31112 Certificate III in Sterilisation Services | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT31507 Certificate III in Nutrition and Dietetic Assistance | HLT31512 Certificate III in Nutrition and Dietetic Assistance | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT31807 Certificate III in Dental Assisting | HLT31812 Certificate III in Dental Assisting | Updated in V5  Updated core unit HLTFA311A Apply first aid | Equivalent Vocational outcome |
| HLT31907 Certificate III in Ambulance Communications (Call-taking) | HLT31912 Certificate III in Ambulance Communications (Call-taking) | Updated in V5  Updated core unit HLTFA412A Apply advanced first aid  Updated core unit HLTFA311A Apply first aid  Updated imported units in the core | Equivalent Vocational outcome |
| HLT32007 Certificate III in Mortuary Theatre Practice | HLT32012 Certificate III in Mortuary Theatre Practice | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT32107 Certificate III in Prosthetic/Orthotic Technology | HLT32112 Certificate III in Prosthetic/Orthotic Technology | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT32207 Certificate III in Population Health | HLT32212 Certificate III in Population Health | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT32307 Certificate III in Indigenous Environmental Health | HLT32312 Certificate III in Indigenous Environmental Health | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT32407 Certificate III in Allied Health Assistance | HLT32412 Certificate III in Allied Health Assistance | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT32507 Certificate III in Health Services Assistance | HLT32512 Certificate III in Health Services Assistance | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT32607 Certificate III in Pathology | HLT32612 Certificate III in Pathology | Updated in V5  Updated core unit HLTFA311A Apply first aid | Equivalent Vocational outcome |
| HLT32707 Certificate III in Dental Laboratory Assisting | HLT32712 Certificate III in Dental Laboratory Assisting | Updated in V5  Updated core unit HLTFA311A Apply first aid  Updated core WHS units | Equivalent Vocational outcome |
| HLT32807 Certificate III in Health Support Services | HLT32812 Certificate III in Health Support Services | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT32907 Certificate III in Health Administration | HLT32912 Certificate III in Health Administration | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT33107 Certificate III in Basic Health Care | HLT33112 Certificate III in Basic Health Care | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT33207 Certificate III in Aboriginal and/or Torres Strait Islander Primary Health Care | HLT33212 Certificate III in Aboriginal and/or Torres Strait Islander Primary Health Care | Updated in V5  Updated core unit HLTFA311A Apply first aid  Updated core WHS units. | Equivalent Vocational outcome |
| HLT40307 Certificate IV in Massage Therapy Practice | HLT40312 Certificate IV in Massage Therapy Practice | Updated in V5  Updated core unit HLTFA311A Apply first aid  Updated core WHS units | Equivalent Vocational outcome |
| HLT40407 Certificate IV in Health Supervision | HLT40412 Certificate IV in Health Supervision | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT41007 Certificate IV in Health Care (Ambulance) | HLT41012 Certificate IV in Health Care (Ambulance) | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT41107 Certificate IV in Ambulance Communications | HLT41112 Certificate IV in Ambulance Communications | Updated in V5  Clarification in wording of entry requirements  Updated core unit HLTFA412A Apply advanced first aid  Updated unit HLTFA311A Apply first aid in the entry requirements | Equivalent Vocational outcome |
| HLT41207 Certificate IV in Ayurvedic Lifestyle Consultation | HLT41212 Certificate IV in Ayurvedic Lifestyle Consultation | Updated in V5  Updated core unit HLTFA311A Apply first aid  Updated core WHS unit | Equivalent Vocational outcome |
| HLT41307 Certificate IV in Audiometric Assessment | HLT41312 Certificate IV in Audiometric Assessment | Updated in V5  Updated core unit HLTFA311A Apply first aid | Equivalent Vocational outcome |
| HLT41407 Certificate IV in Cast Technology | HLT41412 Certificate IV in Cast Technology | Updated in V5  Clarification in wording of entry requirements  Updated core WHS unit | Equivalent Vocational outcome |
| HLT41507 Certificate IV in Hyperbaric Technology | HLT41512 Certificate IV in Hyperbaric Technology | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT41707 Certificate IV in Neurophysiology Technology | HLT41712 Certificate IV in Neurophysiology Technology | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT41907 Certificate IV in Sleep Technology | HLT41912 Certificate IV in Sleep Technology | Updated in V5  Updated core unit HLTFA311A Apply first aid  Updated core WHS units | Equivalent Vocational outcome |
| HLT42007 Certificate IV in Operating Theatre Technical Support | HLT42012 Certificate IV in Operating Theatre Technical Support | Updated in V5. Updated core WHS units. Clarification in wording of entry requirements | Equivalent Vocational outcome |
| HLT42107 Certificate IV in Cardiac Technology | HLT42112 Certificate IV in Cardiac Technology | Updated in V5  Updated core unit HLTFA311A Apply first aid  Updated core WHS units | Equivalent Vocational outcome |
| HLT41407 Certificate IV in Cast Technology | HLT41412 Certificate IV in Cast Technology | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT42307 Certificate IV in Population Health | HLT42312 Certificate IV in Population Health | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT42407 Certificate IV in Indigenous Environmental Health | HLT42412 Certificate IV in Indigenous Environmental Health | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT42507 Certificate IV in Allied Health Assistance | HLT42512 Certificate IV in Allied Health Assistance | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT42607 Certificate IV in Anaesthetic Technology | HLT42612 Certificate IV in Anaesthetic Technology | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT42707 Certificate IV in Aromatherapy | HLT42712 Certificate IV in Aromatherapy | Updated in V5  Updated core unit HLTFA311A Apply first aid  Updated core WHS units | Equivalent Vocational outcome |
| HLT42807 Certificate IV in Kinesiology | HLT42812 Certificate IV in Kinesiology | Updated in V5  Updated core unit HLTFA311A Apply first aid  Updated core WHS units | Equivalent Vocational outcome |
| HLT43007 Certificate IV in Dental Assisting | HLT43012 Certificate IV in Dental Assisting | Updated in V5  Clarification in wording of entry requirements  Updated core WHS units. | Equivalent Vocational outcome |
| HLT43107 Certificate IV in Defence Health Care | HLT43112 Certificate IV in Defence Health Care | Updated in V5  Updated core unit HLTFA412A Apply advanced first aid | Equivalent Vocational outcome |
| HLT43207 Certificate IV in Health Administration | HLT43212 Certificate IV in Health Administration | Updated in V5. Updated core WHS units | Equivalent Vocational outcome |
| HLT43307 Certificate IV in Medical Practice Assisting | HLT43312 Certificate IV in Medical Practice Assisting | Updated in V5  Updated core unit HLTFA311A Apply first aid  Updated core WHS units. | Equivalent Vocational outcome |
| HLT43507 Certificate IV in Optical Dispensing | HLT43512 Certificate IV in Optical Dispensing | Updated in V5 – changes to the number of core and elective units to comply with NQC packaging rules  Updated core WHS units | Not equivalent vocational outcome |
| HLT43607 Certificate IV in Rehabilitation and Assistive Technology | HLT43612 Certificate IV in Rehabilitation and Assistive Technology | Updated in V5  Updated core unit HLTFA311A Apply first aid  Updated core WHS units | Equivalent Vocational outcome |
| HLT43707 Certificate IV in Optical Technology | HLT43712 Certificate IV in Optical Technology | Updated in V5 – changes to the number of core and elective units to comply with NQC packaging rules  Updated core WHS units | Not equivalent vocational outcome |
| HLT43807 Certificate IV in Sterilisation Services | HLT43812 Certificate IV in Sterilisation Services | Updated in V5. Updated core WHS units. Clarification in wording of entry requirements | Equivalent Vocational outcome |
| HLT50107 Diploma of Traditional Chinese Medicine Remedial Massage (An Mo Tui Na) | HLT50112 Diploma of Traditional Chinese Medicine Remedial Massage (An Mo Tui Na) | Updated in V5  Updated core unit HLTFA311A Apply first aid  Updated core WHS units | Equivalent Vocational outcome |
| HLT50207 Diploma of Shiatsu and Oriental Therapies | HLT50212 Diploma of Shiatsu and Oriental Therapies | Updated in V5  Updated core unit HLTFA311A Apply first aid  Updated core WHS units | Equivalent Vocational outcome |
| HLT50407 Diploma of Paramedical Science (Ambulance) | HLT50412 Diploma of Paramedical Science (Ambulance) | Updated in V5. Updated core WHS units.  Clarification in wording of entry requirements | Equivalent Vocational outcome |
| HLT50507 Diploma of Dental Technology | HLT50512 Diploma of Dental Technology | Updated in V5  Updated core unit HLTFA311A Apply first aid  Updated core WHS units | Equivalent Vocational outcome |
| HLT50607 Diploma of Paramedical Science (Anaesthesia) | HLT50612 Diploma of Paramedical Science (Anaesthesia) | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT50707 Diploma of Hyperbaric Technology | HLT50712 Diploma of Hyperbaric Technology | Updated in V5. Updated core WHS units. Clarification in wording of entry requirements | Equivalent Vocational outcome |
| HLT50907 Diploma of Sleep Technology | HLT50912 Diploma of Sleep Technology | Updated in V5. Updated core WHS units. Clarification in wording of entry requirements. Updated unit HLTFA311A Apply first aid in the entry requirements | Equivalent Vocational outcome |
| HLT51007 Diploma of Population Health | HLT51012 Diploma of Population Health | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT51107 Diploma of Indigenous Environmental Health | HLT51112 Diploma of Indigenous Environmental Health | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT51607 Diploma of Nursing (Enrolled/Division 2 nursing) | HLT51612 Diploma of Nursing (Enrolled/Division 2 nursing) | Updated in V5  Updated core unit HLTFA311A Apply first aid | Equivalent Vocational outcome |
| HLT51707 Diploma of Reflexology | HLT51712 Diploma of Reflexology | Updated in V5  Updated core unit HLTFA311A Apply first aid  Updated core WHS units. | Equivalent Vocational outcome |
| HLT51907 Diploma of Mortuary Theatre Practice | HLT51912 Diploma of Mortuary Theatre Practice | Updated in V5. Updated core WHS units. Clarification in wording of entry requirements | Equivalent Vocational outcome |
| HLT52007 Diploma of Practice Management | HLT52012 Diploma of Practice Management | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT60107 Advanced Diploma of Western Herbal Medicine | HLT60112 Advanced Diploma of Western Herbal Medicine | Updated in V5  Updated core unit HLTFA311A Apply first aid  Updated core WHS units | Equivalent Vocational outcome |
| HLT60407 Advanced Diploma of Dental Prosthetic | HLT60412 Advanced Diploma of Dental Prosthetic | Updated in V5  Clarification in wording of entry requirements  Updated core unit HLTFA311A Apply first aid  Updated core WHS units | Equivalent Vocational outcome |
| HLT60507 Advanced Diploma of Naturopathy | HLT60512 Advanced Diploma of Naturopathy | Updated in V5  Updated core unit HLTFA311A Apply first aid  Updated core WHS units | Equivalent Vocational outcome |
| HLT60607 Advanced Diploma of Homoeopathy | HLT60612 Advanced Diploma of Homoeopathy | Updated in V5  Updated core unit HLTFA311A Apply first aid  Updated core WHS units | Equivalent Vocational outcome |
| HLT60707 Advanced Diploma of Ayurveda | HLT60712 Advanced Diploma of Ayurveda | Updated in V5  Updated core unit HLTFA311A Apply first aid  Updated core WHS units | Equivalent Vocational outcome |
| HLT60807 Advanced Diploma of Neurophysiology Technology | HLT60812 Advanced Diploma of Neurophysiology Technology | Updated in V5. Updated core WHS units. | Equivalent Vocational outcome |
| HLT61007 Advanced Diploma of Nutritional Medicine | HLT61012 Advanced Diploma of Nutritional Medicine | Updated in V5  Updated core unit HLTFA311A Apply first aid  Updated core WHS units. | Equivalent Vocational outcome |
|  | Amended units |  |  |
| HLTCPR201B Perform CPR | HLTCPR211A Perform CPR | Updated in V5  Unit version identifier updated, changes to competency outcomes of first aid units | N |
| HLTFA201B Provide basic emergency life support | HLTFA211A Provide basic emergency life support | Updated in V5  Unit version identifier updated, changes to competency outcomes of first aid units | N |
| HLTFA301C Apply first aid | HLTFA311A Apply first aid | Updated in V5  Unit version identifier updated, changes to competency outcomes of first aid units | N |
| HLTFA402C Apply advanced first aid | HLTFA412A Apply advanced first aid | Updated in V5  Unit version identifier updated, changes to competency outcomes of first aid units | N |
| HLTOHS200B Participate in OHS processes | HLTWHS200A Participate in WHS processes | Updated in V5 - Changes to address new national Work Health and Safety (WHS) Bill and updated legislation | Equivalent Vocational outcome |
| HLTOHS300B Contribute to OHS processes | HLTWHS300A Contribute to WHS processes | Updated in V5 - Changes to address new national Work Health and Safety (WHS) Bill and updated legislation | Equivalent Vocational outcome |
| HLTOHS401A Maintain workplace OHS processes | HLTWHS401A Maintain WHS workplace processes | Updated in V5 - Changes to address new national Work Health and Safety (WHS) Bill and updated legislation | Equivalent Vocational outcome |
| HLTOHS456B Identify, assess and control OHS risk in own work | HLTWHS456A Identify, assess and control WHS risk in own work | Updated in V5 - Changes to address new national Work Health and Safety (WHS) Bill and updated legislation | Equivalent Vocational outcome |
| HLTOHS501A Manage workplace OHS processes | HLTWHS501A Manage workplace WHS processes | Updated in V5 - Changes to address new national Work Health and Safety (WHS) Bill and updated legislation | Equivalent Vocational outcome |
| HLTOHS601A Improve workplace OHS processes | HLTWHS601A Improve workplace WHS processes | Updated in V5 - Changes to address new national Work Health and Safety (WHS) Bill and updated legislation | Equivalent Vocational outcome |
| HLTPH301C Undertake pharmacy technician duties | Unit removed | Unit removed in V5  Units relevant essential knowledge and skills where included into appropriate units; HLTPH305A, HLTPH307A, HLTPH316A, HLTPH315A, HLTPH408A, HLTPH411A, HLTPH409A, HLTPH418A | N |
| HLTPH304C Maintain pharmaceutical ward or imprest stock | HLTPH305A Maintain pharmaceutical imprest stock | Unit updated in V5  Competency outcome changed to include additional essential knowledge from unit HLTPH301C | N |
| HLTPH306C Package pharmaceutical products | HLTPH307A Pack pharmaceutical products | Unit updated in V5  Competency outcome changed to include additional essential knowledge from unit HLTPH301C | N |
| HLTPH312B Procure, store and maintain pharmaceutical products | Unit removed | Unit removed in V5  Content merged with unit HLTPH313B to develop a new unit HLTPH315A | N/A |
| HLTPH313B Distribute pharmaceutical products in a health setting | Unit removed | Unit removed in V5  Content merged with unit HLTPH312B to develop a new unit HLTPH315A | N/A |
| HLTPH314B Assist with basic dispensing of prescriptions | HLTPH316A Assist with dispensing of prescriptions and medication orders | Unit updated in V5  Competency outcome changed to include additional essential knowledge from unit HLTPH301C | N |
| HLTPH407C Conduct small-scale compounding of pharmaceutical products | HLTPH408A Conduct small scale compounding and labelling of pharmaceutical products | Unit updated in V5  Competency outcome changed | N |
| HLTPH410C Prepare batch and work sheets and labels for compounding | Unit removed | Unit removed in V5  Content incorporated into the new units HLTPH408A and HLTPH409A | N/A |
| HLTPH414B Assist in dispensary administration | HLTPH411A Provide assistance in dispensary administration | Unit updated in V5  Competency outcome changed to include additional essential knowledge from unit HLTPH301C | N |
| HLTPH415B Conduct small-scale compounding of aseptic pharmaceutical products | HLTPH409A Conduct small-scale compounding and labelling of aseptic pharmaceutical products | Unit updated in V5  Competency outcome changed | N |
| HLTPH416B Support pharmacists by collecting and providing specific information to/for clients | HLTPH418A Support pharmacists by collecting information for clients and other health professionals | Unit updated in V5  Competency outcome changed | N |
|  | ISC upgrades qualifications |  |  |
| HLT40507 Certificate IV in Hospital/Health Services Pharmacy Support | HLT40507 Certificate IV in Hospital/Health Services Pharmacy Support | Updated in V5  Clarification in wording of entry requirements | Equivalent Vocational outcome |
| HLT41607 Certificate IV in Mortuary Theatre Practice | HLT41607 -Certificate IV in Mortuary Theatre Practice | Updated in V5  Clarification in wording of entry requirements | Equivalent Vocational outcome |
| HLT43907Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) | HLT43907 Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) | Updated in V5  Updated unit HLTFA311A Apply first aid in the entry requirements  Clarification in wording of entry requirements | Equivalent Vocational outcome |
| HLT44007 Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | HLT44007 Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | Updated in V5  Clarification in wording of entry requirements Updated unit HLTFA311A Apply first aid in the entry requirements | Equivalent Vocational outcome |
| HLT50307 Diploma of Remedial Massage | HLT50307 Diploma of Remedial Massage | Updated in V5  Clarification in wording of entry requirements Updated unit HLTFA311A Apply first aid in the entry requirements | Equivalent Vocational outcome |
| HLT51307 Diploma of Hearing Device Prescription and Evaluation | HLT51307 Diploma of Hearing Device Prescription and Evaluation | Updated in V5  Updated unit HLTFA311A Apply first aid in the entry requirements | Equivalent Vocational outcome |
| HLT51307Diploma of Hearing Device Prescription and Evaluation | HLT51307 Diploma of Hearing Device Prescription and Evaluation | Updated in V5  Clarification in wording of entry requirements | Equivalent Vocational outcome |
| HLT51407 Diploma of Aromatherapy | HLT5140 7 Diploma of Aromatherapy | Updated in V5  Updated unit HLTFA311A Apply first aid in the entry requirements | Equivalent Vocational outcome |
| HLT51407Diploma of Aromatherapy | HLT51407 Diploma of Aromatherapy | Updated in V5  Clarification in wording of entry requirements | Equivalent Vocational outcome |
| HLT51507 Diploma of Kinesiology | HLT51507 Diploma of Kinesiology | Updated in V5  Clarification in wording of entry requirements | Equivalent Vocational outcome |
| HLT51507 Diploma of Kinesiology | HLT51507 Diploma of Kinesiology | Updated in V5  Updated unit HLTFA311A Apply first aid in the entry requirements | Equivalent Vocational outcome |
| HLT52107Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) | HLT52107 Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) | Updated in V5  Clarification in wording of entry requirements | Equivalent Vocational outcome |
| HLT52207 Diploma of Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | HLT52207Diploma of Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | Updated in V5  Clarification in wording of entry requirements | Equivalent Vocational outcome |
| HLT60307 Advanced Diploma of Paramedical Science (Ambulance) | HLT60307 Advanced Diploma of Paramedical Science (Ambulance) | Updated in V5  Clarification in wording of entry requirements | Equivalent Vocational outcome |
| HLT60907 Advanced Diploma of Aromatic Medicine | HLT60907 Advanced Diploma of Aromatic Medicine | Updated in V5  Clarification in wording of entry requirements | Equivalent Vocational outcome |
| HLT61107 Advanced Diploma of Nursing (Enrolled/Division 2 nursing) | HLT61107 Advanced Diploma of Nursing (Enrolled/Division 2 nursing) | Updated in V5  Clarification in wording of entry requirements | Equivalent Vocational outcome |
| HLT61207 Advanced Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) | HLT61207 Advanced Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) | Updated in V5  Clarification in wording of entry requirements | Equivalent Vocational outcome |
| HLT61307 Advanced Diploma of Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | HLT61307 Advanced Diploma of Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | Updated in V5  Clarification in wording of entry requirements | Equivalent Vocational outcome |
|  | ISC upgrades units |  |  |
| HLTAH413B Deliver and monitor a hydrotherapy program | HLTAH413C Deliver and monitor a hydrotherapy program | Updated in V5  Updated pre-requisite HLTFA311A Apply first aid | E |
| HLTAIN301B Assist nursing team in an acute care environment | HLTAIN301C Assist nursing team in an acute care environment | Updated in V5  Updated pre-requisite HLTFA311A Apply first aid | E |
| HLTAMBC401C Receive request for service | HLTAMBC401D Receive request for service | Updated in V5  Updated pre-requisite HLTFA311A Apply first aid | E |
| HLTDA416B Allocate treatment appointments according to priority | HLTDA416C Allocate treatment appointments according to priority | Updated in V5  Updated pre-requisite HLTFA311A Apply first aid | E |
| HLTMAMP401B Assist with clinical measurements in a medical practice | HLTMAMP401C Assist with clinical measurements in a medical practice | Updated in V5  Updated pre-requisite HLTFA311A Apply first aid | E |
| HLTMAMP402B Assist with clinical procedures in a medical practice | HLTMAMP402C Assist with clinical procedures in a medical practice | Updated in V5  Updated pre-requisite HLTFA311A Apply first aid | E |
| HLTMAMP406B Manage emergency clients in a medical practice | HLTMAMP406C Manage emergency clients in a medical practice | Updated in V5  Updated pre-requisite HLTFA311A Apply first aid | E |
| HLTDT518C Repair and modify dentures and appliances | HLTDT518D Repair and modify dentures and appliances | Unit updated in V5  Added point to Essential Knowledge | E |
| HLTCSD306C Respond effectively to behaviours of concern | HLTCSD306D Respond effectively to behaviours of concern | Unit updated in V5  Changed ‘challenging behaviour’ to ‘behaviours of concern’ | E |
| HLTOPD402B Perform edging and fitting | HLTOPD402C Perform edging and fitting | Unit updated in V5  ISC upgrades | E |
| HLTOPD403B Dispense optical appliances and services | HLTOPD403C Dispense optical appliances and services | Unit updated in V5  ISC upgrades | E |
| HLTOPD402B Perform edging and fitting | HLTOPD402C Perform edging and fitting | Unit updated in V5  ISC upgrades | E |
| HLTOPD403B Dispense optical appliances and services | HLTOPD403C Dispense optical appliances and services | Unit updated in V5  ISC upgrades | E |
| HLTOPD404B Dispense atypical prescriptions | HLTOPD404C Dispense atypical prescriptions | Unit updated in V5  ISC upgrades | E |
| HLTOPD407B Perform workshop skills and place orders | HLTOPD407C Perform workshop skills and place orders | Unit updated in V5  ISC upgrades | E |
| HLTAH301B Assist with an allied health program | HLTAH301C - Assist with an allied health program | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAH302C Assist with the application and removal of a plaster cast | HLTAH302D - Assist with the application and removal of a plaster cast | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAH401B Deliver and monitor a client-specific exercise program | HLTAH401C - Deliver and monitor a client-specific exercise program | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAH402B Assist with physiotherapy treatments and interventions | HLTAH402C - Assist with physiotherapy treatments and interventions | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAH403B Deliver and monitor exercise program for mobility | HLTAH403C - Deliver and monitor exercise program for mobility | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAH404B Assist with basic foot hygiene | HLTAH404C - Assist with basic foot hygiene | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAH405B Assist with podiatric procedures | HLTAH405C - Assist with podiatric procedures | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAH406B Assist with podiatry assessment and exercise | HLTAH406C - Assist with podiatry assessment and exercise | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAH407B Assist with the rehabilitation of clients | HLTAH407C - Assist with the rehabilitation of clients | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAH408B Assist with the development and maintenance of client functional status | HLTAH408C - Assist with the development and maintenance of client functional status | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAH409B Conduct group sessions for individual client outcomes | HLTAH409C - Conduct group sessions for individual client outcomes | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAH410B Support the development of speech and communication skills | HLTAH410C - Support the development of speech and communication skills | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAH411B Provide support in dysphagia management | HLTAH411C - Provide support in dysphagia management | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAH412B Assist and support the use of augmentative and alternative communication systems | HLTAH412C - Assist and support the use of augmentative and alternative communication systems | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAH413B Deliver and monitor a hydrotherapy program | HLTAH413C - Deliver and monitor a hydrotherapy program | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome.  Updated pre-requisite HLTFA311A | E |
| HLTAH414B Support the fitting of assistive devices | HLTAH414C - Support the fitting of assistive devices | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAH415B Assist with the screening of dietary requirements and special diets | HLTAH415C - Assist with the screening of dietary requirements and special diets | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAH420B Support the provision of basic nutrition advice/education | HLTAH420C - Support the provision of basic nutrition advice/education | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAIN301B Assist nursing team in an acute care environment | HLTAIN301C - Assist nursing team in an acute care environment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome.  Updated pre-requisite HLTFA311A | E |
| HLTAIN302B Provide support in an acute care environment | HLTAIN302C - Provide support in an acute care environment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAMBAE403C Follow procedures for routine safe removal of client | HLTAMBAE403D - Follow procedures for routine safe removal of client | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAMBAE501C Implement safe access and egress in an emergency | HLTAMBAE501D - Implement safe access and egress in an emergency | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAMBAE504C Follow procedures for safe extrication of clients in life threatening situations | HLTAMBAE504D - Follow procedures for safe extrication of clients in life threatening situations | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAMBCR401B Deliver basic clinical care | HLTAMBCR401C - Deliver basic clinical care | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAMBCR502B Deliver standard clinical care | HLTAMBCR502C - Deliver standard clinical care | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAMBFC301C Communicate with clients and colleagues to support health care | HLTAMBFC301D - Communicate with clients and colleagues to support health care | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAMBMA601C Manage ambulance operations | HLTAMBMA601D - Manage ambulance operations | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAN401C Prepare the anaesthetic environment | HLTAN401D - Prepare the anaesthetic environment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAN402C Prepare and assist with the preparation of the client for anaesthesia | HLTAN402D - Prepare and assist with the preparation of the client for anaesthesia | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAN403C Provide assistance during induction and maintenance of anaesthesia | HLTAN403D - Provide assistance during induction and maintenance of anaesthesia | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAN404C Provide assistance during emergence phase of anaesthesia | HLTAN404D - Provide assistance during emergence phase of anaesthesia | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAN405C Provide assistance during an emergency | HLTAN405D - Provide assistance during an emergency | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAN408B Provide basic care and maintenance of anaesthetic and monitoring equipment | HLTAN408C - Provide basic care and maintenance of anaesthetic and monitoring equipment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAN506C Provide advanced care and maintenance of anaesthetic equipment | HLTAN506D - Provide advanced care and maintenance of anaesthetic equipment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAN507C Provide assistance in anaesthetic related procedures | HLTAN507D - Provide assistance in anaesthetic related procedures | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAN510B Use advanced health terminology in a professional context | HLTAN510C - Use advanced health terminology in a professional context | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAP501B Analyse health information | HLTAP501C - Analyse health information | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation.  ISC upgrades, no change to competency | E |
| HLTARO401B - Work within an aromatherapy framework | HLTARO401C - Work within an aromatherapy framework | Unit updated in V5 to reflect changes to national WHS legislation. Equivalent competency outcome. | E |
| HLTARO511B Provide specific aromatherapy assessment and care | HLTARO511C - Provide specific aromatherapy assessment and care | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTARO601B Manage work within an aromatic medicine framework | HLTARO601C - Manage work within an aromatic medicine framework | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTARO606B Prepare and dispense aromatic medicine | HLTARO606C - Prepare and dispense aromatic medicine | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTARO607B Operate an aromatic medicine dispensary | HLTARO607C - Operate an aromatic medicine dispensary | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTART402B Identify and address specific needs within the rehabilitation environment | HLTART402C - Identify and address specific needs within the rehabilitation environment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTART405B Install and maintain environmental control systems | HLTART405C - Install and maintain environmental control systems | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTART406B Modify and maintain wheelchairs | HLTART406C - Modify and maintain wheelchairs | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTART408B Adapt, install and construct postural seating | HLTART408C - Adapt, install and construct postural seating | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTART409B Construct, adapt and install pressure management systems | HLTART409C - Construct, adapt and install pressure management systems | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAU402C Conduct screening hearing tests for industrial hearing loss | HLTAU402D - Conduct screening hearing tests for industrial hearing loss | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAU403C Conduct hearing assessments | HLTAU403D - Conduct hearing assessments | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAU501C Conduct screening hearing tests for children | HLTAU501D - Conduct screening hearing tests for children | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAU505B Dispense and maintain hearing devices for adults and provide communication counselling | HLTAU505C - Dispense and maintain hearing devices for adults and provide communication counselling | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAYV404C Provide ayurvedic advice on nutrition | HLTAYV404D - Provide ayurvedic advice on nutrition | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAYV414C Work within an ayurvedic framework for lifestyle consultants | HLTAYV414D - Work within an ayurvedic framework for lifestyle consultants | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAYV603C Prepare and dispense ayurvedic herbal medicine - dravyaguna | HLTAYV603D - Prepare and dispense ayurvedic herbal medicine - dravyaguna | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAYV605C Provide ayurvedic herbal medicine treatment | HLTAYV605D - Provide ayurvedic herbal medicine treatment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTAYV613C Provide ayurvedic treatment | HLTAYV613D - Provide ayurvedic treatment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTCA401C Perform electrocardiography (ECG) | HLTCA401D - Perform electrocardiography (ECG) | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTCA402C Perform holter monitoring | HLTCA402D - Perform holter monitoring | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome.. | E |
| HLTCA403C Perform stress testing | HLTCA403D - Perform stress testing | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTCA404C Perform basic cardiopulmonary resuscitation in a cardiac testing environment | HLTCA404D - Perform basic cardiopulmonary resuscitation in a cardiac testing environment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTCOM405C Administer a practice | HLTCOM405D - Administer a practice | Unit updated in V5.  changes to Evidence Guide  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTCOM408C Use specific health terminology to communicate effectively | HLTCOM408D - Use specific health terminology to communicate effectively | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTCOM503C Manage a practice | HLTCOM503D - Manage a practice | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation.  Changes to Evidence Guide  No change to competency outcome | E |
| HLTCR401B Work effectively in community rehabilitation | HLTCR401C - Work effectively in community rehabilitation | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTCR402B Support client daily living requirements in a community rehabilitation context | HLTCR402C - Support client daily living requirements in a community rehabilitation context | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTCR403B Support community access and participation | HLTCR403C - Support community access and participation | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTCSD201C Maintain high standard of client service | HLTCSD201D - Maintain high standard of client service | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTCSD203C Prepare and maintain beds | HLTCSD203D - Prepare and maintain beds | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTCSD208C Transport clients | HLTCSD208D - Transport clients | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTCSD302C Assist with lifestyle and social support needs | HLTCSD302D - Assist with lifestyle and social support needs | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTCSD304C Support the care of clients | HLTCSD304D - Support the care of clients | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTCSD305C Assist with client movement | HLTCSD305D - Assist with client movement | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTCSD307C Care for the home environment of clients | HLTCSD307D - Care for the home environment of clients | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTCT401C Apply casts | HLTCT401D - Apply casts | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTCT402C - Modify casts | HLTCT402D - Modify casts | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTCT403C Remove casts | HLTCT403D - Remove casts | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTCT404C Apply and remove traction | HLTCT404D - Apply and remove traction | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTCT405C Apply orthopaedic devices | HLTCT405D - Apply orthopaedic devices | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTCT406C Modify orthopaedic devices | HLTCT406D - Modify orthopaedic devices | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTCT407C Remove orthopaedic devices | HLTCT407D - Remove orthopaedic devices | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDA303C Prepare for and assist with oral health care procedures | HLTDA303D - Prepare for and assist with oral health care procedures | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDA304C Assist with dental radiography | HLTDA304D - Assist with dental radiography | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation.  Inclusion of reference to image receptors and digital radiography  No change to competency outcome | E |
| HLTDA306C Assist with administration in dental practice | HLTDA306D - Assist with administration in dental practice | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDA407C Implement an individualised oral hygiene program | HLTDA407D - Implement an individualised oral hygiene program | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDA408C Assist in oral health care procedures during general anaesthesia | HLTDA408D - Assist in oral health care procedures during general anaesthesia | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDA409C Assist in oral health care procedures during conscious sedation | HLTDA409D - Assist in oral health care procedures during conscious sedation | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDA410C Apply the principles of radiation biology and protection in dental practice | HLTDA410D - Apply the principles of radiation biology and protection in dental practice | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDA411C Prepare to expose a prescribed dental radiographic image | HLTDA411D - Prepare to expose a prescribed dental radiographic image | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDA412C Produce a dental radiographic image | HLTDA412D - Produce a dental radiographic image | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDP601C Identify, select and prepare instruments, equipment, materials | HLTDP601D - Identify, select and prepare instruments, equipment, materials | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDP602C Gather data, conduct dental prosthetic examination and develop treatment plan | HLTDP602D - Gather data, conduct dental prosthetic examination and develop treatment plan | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDP604C Establish and record jaw relationships and select artificial teeth | HLTDP604D - Establish and record jaw relationships and select artificial teeth | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDP605C Evaluate a removable dental prosthesis at try-in stage | HLTDP605D - Evaluate a removable dental prosthesis at try-in stage | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDP606C Insert and issue a completed removable dental prosthesis | HLTDP606D - Insert and issue a completed removable dental prosthesis | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDP607C Perform maintenance treatment for clients with removable dental prostheses | HLTDP607D - Perform maintenance treatment for clients with removable dental prostheses | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDP608B Construct and insert an implant retained overdenture | HLTDP608C - Construct and insert an implant retained overdenture | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDT301C Construct models | HLTDT301D - Construct models | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDT302C Construct custom impression trays | HLTDT302D - Construct custom impression trays | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDT303C Construct registration rims | HLTDT303D - Construct registration rims | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDT304C Articulate models and transfer records | HLTDT304D - Articulate models and transfer records | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDT315C Construct thermoformed bases and appliances | HLTDT315D - Construct thermoformed bases and appliances | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDT509C Construct cast metal alloy removable partial denture framework | HLTDT509D - Construct cast metal alloy removable partial denture framework | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDT512C Take tooth shades | HLTDT512D - Take tooth shades | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDT514C Construct orthodontic appliances | HLTDT514D - Construct orthodontic appliances | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDT517C Construct oral splints | HLTDT517D - Construct oral splints | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDT518C Repair and modify dentures and appliances | HLTDT518D - Repair and modify dentures and appliances | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTDT519B Construct simple complete removable acrylic dentures and appliances | HLTDT519C - Construct simple complete removable acrylic dentures and appliances | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTEN402B Communicate effectively in a nursing role | HLTEN402C - Communicate effectively in a nursing role | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTEN504B Implement and evaluate a plan of nursing care | HLTEN504C - Implement and evaluate a plan of nursing care | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTEN505B Contribute to the complex nursing care of clients | HLTEN505C - Contribute to the complex nursing care of clients | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTEN507B Administer and monitor medications in the work environment | HLTEN507C - Administer and monitor medications in the work environment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTEN519B Administer and monitor intravenous medication in the nursing environment | HLTEN519C - Administer and monitor intravenous medication in the nursing environment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTEN522B Contribute to the registration and assessment of donors | HLTEN522C - Contribute to the registration and assessment of donors | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTEN617B Practise in contemporary mental health care | HLTEN617C - Practise in contemporary mental health care | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTEN618B Practise in contemporary rural/remote health care | HLTEN618C - Practise in contemporary rural/remote health care | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTFA302B Provide first aid in remote situation | HLTFA302C Provide first aid in remote situation | Updated in V5 - Changes to address new national Work Health and Safety (WHS) Bill and updated legislation | E |
| HLTFS201C Distribute meals and refreshments to clients | HLTFS201D - Distribute meals and refreshments to clients | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTFS203C Apply cook-freeze processes | HLTFS203D - Apply cook-freeze processes | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTFS204C Provide ward or unit based food preparation and distribution services | HLTFS204D - Provide ward or unit based food preparation and distribution services | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTFS205C Perform kitchenware washing | HLTFS205D - Perform kitchenware washing | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTFS206C Carry out cafeteria operations | HLTFS206D - Carry out cafeteria operations | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTFS208C Transport food | HLTFS208D - Transport food | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTFS302C Prepare foods suitable for a range of food service settings | HLTFS302D - Prepare foods suitable for a range of food service settings | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTGM201C Perform routine servicing of plant, equipment and machinery | HLTGM201D - Perform routine servicing of plant, equipment and machinery | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTGM203C Perform minor general maintenance | HLTGM203D - Perform minor general maintenance | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTGM204C Assist tradesperson with construction and maintenance | HLTGM204D - Assist tradesperson with construction and maintenance | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTGM206C Operate an incinerator | HLTGM206D - Operate an incinerator | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTGM305C Maintain pool environments | HLTGM305D - Maintain pool environments | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTHER602C Manage work within the western herbal medicine framework | HLTHER602D - Manage work within the western herbal medicine framework | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTHER603C Operate a western herbal medicine dispensary | HLTHER603D - Operate a western herbal medicine dispensary | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTHER606C Prepare and dispense western herbal medicine | HLTHER606D - Prepare and dispense western herbal medicine | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTHER609C Provide western herbal medicine treatment | HLTHER609D - Provide western herbal medicine treatment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTHIR301B Communicate and work effectively in health | HLTHIR301C - Communicate and work effectively in health | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTHIR402C Contribute to organisational effectiveness in the health industry | HLTHIR402D - Contribute to organisational effectiveness in the health industry | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTHIR501B Maintain an effective health work environment | HLTHIR501C - Maintain an effective health work environment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTHIR505C Provide leadership in promoting effective work practices in health | HLTHIR505D - Provide leadership in promoting effective work practices in health | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTHOM603C Manage work within the homœopathic framework | HLTHOM603D - Manage work within the homœopathic framework | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTHOM606C Prepare and dispense homœopathic medicine | HLTHOM606D - Prepare and dispense homœopathic medicine | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTHOM609C Provide specific homœopathic assessment and care | HLTHOM609D - Provide specific homœopathic assessment and care | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTHOM612C Work within a homœopathic framework | HLTHOM612D - Work within a homœopathic framework | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTHSE204C Follow safe manual handling practices | HLTHSE204D - Follow safe manual handling practices | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTHY401C Prepare multi-place hyperbaric chamber | HLTHY401D - Prepare multi-place hyperbaric chamber | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTHY402C Operate multi-place hyperbaric chamber | HLTHY402D - Operate multi-place hyperbaric chamber | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTHY403C Conduct post compression routines | HLTHY403D - Conduct post compression routines | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTHY404C Implement emergency procedures for hyperbaric chamber | HLTHY404D - Implement emergency procedures for hyperbaric chamber | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTHY505C Manage the maintenance of hyperbaric systems | HLTHY505D - Manage the maintenance of hyperbaric systems | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTHY506C Identify and respond to risks associated with hyperbaric therapy | HLTHY506D - Identify and respond to risks associated with hyperbaric therapy | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTIN302B Process reusable instruments and equipment in health work | HLTIN302C - Process reusable instruments and equipment in health work | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTIN504C Manage the control of infection | HLTIN504D - Manage the control of infection | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTKIN401B Work within a kinesiology framework | HLTKIN401C - Work within a kinesiology framework | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTMI301A Contribute to client flow and client information management in medical imaging | HLTMI301B - Contribute to client flow and client information management in medical imaging | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTMI302A Support the medical imaging professional | HLTMI302B - Support the medical imaging professional | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTMS201C Collect and manage linen stock at user-location | HLTMS201D - Collect and manage linen stock at user-location | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTMS203C Undertake routine stock maintenance | HLTMS203D - Undertake routine stock maintenance | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTMS204C Handle and move equipment, goods, mail and furniture | HLTMS204D - Handle and move equipment, goods, mail and furniture | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTMS206C Perform general cleaning tasks in a clinical setting | HLTMS206D - Perform general cleaning tasks in a clinical setting | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTMS207C Handle medical gases safely | HLTMS207D - Handle medical gases safely | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTMS208C Handle waste in a health care environment | HLTMS208D - Handle waste in a health care environment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTMT303C Maintain a mortuary service | HLTMT303D - Maintain a mortuary service | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTMT304C Assist with autopsy | HLTMT304D - Assist with autopsy | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTMT305C Maintain and record tissue sample collection | HLTMT305D - Maintain and record tissue sample collection | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTMT306C Maintain, clean and store autopsy equipment | HLTMT306D - Maintain, clean and store autopsy equipment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTMT307A Clean location to achieve low bacteria status | HLTMT307B - Clean location to achieve low bacteria status | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTMT310C Collect, preserve and store post mortem samples | HLTMT310D - Collect, preserve and store post mortem samples | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTMT407C Assist with special autopsy techniques | HLTMT407D - Assist with special autopsy techniques | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTMT408C Assist with forensic autopsy techniques | HLTMT408D - Assist with forensic autopsy techniques | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTMT409C Assist in the development of procedures for mortuary services | HLTMT409D - Assist in the development of procedures for mortuary services | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTMT411B - Screen tissue donors | HLTMT411C - Screen tissue donors | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTMT416B Collect pathology specimens | HLTMT416C - Collect pathology specimens | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTMT514B Procure and store tissues | HLTMT514C - Procure and store tissues | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTMT515B Manage compliance with mortuary standards and regulations | HLTMT515C - Manage compliance with mortuary standards and regulations | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTNA301C Provide assistance to nutrition and dietetic services | HLTNA301D - Provide assistance to nutrition and dietetic services | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTNA302C Plan and evaluate meals and menus to meet recommended dietary guidelines | HLTNA302D - Plan and evaluate meals and menus to meet recommended dietary guidelines | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTNA303C Plan and modify meals and menus according to nutrition care plans | HLTNA303D - Plan and modify meals and menus according to nutrition care plans | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTNA304C Plan meals and menus to meet cultural and religious needs | HLTNA304D - Plan meals and menus to meet cultural and religious needs | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation.  Changed wording of elements 1 & 2  ISC upgrades  No change to competency outcome | E |
| HLTNA305C Support food services in menu and meal order processing | HLTNA305D - Support food services in menu and meal order processing | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTNAT601C Provide naturopathic treatment | HLTNAT601D - Provide naturopathic treatment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTNAT602C Provide western herbal medicine treatment | HLTNAT602D - Provide western herbal medicine treatment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTNAT603C Provide naturopathic nutritional treatment | HLTNAT603D - Provide naturopathic nutritional treatment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTNAT607C Manage work within a naturopathic framework | HLTNAT607D - Manage work within a naturopathic framework | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTNAT609C Work within a naturopathic framework | HLTNAT609 - Work within a naturopathic framework | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTNE401C Perform electroencephalography (EEG) | HLTNE401D - Perform electroencephalography (EEG) | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTNE405C Provide care and maintenance of neurophysiology equipment | HLTNE405D - Provide care and maintenance of neurophysiology equipment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTNE602C Perform evoked potentials recording | HLTNE602D - Perform evoked potentials recording | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTNE604C Assist with nerve conduction studies and electromyography (EMG) | HLTNE604D - Assist with nerve conduction studies and electromyography (EMG) | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTNE606C Perform intra-operative neurophysiology monitoring | HLTNE606D - Perform intra-operative neurophysiology monitoring | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTNE607C Perform long term electroencephalography (EEG) monitoring | HLTNE607D - Perform long term electroencephalography (EEG) monitoring | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTNE608C Perform polysomnographic recording | HLTNE608D - Perform polysomnographic recording | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTNUT604B Manage work within a clinical nutritional framework | HLTNUT604C - Manage work within a clinical nutritional framework | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTNUT607B Provide nutritional medicine treatment | HLTNUT607C - Provide nutritional medicine treatment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTNUT609B Prepare and dispense nutritional and dietary supplements | HLTNUT609C - Prepare and dispense nutritional and dietary supplements | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTOHC408A Apply fluoride varnish | HLTOHC408B - Apply fluoride varnish | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTOPD401B Work effectively in the ophthalmic industry | HLTOPD401C - Work effectively in the ophthalmic industry | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTOPD402B Perform edging and fitting | HLTOPD402C - Perform edging and fitting | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTOPD403B Dispense optical appliances and services | HLTOPD403C - Dispense optical appliances and services | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTOPD404B Dispense atypical prescriptions | HLTOPD404C - Dispense atypical prescriptions | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTOPD405B Market and promote optical products and services | HLTOPD405C - Market and promote optical products and services | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation.  ISC upgrades , no change to competency outcome | E |
| HLTOPD407B Perform workshop skills and place orders | HLTOPD407C - Perform workshop skills and place orders | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTOPT401B Perform technical procedures for the production of ophthalmic appliances | HLTOPT401C - Perform technical procedures for the production of ophthalmic appliances | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTOPT404B Implement good manufacturing processes in the ophthalmic industry | HLTOPT404C - Implement good manufacturing processes in the ophthalmic industry | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTOPT407B Apply surface coatings to ophthalmic lenses | HLTOPT407C - Apply surface coatings to ophthalmic lenses | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPAT301C Receive and prepare pathology specimens | HLTPAT301D - Receive and prepare pathology specimens | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPAT302C Assist with microbiology testing | HLTPAT302D - Assist with microbiology testing | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPAT303C Transport specimens and blood products | HLTPAT303D - Transport specimens and blood products | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPAT304C Collect pathology specimens other than blood | HLTPAT304D - Collect pathology specimens other than blood | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPAT305C Operate efficiently within a pathology and specimen collection environment | HLTPAT305D - Operate efficiently within a pathology and specimen collection environment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPAT306C Perform blood collection | HLTPAT306D - Perform blood collection | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPAT308C Identify and respond to clinical risks associated with pathology specimen collection | HLTPAT308D - Identify and respond to clinical risks associated with pathology specimen collection | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPAT315B Provide donor care | HLTPAT315C - Provide donor care | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPAT316B Pack and consign blood products | HLTPAT316C - Pack and consign blood products | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPAT317AB Operate effectively within a pathology testing environment | HLTPAT317C - Operate effectively within a pathology testing environment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPAT407C Perform electrocardiography (ECG) | HLTPAT407D - Perform electrocardiography (ECG) | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPAT409C Perform intravenous cannulation for sample collection | HLTPAT409D - Perform intravenous cannulation for sample collection | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPAT410C Collect pathology specimens other than blood for specialised testing | HLTPAT410D - Collect pathology specimens other than blood for specialised testing | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPAT411C Perform blood collection for specialised testing | HLTPAT411D - Perform blood collection for specialised testing | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPAT412C Collect arterial blood samples | HLTPAT412D - Collect arterial blood samples | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPAT413C Assist with pathology procedures | HLTPAT413D - Assist with pathology procedures | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPAT414C Measure spirometry/flow volume loop | HLTPAT414D - Measure spirometry/flow volume loop | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPAT419B Perform pathology tests | HLTPAT419C - Perform pathology tests | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPAT420B Perform specialist and technically difficult collections | HLTPAT420C - Perform specialist and technically difficult collections | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPO301C Work effectively in prosthetics and orthotics | HLTPO301D - Work effectively in prosthetics and orthotics | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPO304C Fabricate spinal, upper and lower extremity orthoses | HLTPO304D - Fabricate spinal, upper and lower extremity orthoses | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPO305C Modify footwear | HLTPO305D - Modify footwear | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPOP214C Provide basic repairs and maintenance to health hardware and fixtures | HLTPOP214D - Provide basic repairs and maintenance to health hardware and fixtures | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPOP216C Monitor and maintain septic or on-site systems | HLTPOP216D - Monitor and maintain septic or on-site systems | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPOP217C Monitor and maintain sewerage or effluent systems | HLTPOP217D - Monitor and maintain sewerage or effluent systems | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTPOP218C Monitor and maintain water supply | HLTPOP218D - Monitor and maintain water supply | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTRAH302B Undertake home visits | HLTRAH302C - Undertake home visits | Unit updated in V5.  Unit updated in V5 - visits changed ‘challenging behaviour’ to ‘behaviours of concern’  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTREF502B Prepare for a reflexology treatment | HLTREF502C - Prepare for a reflexology treatment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTREF503B Provide reflexology treatment | HLTREF503C - Provide reflexology treatment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTREM401C Work within a massage framework | HLTREM401D - Work within a massage framework | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTREM512B Provide remedial massage treatments within a corporate setting | HLTREM512C - Provide remedial massage treatments within a corporate setting | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTREM513B Provide remedial massage treatment to athletes | HLTREM513C - Provide remedial massage treatment to athletes | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation.  Added points to Essential Knowledge  No change to competency outcome | E |
| HLTRNL601B Support the client with chronic kidney disease | HLTRNL601C - Support the client with chronic kidney disease | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTRNL602B Provide support and management of the client undergoing peritoneal dialysis therapy | HLTRNL602C - Provide support and management of the client undergoing peritoneal dialysis therapy | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTRNL603B Provide care and support to client in renal replacement therapy in community setting | HLTRNL603C - Provide care and support to client in renal replacement therapy in community setting | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTRNL604B - Provide support and management of the client undergoing haemodialysis therapy | HLTRNL604C - Provide support and management of the client undergoing haemodialysis therapy | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTSHU506C Provide specific shiatsu therapy assessment and care | HLTSHU506D - Provide specific shiatsu therapy assessment and care | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTSHU508C Work within a shiatsu framework | HLTSHU508D - Work within a shiatsu framework | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTSL401C Prepare environment for sleep studies | HLTSL401D - Prepare environment for sleep studies | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTSL402C Prepare client for sleep study procedure | HLTSL402D - Prepare client for sleep study procedure | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTSL403C Perform diagnostic sleep study | HLTSL403D - Perform diagnostic sleep study | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTSL404C Perform treatment sleep study | HLTSL404D - Perform treatment sleep study | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTSL408C Perform home based assessments for sleep studies | HLTSL408D - Perform home based assessments for sleep studies | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTSL505C Analyse and interpret recording of sleep study | HLTSL505D - Analyse and interpret recording of sleep study | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTSL506C Perform specialised procedures | HLTSL506D - Perform specialised procedures | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTSTE301C Clean reusable medical equipment | HLTSTE301D - Clean reusable medical equipment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTSTE302C Inspect and pack items | HLTSTE302D - Inspect and pack items | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTSTE303C Sterilise loads | HLTSTE303D - Sterilise loads | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTSTE306C Manage sterile stock | HLTSTE306D - Manage sterile stock | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTSTE307B Disinfect re-usable medical devices | HLTSTE307C - Disinfect re-usable medical devices | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTSTE308B Care for surgical instruments | HLTSTE308C - Care for surgical instruments | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTSTE407B Manage availability and effectiveness of reusable medical devices | HLTSTE407C - Manage availability and effectiveness of reusable medical devices | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTSTE408B Manage effectiveness of reprocessing of reusable medical devices | HLTSTE408C - Manage effectiveness of reprocessing of reusable medical devices | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTSTE409B Facilitate effective steam steriliser function | HLTSTE409C - Facilitate effective steam steriliser function | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTTCM506D Work within TCM remedial massage (An Mo Tui Na) framework | HLTTCM506E - Work within TCM remedial massage (An Mo Tui Na) framework | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTTEC301C Operate X-Ray machine | HLTTEC301D - Operate X-Ray machine | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTTEC302C Use X-Ray support equipment | HLTTEC302D - Use X-Ray support equipment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTTEC303C Operate X-Ray film processor | HLTTEC303D - Operate X-Ray film processor | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTTEC304C Perform X-Ray examination | HLTTEC304D - Perform X-Ray examination | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTTEC305C Maintain records for X-Ray operation | HLTTEC305D - Maintain records for X-Ray operation | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTTH301C Provide theatre support services | HLTTH301D - Provide theatre support services | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTTH302C Provide equipment support in an acute care environment | HLTTH302D - Provide equipment support in an acute care environment | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTTH303C Identify and move to maintain a sterile field | HLTTH303D - Identify and move to maintain a sterile field | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTTH404C Provide routine care and handling of equipment within the operating suite | HLTTH404D - Provide routine care and handling of equipment within the operating suite | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTTH405C Assist with preparation of clients for operative procedures | HLTTH405D - Assist with preparation of clients for operative procedures | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
| HLTTH406C Provide intra-operative equipment and technical support | HLTTH406D - Provide intra-operative equipment and technical support | Unit updated in V5.  ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. No change to competency outcome. | E |
|  | Updated codes of imported units |  |  |
| CHCCD401D Supp community participn.doc | CHCCD401E Support community participation | Unit updated in V4 of CHC08   * Added content to Essential Knowledge on health charters * Changed to Essential Knowledge, Essential Skills and Range Statement | E |
| CHCCS400B Work within a relevant legal and ethical framework | CHCCS400C Work within a relevant legal and ethical framework | Unit updated in V4 of CHC08  Changes to range statement | E |
| CHCAOD408A Assess needs of clients with alcohol and/or other drugs issues | CHCAOD408B Assess needs of clients with alcohol and/or other drugs issues | Unit updated in V4 of CHC08   * Unit descriptor updated * Significant changes to range statement. * ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. * Amended related unit HLTFA311A and HLTFA412A | E |
| CHCCS401B Facilitate responsible behaviour | CHCCS401C Facilitate responsible behaviour | Unit updated in V4 of CHC08   * ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. * Changes to terminology ‘challenging/difficult behaviour’ to ‘behaviours of concern’. No change to competency outcome | E |
| CHCDIS301B Work effectively with people with a disability | CHCDIS301C Work effectively with people with a disability | Unit updated in V4.   * ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. * Changes to terminology ‘challenging/difficult behaviour’ to ‘behaviours of concern’. No change to competency outcome | E |
| CHCAD504A Provide advocacy and representation services | CHCAD504B Provide advocacy and representation services | Unit updated in V4.   * ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. * Formatting and grammatical corrections * Significant addition to Essential Skills – equivalent competency outcome | E |
| CHCAD603A Provide systems advocacy services | CHCAD603B Provide systems advocacy services | Unit updated in V4.   * ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. * Formatting and grammatical corrections. * Changes to Essential Knowledge, Essential Skills and Range Statement. | E |
| CHCICS302A Participate in the implementation of individualised plans | CHCICS302B Participate in the implementation of individualised plans | Unit updated in V4.   * ISC upgrade changes to remove references to old OHS legislation and replace with references to new WHS legislation. * Changes to terminology ‘challenging/difficult behaviour’ to ‘behaviours of concern’. No change to competency outcome | E |

Summary Mapping of HLT02 Health Training Package to HLT07 Health Training Package

### 1. Mapping of qualifications

| HLT02 Code | Qualification Title | HLT07 Code | Qualification Title | Changes to qualifications |
| --- | --- | --- | --- | --- |
| DIRECT CLIENT CARE WORK | | | | |
|  |  | HLT21307 | Certificate II in Aboriginal and/or Torres Strait Islander Primary Health Care | New qualification |
|  |  | HLT21312 | Certificate II in Aboriginal and/or Torres Strait Islander Primary Health Care | Updated V5 - Equivalent outcome |
|  |  | HLT33207 | Certificate III in Aboriginal and/or Torres Strait Islander Primary Health Care | New qualification |
|  |  | HLT33212 | Certificate III in Aboriginal and/or Torres Strait Islander Primary Health Care | Updated V5 - Equivalent outcome |
|  |  | HLT43907 | Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) | New qualification |
|  |  | HLT44007 | Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | New qualification |
|  |  | HLT52107 | Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) | New qualification |
|  |  | HLT52207 | Diploma of Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | New qualification |
|  |  | HLT61207 | Advanced Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) | New qualification |
|  |  | HLT61307 | Advanced Diploma of Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | New qualification |
| HLT31702 | Certificate III in Health Service Assistance (Allied Health Assistance) | HLT32407 | Certificate III in Allied Health Assistance | Equivalent outcome |
|  |  | HLT42507 | Certificate IV in Allied Health Assistance | New qualification |
|  |  | HLT21107 | Certificate II in Emergency Medical Service First Response | New qualification |
|  |  | HLT21112 | Certificate II in Emergency Medical Service First Response | Updated V5 - Equivalent outcome |
|  |  | HLT33107 | Certificate III in Basic Health Care | New qualification |
| HLT30202 | Certificate III in Non-Emergency Patient Transport | HLT30207 | Certificate III in Non-Emergency Client Transport | Equivalent outcome |
|  |  | HLT30212 | Certificate III in Non-Emergency Client Transport | Updated V5 - Equivalent outcome |
| HLT31902 | Certificate III in Ambulance Communications (Call Taking) | HLT31907 | Certificate III in Ambulance Communications (Call-taking) | Qualification re-structured to better reflect job role and enhance portability |
|  |  | HLT31912 | Certificate III in Ambulance Communications (Call-taking) | Updated in V5 - Equivalent outcome. Updated imported units in the core |
| HLT41102 | Certificate IV in Ambulance Communications (Despatch) | HLT41107 | Certificate IV in Ambulance Communications | Qualification slightly restructured, but outcome equivalent |
| HLT41002 | Certificate IV in Basic Emergency Care | HLT41007 | Certificate IV in Health Care (Ambulance) | Qualification restructured to enhance flexibility, but outcome equivalent |
| HLT50402 | Diploma of Paramedical Science (Ambulance) | HLT50407 | Diploma of Paramedical Science (Ambulance) | Qualification restructured with added clinical assessment and care outcomes |
| HLT60302 | Advanced Diploma of Paramedical Science (Ambulance) | HLT60307 | Advanced Diploma of Paramedical Science (Ambulance) | Qualification restructured with added clinical assessment and care outcomes |
| HLT60202 | Advanced Diploma of Paramedical Science (Supervision) |  |  | Qualification removed — specific supervision competencies included as electives in HLT60307 |
|  |  | HLT42607 | Certificate IV in Anaesthetic Technology | New qualification |
| HLT50602 | Diploma of Anaesthetic Technology | HLT50607 | Diploma of Anaesthetic Technology | Equivalent outcome |
| HLT41302 | Certificate IV in Audiometry | HLT41307 | Certificate IV in Audiometric Assessment | Changed outcome — capacity to dispense hearing aids has been removed |
|  |  | HLT41312 | Certificate IV in Audiometric Assessment | Updated V5 - Equivalent outcome |
|  |  | HLT51307 | Diploma of Hearing Device Prescription and Evaluation | New qualification |
| HLT40902 | Certificate IV in Complementary and Alternative Health Care Assistance |  |  | Qualification has been removed |
|  |  | HLT42707 | Certificate IV in Aromatherapy | New qualification |
|  |  | HLT42712 | Certificate IV in Aromatherapy | Updated V5 - Equivalent outcome |
|  |  | HLT51407 | Diploma of Aromatherapy | New qualification |
|  |  | HLT60907 | Advanced Diploma of Aromatic Medicine | New qualification |
| HLT41202 | Certificate IV in Ayurvedic Lifestyle Consultation | HLT41207 | Certificate IV in Ayurvedic Lifestyle Consultation | Equivalent outcome |
|  |  | HLT41212 | Certificate IV in Ayurvedic Lifestyle Consultation | Updated V5 - Equivalent outcome |
| HLT60702 | Advanced Diploma of Ayurveda | HLT60707 | Advanced Diploma of Ayurveda | Equivalent outcome |
|  |  | HLT60712 | Advanced Diploma of Ayurveda | Updated V5 - Equivalent outcome |
| HLT60602 | Advanced Diploma of Homoeopathy | HLT60607 | Advanced Diploma of Homoeopathy | Equivalent outcome |
|  |  | HLT60612 | Advanced Diploma of Homoeopathy | Updated V5 - Equivalent outcome |
|  |  | HLT42807 | Certificate IV in Kinesiology | New qualification |
|  |  | HLT42812 | Certificate IV in Kinesiology | Updated V5 - Equivalent outcome |
|  |  | HLT51507 | Diploma of Kinesiology | New qualification |
| HLT40302 | Certificate IV in Massage | HLT40307 | Certificate IV in Massage Therapy Practice | Equivalent outcome |
|  |  | HLT40312 | Certificate IV in Massage Therapy Practice | Updated V5 - Equivalent outcome |
| HLT50302 | Diploma of Remedial Massage | HLT50307 | Diploma of Remedial Massage | Equivalent outcome |
| HLT60502 | Advanced Diploma of Naturopathy | HLT60507 | Advanced Diploma of Naturopathy | Equivalent outcome |
|  |  | HLT60512 | Advanced Diploma of Naturopathy | Updated V5 - Equivalent outcome |
|  |  | HLT61007 | Advanced Diploma of Nutritional Medicine | New qualification |
|  |  | HLT61012 | Advanced Diploma of Nutritional Medicine | Updated V5 - Equivalent outcome |
|  |  | HLT51707 | Diploma of Reflexology | New qualification |
|  |  | HLT51712 | Diploma of Reflexology | Updated V5 - Equivalent outcome |
| HLT40202 | Certificate IV in Shiatsu |  |  | Qualification removed |
| HLT50202 | Diploma of Shiatsu and Oriental Therapies | HLT50207 | Diploma of Shiatsu and Oriental Therapies | Equivalent outcome |
|  |  | HLT50212 | Diploma of Shiatsu and Oriental Therapies | Updated V5 - Equivalent outcome |
| HLT40102 | Certificate IV in Traditional Chinese Medicine Remedial Massage (An Mo Tui Na) |  |  | Qualification has been removed |
| HLT50102 | Diploma of Traditional Chinese Medicine Remedial Massage (An Mo Tui Na) | HLT50107 | Diploma of Traditional Chinese Medicine Remedial Massage (An Mo Tui Na) | Equivalent outcome |
|  |  | HLT50112 | Diploma of Traditional Chinese Medicine Remedial Massage (An Mo Tui Na) | Updated V5 - Equivalent outcome |
| HLT60102 | Advanced Diploma of Western Herbal Medicine | HLT60107 | Advanced Diploma of Western Herbal Medicine | Equivalent outcome |
| HLT31802 | Certificate III in Dental Assisting | HLT31807 | Certificate III in Dental Assisting | Equivalent outcome |
|  |  | HLT31812 | Certificate III in Dental Assisting | Updated V5 - Equivalent outcome |
| HLT40702  HLT40602  HLT40802 | Certificate IV in Dental Assisting (Dental Radiography)  Certificate IV in Dental Assisting (Oral Health Education)  Certificate IV in Dental Assisting (Assistance during General Anaesthesia and Conscious Sedation) | HLT43007 | Certificate IV in Dental Assisting | Equivalent outcomes achieved through elective options |
| HLT60402 | Advanced Diploma of Dental Prosthetics | HLT60407 | Advanced Diploma of Dental Prosthetics | Equivalent outcome |
|  |  | HLT60412 | Advanced Diploma of Dental Prosthetics | Updated in V5 - Equivalent outcome |
|  |  | HLT43407 | Certificate IV in Nursing (Enrolled/Division 2 nursing) | Qualification removed |
|  |  | HLT51607 | Diploma of Nursing (Enrolled/Division 2 nursing) | New qualification |
|  |  | HLT51612 | Diploma of Nursing (Enrolled/Division 2 nursing) | Updated in V5 - Equivalent outcome |
|  |  | HLT61107 | Advanced Diploma of Nursing (Enrolled/Division 2 nursing) | New qualification |
| HLT31602  HLT31302 | Certificate III in Health Service Assistance (Client/Patient Services)  Certificate III in Health Service Assistance (Operating Theatre Support) | HLT32507 | Certificate III in Health Services Assistance | Equivalent outcomes achieved through elective options |
| HLT42002 | Certificate IV in Health Service Assistance (Operating Theatre Technical Support) | HLT42002 | Certificate IV in Operating Theatre Technical Support | Equivalent outcome |
|  |  | HLT43107 | Certificate IV in Defence Health Care | New qualification |
|  |  | HLT43112 | Certificate IV in Defence Health Care | Updated in V5 - Equivalent outcome |
|  |  | HLT43307 | Certificate IV in Medical Practice Assisting | New qualification |
|  |  | HLT43312 | Certificate IV in Medical Practice Assisting | Updated in V5 - Equivalent outcome |
| HLT41702 | Certificate IV in Neurophysiology Technology | HLT41707 | Certificate IV in Neurophysiology Technology | Equivalent outcome |
| HLT60802 | Advanced Diploma of Neurophysiology Technology | HLT60807 | Advanced Diploma of Neurophysiology Technology | Equivalent outcome |
| HLT31502 | Certificate III in Health Service Assistance (Nutrition and Dietetic Support) | HLT31507 | Certificate III in Nutrition and Dietetic Assistance | Equivalent outcome |
|  |  | HLT43507 | Certificate IV in Optical Dispensing | New qualification |
|  |  | HLT43512 | Certificate IV in Optical Dispensing | Updated in V5 to comply with NQC flexibility rules changed outcome |
| HLT30102  HLT31202 | Certificate III in Pathology Specimen Collection  Certificate III in Health Service Assistance (Pathology Assistance) | HLT32607 | Certificate III in Pathology | Combined into a single qualification with two streams: collection and assistance |
|  |  | HLT32612 | Certificate III in Pathology | Updated in V5 - Equivalent outcome |
| HLT41802 | Certificate IV in Pathology Specimen Collection | HLT41807 | Certificate IV in Pathology | Equivalent outcome |
|  |  | HLT41812 | Certificate IV in Pathology | Qualification restructured to reflect work roles in the area of collection and assistance |

| HLT02 Code | Qualification Title | HLT07 Code | Qualification Title | Changes to qualifications |
| --- | --- | --- | --- | --- |
| TECHNICAL SUPPORT WORK | | | | |
| HLT42102 | Certificate IV in Cardiac Technology | HLT42107 | Certificate IV in Cardiac Technology | Equivalent outcome |
|  |  | HLT42112 | Certificate IV in Cardiac Technology | Updated in V5 - Equivalent outcome |
| HLT41402 | Certificate IV in Cast Technology | HLT41407 | Certificate IV in Cast Technology | Equivalent outcome |
|  |  | HLT32707 | Certificate III in Dental Laboratory Assisting | New qualification |
|  |  | HLT32712 | Certificate III in Dental Laboratory Assisting | Updated in V5 - Equivalent outcome |
| HLT50502 | Diploma of Dental Technology | HLT50507 | Diploma of Dental Technology | Equivalent outcome |
|  |  | HLT50512 | Diploma of Dental Technology | Updated in V5 – Equivalent outcome |
| HLT41502 | Certificate IV in Hyperbaric Technology | HLT41507 | Certificate IV in Hyperbaric Technology | Equivalent outcome |
| HLT50702 | Diploma of Hyperbaric Technology | HLT50707 | Diploma of Hyperbaric Technology | Equivalent outcome |
| HLT32002 | Certificate III in Mortuary Practice | HLT32007 | Certificate III in Mortuary Theatre Practice | Equivalent outcome |
| HLT41602 | Certificate IV in Mortuary Practice | HLT41607 | Certificate IV in Mortuary Theatre Practice | Equivalent outcome |
|  |  | HLT51907 | Diploma of Mortuary Theatre Practice | New qualification |
|  |  | HLT43707 | Certificate IV in Optical Technology | New qualification |
|  |  | HLT43712 | Certificate IV in Optical Technology | Equivalent outcome – updated in V5 to comply with flexibility rules |
| HLT31402 | Certificate III in Health Service Assistance (Hospital/Community Health Pharmacy Assistance) | HLT31412 | Certificate III in Hospital/Health Services Pharmacy Support | Revised to more closely reflect job roles at this level |
| HLT40502 | Certificate IV in Health Service Assistance (Hospital/Community Health Pharmacy Technician) | HLT40512 | Certificate IV in Hospital/Health Services Pharmacy Support | Revised to reflect wider functions included in job roles at this level |
| HLT32102 | Certificate III in Prosthetic/Orthotic Technology | HLT32107 | Certificate III in Prosthetic/Orthotic Technology | Equivalent outcome |
| HLT50802 | Diploma of Health Technology (Prosthetics/Orthotics) |  |  | Qualification has been removed |
|  |  | HLT43607 | Certificate IV in Rehabilitation and Assistive Technology | New qualification |
|  |  | HLT43612 | Certificate IV in Rehabilitation and Assistive Technology | Updated in V5 - Equivalent outcome |
| HLT41902 | Certificate IV in Sleep Technology | HLT41907 | Certificate IV in Sleep Technology | Equivalent outcome |
|  |  | HLT41912 | Certificate IV in Sleep Technology | Updated in V5 - Equivalent outcome |
| HLT50902 | Diploma of Sleep Technology | HLT50907 | Diploma of Sleep Technology | Equivalent outcome |
| HLT31102 | Certificate III in Health Service Assistance (Sterilisation Services) | HLT31107 | Certificate III in Sterilisation Services | Equivalent outcome |
|  |  | HLT43807 | Certificate IV in Sterilisation Services | New qualification |

| HLT02 Code | Qualification Title | HLT07 Code | Qualification Title | Changes to qualifications |
| --- | --- | --- | --- | --- |
| ANCILLARY AND BUSINESS SERVICES WORK | | | | |
| HLT20802  HLT20302  HLT20602  HLT20402  HLT20502  HLT20702  HLT20102  HLT20202 | Certificate II in Health Support Services (Cleaning Support Services)  Certificate II in Health Support Services (Laundry Support Services)  Certificate II in Health Support Services (Food Support Services)  Certificate II in Health Support Services (Grounds Maintenance)  Certificate II in Health Support Services (General Maintenance)  Certificate II in Health Support Services (Client/Patient Support Services)  Certificate II in Health Support Services (Stores)  Certificate II in Health Support Services (General Transport Support) | HLT21207 | Certificate II in Health Support Services | Equivalent outcomes may be achieved through elective options, and additional cross sectoral and generic outcomes now available |
| HLT30902  HLT30402  HLT30502  HLT30602  HLT30802  HLT31002 | Certificate III in Health Support Services (Cleaning Support Services)  Certificate III in Health Support Services (Laundry Support Services)  Certificate III in Health Support Services (Grounds Maintenance)  Certificate III in Health Support Services (General Maintenance)  Certificate III in Health Support Services (Client/Patient Support Services)  Certificate III in Health Support Services | HLT32807 | Certificate III in Health Support Services | Equivalent outcomes may be achieved through elective options, and additional cross sectoral and generic outcomes now available |
|  |  | HLT32907 | Certificate III in Health Administration | New qualification |
|  |  | HLT43207 | Certificate IV in Health Administration | New qualification |
| HLT40402  HLT42202 | Certificate IV in Health Support Services (Supervision)  Certificate IV in Health Services (Supervision) | HLT40407 | Certificate IV in Health Supervision | Outcomes changed to reflect clear focus on client safety |
|  |  | HLT52007 | Diploma in Practice Management | New qualification |

| HLT02 Code | Qualification Title | HLT07 Code | Qualification Title | Changes to qualifications |
| --- | --- | --- | --- | --- |
| PUBLIC HEALTH WORK | | | | |
| HLT20905 | Certificate II in Population Health | HLT20907 | Certificate II in Population Health | Equivalent outcome |
| HLT21005 | Certificate II in Indigenous Environmental Health | HLT21007 | Certificate II in Indigenous Environmental Health | Equivalent outcome |
| HLT32205 | Certificate III in Population Health | HLT32207 | Certificate III in Population Health | Equivalent outcome |
| HLT32305 | Certificate III in Indigenous Environmental Health | HLT32307 | Certificate III in Indigenous Environmental Health | Equivalent outcome |
| HLT42305 | Certificate IV in Population Health | HLT42307 | Certificate IV in Population Health | Equivalent outcome |
| HLT42405 | Certificate IV in Indigenous Environmental Health | HLT42407 | Certificate IV in Indigenous Environmental Health | Equivalent outcome |
| HLT51005 | Diploma of Population Health | HLT51007 | Diploma of Population Health | Equivalent outcome |
| HLT51105 | Diploma of Indigenous Environmental Health | HLT51107 | Diploma of Indigenous Environmental Health | Equivalent outcome |

### 2. Mapping of units of competency

As part of the review of the HLT02 Health Training Package, all units of competency with codes beginning HLT have been changed as follows:

* Performance criteria have been re-written in the active voice
* Units of competency have been re-formatted in line with training package development requirements and to emphasise and clarify the importance of Essential Knowledge and Essential Skills in delivery and assessment processes
* New unit codes have been assigned which reflect an ‘indicative’ (or most common) AQF level and a new ‘version identifier’ which assists users to identify where competency outcomes have been maintained and where they have changed

| HLT02 Unit Code and Title | | HLT07 Version 5.0 Unit Code and Title | | Change to unit and competency outcome |
| --- | --- | --- | --- | --- |
|  |  | HLTAD301B | Assist with practice administration | Unit updated in V4 – equivalent competency outcome |
| HLTAH1A | Assist with the provision of an Allied Health Therapy program | HLTAH301C | Assist with an allied health program | Unit updated in V5 – equivalent competency outcome |
| HLTAH2A | Assist in the application/removal of plaster cast | HLTAH302D | Assist with the application and removal of a plaster cast | Unit updated in V5 – equivalent competency outcome |
|  |  | HLTAH401B | Deliver and monitor a client-specific exercise program | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAH401B | Deliver and monitor a client-specific exercise program | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAH402B | Assist with physiotherapy treatments and interventions | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAH403B | Deliver and monitor exercise program for mobility | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAH404B | Assist with basic foot hygiene | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAH405B | Assist with podiatric procedures | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAH406B | Assist with podiatry assessment and exercise | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAH407B | Assist with the rehabilitation of clients | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAH408B | Assist with the development and maintenance of client functional status | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAH409B | Conduct group sessions for individual client outcomes | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAH410B | Support the development of speech and communication skills | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAH411B | Provide support in dysphagia management | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAH412B | Assist and support the use of augmentative and alternative communication systems | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAH413B | Deliver and monitor a hydrotherapy program | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAH414B | Support the fitting of assistive devices | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAH415C | Assist with the screening of dietary requirements and special diets | Unit updated in V5 – equivalent competency outcome |
|  |  | HLTAH416B | Support special diet requirements | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAH420C | Support the provision of basic nutrition advice/education | Unit updated in V5 – equivalent competency outcome |
|  |  | HLTAHW201B | Work with Aboriginal and/or Torres Strait Islander clients | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW202B | Support clients to obtain access to health services | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW203B | Provide basic health information to clients | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW301B | Work in Aboriginal and/or Torres Strait Islander Primary Health care context | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW302B | Facilitate communication between clients and service providers | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW303B | Advocate for the rights and needs of community members | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW304B | Undertake basic health assessments | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW305B | Plan and implement basic health care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW306B | Provide information about social and emotional support | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW307B | Identify community health issues, needs and strategies | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW308B | Assist with basic health screening, promotion and education services | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW309B | Assist with substance misuse care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW310B | Respond to emergencies | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW401B | Assess client’s physical well being | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW402B | Assess and support client’s social and emotional well being | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW403B | Plan and implement health care in a primary health care context | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW404B | Monitor health care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW405B | Deliver primary health care programs for Aboriginal and/or Torres Strait Islander communities | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW406B | Work with medicines | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW407B | Provide nutrition guidance for specific health care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW408B | Address social determinants of Aboriginal and/or Torres Strait Islander health | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW409B | Deliver health promotion programs for Aboriginal and/or Torres Strait Islander communities | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW410B | Work in AOD and mental health with Aboriginal and/or Torres Strait Islander communities | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW411B | Plan, develop and evaluate health promotion for Aboriginal and/or Torres Strait Islander communities | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW412B | Provide information and strategies to promote nutrition for good health | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW413B | Provide information and strategies in sexual health for men | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW414B | Provide information and strategies in sexual health for women | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW415B | Provide information and strategies in chronic disease care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW416B | Provide information and strategies in maternal and child health | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW417B | Provide information and strategies in eye health | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW418B | Provide information and strategies in hearing and ear health | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW419B | Provide information and strategies in preventing communicable disease | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW420B | Provide information and strategies in substance misuse | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW421B | Provide information about mental health | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW422B | Provide information and strategies to strengthen families | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW423B | Provide information and strategies in oral health | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW424B | Provide information and strategies in palliative care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW425B | Provide information and strategies in disability care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW427B | Supervise individual workers | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW428B | Maintain community health profile | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW429B | Provide healthy lifestyle programs and advice | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW430A | Provide information and support around cancer | New unit in V5 |
|  |  | HLTAHW431A | Provide information and support to women with breast cancer | New unit in V5 |
|  |  | HLTAHW501B | Facilitate access to tertiary health services | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW502B | Advocate on behalf of the community | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW503B | Plan, develop and evaluate primary health care programs for Aboriginal and/or Torres Strait Islander communities | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW504B | Apply advanced skills in primary health care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW505B | Support and promote social and emotional well being of staff and clients | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW506B | Apply a strategic approach to Aboriginal and/or Torres Strait Islander health | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW507B | Work effectively in social and emotional well being | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW508B | Develop a healing framework for social and emotional well being work | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW509B | Respond to loss, grief and trauma | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW510B | Function effectively as an Aboriginal and/or Torres Strait Islander worker in a mainstream health institution | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW511B | Deliver primary health care to Aboriginal and/or Torres Strait Islander clients in confinement | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW512B | Address impact of food supply on community health | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW513B | Support renal dialysis clients in the community setting | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW514B | Provide care to clients undertaking renal dialysis in the community setting | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW515B | Provide sexual and reproductive health care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW516B | Provide antenatal health care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW517B | Prepare for and manage childbirth | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW518B | Provide postnatal and infant health care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW519B | Plan for medical emergencies | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW520B | Coordinate community health research | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW521B | Supervise health care team | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW522B | Implement office systems | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW523B | Manage budgets | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW601B | Manage the delivery of Aboriginal and/or Torres Strait Islander primary health care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW602B | Manage health education and promotion | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW603B | Develop work plans | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW604B | Develop health care policy | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW605B | Manage human resources | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW606B | Manage medicines in Aboriginal and/or Torres Strait Islander health care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW607B | Provide guidance in social and emotional well being | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW608B | Practise social and emotional well being in a clinical setting | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW609B | Provide closure on healing processes | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW610B | Manage community health projects | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW611B | Plan for community emergencies | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW612B | Provide supervision for SEWB workers | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAHW613B | Work within a narrative approach | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAIN301B | Assist nursing team in an acute care environment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAIN302B | Provide support in an acute care environment | Unit updated in V4 – equivalent competency outcome |
| HLTAMBAE1A | Enable safe access and egress in an emergency | HLTAMBAE501C | Implement safe access and egress in an emergency | Unit updated in V4 – equivalent competency outcome |
| HLTAMBAE2A | Implement specialist access and egress procedures |  |  | Unit removed |
| HLTAMBAE3A | Follow procedures for routine safe extrication of patient | HLTAMBAE403C | Follow procedures for routine safe removal of client | Unit updated in V4 – equivalent competency outcome |
| HLTAMBAE4A | Follow procedures for safe extrication of patient in a life threatening situation | HLTAMBAE504C | Follow procedures for safe extrication of clients in life threatening situations | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAMBAS501B | Conduct clinical assessment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAMBAS604B | Conduct advanced clinical assessment | Unit updated in V4 – equivalent competency outcome |
| HLTAMBC1A | Receive a request for service | HLTAMBC401C | Receive request for service | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAMBC401D | Receive request for service | Unit updated in V5 – equivalent competency outcome |
| HLTAMBC2A | Assign ambulance service resources | HLTAMBC402C | Assign ambulance service resources | Unit updated in V4 – equivalent competency outcome |
| HLTAMBC3A | Coordinate resources | HLTAMBC403C | Coordinate resources | Unit updated in V4 – equivalent competency outcome |
| HLTAMBCR1A | Deliver basic patient care | HLTAMBCR401B | Deliver basic clinical care | Unit updated in V4 – equivalent competency outcome |
| HLTAMBCR2A | Deliver standard pre-hospital patient care | HLTAMBCR502B | Deliver standard clinical care | Unit updated in V4 – equivalent competency outcome |
| HLTAMBCR4A | Clinical mentoring in the work environment | HLTAMBCR504C | Provide clinical mentoring in the work environment | Unit updated in V4 – equivalent competency outcome |
| HLTAMBCR3A | Deliver intensive pre-hospital patient care | HLTAMBCR603B | Deliver intensive clinical care | Unit updated in V4 – equivalent competency outcome |
| HLTAMBFC1A | Communicate within an ambulance environment | HLTAMBFC301DC | Communicate with clients and colleagues to support health care | Unit updated in V4 – equivalent competency outcome |
| HLTAMBFC2A | Communicate in complex or difficult situations | HLTAMBFC402C | Communicate in complex or difficult situations | Unit updated in V4 – equivalent competency outcome |
| HLTAMBMA1A | Manage ambulance operations | HLTAMBMA601C | Manage ambulance operations | Unit updated in V4 – equivalent competency outcome |
| HLTAMBMA2A | Supervise on-road operations | HLTAMBMA602C | Supervise on-road operations | Unit updated in V4 – equivalent competency outcome |
| HLTAMBPD1A | Manage personal stressors in the work environment | HLTAMBPD401C | Manage personal stressors in the work environment | Unit updated in V4 – equivalent competency outcome |
| HLTAMBSC1A | Manage routine scene | HLTAMBSC401B | Manage routine scene and promote public safety | Unit updated in V4 – competency outcome equivalent to HLTAMBSC401A |
| HLTAMBSC2A | Manage scene of special event | HLTAMBSC502C | Manage the scene of a special event | Unit updated in V4 – equivalent competency outcome |
| HLTAMBSC3A | Manage the scene of an emergency | HLTAMBSC503B | Contribute to managing the scene of an emergency | Unit updated in V4 – competency outcome equivalent to HLTAMBSC503A |
| HLTAMBT1A | Transport non-emergency patients | HLTAMBT301B | Transport non-emergency clients under operational conditions | Unit updated in V4 – competency outcome equivalent to HLTAMBT301A |
| HLTAMBT2A | Transport emergency patients | HLTAMBT402C | Transport emergency clients | Unit updated in V4 – equivalent competency outcome |
| HLTAN1A | Prepare the anaesthetic environment | HLTAN401C | Prepare the anaesthetic environment | Unit updated in V4 – equivalent competency outcome |
| HLTAN2A | Prepare and assist with the preparation of the patient for anaesthesia | HLTAN402C | Prepare and assist with the preparation of the client for anaesthesia | Unit updated in V4 – equivalent competency outcome |
| HLTAN3A | Provide assistance during the induction and maintenance of anaesthesia | HLTAN403C | Provide assistance during induction and maintenance of anaesthesia | Unit updated in V4 – equivalent competency outcome |
| HLTAN4A | Provide assistance during emergence phase of anaesthesia | HLTAN404C | Provide assistance during emergence phase of anaesthesia | Unit updated in V4 – equivalent competency outcome |
| HLTAN5A | Provide assistance during an emergency | HLTAN405C | Provide assistance during an emergency | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAN408B | Provide basic care and maintenance of anaesthetic and monitoring equipment | Unit updated in V4 – equivalent competency outcome |
| HLTAN6A | Provide care and maintenance of anaesthetic and monitoring equipment | HLTAN506C | Provide advanced care and maintenance of anaesthetic equipment | Unit updated in V4 – equivalent competency outcome |
| HLTAN7A | Provide assistance in anaesthetic related procedures | HLTAN507C | Provide assistance in anaesthetic related procedures | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAN509A | Monitor medications in the anaesthetic environment | New unit added to reflect role in assisting in the monitoring of drugs which have been prescribed by the anaesthetist |
|  |  | HLTAN509B | Monitor medications in the anaesthetic environment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAN510B | Use advanced health terminology in a professional context | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAP301B | Recognise healthy body systems in a health care context | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAP401B | Confirm physical health status | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAP501C | Analyse health information | Unit updated in V5 – equivalent competency outcome |
|  |  | HLTARO401B | Work within an aromatherapy framework | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTARO402B | Plan aromatherapy treatment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTARO403B | Provide aromatherapy treatment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTARO404B | Develop aromatherapy products | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTARO405B | Apply aromatherapy assessment framework | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTARO406B | Perform aromatherapy health assessment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTARO408B | Provide aromatherapy massage treatment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTARO507B | Analyse and compare different complementary health modalities | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTARO509B | Plan a specialised aromatherapy treatment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTARO510B | Monitor and evaluate aromatherapy treatments | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTARO511B | Provide specific aromatherapy assessment and care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTARO601B | Manage work within an aromatic medicine framework | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTARO602B | Apply aromatic medicine diagnostic framework | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTARO603B | Perform aromatic medicine health assessment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTARO604B | Plan the aromatic medicine treatment strategy | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTARO605B | Provide specialised aromatic medicine treatment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTARO606B | Prepare and dispense aromatic medicine | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTARO607B | Operate an aromatic medicine dispensary | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTART401B | Work effectively in the rehabilitation environment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTART402B | Identify and address specific needs within the rehabilitation environment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTART404B | Install and maintain augmentative and alternative communication (AAC) devices | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTART405B | Install and maintain environmental control systems | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTART406B | Modify and maintain wheelchairs | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTART407B | Test and evaluate compliance of assistive technology equipment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTART408B | Adapt, install and construct postural seating | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTART409B | Construct, adapt and install pressure management systems | Unit updated in V4 – equivalent competency outcome |
| HLTAU2A | Conduct screening hearing tests for adults | HLTAU402C | Conduct screening hearing tests for industrial hearing loss | Unit updated in V4 – equivalent competency outcome |
| HLTAU3A | Conduct hearing assessments | HLTAU403C | Conduct hearing assessments | Unit updated in V4 – equivalent competency outcome |
| HLTAU1A | Conduct screening hearing tests for children | HLTAU501C | Conduct screening hearing tests for children | Unit updated in V4 – equivalent competency outcome |
| HLTAU4A | Dispense hearing aids | HLTAU505B | Dispense and maintain hearing devices for adults and provide communication counselling | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAU506B | Develop and implement an individual hearing program | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAU507B | Apply hearing device technology | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTAU508B | Identify needs for referral | Unit updated in V4 – equivalent competency outcome |
| HLTAYV4A | Provide Ayurvedic advice on nutrition | HLTAYV404C | Provide ayurvedic advice on nutrition | Unit updated in V4 – equivalent competency outcome |
| HLTAYV6A | Provide Ayurvedic relaxation massage treatment | HLTAYV406C | Provide ayurvedic relaxation massage treatment | Unit updated in V4 – equivalent competency outcome |
| HLTAYV12A | Provide Ayurvedic lifestyle consultation | HLTAYV412C | Provide ayurvedic lifestyle consultation | Unit updated in V4 – equivalent competency outcome |
| HLTAYV14A | Work within an Ayurvedic framework for lifestyle consultation | HLTAYV414C | Work within an ayurvedic framework for lifestyle consultants | Unit updated in V4 – equivalent competency outcome |
| HLTAYV1A | Plan the Ayurvedic Western Herbal Medicine treatment strategy | HLTAYV601C | Plan ayurvedic herbal medicine treatment strategy - dravyaguna | Unit updated in V4 – equivalent competency outcome |
| HLTAYV2A | Plan the Ayurvedic treatment strategy | HLTAYV602C | Plan ayurvedic treatment strategy | Unit updated in V4 – equivalent competency outcome |
| HLTAYV3A | Prepare and dispense Ayurvedic Herbal Medicine | HLTAYV603C | Prepare and dispense ayurvedic herbal medicine - dravyaguna | Unit updated in V4 – equivalent competency outcome |
| HLTAYV5A | Provide the Ayurvedic Herbal Medicine treatment | HLTAYV605C | Provide ayurvedic herbal medicine treatment | Unit updated in V4 – equivalent competency outcome |
| HLTAYV7A | Plan the Ayurvedic Remedial Massage treatment strategy | HLTAYV607C | Plan ayurvedic remedial massage treatment strategy | Unit updated in V4 – equivalent competency outcome |
| HLTAYV8A | Manage work within the Ayurvedic framework | HLTAYV608C | Manage work within the ayurvedic framework | Unit updated in V4 – equivalent competency outcome |
| HLTAYV9A | Perform Ayurvedic health assessment | HLTAYV609C | Perform ayurvedic health assessment | Unit updated in V4 – equivalent competency outcome |
| HLTAYV10A | Perform Ayurvedic Remedial Massage health assessment | HLTAYV610C | Perform ayurvedic remedial massage health assessment | Unit updated in V4 – equivalent competency outcome |
| HLTAYV11A | Provide Ayurvedic Remedial Massage treatment | HLTAYV611C | Provide ayurvedic remedial massage treatment | Unit updated in V4 – equivalent competency outcome |
| HLTAYV13A | Provide Ayurvedic treatment | HLTAYV613C | Provide ayurvedic treatment | Unit updated in V4 – equivalent competency outcome |
| HLTAYV15A | Apply Ayurvedic diagnostic framework | HLTAYV615C | Apply ayurvedic diagnostic framework | Unit updated in V4 – equivalent competency outcome |
| HLTCA1A | Perform electrocardiography (ECG) | HLTCA401C | Perform electrocardiography (ECG) | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTCA401D | Perform electrocardiography (ECG) | Unit updated in V5 - equivalent competency outcome |
| HLTCA2A | Perform holter monitoring | HLTCA402C | Perform holter monitoring | Unit updated in V4 – equivalent competency outcome |
| HLTCA3A | Perform stress testing | HLTCA403C | Perform stress testing | Unit updated in V4 – equivalent competency outcome |
| HLTCA4A | Perform basic cardiopulmonary resuscitation in a cardiac testing environment | HLTCA404C | Perform basic cardiopulmonary resuscitation in a cardiac testing environment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTCC301B | Produce coded clinical data | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTCC401B | Undertake complex clinical coding | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTCC402B | Complete highly complex clinical coding | Unit updated in V4 – equivalent competency outcome |
| HLTCOM1A | Provide specific information to clients/patients | HLTCOM301C | Provide specific information to clients | Unit updated in V4 – equivalent competency outcome |
| HLTCOM4A | Communicate effectively with clients/patients | HLTCOM404C | Communicate effectively with clients | Unit updated in V4 – equivalent competency outcome |
| HLTCOM5A | Administer a practice | HLTCOM405D | Administer a practice | Unit updated in V5 – equivalent competency outcome |
| HLTCOM6A | Make referrals to other health care professionals when appropriate | HLTCOM406C | Make referrals to other health care professionals when appropriate | Unit updated in V4 – equivalent competency outcome |
| HLTCOM7A | Provide reception services for a practice | HLTCOM407A | Provide reception services for a practice | Competency outcome has enhanced interpersonal skills and application to client coordination |
|  |  | HLTCOM407B | Provide reception services for a practice | Unit updated in V4 – competency outcome equivalent to HLTCOM407A |
| HLTCOM8A | Use specific/medical terminology to communicate with client/patients, fellow workers and health professionals | HLTCOM408C | Use specific health terminology to communicate effectively | Unit updated in V4 – equivalent competency outcome |
| HLTCOM2A | Develop professional expertise | HLTCOM502C | Develop professional expertise | Unit updated in V4 – equivalent competency outcome |
| HLTCOM3A | Manage a practice | HLTCOM503D | Manage a practice | Unit updated in V5 – equivalent competency outcome |
|  |  | HLTCOM509B | Provide services for people with a life challenging illness | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTCOM510B | Provide services to clients with chronic diseases or conditions | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTCPR211A | Perform CPR | Unit updated in V5 – Competency outcomes changed |
|  |  | HLTCR401B | Work effectively in community rehabilitation | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTCR402B | Support client daily living requirements in a community rehabilitation context | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTCR403B | Support community access and participation | Unit updated in V4 – equivalent competency outcome |
| HLTCSD1A | Maintain high standards of patient and client services | HLTCSD201C | Maintain high standard of client service | Unit updated in V4 – equivalent competency outcome |
| HLTCSD3A | Prepare and maintain beds | HLTCSD203C | Prepare and maintain beds | Unit updated in V4 – equivalent competency outcome |
| HLTCSD8A | Transport clients/patients | HLTCSD208C | Transport clients | Unit updated in V4 – equivalent competency outcome |
| HLTCSD2A | Assist with lifestyle and social support needs | HLTCSD302C | Assist with lifestyle and social support needs | Unit updated in V4 – equivalent competency outcome |
| HLTCSD4A | Support the care of clients and/or patient | HLTCSD304C | Support the care of clients | Unit updated in V4 – equivalent competency outcome |
| HLTCSD5A | Assist with client/patient movement | HLTCSD305C | Assist with client movement | Unit updated in V4 – equivalent competency outcome |
| HLTCSD6A | Respond effectively to difficult or challenging behaviour | HLTCSD306D | Respond effectively to behaviours of concern | Unit updated in V5 – equivalent competency outcome |
| HLTCSD7A | Care for the home environment of clients | HLTCSD307C | Care for the home environment of clients | Unit updated in V4 – equivalent competency outcome |
| HLTCT1A | Apply casts | HLTCT401C | Apply casts | Unit updated in V4 – equivalent competency outcome |
| HLTCT2A | Modify casts | HLTCT402C | Modify casts | Unit updated in V4 – equivalent competency outcome |
| HLTCT3A | Remove casts | HLTCT403C | Remove casts | Unit updated in V4 – equivalent competency outcome |
| HLTCT4A | Apply and remove traction | HLTCT404C | Apply and remove traction | Unit updated in V4 – equivalent competency outcome |
| HLTCT5A | Apply orthopaedic devices | HLTCT405C | Apply orthopaedic devices | Unit updated in V4 – equivalent competency outcome |
| HLTCT6A | Modify orthopaedic devices | HLTCT406C | Modify orthopaedic devices | Unit updated in V4 – equivalent competency outcome |
| HLTCT7A | Remove orthopaedic devices | HLTCT407C | Remove orthopaedic devices | Unit updated in V4 – equivalent competency outcome |
| HLTDA1A | Maintain infection control in dental practice |  |  | Unit updated in V4 – equivalent competency outcome |
| HLTDA2A | Follow occupational health and safety policies in dental practice |  |  | Unit updated in V4 – equivalent competency outcome |
| HLTDA3A | Prepare for and assist during oral health care procedures | HLTDA303C | Prepare for and assist with oral health care procedures | Unit updated in V4 – equivalent competency outcome |
| HLTDA4A | Assist with dental radiography | HLTDA304C | Assist with dental radiography | Unit updated in V4 – equivalent competency outcome |
| HLTDA5A | Maintain and store instruments, equipment, materials and medicaments |  |  | Unit updated in V4 – equivalent competency outcome |
| HLTDA6A | Assist in administration in dental practice | HLTDA306C | Assist with administration in dental practice | Unit updated in V4 – equivalent competency outcome |
| HLTDA7A | Implement an oral health education program | HLTDA407C | Implement an individualised oral hygiene program | Unit updated in V4 – equivalent competency outcome |
| HLTDA8A | Assist in oral health care procedures during general anaesthesia | HLTDA408C | Assist in oral health care procedures during general anaesthesia | Unit updated in V4 – equivalent competency outcome |
| HLTDA9A | Assist in oral health care procedures during conscious sedation | HLTDA409C | Assist in oral health care procedures during conscious sedation | Unit updated in V4 – equivalent competency outcome |
| HLTDA10A | Apply the principles of radiation biology and protection in dental practice | HLTDA410C | Apply the principles of radiation biology and protection in dental practice | Unit updated in V4 – equivalent competency outcome |
| HLTDA11A | Prepare to expose a prescribed dental radiographic image | HLTDA411C | Prepare to expose a prescribed dental radiographic image | Unit updated in V4 – equivalent competency outcome |
| HLTDA12A | Produce a dental radiographic image | HLTDA412C | Produce a dental radiographic image | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTDA413B | Implement an oral hygiene program for older people | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTDA414B | Implement an oral health promotion program | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTDA415B | Take an impression for study models | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTDA416C | Allocate treatment appointments according to priority | Unit updated in V5 – equivalent competency outcome |
|  |  | HLTDA417B | Take a clinical photograph | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTDEFHC401B | Administer medications | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTDEFHC402B | Assist with clinical procedures | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTDEFHC403B | Conduct a clinical assessment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTDEFHC404B | Conduct a clinical measurement | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTDEFHC405B | Provide inpatient care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTDEFHC406B | Participate in deployed health capability | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTDEFHC407B | Perform basic clinical procedures | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTDEFHC408B | Provide treatments for common conditions | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTDEFHC409B | Provide general support during casualty resuscitation | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTDEFHC410B | Record clinical information during casualty resuscitation | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTDEFHC411B | Attend to client being transported by road ambulance | Unit updated in V4 – equivalent competency outcome |
| HLTDP1A | Identify, select and prepare instruments, equipment, materials as required | HLTDP601C | Identify, select and prepare instruments, equipment, materials | Unit updated in V4 – equivalent competency outcome |
| HLTDP2A | Gather data, history, conduct dental prosthetic examination and develop a treatment plan | HLTDP602C | Gather data, conduct dental prosthetic examination and develop treatment plan | Unit updated in V4 – equivalent competency outcome |
| HLTDP3A | Take impressions | HLTDP603C | Take impressions | Unit updated in V4 – equivalent competency outcome |
| HLTDP4A | Measure and record jaw relationships and select artificial teeth | HLTDP604C | Establish and record jaw relationships and select artificial teeth | Unit updated in V4 – equivalent competency outcome |
| HLTDP5A | Evaluate a dental prosthesis at try-in stage | HLTDP605C | Evaluate a removable dental prosthesis at try-in stage | Unit updated in V4 – equivalent competency outcome |
| HLTDP7A | Insert and issue a completed dental prosthesis | HLTDP606A | Insert and issue a completed removable dental prosthesis | Competency outcome changed to include competency outcome from HLTDP8A and clarified by changing Essential Skills/Knowledge |
|  |  | HLTDP606C | Insert and issue a completed removable dental prosthesis | Unit updated in V4 – equivalent competency outcome |
| HLTDP8A | Insert and issue a protective mouthguard |  |  | Unit removed — content incorporated in HLTDP606A |
| HLTDP9A | Manage the delivery of quality patient service |  |  | Unit removed |
| HLTDP6A | Perform maintenance treatment for patients with removable dental prosthesis | HLTDP607C | Perform maintenance treatment for clients with removable dental prostheses | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTDP608B | Construct and insert an implant retained overdenture | Unit updated in V4 – equivalent competency outcome |
| HLTDT1A | Construct models | HLTDT301C | Construct models | Unit updated in V4 – equivalent competency outcome |
| HLTDT2A | Construct custom impression trays | HLTDT302C | Construct custom impression trays | Unit updated in V4 – equivalent competency outcome |
| HLTDT3A | Construct registration rims | HLTDT303C | Construct registration rims | Unit updated in V4 – equivalent competency outcome |
| HLTDT4A | Articulate models and transfer records | HLTDT304C | Articulate models and transfer records | Unit updated in V4 – equivalent competency outcome |
| HLTDT15A | Construct thermoformed bases and appliances | HLTDT315C | Construct thermoformed bases and appliances | Unit updated in V4 – equivalent competency outcome |
| HLTDT5A | Arrange artificial teeth for complete dentures |  |  | Unit removed — incorporated into HLTDT519A |
| HLTDT6A | Wax, process and finish acrylic dentures and appliances |  |  | Unit removed — incorporated into HLTDT519A |
| HLTDT7A | Construct immediate dentures | HLTDT507C | Construct immediate dentures | Unit updated in V4 – equivalent competency outcome |
| HLTDT8A | Set up and wax removable partial dentures | HLTDT508C | Construct removable acrylic partial dentures | Unit updated in V4 – equivalent competency outcome |
| HLTDT9A | Cast metal alloy removable partial denture framework | HLTDT509C | Construct cast metal alloy removable partial denture framework | Unit updated in V4 – equivalent competency outcome |
| HLTDT10A | Construct metal, crown and bridge structures | HLTDT510C | Construct crown and bridge structures | Unit updated in V4 – equivalent competency outcome |
| HLTDT11A | Join alloy structures | HLTDT511C | Join alloy structures | Unit updated in V4 – equivalent competency outcome |
| HLTDT12A | Take tooth shades | HLTDT512C | Take tooth shades | Unit updated in V4 – equivalent competency outcome |
| HLTDT13A | Construct ceramic restorations | HLTDT513C | Construct fixed restorations | Unit updated in V4 – equivalent competency outcome |
| HLTDT14A | Construct orthodontic appliances | HLTDT514C | Construct orthodontic appliances | Unit updated in V4 – equivalent competency outcome |
| HLTDT16A | Construct indirect composite/polymer fixed restorations | HLTDT516C | Construct indirect composite polymer fixed restorations | Unit updated in V4 – equivalent competency outcome |
| HLTDT17A | Construct oral splints | HLTDT517C | Construct oral splints | Unit updated in V4 – equivalent competency outcome |
| HLTDT18A | Repair and modify dentures and appliances | HLTDT518C | Repair and modify dentures and appliances | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTDT518D | Repair and modify dentures and appliances | Unit updated in V5 – equivalent competency outcome |
|  |  | HLTDT519A | Construct simple complete removable acrylic dentures and appliances | New unit incorporating competency outcomes from HLTDT5A and HLTDT6A |
|  |  | HLTDT519B | Construct simple complete removable acrylic dentures and appliances | Unit updated in V4 – competency outcome equivalent to HLTDT519A |
|  |  | HLTDT519B | Construct simple complete removable acrylic dentures and appliances | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN401B | Work in the nursing profession | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN402B | Communicate effectively in a nursing role | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN403B | Undertake basic client assessment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN405B | Implement basic nursing care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN406B | Undertake basic wound care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN407B | Administer a range of medications | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN410B | Deliver nursing care to consumers with mental health conditions | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN413B | Promote positive health outcomes | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN414B | Deliver basic nursing care to older clients | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN415B | Deliver nursing care to acute care clients | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN502B | Apply effective communication skills in nursing practice | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN503B | Contribute to client assessment and developing nursing care plans | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN504B | Implement and evaluate a plan of nursing care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN505B | Contribute to the complex nursing care of clients | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN505C | Contribute to the complex nursing care of clients | Unit updated in V5 – equivalent competency outcome |
|  |  | HLTEN506B | Apply principles of wound management in the clinical environment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN507B | Administer and monitor medications in the work environment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN507C | Administer and monitor medications in the work environment | Unit updated in V5 – equivalent competency outcome |
|  |  | HLTEN508B | Apply reflective practice, critical thinking and analysis in health | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN509B | Apply legal and ethical parameters to nursing practice | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN510B | Implement and monitor nursing care for consumers with mental health conditions | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN511B | Provide nursing care for clients requiring palliative care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN512B | Implement and monitor nursing care for clients with acute health problems | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN513B | Implement and monitor nursing care for clients with chronic health problems | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN514B | Apply research skills within a contemporary health environment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN515B | Implement and monitor nursing care for older clients | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN516B | Apply understanding of the Australian health care system | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN519B | Administer and monitor intravenous medication in the nursing environment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN519C | Administer and monitor intravenous medication in the nursing environment | Unit updated in V5 – equivalent competency outcome |
|  |  | HLTEN520B | Contribute to the care of mothers and babies | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN521B | Determine the eligibility of aphoresis donors | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN522B | Contribute to the registration and assessment of donors | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN601B | Practise in the orthopaedic nursing environment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN602B | Practise in the rehabilitation nursing environment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN603B | Provide sexual and reproductive health care for clients | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN604B | Practise in the neurological rehabilitation environment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN605B | Practise in the health clinic environment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN606B | Assess clients and manage client care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN607B | Practise in the critical care environment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN608B | Practise in the domiciliary health care environment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN609B | Practise in the respiratory nursing environment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN610B | Practise in the cardiovascular nursing environment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN611B | Apply principles of diabetic nursing care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN612B | Practise in the perioperative nursing environment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN613B | Practise in a hyperbaric environment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN614B | Practise in the paediatric nursing environment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN615B | Practise in the contemporary aged care environment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN616B | Apply principles of stoma care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN617B | Practise in contemporary mental health care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN617C | Practise in contemporary mental health care | Unit updated in V5 – equivalent competency outcome |
|  |  | HLTEN618B | Practise in contemporary rural/remote health care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN618C | Practise in contemporary rural/remote health care | Unit updated in V5 – equivalent competency outcome |
|  |  | HLTEN619B | Manage clients and others experiencing loss and grief | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTEN620B | Practise in first line emergency nursing | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTFA211A | Provide basic emergency life support | Unit updated in V5– Competency outcomes changed |
| HLTFA1A | Apply basic first aid | HLTFA311A | Apply first aid | Unit updated in V5 – Competency outcomes changed |
|  |  | HLTFA302C | Provide first aid in remote situation | Unit updated in V5– Competency outcome equivalent to HLTFA302B |
| HLTFA2A | Apply advanced first aid | HLTFA412A | Apply advanced first aid | Unit updated in V5- Competency outcomes changed |
| HLTFA3A | Maintain First Aid equipment and resources | HLTFA403A | Manage first aid in the workplace | New unit with some components of HLTFA3A |
|  |  | HLTFA403C | Manage first aid in the workplace | Unit updated in V5 – competency outcome equivalent to HLTFA403B |
|  |  | HLTFA404C | Apply advanced resuscitation techniques | Unit updated in V5 – equivalent competency outcome to HLTFA404B |
| HLTFA4A | Manage First Aid policy |  |  | Unit removed |
| HLTFS1A | Distribute meals and refreshments to clients | HLTFS201C | Distribute meals and refreshments to clients | Unit updated in V4 – equivalent competency outcome |
| HLTFS3A | Apply cook-freeze production processes | HLTFS203C | Apply cook-freeze processes | Unit updated in V4 – equivalent competency outcome |
| HLTFS4A | Provide ward or unit based food preparation and distribution services | HLTFS204C | Provide ward or unit based food preparation and distribution services | Unit updated in V4 – equivalent competency outcome |
| HLTFS5A | Perform kitchenware washing | HLTFS205C | Perform kitchenware washing | Unit updated in V4 – equivalent competency outcome |
| HLTFS6A | Carry out cafeteria operations | HLTFS206C | Carry out cafeteria operations | Unit updated in V4 – equivalent competency outcome |
| HLTFS7A | Follow basic food safety practices | HLTFS207C | Follow basic food safety practices | Unit updated in V4 – equivalent competency outcome |
| HLTFS8A | Transport food | HLTFS208C | Transport food | Unit updated in V4 – equivalent competency outcome |
| HLTFS2A | Prepare foods | HLTFS302C | Prepare foods suitable for a range of food service settings | Unit updated in V4 – equivalent competency outcome |
| HLTFS9A | Oversee the day-to-day implementation of food safety in the workplace | HLTFS309C | Oversee the day-to-day implementation of food safety in the workplace | Unit updated in V4 – equivalent competency outcome |
| HLTFS10A | Apply and monitor food safety requirements | HLTFS310C | Apply and monitor food safety requirements | Unit updated in V4 – equivalent competency outcome |
| HLTFS11A | Develop food safety programs | HLTFS311C | Develop food safety programs | Unit updated in V4 – equivalent competency outcome |
| HLTFS12A | Conduct food safety audits | HLTFS312C | Conduct food safety audits | Unit updated in V4 – equivalent competency outcome |
| HLTGM1A | Perform routine servicing of plant, equipment and machinery | HLTGM201C | Perform routine servicing of plant, equipment and machinery | Unit updated in V4 – equivalent competency outcome |
| HLTGM2A | Use hand and power tools | HLTGM202C | Use hand and power tools | Unit updated in V4 – equivalent competency outcome |
| HLTGM3A | Perform minor general maintenance | HLTGM203C | Perform minor general maintenance | Unit updated in V4 – equivalent competency outcome |
| HLTGM4A | Assist tradespersons with construction and maintenance | HLTGM204C | Assist tradesperson with construction and maintenance | Unit updated in V4 – equivalent competency outcome |
| HLTGM6A | Operate an incinerator | HLTGM206C | Operate an incinerator | Unit updated in V4 – equivalent competency outcome |
| HLTGM7A | Carry out work in a food handling area | HLTGM207C | Carry out work in a food handling area | Unit updated in V4 – equivalent competency outcome |
| HLTGM5A | Maintain pool environments | HLTGM305C | Maintain pool environments | Unit updated in V4 – equivalent competency outcome |
| HLTHER1A | Apply Western Herbal Medicine diagnostic framework | HLTHER601C | Apply western herbal medicine diagnostic framework | Unit updated in V4 – equivalent competency outcome |
| HLTHER2A | Manage work within the Western Herbal Medicine framework | HLTHER602C | Manage work within the western herbal medicine framework | Unit updated in V4 – equivalent competency outcome |
| HLTHER3A | Operate a Western Herbal dispensary | HLTHER603C | Operate a western herbal medicine dispensary | Unit updated in V4 – equivalent competency outcome |
| HLTHER4A | Perform Western Herbal Medicine health assessment | HLTHER604C | Perform western herbal medicine health assessment | Unit updated in V4 – equivalent competency outcome |
| HLTHER5A | Plan the Western Herbal Medicine treatment strategy | HLTHER605C | Plan the western herbal medicine treatment strategy | Unit updated in V4 – equivalent competency outcome |
| HLTHER6A | Prepare and dispense Western Herbal Medicine | HLTHER606C | Prepare and dispense western herbal medicine | Unit updated in V4 – equivalent competency outcome |
| HLTHER7A | Provide dietary advice | HLTHER607C | Provide dietary advice | Unit updated in V4 – equivalent competency outcome |
| HLTHER8A | Provide specialised Western Herbal Medicine treatment | HLTHER608C | Provide specialised western herbal medicine treatment | Unit updated in V4 – equivalent competency outcome |
| HLTHER9A | Provide Western Herbal Medicine treatment | HLTHER609C | Provide western herbal medicine treatment | Unit updated in V4 – equivalent competency outcome |
| HLTHER10A | Work within a Western Herbal Medicine framework |  |  | Unit removed as relevant qualification removed |
| HLTHIR1A | Work effectively in the health industry | HLTHIR301B | Communicate and work effectively in health | Unit updated in V4 – equivalent competency outcome |
| HLTHIR2A | Contribute to organisational effectiveness in the health industry | HLTHIR402C | Contribute to organisational effectiveness in the health industry | Unit updated in V4 – equivalent competency outcome |
| HLTHIR3A | Work effectively with culturally diverse patients, clients, customers and co-workers | HLTHIR403C | Work effectively with culturally diverse clients and co-workers | Unit updated in V4 – equivalent competency outcome |
| HLTHIR4A | Work effectively in a cross cultural context with Aboriginal and Torres Strait Islander, colleagues, clients and organisations | HLTHIR404D | Work effectively with Aboriginal and/or Torres Strait Islander people | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTHIR405B | Show leadership in health technical work | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTHIR501B | Maintain an effective health work environment | Unit updated in V4 – equivalent competency outcome |
| HLTHIR5A | Provide leadership in promoting effective work practices within the health industry | HLTHIR505C | Provide leadership in promoting effective work practices in health | Unit updated in V4 – equivalent competency outcome |
| HLTHIR6A | Implement and monitor compliance with legal and ethical requirements | HLTHIR506C | Implement and monitor compliance with legal and ethical requirements | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTHIR601B | Develop and implement strategies to enhance client safety | Unit updated in V4 – equivalent competency outcome |
| HLTHOM1A | Apply Homœopathic diagnostic framework | HLTHOM601C | Apply homœopathic diagnostic framework | Unit updated in V4 – equivalent competency outcome |
| HLTHOM2A | Conduct basic Homœopathic research | HLTHOM602C | Conduct basic homœopathic research | Unit updated in V4 – equivalent competency outcome |
| HLTHOM3A | Manage work within the Homœopathic framework | HLTHOM603C | Manage work within the homœopathic framework | Unit updated in V4 – equivalent competency outcome |
| HLTHOM4A | Perform clinical screening examination and assessment | HLTHOM604C | Perform clinical screening examination and assessment | Unit updated in V4 – equivalent competency outcome |
| HLTHOM5A | Plan the Homœopathic treatment strategy | HLTHOM605C | Plan homœopathic treatment strategy | Unit updated in V4 – equivalent competency outcome |
| HLTHOM6A | Prepare and dispense Homœopathic medicine | HLTHOM606C | Prepare and dispense homœopathic medicine | Unit updated in V4 – equivalent competency outcome |
| HLTHOM7A | Provide assistance to a Homœopathic practitioner |  |  | Unit removed as relevant qualification removed |
| HLTHOM8A | Provide Homœopathic treatment and manage the case | HLTHOM608C | Provide homœopathic treatment and manage the case | Unit updated in V4 – equivalent competency outcome |
| HLTHOM9A | Provide specific Homeopathic assessment and care | HLTHOM609C | Provide specific homœopathic assessment and care | Unit updated in V4 – equivalent competency outcome |
| HLTHOM10A | Take the Homœopathic case | HLTHOM610C | Take homœopathic case | Unit updated in V4 – equivalent competency outcome |
| HLTHOM11A | Use and maintain medical equipment |  |  | Unit removed as relevant qualification removed |
| HLTHOM12A | Work within a Homœopathic framework | HLTHOM612C | Work within a homœopathic framework | Unit updated in V4 – equivalent competency outcome |
| HLTHSE1A | Follow the organisation’s occupational health and safety policies |  |  | Unit replaced by new OHS units |
| HLTHSE2A | Implement and monitor occupational health and safety policies, procedures and programs |  |  | Unit replaced by new OHS units |
| HLTHSE3A | Establish, maintain and evaluate the organisation’s occupational health and safety system |  |  | Unit replaced by new OHS units |
| HLTHSE4A | Follow safe manual handling practices | HLTHSE204C | Follow safe manual handling practices | Unit updated in V4 – equivalent competency outcome |
| HLTHY1A | Prepare multi-place hyperbaric chamber | HLTHY401C | Prepare multi-place hyperbaric chamber | Unit updated in V4 – equivalent competency outcome |
| HLTHY2A | Operate multi-place hyperbaric chamber | HLTHY402C | Operate multi-place hyperbaric chamber | Unit updated in V4 – equivalent competency outcome |
| HLTHY3A | Conduct post compression routines | HLTHY403C | Conduct post compression routines | Unit updated in V4 – equivalent competency outcome |
| HLTHY4A | Implement emergency procedures for hyperbaric chamber | HLTHY404C | Implement emergency procedures for hyperbaric chamber | Unit updated in V4 – equivalent competency outcome |
| HLTHY5A | Manage the maintenance of hyperbaric systems | HLTHY505C | Manage the maintenance of hyperbaric systems | Unit updated in V4 – equivalent competency outcome |
| HLTHY6A | Identify and respond to risks associated with hyperbaric therapy | HLTHY506C | Identify and respond to risks associated with hyperbaric therapy | Unit updated in V4 – equivalent competency outcome |
| HLTIN1A | Comply with infection control policy and procedures | HLTIN301B | Comply with infection control policies and procedures | Competency outcomes changed to address Australian/New Zealand Standards |
|  |  | HLTIN301C | Comply with infection control policies and procedures | Unit updated in V4 – competency outcome equivalent to HLTIN301B |
|  |  | HLTIN302B | Process reusable instruments and equipment in health work | Unit updated in V4 – equivalent competency outcome |
| HLTIN2A | Maintain infection control standards in office practice settings | HLTIN402C | Maintain infection control standards in office practice settings | Unit updated in V4 – equivalent competency outcome |
| HLTIN3A | Implement and monitor infection control policy and procedures | HLTIN403C | Implement and monitor infection control policy and procedures | Unit updated in V4 – equivalent competency outcome |
| HLTIN4A | Manage the control of infection | HLTIN504C | Manage the control of infection | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTKIN401B | Work within a kinesiology framework | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTKIN402B | Plan the kinesiology session | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTKIN403B | Apply kinesiology assessment framework | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTKIN404B | Perform the kinesiology health assessment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTKIN405B | Provide kinesiology balances | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTKIN506B | Perform an advanced kinesiology health assessment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTKIN507B | Plan an advanced kinesiology session | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTKIN508B | Apply an advanced kinesiology assessment framework | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTKIN509B | Monitor and evaluate kinesiology balances | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTMAMP401C | Assist with clinical measurements in a medical practice | Unit updated in V5 – equivalent competency outcome |
|  |  | HLTMAMP402B | Assist with clinical procedures in a medical practice | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTMAMP404B | Maintain medication stocks in a medical practice | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTMAMP405B | Coordinate effective functioning of a medical practice | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTMAMP406B | Manage emergency clients in a medical practice | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTMAMP406C | Manage emergency clients in a medical practice | Unit updated in V5 - equivalent competency outcome |
|  |  | HLTMAMP407B | Facilitate a coordinated approach to client care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTMAMP408B | Administer the information management system of a medical practice | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTMAMP409B | Handle specimens in a medical practice | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTMI301A | Contribute to client flow and client information management in medical imaging | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTMI302A | Support the medical imaging professional | Unit updated in V4 – equivalent competency outcome |
| HLTMS1A | Collect and manage linen stock at user-locations | HLTMS201C | Collect and manage linen stock at user-location | Unit updated in V4 – equivalent competency outcome |
| HLTMS2A | Provide personal laundry service to clients, patients and others |  |  | Unit removed |
| HLTMS3A | Undertake routine inventory maintenance | HLTMS203C | Undertake routine stock maintenance | Unit updated in V4 – equivalent competency outcome |
| HLTMS4A | Handle and move equipment goods, mail and furniture | HLTMS204C | Handle and move equipment, goods, mail and furniture | Unit updated in V4 – equivalent competency outcome |
| HLTMS5A | Perform general housekeeping to maintain clean environment |  |  | Unit removed |
| HLTMS6A | Perform general cleaning tasks in a clinical setting | HLTMS206C | Perform general cleaning tasks in a clinical setting | Unit updated in V4 – equivalent competency outcome |
| HLTMS7A | Handle medical gases safely | HLTMS207C | Handle medical gases safely | Unit updated in V4 – equivalent competency outcome |
| HLTMS8A | Handle waste in a health care environment | HLTMS208C | Handle waste in a health care environment | Unit updated in V4 – equivalent competency outcome |
| HLTMT1A | Assist with the provision of a mortuary service |  |  | Unit updated in V4 – equivalent competency outcome |
| HLTMT3A | Maintain a mortuary service | HLTMT303C | Maintain a mortuary service | Unit updated in V4 – equivalent competency outcome |
| HLTMT4A | Assist with autopsy | HLTMT304C | Assist with autopsy | Unit updated in V4 – equivalent competency outcome |
| HLTMT5A | Maintain and record tissue sample collection | HLTMT305C | Maintain and record tissue sample collection | Unit updated in V4 – equivalent competency outcome |
| HLTMT6A | Maintain, clean and store autopsy equipment | HLTMT306C | Maintain, clean and store autopsy equipment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTMT307A | Clean location to achieve low bacteria status | Rebadged unit in V4 to replace imported unit PRMCL18A deleted from TP of origin |
| HLTMT10A | Collect, preserve and store post mortem samples | HLTMT310C | Collect, preserve and store post mortem samples | Unit updated in V4 – equivalent competency outcome |
| HLTMT7A | Assist with special autopsy techniques | HLTMT407C | Assist with special autopsy techniques | Unit updated in V4 – equivalent competency outcome |
| HLTMT8A | Assist with forensic autopsy techniques | HLTMT408C | Assist with forensic autopsy techniques | Unit updated in V4 – equivalent competency outcome |
| HLTMT9A | Assist in the development of procedures for mortuary services | HLTMT409C | Assist in the development of procedures for mortuary services | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTMT411B | Screen tissue donors | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTMT412B | Receive, store and track evidence | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTMT416B | Collect pathology specimens | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTMT514B | Procure and store tissues | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTMT515B | Manage compliance with mortuary standards and regulations | Unit updated in V4 – equivalent competency outcome |
| HLTNA1A | Provide assistance to nutrition and dietetic services | HLTNA301C | Provide assistance to nutrition and dietetic services | Unit updated in V4 – equivalent competency outcome |
| HLTNA2A | Plan and evaluate meals and menus to meet recommended dietary guidelines | HLTNA302C | Plan and evaluate meals and menus to meet recommended dietary guidelines | Unit updated in V4 – equivalent competency outcome |
| HLTNA3A | Plan and/or modify menus according to nutrition dietary plans | HLTNA303C | Plan and modify meals and menus according to nutrition care plans | Unit updated in V4 – equivalent competency outcome |
| HLTNA4A | Plan meals and menus to meet cultural and religious needs | HLTNA304C | Plan meals and menus to meet cultural and religious needs | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTNA304D | Plan meals and menus to meet cultural and religious needs | Equivalent outcome |
| HLTNA5A | Support food services in menu meal order processing | HLTNA305C | Support food services in menu and meal order processing | Unit updated in V4 – equivalent competency outcome |
| HLTNAT1A | Provide Naturopathic treatment | HLTNAT601C | Provide naturopathic treatment | Unit updated in V4 – equivalent competency outcome |
| HLTNAT2A | Provide the Western Herbal Medicine treatment | HLTNAT602C | Provide western herbal medicine treatment | Unit updated in V4 – equivalent competency outcome |
| HLTNAT3A | Provide Naturopathic Nutritional treatment | HLTNAT603C | Provide naturopathic nutritional treatment | Unit updated in V4 – equivalent competency outcome |
| HLTNAT4A | Provide acute Homoeopathic treatment | HLTNAT604C | Provide acute homœopathic treatment | Unit updated in V4 – equivalent competency outcome |
| HLTNAT5A | Plan the Naturopathic treatment strategy | HLTNAT605C | Plan naturopathic treatment strategy | Unit updated in V4 – equivalent competency outcome |
| HLTNAT6A | Perform Naturopathic health assessment | HLTNAT606C | Perform naturopathic health assessment | Unit updated in V4 – equivalent competency outcome |
| HLTNAT7A | Manage work within the Naturopathic framework | HLTNAT607C | Manage work within a naturopathic framework | Unit updated in V4 – equivalent competency outcome |
| HLTNAT8A | Apply Naturopathic diagnostic framework | HLTNAT608C | Apply naturopathic diagnostic framework | Unit updated in V4 – equivalent competency outcome |
| HLTNAT9A | Work within a Naturopathic framework | HLTNAT609C | Work within a naturopathic framework | Unit updated in V4 – equivalent competency outcome |
| HLTNAT10A | Prepare and dispense Western Herbal and nutritional medicine |  |  | Unit removed as relevant qualification removed |
| HLTNE1A | Perform electroencephalography (EEG) | HLTNE401C | Perform electroencephalography (EEG) | Unit updated in V4 – equivalent competency outcome |
| HLTNE5A | Provide care and maintenance of neurophysiology equipment | HLTNE405C | Provide care and maintenance of neurophysiology equipment | Unit updated in V4 – equivalent competency outcome |
| HLTNE2A | Perform evoked potentials recording | HLTNE602C | Perform evoked potentials recording | Unit updated in V4 – equivalent competency outcome |
| HLTNE4A | Assist in performance of nerve conduction studies and electromyography (EMG) | HLTNE604C | Assist with nerve conduction studies and electromyography (EMG) | Unit updated in V4 – equivalent competency outcome |
| HLTNE6A | Perform intra-operative neurophysiology testing | HLTNE606C | Perform intra-operative neurophysiology monitoring | Unit updated in V4 – equivalent competency outcome |
| HLTNE7A | Perform long term electroencephalography (EEG) monitoring | HLTNE607C | Perform long term electroencephalography (EEG) monitoring | Unit updated in V4 – equivalent competency outcome |
| HLTNE8A | Perform polysomnographic recording | HLTNE608C | Perform polysomnographic recording | Unit updated in V4 – equivalent competency outcome |
| HLTNUT1A | Apply literature research findings to clinical practice | HLTNUT601C | Apply literature research findings to clinical practice | Unit updated in V4 – equivalent competency outcome |
| HLTNUT2A | Provide specialised nutritional care | HLTNUT602C | Provide specialised nutritional care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTNUT603B | Apply a nutritional medicine diagnostic framework | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTNUT604B | Manage work within a clinical nutritional framework | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTNUT605B | Perform nutritional medicine health assessment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTNUT606B | Plan the nutritional treatment strategy | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTNUT607B | Provide nutritional medicine treatment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTNUT608B | Provide specialised nutritional medicine treatment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTNUT609B | Prepare and dispense nutritional and dietary supplements | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTNUT610B | Provide basic dietary advice | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTOHC408A | Apply fluoride varnish | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTOHS200B | Participate in OHS processes | Unit updated – see new unit HLTWHS200A |
|  |  | HLTOHS300B | Contribute to OHS processes | Unit updated – see new unit HLTWHS300A |
|  |  | HLTOHS401A | Maintain workplace OHS processes | Unit updated – see new unit HLTWHS401A |
|  |  | HLTOHS456B | Identify, assess and control OHS risk in own work | Unit updated – see new unit HLTWHS456A |
|  |  | HLTOHS501A | Manage workplace OHS processes | Unit updated – see new unit HLTWHS501A |
|  |  | HLTOHS601A | Improve workplace OHS processes | Unit updated – see new unit HLTWHS601A |
|  |  | HLTOPD401C | Work effectively in the ophthalmic industry | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTOPD402C | Perform edging and fitting | Unit updated in V5 – equivalent competency outcome |
|  |  | HLTOPD403C | Dispense optical appliances and services | Unit updated in V5 – equivalent competency outcome |
|  |  | HLTOPD404C | Dispense atypical prescriptions | Unit updated in V5 – equivalent competency outcome |
|  |  | HLTOPD405C | Market and promote optical products and services | Unit updated in V5 – equivalent competency outcome |
|  |  | HLTOPD407C | Perform workshop skills and place orders | Unit updated in V5 – equivalent competency outcome |
|  |  | HLTOPT401C | Perform technical procedures for the production of ophthalmic appliances | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTOPT404B | Implement good manufacturing processes in the ophthalmic industry | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTOPT405B | Monitor the implementation of good manufacturing practice in the ophthalmic industry | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTOPT406B | Edge and fit ophthalmic appliances | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTOPT407B | Apply surface coatings to ophthalmic lenses | Unit updated in V4 – equivalent competency outcome |
| HLTPAT1A | Receive and prepare pathology specimens | HLTPAT301C | Receive and prepare pathology specimens | Unit updated in V4 – equivalent competency outcome |
| HLTPAT2A | Assist with microbiology testing | HLTPAT302C | Assist with microbiology testing | Unit updated in V4 – equivalent competency outcome |
| HLTPAT3A | Transport specimens and blood products | HLTPAT303C | Transport specimens and blood products | Unit updated in V4 – equivalent competency outcome |
| HLTPAT4A | Collect pathology specimens other than blood | HLTPAT304C | Collect pathology specimens other than blood | Unit updated in V4 – equivalent competency outcome |
| HLTPAT5A | Operate efficiently within a pathology and specimen collection environment | HLTPAT305C | Operate efficiently within a pathology and specimen collection environment | Unit updated in V4 – equivalent competency outcome |
| HLTPAT6A | Perform blood collection | HLTPAT306C | Perform blood collection | Unit updated in V4 – equivalent competency outcome |
| HLTPAT8A | Identify and respond to clinical risks associated with pathology specimen collection | HLTPAT308C | Identify and respond to clinical risks associated with pathology specimen collection | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTPAT315B | Provide donor care | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTPAT316B | Pack and consign blood products | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTPAT317B | Operate effectively within a pathology testing environment | Unit updated in V4 – equivalent competency outcome |
| HLTPAT7A | Perform electrocardiography (ECG) | HLTPAT407C | Perform electrocardiography (ECG) | Unit updated in V4 – equivalent competency outcome |
| HLTPAT9A | Perform intravenous cannulation for sample collection | HLTPAT409C | Perform intravenous cannulation for sample collection | Unit updated in V4 – equivalent competency outcome |
| HLTPAT10A | Collect pathology specimens other than blood for specialised testing | HLTPAT410C | Collect pathology specimens other than blood for specialised testing | Unit updated in V4 – equivalent competency outcome |
| HLTPAT11A | Perform blood collection for specialised testing | HLTPAT411C | Perform blood collection for specialised testing | Unit updated in V4 – equivalent competency outcome |
| HLTPAT12A | Collect arterial blood samples | HLTPAT412C | Collect arterial blood samples | Unit updated in V4 – equivalent competency outcome |
| HLTPAT13A | Assist with pathology procedures | HLTPAT413C | Assist with pathology procedures | Unit updated in V4 – equivalent competency outcome |
| HLTPAT14A | Measure spirometry flow volume loop | HLTPAT414C | Measure spirometry/flow volume loop | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTPAT419B | Perform pathology tests | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTPAT420B | Perform specialist and technically difficult collections | Unit updated in V4 – equivalent competency outcome |
| HLTPH1A | Orientation to hospital pharmacy services and hospital pharmacy assistant practices | HLTPH301C | Undertake phar1m1acy technician duties | Unit updated in V4 – equivalent competency outcome |
|  |  |  |  | Unit removed in V5 – Units relevant essential knowledge and skills where included into appropriate units; HLTPH305A, HLTPH307A, HLTPH316A, HLTPH315A, HLTPH408A, HLTPH411A, HLTPH409A, HLTPH418A |
| HLTPH4A | Maintain pharmaceutical imprest/ward stock | HLTPH304C | Maintain pharmaceutical ward or imprest stock | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTPH305A | Maintain pharmaceutical imprest stock | Unit updated in V5 – Competency outcome changed to include additional essential knowledge from unit HLTPH301C |
| HLTPH6A | Package and/or pre-pack pharmaceutical products | HLTPH306C | Package pharmaceutical products | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTPH307A | Pack pharmaceutical products | Unit updated in V5 – Competency outcome changed to include additional essential knowledge from unit HLTPH301C |
| HLTPH2A | Procure and store pharmaceutical products | HLTPH312A | Procure, store and maintain pharmaceutical products | Changed to reflect less complex work at this level, with clear supervisory and decision-making requirements and to more closely align with national standards |
|  |  | HLTPH312B | Procure, store and maintain pharmaceutical products | Unit updated in V4 – competency outcome equivalent to HLTPH312A |
|  |  |  |  | Unit removed in V5 — content merged with unit HLTPH313B to develop a new unit HLTPH315A |
| HLTPH3A | Distribute pharmaceutical products | HLTPH313A | Distribute pharmaceutical products in a health setting | Changed to reflect less complex work at this level, with clear supervisory and decision-making requirements and to more closely align with national standards |
|  |  | HLTPH313B | Distribute pharmaceutical products in a health setting | Unit updated in V4 – competency outcome equivalent to HLTPH313A |
|  |  |  |  | Unit removed in V5— content merged with unit HLTPH312B to develop a new unit HLTPH315A |
| HLTPH5A | Assist with prescription preparation | HLTPH314A | Assist with basic dispensing of prescriptions | Changed to reflect less complex work at this level, with clear supervisory and decision-making requirements and to more closely align with national standards |
|  |  | HLTPH314B | Assist with basic dispensing of prescriptions | Unit updated in V4 – competency outcome equivalent to HLTPH314A |
|  |  | HLTPH316A | Assist with dispensing of prescriptions and medication orders | Unit updated in V5 – Competency outcome changed to include additional essential knowledge from unit HLTPH301C |
|  |  | HLTPH315A | Procure, store, maintain and distribute pharmaceutical stock | New unit in V5 – Incorporating competency outcomes from HLTPH312B and HLTPH313B |
| HLTPH7A | Small scale compound/manufacture pharmaceutical products | HLTPH407C | Conduct small-scale compounding of pharmaceutical products | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTPH408A | Conduct small scale compounding and labelling of pharmaceutical products | Unit updated in V5 – Competency outcome changed |
| HLTPH8A | Maintain the procurement and storage of pharmaceutical products |  |  | Unit removed |
| HLTPH9A | Maintain the distribution of pharmaceutical products |  |  | Unit removed |
| HLTPH10A | Prepare batch and extemporaneous product master work sheets and labels | HLTPH410C | Prepare batch and work sheets and labels for compounding | Unit updated in V4 – equivalent competency outcome |
|  |  |  |  | Unit removed in V5 – content incorporated into the new units HLTPH408A and HLTPH409A |
|  |  | HLTPH414B | Assist in dispensary administration | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTPH411A | Provide assistance in dispensary administration | Unit updated in V5 – Competency outcome changed to include additional essential knowledge from unit HLTPH301C |
| HLTPH11A | Small scale compound/manufacture aseptic pharmaceutical products | HLTPH415A | Conduct small-scale compounding of aseptic pharmaceutical products | Changed to more specifically address national standards for working with cytotoxic material and products |
|  |  | HLTPH415B | Conduct small-scale compounding of aseptic pharmaceutical products | Unit updated in V4 – competency outcome equivalent to HLTPH415A |
|  |  | HLTPH409A | Conduct small-scale compounding and labelling of aseptic pharmaceutical products | Unit updated in V5 – Competency outcome changed |
|  |  | HLTPH416B | Support pharmacists by collecting and providing specific information to/for clients | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTPH418A | Support pharmacists by collecting information for clients and other health professionals | Unit updated in V5 – Competency outcome changed |
|  |  | HLTPH417B | Support pharmacists by collecting and presenting workplace data and information | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTPH419A | Support pharmacists in the collection and presentation of workplace data and information | Unit updated in V5 – Competency outcome changed |
|  |  | HLTPM501B | Manage in a health care business | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTPM502B | Manage health billing and accounting system | Unit updated in V4 – equivalent competency outcome |
| HLTPO1A | Orientation to prosthetics and orthotics | HLTPO301C | Work effectively in prosthetics and orthotics | Unit updated in V4 – equivalent competency outcome |
| HLTPO3A | Fabricate upper and lower extremity prostheses | HLTPO303C | Fabricate upper and lower extremity prostheses | Unit updated in V4 – equivalent competency outcome |
| HLTPO4A | Fabricate spinal, upper and lower extremity orthoses | HLTPO304C | Fabricate spinal, upper and lower extremity orthoses | Unit updated in V4 – equivalent competency outcome |
| HLTPO5A | Modify footwear | HLTPO305C | Modify footwear | Unit updated in V4 – equivalent competency outcome |
| HLTPO6A | Participate in prosthetic and orthotic service provision | HLTPO306C | Participate in prosthetic and orthotic service provision | Unit updated in V4 – equivalent competency outcome |
| HLTPOP13A | Support community processes for the provision of ongoing repairs and maintenance to health hardware | HLTPOP213C | Support community processes for ongoing repair and maintenance of health hardware | Unit updated in V4 – equivalent competency outcome |
| HLTPOP14A | Provide basic repairs and maintenance to health hardware and fixtures | HLTPOP214C | Provide basic repairs and maintenance to health hardware and fixtures | Unit updated in V4 – equivalent competency outcome |
| HLTPOP16A | Monitor and maintain septic or on-site systems | HLTPOP216C | Monitor and maintain septic or on-site systems | Unit updated in V4 – equivalent competency outcome |
| HLTPOP17A | Monitor and maintain sewerage or effluent systems | HLTPOP217C | Monitor and maintain sewerage or effluent systems | Unit updated in V4 – equivalent competency outcome |
| HLTPOP18A | Monitor and maintain water supply | HLTPOP218C | Monitor and maintain water supply | Unit updated in V4 – equivalent competency outcome |
| HLTPOP20A | Monitor and maintain rubbish collection and disposal systems | HLTPOP220C | Monitor and maintain rubbish collection and disposal systems | Unit updated in V4 – equivalent competency outcome |
| HLTPOP301A | Work effectively in the population health sector | HLTPOP301C | Work effectively in the population health sector | Unit updated in V4 – equivalent competency outcome |
| HLTPOP302A | Contribute to working with the community to identify health needs | HLTPOP302C | Contribute to working with the community to identify health needs | Unit updated in V4 – equivalent competency outcome |
| HLTPOP303A | Contribute to population health project planning | HLTPOP303C | Contribute to population health project planning | Unit updated in V4 – equivalent competency outcome |
| HLTPOP304A | Contribute to evaluating a population health project | HLTPOP304C | Contribute to evaluating a population health project | Unit updated in V4 – equivalent competency outcome |
| HLTPOP306A | Establish agent of disease transmission and mode of control | HLTPOP306C | Establish agent of disease transmission and mode of control | Unit updated in V4 – equivalent competency outcome |
| HLTPOP307A | Provide information and support on environmental health issues | HLTPOP307C | Provide information and support on environmental health issues | Unit updated in V4 – equivalent competency outcome |
| HLTPOP10A | Monitor and maintain dog health in the community | HLTPOP310C | Monitor and maintain dog health in the community | Unit updated in V4 – equivalent competency outcome |
| HLTPOP11A | Identify land care issues as they relate to health | HLTPOP311C | Identify land care issues as they relate to health | Unit updated in V4 – equivalent competency outcome |
| HLTPOP15A | Ensure the provision of functional and durable health hardware items in the home and community | HLTPOP315B | Ensure provision of functional, durable health hardware items in home and community | Unit updated in V4 – equivalent competency outcome |
| HLTPOP19A | Conduct testing and interpretation of results of community water supply | HLTPOP319C | Conduct testing and interpretation of results of community water supply | Unit updated in V4 – equivalent competency outcome |
| HLTPOP21A | Assist with monitoring food storage and handling procedures in the community | HLTPOP321C | Assist with monitoring food storage and handling procedures in the community | Unit updated in V4 – equivalent competency outcome |
| HLTPOP22A | Implement a disaster plan | HLTPOP322C | Implement a disaster plan | Unit updated in V4 – equivalent competency outcome |
| HLTPOP01A | Maintain a population health database | HLTPOP401C | Maintain a population health database | Unit updated in V4 – equivalent competency outcome |
| HLTPOP02A | Assess readiness for and effect behaviour change | HLTPOP402C | Assess readiness for and effect behaviour change | Unit updated in V4 – equivalent competency outcome |
| HLTPOP03A | Provide information on smoking and smoking cessation | HLTPOP403C | Provide information on smoking and smoking cessation | Unit updated in V4 – equivalent competency outcome |
| HLTPOP04A | Provide interventions to clients who are nicotine dependent | HLTPOP404C | Provide interventions to clients who are nicotine dependent | Unit updated in V4 – equivalent competency outcome |
| HLTPOP05A | Use media to disseminate information | HLTPOP405C | Use media to disseminate information | Unit updated in V4 – equivalent competency outcome |
| HLTPOP06A | Utilise an interpreter | HLTPOP406C | Utilise an interpreter | Unit updated in V4 – equivalent competency outcome |
| HLTPOP07A | Develop population health competencies in other people | HLTPOP407C | Develop population health competencies in other people | Unit updated in V4 – equivalent competency outcome |
| HLTPOP09A | Identify pest control strategies | HLTPOP409C | Identify pest control strategies | Unit updated in V4 – equivalent competency outcome |
| HLTPOP12A | Develop a plan of action to address land care issues in the community | HLTPOP412C | Develop a plan of action to address land care issues in the community | Unit updated in V4 – equivalent competency outcome |
| HLTPOP501A | Apply a population health framework | HLTPOP501C | Apply a population health framework | Unit updated in V4 – equivalent competency outcome |
| HLTPOP502A | Work with the community to identify health needs | HLTPOP502C | Work with the community to identify health needs | Unit updated in V4 – equivalent competency outcome |
| HLTPOP503A | Plan a population health project | HLTPOP503C | Plan a population health project | Unit updated in V4 – equivalent competency outcome |
| HLTPOP504A | Evaluate a population health project | HLTPOP504C | Evaluate a population health project | Unit updated in V4 – equivalent competency outcome |
| HLTPOP505A | Build capacity to promote health | HLTPOP505C | Build capacity to promote health | Unit updated in V4 – equivalent competency outcome |
| HLTPOP08A | Write a grant application | HLTPOP508C | Write a grant application | Unit updated in V4 – equivalent competency outcome |
| HLTPOP23A | Develop a disaster plan | HLTPOP523C | Develop a disaster plan | Unit updated in V4 – equivalent competency outcome |
| HLTRAH1A | Undertake visits to remote communities | HLTRAH301C | Undertake visits to remote communities | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTRAH302B | Undertake home visits | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTRAH302C | Undertake home visits | Unit updated in V5 – equivalent competency outcome |
|  |  | HLTREF501B | Work within a reflexology framework | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTREF502B | Prepare for a reflexology treatment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTREF503B | Provide reflexology treatment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTREF504B | Monitor and evaluate reflexology treatments | Unit updated in V4 – equivalent competency outcome |
| HLTREM1A | Work within a massage framework | HLTREM401C | Work within a massage framework | Unit updated in V4 – equivalent competency outcome |
| HLTREM2A | Provide Remedial Massage treatment | HLTREM406C | Provide massage treatment | Unit updated in V4 – equivalent competency outcome |
| HLTREM3A | Plan the Remedial Massage treatment strategy | HLTREM407C | Plan massage treatment | Unit updated in V4 – equivalent competency outcome |
| HLTREM4A | Apply Remedial Massage assessment framework | HLTREM408C | Apply massage assessment framework | Unit updated in V4 – equivalent competency outcome |
| HLTREM5A | Perform Remedial Massage health assessment | HLTREM409C | Perform massage health assessment | Unit updated in V4 – equivalent competency outcome |
| HLTREM6A | Provide the massage treatment | HLTREM502C | Provide remedial massage treatment | Unit updated in V4 – equivalent competency outcome |
| HLTREM7A | Plan the massage treatment | HLTREM503C | Plan remedial massage treatment strategy | Unit updated in V4 – equivalent competency outcome |
| HLTREM8A | Apply massage assessment framework | HLTREM504C | Apply remedial massage assessment framework | Unit updated in V4 – equivalent competency outcome |
| HLTREM9A | Perform massage health assessment | HLTREM505C | Perform remedial massage health assessment | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTREM510B | Provide specialised remedial massage treatments | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTREM511B | Provide remedial massage treatment for women and children | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTREM512B | Provide remedial massage treatments within a corporate setting | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTREM513B | Provide remedial massage treatment to athletes | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTREM513C | Provide remedial massage treatment to athletes | Unit updated in V5 – equivalent competency outcome |
|  |  | HLTRNL601B | Support the client with chronic kidney disease | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTRNL601C | Support the client with chronic kidney disease | Unit updated in V5 – equivalent competency outcome |
|  |  | HLTRNL602B | Provide support and management of the client undergoing peritoneal dialysis therapy | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTRNL602C | Provide support and management of the client undergoing peritoneal dialysis therapy | Unit updated in V5 – equivalent competency outcome |
|  |  | HLTRNL603B | Provide care and support to client in renal replacement therapy in community setting | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTRNL603C | Provide care and support to client in renal replacement therapy in community setting | Unit updated in V5 – equivalent competency outcome |
|  |  | HLTRNL604B | Provide support and management of the client undergoing haemodialysis therapy | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTRNL604C | Provide support and management of the client undergoing haemodialysis therapy | Unit updated in V5 – equivalent competency outcome |
| HLTSHU1A | Apply oriental therapies assessment framework | HLTSHU501C | Apply oriental therapies assessment framework | Unit updated in V4 – equivalent competency outcome |
| HLTSHU2A | Apply Shiatsu assessment framework |  |  | Unit removed |
| HLTSHU3A | Perform Shiatsu health assessment |  |  | Unit removed |
| HLTSHU4A | Plan the Shiatsu Treatment strategy | HLTSHU504C | Plan the shiatsu therapy treatment | Unit updated in V4 – equivalent competency outcome |
| HLTSHU5A | Provide Oriental Therapies treatment | HLTSHU505C | Provide oriental therapies treatment | Unit updated in V4 – equivalent competency outcome |
| HLTSHU6A | Provide specific Shiatsu assessment and care | HLTSHU506C | Provide specific shiatsu therapy assessment and care | Unit updated in V4 – equivalent competency outcome |
| HLTSHU7A | Provide Shiatsu Therapy treatment | HLTSHU507C | Provide shiatsu therapy treatment | Unit updated in V4 – equivalent competency outcome |
| HLTSHU8A | Work Within Shiatsu Therapy framework | HLTSHU508C | Work within a shiatsu framework | Unit updated in V4 – equivalent competency outcome |
| HLTSHU9A | Maintain personal health and awareness and fulfil professional responsibilities | HLTSHU509C | Maintain personal health and awareness as a professional responsibility | Unit updated in V4 – equivalent competency outcome |
| HLTSHU10A | Perform Shiatsu Therapy health assessment | HLTSHU510C | Perform shiatsu therapy health assessment | Unit updated in V4 – equivalent competency outcome |
| HLTSHU11A | Apply Shiatsu Therapy assessment framework | HLTSHU511C | Apply shiatsu therapy assessment framework | Unit updated in V4 – equivalent competency outcome |
| HLTSL1A | Prepare environment to perform sleep studies | HLTSL401C | Prepare environment for sleep studies | Unit updated in V4 – equivalent competency outcome |
| HLTSL2A | Prepare patient for sleep study procedure | HLTSL402C | Prepare client for sleep study procedure | Unit updated in V4 – equivalent competency outcome |
| HLTSL3A | Perform diagnostic sleep study | HLTSL403C | Perform diagnostic sleep study | Unit updated in V4 – equivalent competency outcome |
| HLTSL4A | Perform treatment sleep study | HLTSL404C | Perform treatment sleep study | Unit updated in V4 – equivalent competency outcome |
| HLTSL8A | Perform home based assessments for sleep studies | HLTSL408C | Perform home based assessments for sleep studies | Unit updated in V4 – equivalent competency outcome |
| HLTSL5A | Analyse and interpret recording of sleep study | HLTSL505C | Analyse and interpret recording of sleep study | Unit updated in V4 – equivalent competency outcome |
| HLTSL6A | Perform specialized procedures e.g. multiple sleep latency test (MSLT), multiple wakefulness test (MWT) | HLTSL506C | Perform specialised procedures | Unit updated in V4 – equivalent competency outcome |
| HLTSL7A | Provide care and maintenance of sleep study equipment | HLTSL507C | Provide care and maintenance of sleep study and monitoring equipment | Unit updated in V4 – equivalent competency outcome |
| HLTSTE1A | Cleaning of reusable medical devices | HLTSTE301C | Clean reusable medical equipment | Unit updated in V4 – equivalent competency outcome |
| HLTSTE2A | Prepare and pack items | HLTSTE302C | Inspect and pack items | Unit updated in V4 – equivalent competency outcome |
| HLTSTE3A | Sterilise loads | HLTSTE303C | Sterilise loads | Unit updated in V4 – equivalent competency outcome |
| HLTSTE4A | Control sterile stock | HLTSTE306C | Manage sterile stock | Unit updated in V4 – equivalent competency outcome |
| HLTSTE5A | Provide sterilisation support services |  |  | Unit removed |
|  |  | HLTSTE307B | Disinfect re-usable medical devices | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTSTE308B | Care for surgical instruments | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTSTE407B | Manage availability and effectiveness of reusable medical devices | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTSTE408B | Manage effectiveness of reprocessing of reusable medical devices | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTSTE409B | Facilitate effective steam steriliser function | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTSTE410B | Facilitate effective cleaning functions | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTSUP401B | Supervise in a health setting | Unit updated in V4 – equivalent competency outcome |
| HLTTCM1A | Apply TCM Remedial Massage (An Mo Tui Na) assessment framework | HLTTCM501C | Apply TCM remedial massage (An Mo Tui Na) assessment framework | Unit updated in V4 – equivalent competency outcome |
| HLTTCM2A | Perform TCM Remedial Massage (An Mo Tui Na) health assessment | HLTTCM502D | Perform TCM remedial massage (An Mo Tui Na) health assessment | Unit updated in V4 – equivalent competency outcome |
| HLTTCM3A | Provide TCM Remedial Massage (An Mo Tui Na) treatment | HLTTCM503D | Provide TCM remedial massage (An Mo Tui Na) treatment | Unit updated in V4 – equivalent competency outcome |
| HLTTCM4A | Provide Traumatology Treatment within an TCM Remedial Massage (An Mo Tui Na) framework | HLTTCM504C | Provide traumatology treatment within a TCM remedial massage (An Mo Tui Na) framework | Unit updated in V4 – equivalent competency outcome |
| HLTTCM5A | Provide TCM Remedial Massage (An Mo Tui Na) treatment for women and children | HLTTCM505C | Provide TCM Remedial Massage (An Mo Tui Na) treatment for women and children | Unit updated in V4 – equivalent competency outcome |
| HLTTCM6A | Work within TCM Remedial Massage (An Mo Tui Na) framework | HLTTCM506D | Work within TCM remedial massage (An Mo Tui Na) framework | Unit updated in V4 – equivalent competency outcome |
| HLTTCM7A | Plan the TCM Remedial Massage (An Mo Tui Na) treatment strategy | HLTTCM507C | Plan TCM remedial massage (An Mo Tui Na) treatment strategy | Unit updated in V4 – equivalent competency outcome |
| HLTTEC1A | Operate an X-Ray Machine | HLTTEC301C | Operate X-Ray machine | Unit updated in V4 – equivalent competency outcome |
| HLTTEC2A | Use X-Ray Support Equipment | HLTTEC302B | Use X-Ray support equipment | Unit updated in V4 – equivalent competency outcome |
| HLTTEC3A | Operate an X-Ray Film Processor | HLTTEC303B | Operate X-Ray film processor | Unit updated in V4 – equivalent competency outcome |
| HLTTEC4A | Perform an X-Ray Examination | HLTTEC304B | Perform X-Ray examination | Unit updated in V4 – equivalent competency outcome |
| HLTTEC5A | Maintain records for x-ray examination | HLTTEC305B | Maintain records for X-Ray operation | Unit updated in V4 – equivalent competency outcome |
| HLTTH1A | Provide theatre support services | HLTTH301C | Provide theatre support services | Unit updated in V4 – equivalent competency outcome |
| HLTTH2A | Provide equipment support in an operating theatre environment | HLTTH302C | Provide equipment support in an acute care environment | Unit updated in V4 – equivalent competency outcome |
| HLTTH3A | Identify and move to maintain a sterile field | HLTTH303C | Identify and move to maintain a sterile field | Unit updated in V4 – equivalent competency outcome |
| HLTTH4A | Provide routine care and handling of equipment within the operating suite | HLTTH404C | Provide routine care and handling of equipment within the operating suite | Unit updated in V4 – equivalent competency outcome |
| HLTTH5A | Assist with preparation of patients for operative procedures | HLTTH405C | Assist with preparation of clients for operative procedures | Unit updated in V4 – equivalent competency outcome |
| HLTTH6A | Provide intra-operative equipment and technical support | HLTTH406C | Provide intra-operative equipment and technical support | Unit updated in V4 – equivalent competency outcome |
|  |  | HLTWHS200A | Participate in WHS processes | New unit in V5 |
|  |  | HLTWHS300A | Contribute to WHS processes | New unit in V5 |
|  |  | HLTWHS401A | Maintain workplace WHS processes | New unit in V5 |
|  |  | HLTWHS456A | Identify, assess and control WHS risk in own work | New unit in V5 |
|  |  | HLTWHS501A | Manage workplace WHS processes | New unit in V5 |
|  |  | HLTWHS601A | Improve workplace WHS processes | New unit in V5 |
|  |  |  |  |  |

Overview

## Overview of Training Packages

## What is a Training Package?

A Training Package is an integrated set of nationally endorsed competency standards, assessment guidelines and Australian Qualifications Framework (AQF) qualifications for a specific industry, industry sector or enterprise.

Each Training Package:

* provides a consistent and reliable set of components for training, recognising and assessing people’s skills, and may also have optional support materials
* enables nationally recognised qualifications to be awarded through direct assessment of workplace competencies
* encourages the development and delivery of flexible training which suits individual and industry requirements
* encourages learning and assessment in a work-related environment which leads to verifiable workplace outcomes.

### How do Training Packages fit within the National Training Framework?

The National Training Framework is made up of the nationally agreed quality arrangements for the vocational education and training sector, the Australian Quality Training Framework (AQTF), and Training Packages endorsed by the National Skills Standards COuncil (NSSC).

### How are Training Packages developed?

Training Packages are developed by Industry Skills Councils or enterprises to meet the identified training needs of specific industries or industry sectors. To gain national endorsement of Training Packages, developers must provide evidence of extensive research, consultation and support within the industry area or enterprise.

### How do Training Packages encourage flexibility?

Training Packages describe the skills and knowledge needed to perform effectively in the workplace without prescribing how people should be trained.

Training Packages acknowledge that people can achieve vocational competency in many ways by emphasising what the learner can do, not how or where they learned to do it. For example, some experienced workers might be able to demonstrate competency against the units of competency, and even gain a qualification, without completing a formal training program.

With Training Packages, assessment and training may be conducted at the workplace, off-the-job, at a training organisation, during regular work, or through work experience, work placement, work simulation or any combination of these.

### Who can deliver and assess using Training Packages?

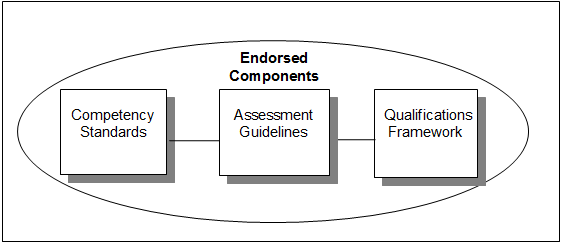
Training and assessment using Training Packages must be conducted by a Registered Training Organisation (RTO) that has the qualifications or specific units of competency on its scope of registration, or that works in partnership with another RTO as specified in the AQTF Standards for Registered Training Organisations or the ASQA Standards for NVR Registered Training Organisations 2012.

### Training Package Components

Training Packages are made up of mandatory components endorsed by the NQC, and optional support materials.

## Training Package Endorsed Components

The nationally endorsed components include the Competency Standards, Assessment Guidelines and Qualifications Framework. These form the basis of training and assessment in the Training Package and, as such, they must be used.



### Competency Standards

Each unit of competency identifies a discrete workplace requirement and includes the knowledge and skills that underpin competency as well as language, literacy and numeracy; and occupational health and safety requirements. The units of competency must be adhered to in training and assessment to ensure consistency of outcomes.

### Assessment Guidelines

The Assessment Guidelines provide an industry framework to ensure all assessments meet industry needs and nationally agreed standards as expressed in the Training Package and the Standards for Registered Training Organisations. The Assessment Guidelines must be followed to ensure the integrity of assessment leading to nationally recognised qualifications.

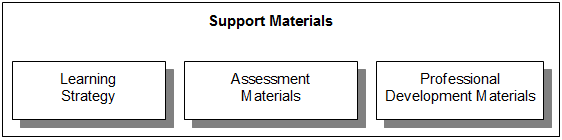
### Qualifications Framework

Each Training Package provides details of those units of competency that must be achieved to award AQF qualifications. The rules around which units of competency can be combined to make up a valid AQF qualification in the Training Package are referred to as the ‘packaging rules’. The packaging rules must be followed to ensure the integrity of nationally recognised qualifications issued.

### Training Package Support Materials

The endorsed components of Training Packages are complemented and supported by optional support materials that provide for choice in the design of training and assessment to meet the needs of industry and learners.

Training Package support materials can relate to single or multiple units of competency, an industry sector, a qualification or the whole Training Package. They tend to fall into one or more of the categories illustrated below.



Training Package support materials are produced by a range of stakeholders such as RTOs, individual trainers and assessors, private and commercial developers and Government agencies.

Where such materials have been quality assured through a process of ‘noting’ by the NQC, they display the following official logo. Noted support materials are listed on the TGA (www.training.gov.au) together with a detailed description and information on the type of product and its availability.



It is not compulsory to submit support materials for noting; any resources that meet the requirements of the Training Package can be used.

## Training Package, Qualification and Unit of Competency Codes

There are agreed conventions for the national codes used for Training Packages and their components. Always use the correct codes, exactly as they appear in the Training Package, and with the title always following the code.

### Training Package Codes

Each Training Package has a unique five-character national code assigned when the Training Package is endorsed, for example HLT07. The first three characters are letters identifying the Training Package industry coverage and the last two characters are numbers identifying the year of endorsement.

### Qualification Codes

Within each Training Package, each qualification has a unique eight-character code, for example HLT32407. The first three letters identify the Training Package; the first number identifies the qualification level (noting that arabic numbers are not used in qualification titles themselves); the next two numbers identify the position in the sequence of the qualification at that level; and the last two numbers identify the year in which the qualification was endorsed. (Where qualifications are added after the initial Training Package endorsement, the last two numbers may differ from other Training Package qualifications as they identify the year in which those particular qualifications were endorsed.)

### Unit of Competency Codes

Within each Training Package, each unit of competency has a unique code. The unit of competency codes are assigned when the Training Package is endorsed, or when new units of competency are added to an existing endorsed Training Package.

A typical code is made up of 12 characters, normally a mixture of uppercase letters and numbers, as in HLTAH402A. The first three characters signify the Training Package (HLT07 Health Training Package in the above example) and up to eight characters, relating to an industry sector, function or skill area, follow. The last character is always a letter and identifies the unit of competency version. The ‘A’ in the example above indicates that this is the original unit of competency. An incremented version identifier usually means that minor changes have been made. Typically this would mean that wording has changed in the range statement or evidence guide, providing clearer intent. Where changes are made that alter the outcome, a new code is assigned and the title is changed.

### Training Package, Qualification and Unit of Competency Titles

There are agreed conventions for titling Training Packages and their components. Always use the correct titles, exactly as they appear in the Training Package, and with the code always placed before the title.

### Training Package Titles

The title of each endorsed Training Package is unique and relates the Training Package’s broad industry coverage.

### Qualification Titles

The title of each endorsed Training Package qualification is unique. Qualification titles use the following sequence:

* Firstly, the qualification is identified as either Certificate I, Certificate II, Certificate III, Certificate IV, Diploma, Advanced Diploma, Vocational Graduate Certificate or Vocational Graduate Diploma
* This is followed by the words ‘in’ for Certificates I to IV and ‘of’ for Diploma Advanced Diploma, Vocational Graduate Certificate and Vocational Graduate Diploma
* Then the industry descriptor follows, for example Ambulance Communications

and

* If applicable, the occupational or functional stream follows in brackets, for example (Call-taking).

For example:

* HLT31907 Certificate III in Ambulance Communications (Call-taking)
* HLT50607 Diploma of Paramedical Science (Anaesthesia)
* HLT61307 Advanced Diploma of Aboriginal and/or Torres Strait Islander Primary Health (Community Care).

### Unit of Competency Titles

Each unit of competency title is unique. Unit of competency titles describe the competency outcome concisely, and are written in sentence case.

For example:

* HLTAH413B Deliver and monitor a hydrotherapy program
* HLTDA408C Assist in oral health care procedures during general anaesthesia
* HLTFS312C Conduct food safety audits

Introduction to the HLT07 Health Training Package

## Characteristics of work in the health industry

Assessment of competency in the health industry is unique in that it cannot rely solely on a measurement approach. Competency in the industry includes a complex interrelationship of duty of care, ethical behaviour, and personal values in the context of provision of high quality service to individual clients.

Thus, the nature and principles of work in the health industry provides the context in which assessment must occur. This includes:

* meeting duty of care, legal and statutory responsibilities (ethical behaviour)
* provision of a non discriminatory service
* a client centred approach

Due to the interaction with health professional registration legislation, consumer protection and health complaints legislation, public health legislation and the common law principles applicable to a treating practitioner/client relationship, it is essential that a learner/student completing a course of training by an RTO, based on the Health Training Package, has a sound understanding of the complex regulatory environment in which he/she will be working.

The Health Training Package has been constructed to ensure coverage of this essential component but the primary responsibility for these lies with the RTO and the assessor.

Trainers and assessors will need to ensure learner/students have a sound understanding of the following medico-legal issues:

(a) Duty of care, consent and the principles of negligence

(b) Principles of contract

(c) Duty of confidentiality and privacy legislation

(d) Acceptance of limits of personal competence and the need for appropriate referral of clients to other health care practitioners

(e) Ethical practice issues, particularly inappropriate client relationships

(f) Limits on practice and boundary/licensing/registration issues with other practitioners and health professions

(g) Regulation of advertising and promotion of medical and health services under consumer protection legislation including the Trade Practices Act and State/Territory Fair Trading Acts — particularly the provisions relating to misleading and deceptive conduct and regulation of advertising and promotion of medical and health services

(h) Regulation of poisons and therapeutic goods

(i) Regulation of infection control and public health legislation

(j) Food standards and labelling regulations

(k) Complaints resolution and applicability of health complaints legislation

(l) Compliance, risk management and insurance

(m) GST compliance

(n) General business and corporate governance principles (as many learner/students will be setting up a business and trading as such)

Working in the health industry includes:

1. Delivery of specific services to:

* individual clients
* the client’s family and carer/s
* groups
* the community

2. Focussing on the community benefits of work undertaken

3. Unpaid and paid work

4. The ability to work successfully with a diverse range of clients including:

* females and males across a range of age groups
* people from linguistically and culturally diverse backgrounds
* Aboriginal and/or Torres Strait Islander people and clients
* people with mental and other health issues, and those with developmental differences

5. Understanding of the specific needs of individual clients

* Clients cannot be addressed in isolation
* Successful service delivery will require the interrelationship of individuals, groups and community organisations

6. Meeting duty of care:

The ethical framework for working in the industry includes:

* understanding and compliance with relevant local, state, national and international statutory and legislative requirements including those relating to:
* workplace practices
* human and civil rights
* specific client service delivery

7. Compliance with accepted industry standards of ethical practice including those related to:

* client relationships
* financial management
* information collection, storage and dissemination
* workplace behaviours
* operation of community (and other) organisations

8. Reflecting an understanding and application of:

* knowledge about the changing social, economic and political climate as it impacts on the health industry
* the principles of social justice, human rights, anti-discrimination and confidentiality
* practices to address cross-cultural issues
* relevant WHS and EEO principles and practice
* relevant client safety issues and practices

9. Compliance with health legislation

There is a complex regulatory framework covering health care.

* All learners/ students need to have a sound understanding of their obligations under this legislative framework and effective compliance strategies. A potential area of concern is that a learner/student completing a training program based on the training package may utilise a competency in breach of such legislation.
* Health professional registration Acts prohibit a person (and in most situations, their employer or practice company) from representing to the public that they are a specified practitioner (e.g. dentist, physiotherapist, nurse etc) unless they are registered under the applicable registration Act.

Some Acts also specify that it is an offence to undertake certain types of care/interventions with clients unless registered. Examples of this approach include:

* the Podiatrists Act 2003 (NSW), which makes it an offence to practise ‘podiatry’ unless registered as a podiatrist
* amendments to the Public Health Act 1991 (NSW), which restricts the performance of spinal manipulation to registered chiropractors, medical practitioners, osteopaths and physiotherapists
* the Physiotherapists Act 2001 No. 67 (NSW), which "prohibits the use of prescribed electrophysical treatments by persons who are not registered chiropractors, medical practitioners, osteopaths, physiotherapists or podiatrists".
* state or territory poisons legislation, which restricts prescribing and dispensing certain drugs and other medications to specified registered personnel. Radiation safety legislation restricts the use of x-rays and other imaging to specified licensed personnel.

It may be appropriate for a learner/student to have some knowledge of techniques/ treatments covered by such legislative and regulatory requirements, so they are able to appropriately refer and limit their services.

The Australasian Legal Information Institute maintains a comprehensive database of most legislation and regulations operational in state, territory and Commonwealth jurisdictions: www.austlii.edu.au/.

10. Trainers and assessors need:

* to ensure that learner/students completing a training program or being assessed against the competencies and qualifications in the Health Training Package have a sound understanding of this regulatory framework
* RTOs to understand these issues so training programs based on the Health Training Package are not inappropriately marketed and learner/students misled as to what they can do with the qualification
* RTOs to ensure they have taken appropriate steps to update training programs to reflect changes in legislation, other regulatory frameworks, treatment and research findings
* RTOs to ensure that assessors are competent and have a contemporary understanding of these issues
* to check the mix of elective units for the qualifications to ensure that essential competencies are appropriately covered
* for course assessors to maintain their knowledge of current law on these issues to ensure their competence in assessing learner/students

11. Provision of a non-discriminatory service

Personal values

* All work undertaken in the health industry must reflect an understanding of client service delivery and organisational operations. The impact of personal biases and experiences must also be understood
* Service provided should address holistic needs of each client, and should reflect acknowledgement of and respect for individual differences in relation to both clients and colleagues
* Consideration must be given to the needs and rights of the individual, the family, the community and society, as the basis for all work in the health industry

Application of a client centred approach to work in the industry, so that:

* All work must reflect an understanding and application of a diversity of relevant models and practices for client service delivery
* Holistic needs and rights of clients are addressed (at both individual and community levels) as the basis of all work undertaken in the health industry
* Work practices include strategies to empower individuals and groups, promote individual independence, and to respect the rights and dignity of clients and colleagues

12. Particular skill requirements of the health industry

There are a number of units of competency that occur across qualifications. These relate to the specific skills related to the health industry. They cover:

* infection control processes and practices
* occupational health and safety processes and procedures
* factors affecting work in the industry (including social, legislative, statutory, political, economic and cultural factors)
* philosophy and accepted practices of a particular work area
* strategies for addressing individual differences (including those related to cultural, physical, economic, developmental, social and health issues)
* legal and organisational requirements relating to duty of care, confidentiality and ethical practices
* principles and practices of a client centred approach
* continuous improvement of client service delivery

### Client safety in the health industry

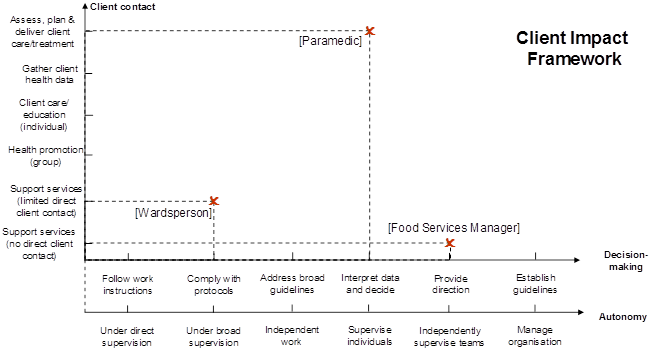
Research by the Australian Council for Safety and Quality in Health Care (now the Australian Commission for Safety and Quality in Health Care) identified a lack of common agreement, understanding and coordination of education on ‘patient safety’ across the health care sector. In 2003 the Council commissioned a project which resulted in development of the National Patient Safety Education Framework.

The Council sees Patient Safety Education Framework as the basis for a nationally coordinated and collaborative approach to improving the safety and quality of patient care, where education is a key lever for change. It identifies seven ‘Learning Areas’:

* communicating effectively
* identifying, preventing and managing adverse events and near misses
* using evidence and information
* working safely
* being ethical
* continuing workplace learning and teaching
* specific issues (preventing errors, medicating safely)

An analysis of existing, revised and new competency standards in the Health Training Package has shown that the VET sector has already embraced many aspects of the approach to education and training of health workers recommended by the National Patient Safety Education Framework.

Implementing the National Patient Safety Education Framework



Client Impact is seen as being related to factors, such as degree and nature of client contact, level of autonomy in the work role and capacity for decision-making in the work role. Trainers and assessors should ensure they address the aspects of client safety required for each qualification.

Assessment Guidelines

## Assessment Guidelines

These Assessment Guidelines form part of the HLT07 Health Training Package and provide the endorsed framework for assessment of units of competency in this Training Package. The Health Training Package has been developed by Community Services and Health Industry Skills Council Ltd. These Assessment Guidelines are designed to ensure that assessment is consistent with the Australian Quality Training Framework (AQTF) Standards for Registered Training Organisations and the Standards for NVR Registered Training Organisations 2012. It is recommended that all trainers and assessors familiarise themselves with these requirements.

Assessments against the units of competency in this Training Package must be carried out in accordance with these endorsed Assessment Guidelines. This document is to be used in conjunction with the Health Training Package Qualifications Framework and associated units of competency.

The Assessment Guidelines comprise seven key sections:

SECTION 1: Assessment system overview

SECTION 2: Skills Recognition

SECTION 3: Assessor requirements

SECTION 4: Designing assessment resources

SECTION 5: Conducting assessment

SECTION 6: Assessment in the health industry

SECTION 7: Further sources of information

## SECTION 1: Assessment System Overview

This section provides an overview of the requirements for assessment when using this Training Package, including a summary of the AQTF/NVR requirements, licensing/registration requirements, and assessment pathways.

### Benchmarks for Assessment

Assessment within the National Training Framework is the process of collecting evidence and making judgements about whether competency has been achieved to confirm whether an individual can perform to the standards expected in the workplace, as expressed in the relevant endorsed unit of competency.

In the areas of work covered by the Health Training Package, the endorsed units of competency are the benchmarks for assessment. As such, they provide the basis for nationally recognised Australian Qualifications Framework (AQF) Qualifications and Statements of Attainment issued by Registered Training Organisations (RTOs).

### Australian Quality Training Framework Assessment Requirements

Assessment leading to nationally recognised AQF qualifications and Statements of Attainment in the vocational education and training sector must meet the requirements of the AQTF/NVR as expressed in the Standards for Registered Training Organisations.

The Standards for Registered Training Organisations can be downloaded from your Vocational Education and Training Regulator (ASQA/VRQA or WATAC). The following points summarise the assessment requirements:.

* Registration of Training Organisations

Assessment must be conducted by, or on behalf of, an RTO formally registered by a State or Territory Registering/Course Accrediting Body in accordance with the Standards for Registered Training Organisations. The RTO must have the specific units of competency and/or AQF qualifications on its scope of registration. See Section 1 of the Standards for Registered Training Organisations.

* Quality Training and Assessment

Each RTO must have systems in place to plan for and provide quality training and assessment across all its operations. See Standard 1 of the Standards for Registered Training Organisations.

* Assessor Competency Requirements

Each person involved in training, assessment or client service must be competent for the functions they perform. See Standard 7 of the Standards for Registered Training Organisations for assessor competency requirements. Standard 7 also specifies the competencies that must be held by trainers.

* Assessment Requirements

The RTO’s assessments must meet the requirements of the endorsed components of Training Packages within its scope of registration. See Standard 8 of the Standards for Registered Training Organisations.

* Assessment Strategies

Each RTO must identify, negotiate, plan and implement appropriate learning and assessment strategies to meet the needs of each of its clients. See Standard 9 of the Standards for Registered Training Organisations.

* Mutual Recognition

Each RTO must recognise the AQF qualifications and Statements of Attainment issued by any other RTO. See Standard 5 of the Standards for Registered Training Organisations.

* Access and Equity and Client Services

Each RTO must apply access and equity principles, provide timely and appropriate information, advice and support services that assist clients to identify and achieve desired outcomes. This may include reasonable adjustment in assessment. See Standard 6 of the Standards for Registered Training Organisations.

* Partnership Arrangements

RTOs must have, and comply with, written agreements with each organisation providing training and/or assessment on its behalf. See Standard 1.6 of Standards for Registered Training Organisations.

* Recording Assessment Outcomes

Each RTO must have effective administration and records management procedures in place, and must record AQF qualifications and Statements of Attainment issued. See Standards 4 and 10.2 of the Standards for Registered Training.

* Issuing AQF qualifications and Statement of Attainment

Each RTO must issue AQF qualifications and Statements of Attainment that meet the requirements of the AQF Implementation Handbook and the endorsed Training Packages within the scope of its registration.

An AQF qualification is issued once the full requirements for a qualification, as specified in the nationally endorsed Training Package are met.

A Statement of Attainment is issued where the individual is assessed as competent against fewer units of competency than required for an AQF qualification.   
See Standard 10 and Section 2 of the Standards for Registered Training Organisations.

### Licensing/Registration Requirements

This section provides information on licensing/registration requirements for this Training Package, with the following important disclaimer.

Licensing and registration requirements that apply to specific industries, and vocational education and training, vary between each State and Territory, and can regularly change. The developers of this Training Package, and DEEWR, consider that the licensing/registration requirements described in this section apply to RTOs, assessors or candidates with respect to this Training Package. While reasonable care has been taken in its preparation, the developers of this Training Package and DEEWR cannot guarantee that the list is definitive or accurate at the time of reading; the information in this section is provided in good faith on that basis.

Contact the relevant State or Territory Department(s) to check if the licensing/ registration requirements described below still apply, and to check if there are any others with which you must comply. For further information contact the Community Services and Health Industry Skills Council at www.cshisc.com.au.

### Requirements for RTOs including Assessors

In order to conduct assessment for statutory licensing or other industry registration requirements, RTOs and assessors must meet the requirements outlined in the following chart, in addition to the AQTF requirements.

| Qualification | License/Registration | Jurisdiction | Requirements |
| --- | --- | --- | --- |
| Certificates II and III in Health Support Services | Licensing or registration requirements in relation to the use of pesticides and storage of hazardous chemicals | All States and Territories | RTO to check application of any laws, local government requirements and codes of practice |
| Units of competency HLTPOP214C-218C of the Population Health qualifications | Plumbing work must only be performed by a person authorised by registration or license granted by the relevant State regulatory authority under legislation. | Victoria | RTO and workers should consult with the relevant regulatory authority before undertaking this work |
| Units of competency relating to X-ray operation:  HLTTEC1-5B | Radiation Safety Act 1999 | Queensland | A person who operates a radiation apparatus to perform diagnostic procedures on humans must hold a licence issued by the Chief Executive, Queensland Health |
| Units of competency relating to First Aid: HLTFA301B-404A | Occupational health and safety laws and/or regulations governing adequate provision of first aid in workplaces | All States and Territories | RTO to check jurisdictional requirements for accreditation of training and assessment programs and processes |
| Advanced Diploma of Dental Prosthetics | Registration is required | All States and Territories | Only graduates from Australian Dental Council accredited programs are considered by the Dental Board of Australia for registration as dental prosthetists. Registered Training Organisations that deliver the Advanced Diploma of Dental Prosthetics programs are responsible for ensuring that their programs meet Australian Dental Council/Dental Council (New Zealand) Accreditation Standards: Education Programs for Dental Prosthetists/ Clinical Dental Technicians (NZ). |
| Certificate IV in Nursing (Enrolled/Division 2 nursing),  Diploma of Nursing (Enrolled/Division 2 nursing) | Enrolment/Registration is required | All States and Territories | RTO to check jurisdictional requirements for accreditation of training and assessment programs and processes as well as application of associated legislative requirements and codes of practice |
| Certificate IV in Optical Dispensing | Registration is required | South Australia and New South Wales | RTO to check application of any laws, local government requirements and codes of practice |
| Unit of competency HLTIN402C Maintain infection control standards in office practice settings | Regulatory requirements apply in Queensland for work in areas such as body piercing and tattoo | Queensland | RTO to check application of the Public Health (Infection Control for Personal Appearance Services) Act 2003 and Queensland Public Health (Infection Control for Personal Appearance Services) Regulation 2003 |

Requirements for Candidates

Individuals being assessed under statutory licensing and industry registration systems must comply with training and experience requirements additional to the minimum requirements identified in this Training Package. In most cases compliance with these requirements is a pre-requisite to gaining employment. These additional requirements should be checked with the relevant licensing body.

Mutual recognition of licensing/registration arrangements between states and territories

In most cases a candidate will undertake assessment for a qualification, obtain registration and then employment in a particular jurisdiction. If a candidate wishes to seek employment in another jurisdiction they must check that their license to practice/authority for employment applies to the new jurisdiction. In some cases there may be additional requirements. Similarly RTOs offering assessment to candidates from more than one state or territory may be required to meet different requirements in order to ensure employability of candidates.

Australian governments and industry are seeking to improve mutual recognition arrangements for licenses and regulations. For further information contact the Community Services and Health Industry Skills Council at www.cshisc.com.au

### Licensing/registration bodies contact details

Units of competency relating to x-ray operation and infection control for body piercing and tattoo work

|  |  |  |
| --- | --- | --- |
| Jurisdiction | Licensing/registering body | Website |
| Qld | Queensland Health | www.health.qld.gov.au |

Advanced Diploma of Dental Prosthetics

|  |  |  |
| --- | --- | --- |
| Jurisdiction | Licensing/registering body | Website |
| National | Australian Dental Council | www.adc.org.au |

Certificate IV in Nursing (Enrolled/Division 2 nursing) and   
Diploma of Nursing (Enrolled/Division 2 nursing)

|  |  |  |
| --- | --- | --- |
| Jurisdiction | Licensing/registering body | Website |
| ACT | Nurses Board of the ACT | www.actnmb.act.gov.au |
| NSW | Nurses and Midwives Board of NSW | www.nmb.nsw.gov.au |
| SA | Nurses Board of SA | www.nursesboard.sa.gov.au |
| Tas | Nursing Board of Tasmania | www.nursingboardtas.org.au |
| WA | Nurses Board of WA | www.nbwa.org.au |
| Qld | Queensland Nursing Council | www.qnc.qld.gov.au |
| Vic | Nursing Board of Victoria | www.nbv.org.au |
| NT | Nursing and Midwifery Board of the NT | www.nt.gov.au/health/nurse\_midwife |

Certificate IV in Optical Dispensing

|  |  |  |
| --- | --- | --- |
| Jurisdiction | Licensing/registering body | Website or other contact details |
| SA | South Australian Optical Dispensers Registration Committee | c/- PO Box 122, Glenside, SA, 5065  ph. 08 8373 1266 |
| NSW | NSW Optical Dispensing Licensing Board | www.health.nsw.gov.au/hprb/optical\_web/opt\_cont.html |

Units of competency for First Aid

|  |  |  |
| --- | --- | --- |
| Jurisdiction | Licensing/registering body | Website |
| ACT | ACT WorkCover | www.workcover.act.gov.au |
| NSW | Workcover NSW | www.workcover.nsw.gov.au |
| SA | SafeWork SA | www.safework.sa.gov.au |
| Tas | Workplace Standards Tasmania | www.wst.tas.gov.au |
| WA | WorkCover WA | www.workcover.wa.gov.au |
| Qld | Department of Industrial Relations Qld | www.dir.qld.gov.au/workplace |
| Vic | Victorian WorkCover Authority | www.workcover.vic.gov.au |
| NT | NT WorkSafe | www.worksafe.nt.gov.au |

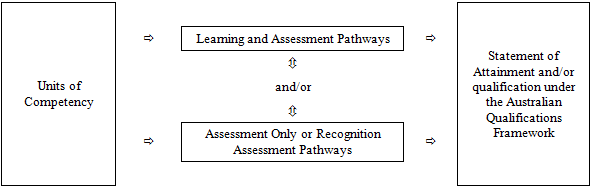
## SECTION 2: Skills recognition

### Pathways

The competencies in this Training Package may be attained in a number of ways including through:

* formal or informal education and training
* experiences in the workplace
* general life experience, and/or
* any combination of the above.

Assessment under the HLT07 Health Training Package leading to an AQF qualification or Statement of Attainment may follow a learning and assessment pathway, an assessment-only or recognition pathway, or a combination of the two as illustrated in the following diagram.



Each assessment pathway leads to full recognition of competencies held — the critical issue is that the candidate is competent, not how the competency was acquired. Assessment, by any pathway, must comply with the assessment requirements set out in the Standards for Registered Training Organisations.

### Learning and Assessment Pathways

Best practice learning and assessment should be integrated (holistic), with assessment evidence being collected and feedback provided to the candidate at any time throughout the learning and assessment process.

Structured learning and assessment programs may be:

* group-based
* work-based
* project-based
* self-paced
* action learning-based
* conducted by distance or e-learning and/or
* involve practice and experience in the workplace.

Learning and assessment pathways to suit Australian Apprenticeships have a mix of formal structured training and structured workplace experience with formative assessment activities through which candidates can acquire and demonstrate skills and knowledge from the relevant units of competency.

Assessment-only or Recognition Assessment Pathway

Competencies already held by individuals can be formally assessed against the units of competency in this Training Package, and should be recognised regardless of how, when or where they were achieved.

In an assessment-only pathway, the candidate provides current, quality evidence of their competency against the relevant unit of competency. This process may be directed by the candidate and verified by the assessor, such as in the compilation of portfolios; or directed by the assessor, such as through observation of workplace performance and skills application, and oral and/or written assessment. Where the outcomes of this process indicate that the candidate is competent, structured training is not required. The assessment requirements of Standard 8.2 of the Standards for Registered Training Organisations must be met.

As with all assessment, the assessor must be confident that the evidence indicates that the candidate is currently competent against the endorsed unit of competency. This evidence may take a variety of forms and might include certification, references from past employers, testimonials from clients, and work samples. The onus is on candidates to provide sufficient evidence to satisfy assessors that they currently hold the relevant competencies.

In judging evidence, the assessor must ensure that the evidence of prior learning is:

* authentic (the candidate’s own work)
* valid (directly related to the current version of the relevant endorsed unit of competency)
* reliable (shows that the candidate consistently meets the endorsed unit of competency)
* current (reflects the candidate’s current capacity to perform the aspect of the work covered by the endorsed unit of competency) and
* sufficient (covers the full range of elements in the relevant unit of competency and addresses the four dimensions of competency, namely task skills, task management skills, contingency management skills, and job/role environment skills).

The assessment only pathway is likely to be most appropriate in the following scenarios:

* candidates enrolling in qualifications who want recognition for prior learning or current competencies
* existing workers
* individuals with overseas qualifications
* recent migrants with established work histories
* people returning to the workplace and
* people with disabilities or injuries requiring a change in career.

### Combination of Pathways

Where candidates for assessment have gained competencies through work and life experience and gaps in their competence are identified, or where they require training in new areas, a combination of pathways may be appropriate.

In such situations, the candidate may undertake an initial assessment to determine their current competency. Once current competency is identified, a structured learning and assessment program ensures that the candidate acquires the required additional competencies identified as gaps.

### Implementing and supporting the Recognition Assessment process

The conduct of quality recognition processes is a vital factor to the health industry in being able to meet the challenges of the future.

Through quality Recognition Assessment processes, our industry has the ability to recognise existing skills and competencies, award qualifications and statements of attainments to the many thousands of workers in our sector who are highly skilled, but at present have had no avenue to gain a qualification, other than attending courses.

Effective use of the Recognition Assessment process also:

* Allows our industry to identify relevant skills gaps and up-skill our workers in an approach that does not make ‘learning’ a burdensome and repetitive experience
* Enables the skills and knowledge they possess to be validated and ‘gap learning needs’ can be identified and provided for either by ongoing ‘on the job learning and assessment’ or by other approaches.

Organised learning can occur:

* in the workplace or
* in an educational institution.

Both provide important and valued opportunities for people to learn skills, knowledge and attitudes for work. However, these are not the only ways in which people learn. Individuals gain skills and knowledge through a range of work, study, life and other experiences.

Previous learning however achieved, can contribute greatly to a person’s current competence. This has led educators to establish ways in which evidence of such learning may be examined and judged to confirm competence.

The process

An earlier term to describe this process was called Recognition of Prior Learning or RPL. This term focussed on previous learning and how this contributed to the person’s current competence. Later processes tended to use the term Recognition of Current Competence or RCC. In this guide, the term Skills Recognition is used as the preferred alternative to RPL and RCC, to describe this important process.

### What is Recognition?

Recognition is a process whereby evidence is collected and a judgment made by an assessor against the requirements of one or more units of competency from a relevant industry Training Package

The judgment is made on evidence provided by learners of the skills and knowledge that they previously learnt through:

* paid work
* unpaid work
* study
* life and other experiences.

Competencies already held by individuals can be formally assessed against the units of competency in this Training Package, and should be recognised regardless of:

* how
* when or
* where they were achieved.

In an assessment-only or skills recognition\assessment pathway:

* The candidate is supported to provide current, quality evidence of their competency against the relevant unit of competency
* This process may be directed by the candidate and verified by the assessor, such as in the compilation of portfolios; or directed by the assessor, such as through observation of workplace performance and skills application, and oral and/or written assessment
* Where the outcomes of this process indicate that the candidate is competent, structured training is not required. The Recognition requirements of Standard 8.2 of the Standards for Registered Training Organisations must be met.

As with all assessment, the assessor must be confident that the evidence indicates that the candidate is currently competent against the endorsed unit of competency.

This evidence may take a variety of forms and might include:

* certification
* references from past employers
* current performance reviews
* testimonials from clients
* workplace documentation (samples of the work they have produced)
* feedback from supervisors/team leaders/managers.

Best Practice Skills Recognition is a collaborative partnership to assist learners to recognise valuable skills and knowledge that they may have gained in current and previous life that may include:

* life skills
* volunteer activities
* previous work experience.

In broad terms the Skills Recognition Assessment process involves matching the learner’s job role or previous job roles to what learners already know and can do with the outcomes of a stated qualification.

* If they can show evidence that they have already attained the learning outcomes for one or more learning and assessment programs, they should not be made to repeat.
* Recognition assessment enables learners to focus on developing their skills and knowledge in new areas, rather than relearning what they already know.

### Benefits

Benefits include:

* enabling employees to have their workplace skills and knowledge validated and be acknowledged by gaining a qualification or statement of attainment
* identifying skills gaps in individuals or workforce
* assessing the current skills and knowledge of new and existing employees
* assisting with assessing competency requirements of licensing and regulatory bodies
* developing real career pathways for employees.

### Types of evidence

The types of evidence that can be collected include:

* work records (performance reviews, products produced processes followed and implemented)
* records of workplace training
* assessment of current skills
* assessment of current knowledge
* third party reports from current and previous supervisors, trainers, managers and customers or clients
* previous qualifications
* confirmation of relevant unpaid or volunteer experience.

## SECTION 3: Assessor Requirements

This section identifies the mandatory competencies for assessors, and clarifies how others may contribute to the assessment process where one person alone does not hold all the required competencies.

### Assessor Competencies

The Standards for Registered Training Organisations specify mandatory competency requirements for assessors. For information, Standard 7.3 from the Standards for Registered Training Organisations follows:

|  |
| --- |
| 7.3 a The RTO must ensure that assessments are conducted by a person who has:  i the following competencies from the Training and Assessment  Training Package, or demonstrated equivalent competencies:  a TAAASS401A Plan and organise assessment;  b TAAASS402A Assess competence;  c TAAASS404A Participate in assessment validation;  ii relevant vocational competencies, at least to the level being assessed.  b However, if a person does not have all of the competencies in Standards 7.3 a (i) and the vocational competencies as defined in 7.3 a (ii), one person with the competencies listed in Standard 7.3 a (i), and one or more persons who have the competencies listed in Standard 7.3  a (ii) may work together to conduct assessments. |

### Access and equity

An individual’s access to the assessment process should not be adversely affected by restrictions placed on the location or context of assessment beyond the requirements specified in this Training Package.

Reasonable adjustments can be made to ensure equity in assessment for people with disabilities. Adjustments include any changes to the assessment process or context that meet the individual needs of the person with a disability, but do not change competency outcomes.

Such adjustments are considered ‘reasonable’ if they do not impose an unjustifiable hardship on a training provider or employer.

When assessing people with disabilities, assessors are encouraged to apply good practice assessment methods with sensitivity and flexibility.

1 A person who holds the competencies BSZ401A Plan assessment, BSZ402A Conduct assessment, and BSZ403A Review assessment from the Training Package for Assessment and Workplace Training will be accepted for the purposes of this standard. A person who has demonstrated equivalent competencies to BSZ401A and BSZ402A and BSZ403A in the period up to 12 months following publication of the Training and Assessment Training Package will also be accepted for the purposes of this standard.

### Information for trainers and assessors in the health industry

The following information is relevant for trainers and assessors in working with particular groups in the health industry.

Access and equity is an important principle for trainers and assessors in the health industry using the Health Training Package HLT07. The health industry attracts to its workforce many groups in the general services and support areas that are traditionally disadvantaged in terms of access to employment or to training. The industry is characterised by significant representation by women, casual or part time employees, people with disabilities, people from non-English speaking backgrounds and Aboriginal and Torres Strait Islander peoples.

Additionally, services provided in the industry are highly utilised by these groups — services generally have defined policies and practices relating to access and equity. These are clearly articulated in the competency standards contained within the Health Training Package HLT07 and the Community Services Training Package CHC08.

### Training, learning and assessment approaches

These need to be designed to enhance and encourage participation by all groups. Trainers and assessors need to be able to identify and address particular needs of different groups. Some specific issues and/or community groupings which trainers and assessors may need to respond to, include:

Long term unemployed, who may:

* require additional support with learning skills
* lack confidence about working generally and, specifically, working in the community services industry

Gender stereotyping, which may:

* impact on workforce participation patterns
* result in over representation by women in the industry
* result in casual and part time patterns, especially amongst women
* carry implications for skills development and access to training opportunities

People from culturally and linguistically diverse backgrounds (CALD), who may:

* have language and literacy issues and needs
* require different or extra input and experience of trainers and assessors
* have preferred learning styles and assessment methods
* require sensitivity to cross cultural issues

People with disabilities, who may:

* require specific training and assessment that is responsive to the particular disability and alternative experiences offered and negotiated
* require trainers and assessors to be sensitive to the impact of the disability on work practices and legislative responsibilities

### Workforce participation patterns

The health industry is often characterised by part time, and casual work patterns. This can impact on access to training and assessment opportunities. Therefore, trainers and assessors need to accommodate individual needs for specific timing and participation.

### Aboriginal and Torres Strait Islander health needs

The special health needs of Aboriginal and Torres Strait Islander people and communities are recognised as a key focus for the Health Training package. The issues include:

* potential language and literacy needs that impact both clients and workers in the health industry
* impact of rural and isolated communities and experiences on the training, learning and assessment needs
* need on part of trainers and assessors to be aware of the impact of European colonialism on the experiences of Aboriginal and Torres Strait Islander peoples
* potential for particular consultative requirements by Aboriginal and Torres Strait Islander communities which may impact the training and assessment experience
* the inclusion of methods (by assessors) which refer to community activities and reflect community culture and standards
* need for trainers and assessors to be conscious of community protocols, codes of ethics and guides to consultation with Aboriginal and Torres Strait Islander peoples and communities
* the impact of cultural safety issues on Aboriginal and Torres Strait Islander workers in the health industry, both in their work in Aboriginal and/or Torres Strait Islander communities and in the mainstream health industry.

Aboriginal and Torres Strait Islander qualifications in primary health care

There are specific requirements for those assessing people in qualifications designed for Aboriginal and/or Torres Strait Islander health workers. Units of competency developed specifically for these qualifications (i.e. coded HLTAHW) include the following statement as part of the Evidence Guide, under ‘Conditions of assessment’:

This unit includes skills and knowledge specific to Aboriginal and/or Torres Strait Islander culture.

Assessment must therefore be undertaken by a workplace assessor who has expertise in the unit of competency or who has the current qualification being assessed and who is:

* Aboriginal or Torres Strait Islander him/herself

or:

* accompanied and advised by an Aboriginal or Torres Strait Islander person who is a recognised member of the community with experience in primary health care

Accordingly, these conditions of assessment apply where holistic assessment is undertaken with related units of competency.

## SECTION 4: Designing Assessment Resources

This section provides an overview on the use and development of assessment tools.

### Use of Assessment Tools

Assessment tools provide a means of collecting the evidence that assessors use in making judgements about whether candidates have achieved competency. There is no set format or process for the design, production or development of assessment tools. Assessors may use prepared assessment tools, such as those specifically developed to support this Training Package, or they may develop their own.

### Using Prepared Assessment Tools

If using prepared assessment tools, assessors should ensure these are benchmarked, or mapped, against the current version of the relevant unit of competency.

### Developing Assessment Tools

When developing their own assessment tools, assessors must ensure that the tools:

* are benchmarked against the relevant unit or units of competency
* are reviewed as part of the validation of assessment strategies as required under 9.2i of the Standards for Registered Training Organisations and
* meet the assessment requirements expressed in the Standards for Registered Training Organisations, particularly Standards 8 and 9.

Assessment is not a test. It is about gathering enough reliable evidence about a learner’s skills and knowledge through the most practical ways possible.

The most common ways of being assessed in the workplace are:

* observation of daily work activities, either by the assessor, or a supervisor or manager
* questions and scenarios to assess a learner’s knowledge and understanding
* third party validation, where someone familiar with the learners work role and work output is able to validate their knowledge and skills
* documents such as job roles, performance reviews, training and assessment records or workplace documents that show what the learner can do.

### Assessment of learning in a ‘formal setting/classroom setting

Assessment tools developed for use in formal /classroom settings should be aligned as closely as possible to ‘simulated’ workplace settings /job roles/job activities:

* observation of ‘simulated/role play’ workplace activities
* using case studies and scenarios based on ‘real’ workplace functions/activities
* developing questions based on the essential knowledge contained within units of competency
* developing scenarios based on essential skills contained within units of competency
* using documents created through the learning process as evidence
* using group work/discussions to develop essential knowledge
* developing classroom projects aligned to work place functions and assessing the outcomes/products/processes used.

## SECTION 5: Conducting Assessment

This section details the mandatory assessment requirements and provides information on equity in assessment including reasonable adjustment.

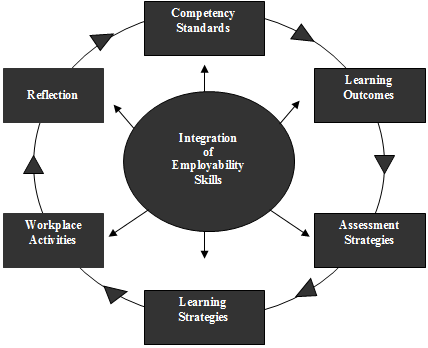
### Mandatory Assessment Requirements

Assessments must meet the criteria set out in Standard 8 from the Standards for Registered Training Organisations. For information, Standard 8 from the Standards for Registered Training Organisations is reproduced below.

|  |
| --- |
| 8. RTO Assessments The RTO’s assessments meet the requirements of the endorsed components of Training Packages and the outcomes specified in accredited courses within the scope of its registration.  8.1 The RTO must ensure that assessments (including RPL):  i. comply with the assessment guidelines included in the applicable nationally endorsed Training Packages or the assessment requirements specified in accredited courses;  ii. lead to the issuing of a statement of attainment or qualification under the AQF when a person is assessed as competent against nationally endorsed unit(s) of competency in the applicable Training Package or modules specified in the applicable accredited course;  iii. are valid, reliable, fair and flexible;  iv. provide for applicants to be informed of the context and purpose of the assessment and the assessment process;  v. where relevant, focus on the application of knowledge and skill to the standard of performance required in the workplace and cover all aspects of workplace performance, including task skills, task management skills, contingency management skills and job role environment skills;  vi. involve the evaluation of sufficient evidence to enable judgements to be made about whether competency has been attained;  vii provide for feedback to the applicant about the outcomes of the assessment process and guidance on future options in relation to those outcomes;  viii. are equitable for all persons, taking account of individual needs relevant to the assessment; and  ix. provide for reassessment on appeal.  8.2 a The RTO must ensure RPL is offered to all applicants on enrolment.  b The RTO must have an RPL process that:  i. is structured to minimise the time and cost to applicants; and  ii. provides adequate information, support and opportunities for participants to engage in the RPL process. |

### Delivery and assessment of Employability Skills

Employability Skills are integral to workplace competency and, as such, must be considered in the design, customisation, delivery and assessment of vocational education and training programs in an integrated and holistic way, as represented diagrammatically below.



Training providers must analyse the Employability Skills information contained in units of competency in order to design valid and reliable learning and assessment strategies. This analysis includes:

* reviewing unit(s) of competency to determine how each relevant Employability Skill is found and applied within the unit
* analysing the Employability Skills Summary for the qualification in which the unit(s) is/are packaged to help clarify relevant industry/workplace contexts with regard to the application of Employability Skills at that qualification level
* designing learning and assessment activities that address the Employability Skills requirements.

For more information on Employability Skills in HLT07 Health Training Package visit the Community Services and Health Industry Skills Council website at www.cshisc.com.au.

Employability Skills Qualification Summaries for all health industry qualifications may be found in the HLT07 Health Training Package.

## SECTION 6: Assessment in the health industry

### General issues

Assessment of competency will be in accordance with the relevant legislation applying in each state and territory. This will include:

* consumer protection
* anti-discrimination acts and regulations.

In certain circumstances other legislation will also be relevant including:

* poisons
* health
* privacy
* therapeutic goods acts and regulations.

Wherever possible integrated (holistic) assessment is the preferred means of assessment. Holistic assessment should reflect the grouping of competencies as they would be demonstrated in an actual work role. The context of the assessment is defined in each unit of competency.

Where units of competency have been imported from another Training Package   
(i.e. the unit code does NOT have the ‘HLT’ prefix), the Registered Training Organisation responsible for the assessment should check the Assessment Guidelines covering those units of competency in their source Training Package.

### Evidence gathering methods and assessment procedures

These must:

* be equitable to all groups of participants
* be culturally appropriate for the individual and the situation
* enable reasonable adjustments to be made to assessment procedures for people with special needs such as people with disabilities or with language or literacy difficulties
* ensure the language and literacy requirements of the assessment process do not exceed the language and literacy requirements of the particular level and type of work in the industry
* provide outcomes and utilise processes that ensure safety to practice in each particular area of health service delivery.

### Assessment considerations for specific areas

All units have been written with a focus on a workplace assessment environment. Where this is obligatory it is identified in the unit of competency.

Complementary and alternative health care

Assessment for the complementary and alternative health qualifications in the Health Training Package must consider the unique workplace context of the sole practitioner. The following aspects of practice are areas for specific consideration in designing assessment tools for this sector.

* Consideration 1 (one) — Sole practitioner

Units that refer to ‘others’ within the workplace refer to the broader professional community. The workplace is, commonly, sole practitioners within a clinic setting. Therefore a key consideration for assessment is to focus on interaction with the professional community in the areas of:

* communication
* team
* management.
* Consideration 2 (two) — Scope of practice

All assessment and diagnosis within complementary and alternative health care qualifications is conducted within the practice and the principles of the particular treatment framework. It is essential that the assessor confirms that the scope of practice is understood and applied and referrals are made appropriately.

Certificate IV practitioners, while required to practise unsupervised, are limited in their practice to assessing the presenting complaint in terms of their trained ability to deliver treatment.

The Diploma and Advanced Diploma practitioner must be competent to diagnose and prioritise the client’s condition/s and deliver or refer treatment.

* Consideration 3 (three) — Integrated (holistic) assessment

The Training Package contains minimal guidelines for learning pathways. Competency in any area must be attained through an integrated assessment across five broad areas:

* working within the practice framework
* performing a health assessment
* assessing the client
* planning treatment
* providing treatment.

It is envisaged that competence will be achieved through significant clinical experience and must be demonstrated through a practical application of skills for a broad range of client conditions. Assessment of competence of practitioners must include a range of clinical situations and different client groups covering at minimum, age, culture and gender.

### Special considerations in implementing Health Training Package qualifications

Due to the interaction with health professional registration legislation, consumer protection and health complaints legislation, public health legislation and the common law principles applicable to a treating practitioner/client relationship, it is essential that a student completing a course of training by a RTO, based on the Training Package, has a sound understanding of the complex regulatory environment in which he/she will be working.

The Training Package has been constructed to ensure coverage of this essential component but the primary responsibility for these lies with the RTO and the course assessor.

Trainers and assessors will need to ensure students have a sound understanding of the medico-legal issues relevant to their work:

(a) duty of care, consent and the principles of negligence

(b) principles of contract

(c) duty of confidentiality and privacy legislation

(d) acceptance of limits of personal competence and the need for appropriate referral of clients to other health care practitioners

(e) ethical practice issues, particularly inappropriate client relationships

(f) limits on practice and boundary/licensing/registration issues with other practitioners and health professions

(g) regulation of advertising and promotion of medical and health services under consumer protection legislation including the Trade Practices Act and State/Territory Fair Trading Acts — particularly the provisions relating to misleading and deceptive conduct and regulation of advertising and promotion of medical and health services

(h) regulation of poisons and therapeutic goods

(i) regulation of infection control and public health legislation

(j) food standards and labelling regulations

(k) complaints resolution and applicability of health complaints legislation

(l) compliance, risk management and insurance

(m) GST compliance

(n) general business and corporate governance principles (as many students will be setting up a business and trading as such)

### Specific requirements for assessment of competence

Many qualifications and units of competency in the HLT07 Health Training Package have specific requirements relating to assessment involving observation in the workplace and acceptable simulation. Assessors should clarify and address specific requirements, some of which are outlined and clarified below.

1. Many units of competency specify as a critical aspect for assessment:   
‘Observation of workplace performance is essential for assessment of this unit’.

The intention of this statement is that:

* assessment of the skills and knowledge described in the unit of competency should include observation of workplace performance
* ‘workplace performance’ may need to be demonstrated under simulated conditions, which approximate the workplace, in order to address safety requirements or in order to assess skills and knowledge which it may not be possible to assess in the workplace.

Evidence of workplace application should be provided as detailed in the unit of competency.

Where observation is undertaken in the workplace for assessment purposes, the assessor must ensure that safety of practice and duty of care requirements are addressed appropriately.

2. Some units of competency have specific simulation requirements, such as:

* ‘This unit is most appropriately assessed in a simulated clinical work environment and under the normal range of clinical environment conditions, prior to assessment in the workplace’.
* ‘Skills involving direct client care are to be assessed initially in a simulated setting (e.g. laboratory). If successful, a second assessment is to be conducted during workplace application under direct supervision.’
* ‘Simulation of realistic workplace setting for assessment’.
* ‘Assessment should be undertaken in a simulated clinical laboratory prior to clinical placement’.
* ‘Simulations may be used to represent workplace conditions as closely as possible.’
* ‘Observation of performance in the workplace or a simulated workplace (defined as a supervised clinic) is essential for assessment of this unit’.
* ‘Simulations may be used to represent workplace conditions as closely as possible. Acceptable simulation requires …’
* ‘Evidence must include observation of performance in the work environment and in a simulated work setting’.

3. Some ambulance work units of competency have specific requirements relating to assessment of skills and knowledge:

‘Assessment must establish acquisition of Essential Knowledge across the Range Statement outlined in this unit prior to assessment of skills application

Skills involving advanced client care are to be assessed initially in a simulated clinical setting (practical session, laboratory)

As a minimum, initial assessment must include appropriate written/oral/practical examinations to address Essential Knowledge and Skills as outlined in this unit

After successful completion of initial assessment, further assessment is to be conducted during workplace application under direct supervision.’

4. A critical aspect for assessment of all HLT units of competency is that the person being assessed: ‘… must provide evidence of specified essential knowledge as well as skills’

The intention of this statement is that the person being assessed must demonstrate:

* Underpinning knowledge to the level of detail identified in the unit of competency under Essential Knowledge
* The ability to apply skills listed in the unit of competency under Essential Skills

## SECTION 7: Further sources of information

This section provides a listing of useful contacts and resources to assist assessors in planning, designing, conducting and reviewing assessments against this Training Package.

### Contacts

Community Services and Health Industry Skills Council - www.cshisc.com.au

Innovation and Business Skills Australia - www.ibsa.org.au

Australian Skills Quality Authority - www.asqa.gov.au

Victorian Registration and Qualifications Authority - www.vrqa.vic.gov.au

West Australian Training Accreditation Council - www.tac.wa.gov.au

National Skills Standards Council - www.nssc.natese.gov.au

Competency Standards

## Competency Standards

## What is competency?

The broad concept of industry competency concerns the ability to perform particular tasks and duties to the standard of performance expected in the workplace. Competency requires the application of specified skills, knowledge and attitudes relevant to effective participation in an industry, industry sector or enterprise.

Competency covers all aspects of workplace performance and involves performing individual tasks; managing a range of different tasks; responding to contingencies or breakdowns; and, dealing with the responsibilities of the workplace, including working with others. Workplace competency requires the ability to apply relevant skills, knowledge and attitudes consistently over time and in the required workplace situations and environments. In line with this concept of competency Training Packages focus on what is expected of a competent individual in the workplace as an outcome of learning, rather than focussing on the learning process itself.

Competency standards in Training Packages are determined by industry to meet identified industry skill needs. Qualifications are made up of a number of units of competency each of which describes a key function or role in a particular job function or occupation. Each unit of competency within a Training Package is linked to one or more AQF qualifications.

## Contextualisation of Units of Competency by RTOs

Registered Training Organisation (RTOs) may contextualise units of competency to reflect local outcomes required. Contextualisation could involve additions or amendments to the unit of competency to suit particular delivery methods, learner profiles, specific enterprise equipment requirements, or to otherwise meet local needs. However, the integrity of the overall intended outcome of the unit of competency must be maintained.

Any contextualisation of units of competency in this endorsed Training Package must be within the bounds of the following advice. In contextualising units of competency, RTOs:

* must not remove or add to the number and content of elements and performance criteria
* may add specific industry terminology to performance criteria where this does not distort or narrow the competency outcomes
* may make amendments and additions to the range statement as long as such changes do not diminish the breadth of application of the competency and reduce its portability, and/or
* may add detail to the evidence guide in areas such as the critical aspects of evidence or resources and infrastructure required where these expand the breadth of the competency but do not limit its use.

## Components of Units of Competency

The components of units of competency are summarised below, in the order in which they appear in each unit of competency.

### Unit Title

The unit title is a succinct statement of the outcome of the unit of competency. Each unit of competency title is unique, both within and across Training Packages.

### Unit Descriptor

The unit descriptor broadly communicates the content of the unit of competency and the skill area it addresses. Where units of competency have been contextualised from units of competency from other endorsed Training Packages, summary information is provided. There may also be a brief second paragraph that describes its relationship with other units of competency, and any licensing requirements.

## Employability Skills

### Employability Skills replace Key Competency information from 2006

In May 2005, the approach to incorporate Employability Skills within Training Package qualifications and units of competency was endorsed. As a result, from 2006, Employability Skills will progressively replace Key Competency information in Training Packages.

### Background to Employability Skills

Employability Skills are also sometimes referred to as generic skills, capabilities or Key Competencies. The Employability Skills discussed here build on the Mayer Committee’s Key Competencies, which were developed in 1992 and attempted to describe generic competencies for effective participation in work.

The Business Council of Australia (BCA) and the Australian Chamber of Commerce and Industry (ACCI), produced the Employability Skills for the Future report in 2002 in consultation with other peak employer bodies and with funding provided by the Department of Education, Science and Training (DEST) and the Australian National Training Authority (ANTA). Officially released by Dr Nelson (Minister for Education, Science and Training) on 23 May 2002, copies of the report are available from the DEST website at:

http://www.dest.gov.au/archive/ty/publications/employability\_skills/final\_report.pdf

The report indicated that business and industry now require a broader range of skills than the Mayer Key Competencies Framework and featured an Employability Skills Framework identifying eight Employability Skills1:

* communication
* teamwork
* problem solving
* initiative and enterprise
* planning and organising
* self-management
* learning
* technology.

1 Personal attributes that contribute to employability were also identified in the report but are not part of the Employability Skills Framework.

The report demonstrated how Employability Skills can be further described for particular occupational and industry contexts by sets of facets. The facets listed in the report are the aspects of the Employability Skills that the sample of employers surveyed identified as being important work skills. These facets were seen by employers as being dependent both in their nature and priority on an enterprise’s business activity.

### Employability Skills Framework

The following Employability Skills facets were identified in the report Employability Skills for the Future.

| Employability  Skill | Facets  Aspects of the skill that employers identify as important. The nature and application of these facets will vary depending on industry and job type. |
| --- | --- |
| Communication that contributes to productive and harmonious relations across employees and customers | * listening and understanding * speaking clearly and directly * writing to the needs of the audience * negotiating responsively * reading independently * empathising * using numeracy effectively * understanding the needs of internal and external customers * persuading effectively * establishing and using networks * being assertive * sharing information * speaking and writing in languages other than English |
| Teamwork that contributes to productive working relationships and outcomes | * working across different ages irrespective of gender, race, religion or political persuasion * working as an individual and as a member of a team * knowing how to define a role as part of the team * applying teamwork to a range of situations e.g. futures planning and crisis problem solving * identifying the strengths of team members * coaching and mentoring skills, including giving feedback |
| Problem solving that contributes to productive outcomes | * developing creative, innovative and practical solutions * showing independence and initiative in identifying and solving problems * solving problems in teams * applying a range of strategies to problem solving * using mathematics, including budgeting and financial management to solve problems * applying problem-solving strategies across a range of areas * testing assumptions, taking into account the context of data and circumstances * resolving customer concerns in relation to complex project issues |
| Initiative and enterprise that contribute to innovative outcomes | * adapting to new situations * developing a strategic, creative and long-term vision * being creative * identifying opportunities not obvious to others * translating ideas into action * generating a range of options * initiating innovative solutions |
| Planning and organising that contribute to long and short-term strategic planning | * managing time and priorities — setting time lines, coordinating tasks for self and with others * being resourceful * taking initiative and making decisions * adapting resource allocations to cope with contingencies * establishing clear project goals and deliverables * allocating people and other resources to tasks * planning the use of resources, including time management * participating in continuous improvement and planning processes * developing a vision and a proactive plan to accompany it * predicting — weighing up risk, evaluating alternatives and applying evaluation criteria * collecting, analysing and organising information * understanding basic business systems and their relationships |
| Self-management that contributes to employee satisfaction and growth | * having a personal vision and goals * evaluating and monitoring own performance * having knowledge and confidence in own ideas and visions * articulating own ideas and visions * taking responsibility |
| Learning that contributes to ongoing improvement and expansion in employee and company operations and outcomes | * managing own learning * contributing to the learning community at the workplace * using a range of mediums to learn — mentoring, peer support and networking, IT and courses * applying learning to technical issues (e.g. learning about products) and people issues (e.g. interpersonal and cultural aspects of work) * having enthusiasm for ongoing learning * being willing to learn in any setting — on and off the job * being open to new ideas and techniques * being prepared to invest time and effort in learning new skills * acknowledging the need to learn in order to accommodate change |
| Technology that contributes to the effective carrying out of tasks | * having a range of basic IT skills * applying IT as a management tool * using IT to organise data * being willing to learn new IT skills * having the OHS knowledge to apply technology * having the appropriate physical capacity |

## Employability Skills Summary

An Employability Skills Summary exists for each qualification. Employability Skills Qualification Summaries for are located in Volume 3 of this HLT07 Health Training Package.

Summaries provide a lens through which to view Employability Skills at the qualification level and capture the key aspects or facets of the Employability Skills that are important to the job roles covered by the qualification. Summaries are designed to assist trainers and assessors to identify and include important industry application of Employability Skills in learning and assessment strategies.

It is important for trainers and assessors to know that Employability Skills Summaries:

* provide examples of how each skill is applicable to the job roles covered by the qualification.
* contain general information about industry context which is further explained as measurable outcomes of performance in the units of competency in each qualification.
* have varying detail depending on the range of job roles covered by the qualification in question.
* are not exhaustive lists of qualification requirements or checklists of performance (which are separate assessment tools that should be designed by trainers and assessors after analysis at the unit level).
* contain information that may also assist in building learners’ understanding of industry and workplace expectations.

### Employability Skills embedded in units of competency

The detail and application of Employability Skills facets will vary according to the job role requirements of each industry. In developing Training Packages, industry stakeholders are consulted to identify appropriate facets of Employability Skills which are embedded within the various components that make up each unit of competency.

The following table contains examples of embedded Employability Skills for each component of a unit of competency:

|  |  |
| --- | --- |
| Unit component | Example of embedded employability skill |
| Unit Title | Communicate and work effectively in health (Communication) |
| Unit Descriptor | This unit covers the skills and knowledge required to contribute ideas for improved work practices and to support the implementation of innovative work practices to effect change. (Initiative and enterprise) |
| Element | Identify the impact of acute health problems on the client and their family (Problem solving) |
| Performance Criteria | Develop care plan to address findings of routine health assessment with due consideration for its holistic impact on the client in line with organisation policies and procedures (Planning and organising) |
| Range Statement | Rehabilitation equipment may include:   * Powered wheelchairs and scooters * Client lifters * Hospital beds (Technology) |
| Required Skills and Knowledge | * Manage time and workload (Self management) * Communicate effectively with work colleagues, associates and clients from a range of backgrounds (Communication, Teamwork) * Modify activities depending on differing workplace contexts, risk situations and environments (Learning) |
| Evidence Guide | All workers in the health industry should be aware of access and equity issues in relation to their own area of work  Consistency of performance should be demonstrated over the required range of situations relevant to the workplace |

### Incorporating Employability Skills into learning and assessment strategies

Employability Skills are an integral part of competency. Units of competency have been developed to ensure relevant Employability Skills facets have been embedded within competency components rather than ‘bolted on’. This approach more accurately describes Employability Skills within the context of work outcomes.

Trainers and assessors are required to analyse and ‘unpack’ each unit of competency to develop learning and assessment strategies that include the application of Employability Skills. This includes implementing learning and assessment strategies that meet learners’ needs and reflect industry requirements.

### Pre-requisite Units (optional)

If there are any units of competency that must be completed before the unit, these will be listed.

### Application of the Unit

This sub-section fleshes out the unit of competency’s scope, purpose and operation in different contexts, for example, by showing how it applies in the workplace.

### Competency Field (Optional)

The competency field either reflects the way the units of competency are categorised in the Training Package or denotes the industry sector, specialisation or function. It is an optional component of the unit of competency.

### Sector (optional)

The industry sector is a further categorisation of the competency field and identifies the next classification, for example an elective or supervision field.

### Elements of Competency

The elements of competency are the basic building blocks of the unit of competency. They describe in terms of outcomes the significant functions and tasks that make up the competency.

### Performance Criteria

The performance criteria specify the required performance in relevant tasks, roles, skills and in the applied knowledge that enables competent performance. They are usually written in passive voice. Critical terms or phrases may be written in bold italics and then defined in range statement, in the order of their appearance in the performance criteria.

### Required Skills and Knowledge

The essential skills and knowledge are either identified separately or combined. Knowledge identifies what a person needs to know to perform the work in an informed and effective manner. Skills describe the application of knowledge to situations where understanding is converted into a workplace outcome.

### Range Statement

The range statement provides a context for the unit of competency, describing essential operating conditions that may be present with training and assessment, depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts. As applicable, the meanings of key terms used in the performance criteria will also be explained in the range statement.

### Evidence Guide

The evidence guide is critical in assessment as it provides information to the Registered Training Organisation (RTO) and assessor about how the described competency may be demonstrated.

The evidence guide does this by providing a range of evidence for the assessor to make determinations, and by providing the assessment context.

The evidence guide describes:

* conditions under which competency must be assessed including variables such as the assessment environment or necessary equipment;
* relationships with the assessment of any other units of competency;
* suitable methodologies for conducting assessment including the potential for workplace simulation;
* resource implications, for example access to particular equipment, infrastructure or situations;
* how consistency in performance can be assessed over time, various contexts and with a range of evidence; and
* the required underpinning knowledge and skills.

## Common units of competency

The HLT07 Health Training Package includes a number of units of competency that are ‘common’ to a range of qualifications.

In this way, there is increased portability between qualifications, greater consistency in levels of knowledge and skill achieved and a focus on the application of common principles to different areas of work within the Health Industry.

The following lists of common units apply across Health Industry sectors.

### Working in the health industry

HLTHIR301B Communicate and work effectively in health

HLTHIR402C Contribute to organisational effectiveness in the health industry

HLTHIR403C Work effectively with culturally diverse clients and co-workers

HLTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people

HLTHIR405B Show leadership in health technical work

HLTHIR501B Maintain an effective health work environment

HLTHIR505C Provide leadership in promoting effective work practices in health

HLTHIR506C Implement and monitor compliance with legal and ethical requirements

HLTHIR601B Develop and implement strategies to enhance client safety

HLTAMBFC301C Communicate with clients and colleagues to support health care

HLTAMBPD401C Manage personal stressors in the work environment

### Occupational health and safety

HLTHSE204C Follow safe manual handling practices

HLTOHS200B Participate in OHS processes

HLTOHS300B Contribute to OHS processes

HLTOHS401A Maintain workplace OHS processes

HLTOHS456B Identify, assess and control OHS risk in own work

HLTOHS500A Manage workplace OHS processes

HLTOHS600A Improve workplace OHS processes

### Infection control

HLTIN301C Comply with infection control policies and procedures

HLTIN302B Process reusable instruments and equipment in health work

HLTIN403C Implement and monitor infection control policy and procedures

HLTIN504C Manage the control of infection

### Application of anatomy and physiology knowledge

HLTAP301B Recognise healthy body systems in a health care context

HLTAP401B Confirm physical health status

HLTAP501B Analyse health information

### First aid

HLTCPR201B Perform CPR

HLTFA201B Provide basic emergency life support

HLTFA301C Apply first aid

HLTFA302B Provide first aid in remote situation

HLTFA402C Apply advanced first aid

HLTFA403B Manage first aid in the workplace

HLTFA404B Apply advanced resuscitation techniques

### Client management

HLTCSD208C Transport clients

HLTCSD302C Assist with lifestyle and social support needs

HLTCSD304C Support the care of clients

HLTCSD305C Assist with client movement

HLTCSD306C Respond effectively to difficult or challenging behaviour

HLTCSD307C Care for the home environment of clients

### Specific practice work

HLTCOM301C Provide specific information to clients

HLTCOM404C Communicate effectively with clients

HLTCOM405C Administer a practice

HLTCOM406C Make referrals to other health care professionals when appropriate

HLTCOM407B Provide reception services for a practice

HLTCOM408C Use specific health terminology to communicate effectively

HLTCOM502C Develop professional expertise

HLTCOM503C Manage a practice

HLTCOM509B Provide services for people with a life challenging illness

HLTCOM510B Provide services to clients with chronic diseases or conditions

Qualifications Framework

## Training Package pathways

Pathways in the Health Services Training Package are articulated in terms of:

* qualification entry requirements
* pre- and co-requisite requirements of individual units of competency
* training and assessment pathways
* after training.

## Qualification entry requirements

There are no entry requirements for qualifications at Certificate I, II and III levels. Whilst vocational opportunities are available for qualifications identified at these levels, entry to the workforce is generally through qualifications targeted to specific work areas at Certificate III level and above.

Where entry requirements are articulated for qualifications, these requirements have been articulated by industry to maximise candidates’ potential for successful achievement of the qualification and ability to work effectively in the area covered by the qualification.

Entry requirements for HLT07 qualifications generally identify specific units of competency that must be achieved prior to enrolment in the qualification, but in some cases may be undertaken as part of the qualification.

## Unit of competency pre-requisite requirements

Some individual units of competency have specified pre-requisite units, which also impacts qualification pathways. These requirements are included in the individual units of competency and, in specific cases, are stated as part of the qualification structure as a reminder where pre-requisites are attached to units of competency considered likely to be selected as electives.

Pre-requisites have been minimised to avoid unnecessary complication in selecting electives, whilst ensuring the requisite skills and knowledge are acquired.

Whilst holistic assessment of units is highly recommended at the qualification level, it is notable that several units of competency also include specific identification of ‘Related units’ which are recommended to be assessed in conjunction with each other.

## Training and assessment pathways

Qualifications in this Training Package may be achieved through a range of pathways, including the following components individually or in combination:

* work-based training and assessment
* institution-based training and assessment
* recognition assessment, including Recognition of Prior Learning (RPL) and Recognition of Current Competence (RCC).

### Work application requirements

Whilst all units of competency require assessment of the application of skills and knowledge in either actual or simulated work contexts, some qualifications, most specifically those qualifications in Aboriginal and/or Torres Strait Islander primary health care work, include specific ‘Work application requirements’ to ensure candidates are ‘work ready’.

## Qualification Pathways

Flexible qualification pathways are available through the Health Training Package.

The diagrams on the following pages provide examples of pathways and are not intended to be exhaustive.

Additional pathways between qualifications may be structured through recognition assessment in line with Packaging Rules for qualifications.

For example, in the Allied health assisting qualification pathways diagrammed below:

* There is a direct relationship between the Certificate III in Allied Health Assistance and the Certificate IV in Allied Health Assistance.
* The Certificate III in Nutrition and Dietetic Assistance has an indirect relationship with the Certificate IV in Allied Health Assistance in that it provides necessary pre-requisites for the Nutrition and Dietetic stream.
* The Certificate III in Health Services Assistance also has an indirect relationship with the Certificate IV in Allied Health Assistance in that workers with this qualification may choose to branch out into work in allied health and some of their skills and knowledge are required for entry into the Certificate IV in Allied Health Assistance.

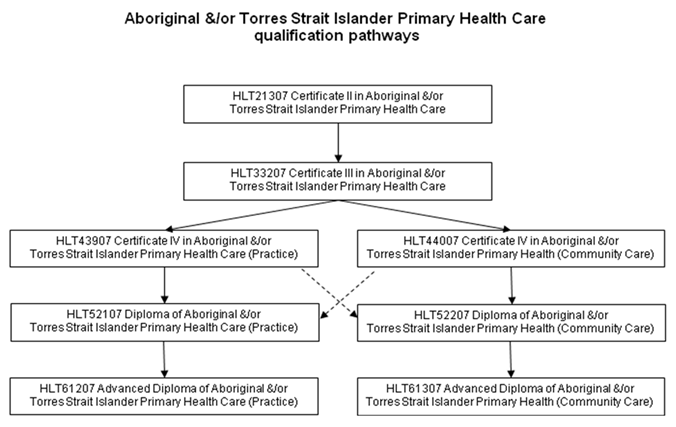
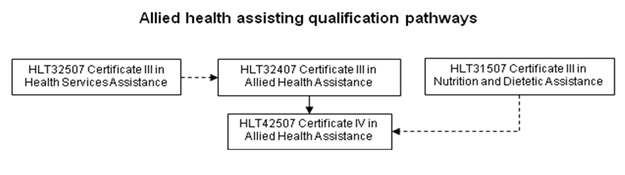
## Australian Apprenticeships

Qualifications in the Health Training Package may be achieved by a variety of pathways and delivery methods, either on-the-job or through a combination of on- and off-the-job training and recognition processes

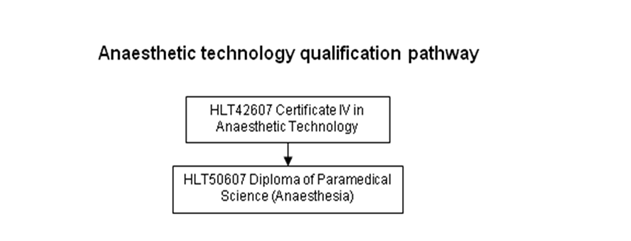
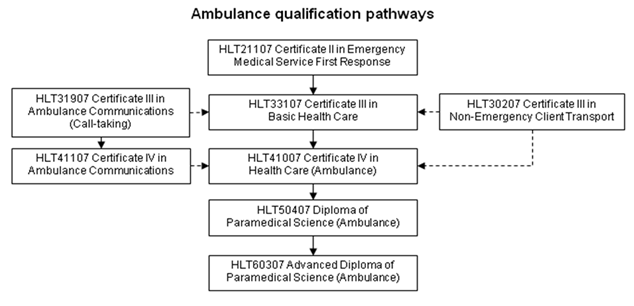
Qualifications suited to Australian Apprenticeship pathways are identified in the qualification descriptor. Registered Training Organisations should contact relevant jurisdictional agencies to clarify available support for implementation of these qualifications.

NOTE:

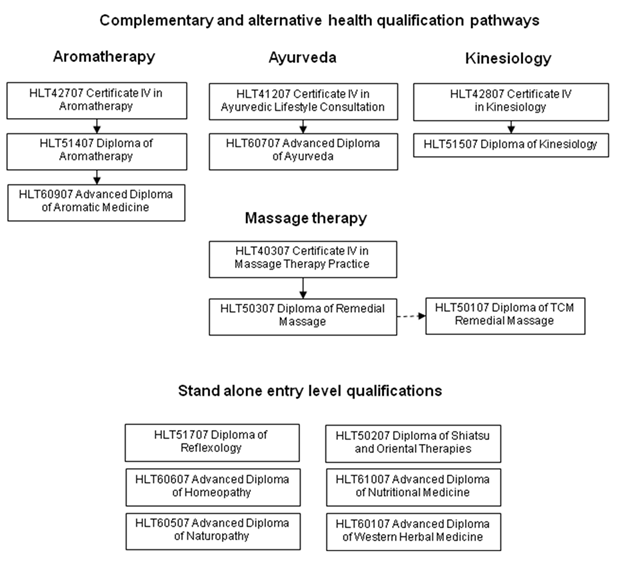
In the diagrams below, solid arrows () show direct relationships between qualifications and broken arrows () indicate less direct pathways. The arrows simply indicate that learners may progress from one qualification to another, by building on acquired skills and knowledge and do not infer that one qualification is required for entry to another.



In the diagrams below, solid arrows () show direct relationships between qualifications and broken arrows () indicate less direct pathways. The arrows simply indicate that learners may progress from one qualification to another, by building on acquired skills and knowledge and do not infer that one qualification is required for entry to another.



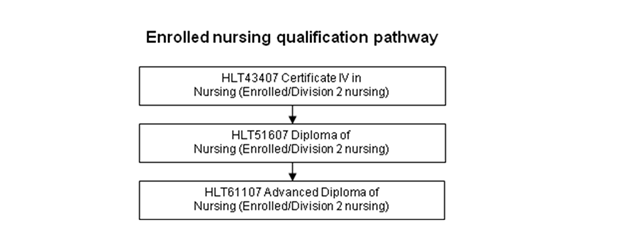
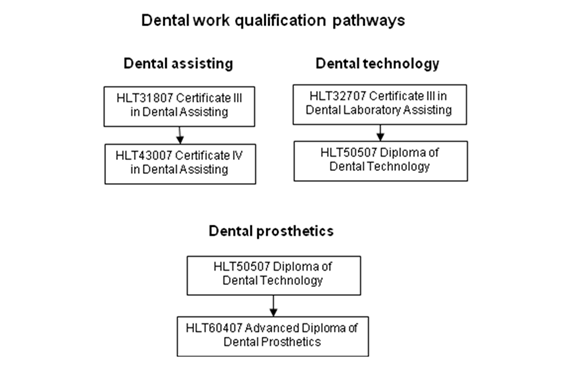
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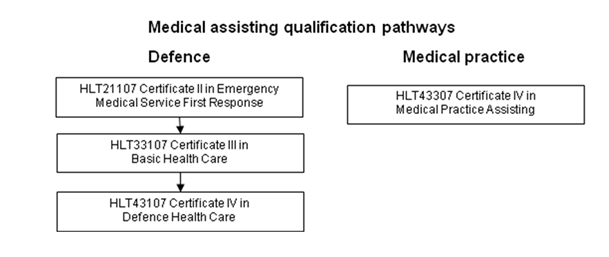
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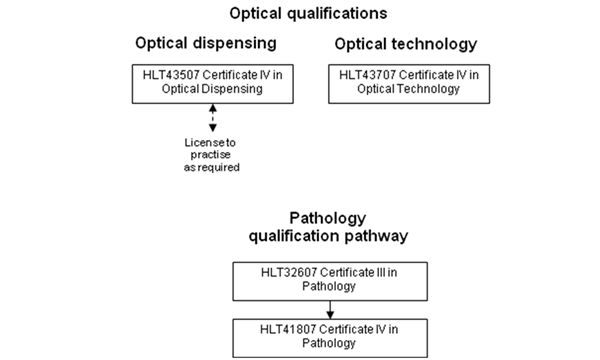
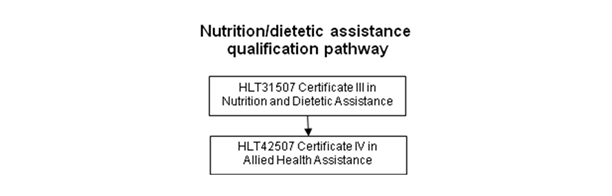
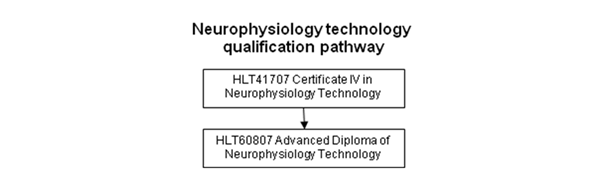
learners may progress from one qualification to another, by building on acquired skills and knowledge and do not infer that one qualification is required for entry to another.



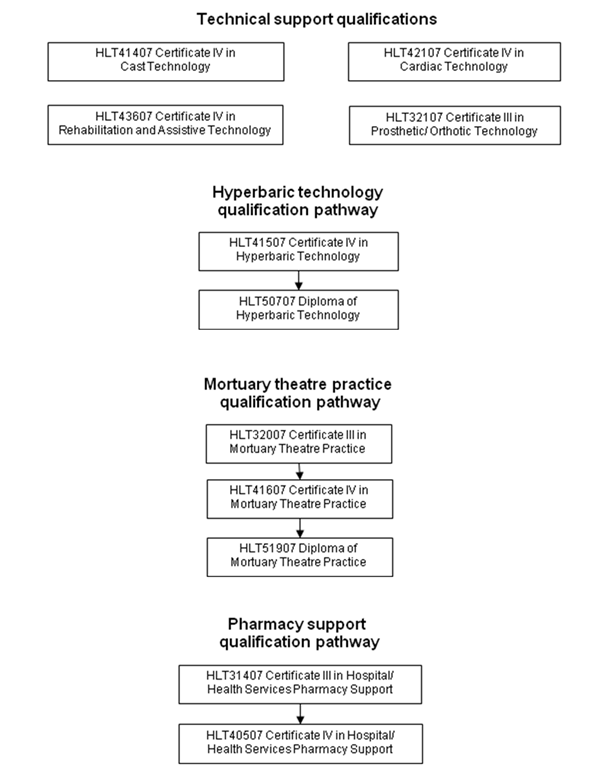
In the diagrams below, solid arrows ( ) show direct relationships between qualifications and broken arrows ( ) indicate less direct pathways. The arrows simply indicate that learners may progress from one qualification to another, by building on acquired skills and knowledge and do not infer that one qualification is required for entry to another.



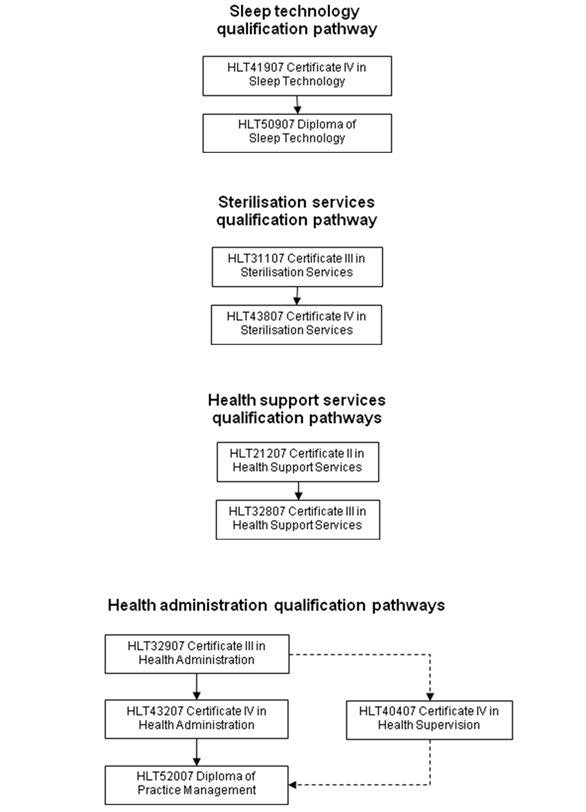
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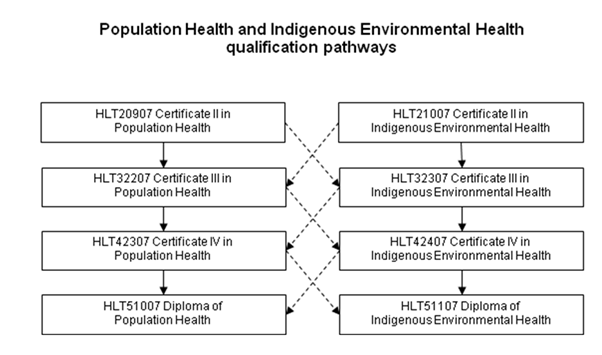
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## Accessing qualifications by occupational titles

| Occupational title | Qualification | Page |
| --- | --- | --- |
| Aboriginal health education officer | Certificate IV in Population Health | 219 |
| Aboriginal health education officer | Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | 45 |
| Aboriginal health worker | Certificate III in Aboriginal and/or Torres Strait Islander Primary Health Care | 41 |
| Aboriginal health worker | Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) | 43 |
| Aboriginal health worker — community health | Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | 45 |
| Aboriginal health worker (specialist) | Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) | 50 |
| Aboriginal hospital liaison officer | Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | 45 |
| Administration supervisor | Certificate IV in Health Administration | 202 |
| Administration support | Certificate II in Health Support Services | 193 |
| Administrative worker | Certificate III in Health Administration | 202 |
| Admissions clerk | Certificate III in Health Administration | 202 |
| Advanced testing and collection officer | Certificate IV in Pathology | 155 |
| Allied health assistant | Certificate III in Allied Health Assistance | 65 |
| Allied health assistant | Certificate IV in Allied Health Assistance | 67 |
| Allied health assistant/community worker | Certificate III in Population Health | 215 |
| Ambulance attendant | Certificate IV in Health Care (Ambulance) | 81 |
| Ambulance call taker | Certificate III in Ambulance Communications (Call-taking) | 78 |
| Ambulance officer | Diploma of Paramedical Science (Ambulance) | 83 |
| Ambulance paramedic | Diploma of Paramedical Science (Ambulance) | 83 |
| Ambulance community officer | Certificate IV in Health Care (Ambulance) | 81 |
| Ambulance support officer | Certificate IV in Ambulance Communications | 79 |
| Ambulance transport attendant | Diploma of Paramedical Science (Ambulance) | 83 |
| Ambulance transport officer | Certificate III in Non-Emergency Client Transport | 77 |
| Anaesthetic assistant | Certificate IV in Anaesthetic Technology | 88 |
| Anaesthetic or anaesthesia technician | Certificate IV in Anaesthetic Technology | 88 |
| Anaesthetic or anaesthesia technician | Diploma of Paramedical Science (Anaesthesia) | 90 |
| Anaesthetic paramedical officer | Certificate IV in Anaesthetic Technology | 88 |
| Anaesthetic paramedical officer | Diploma of Paramedical Science (Anaesthesia) | 90 |
| Area health education officer | Certificate IV in Population Health | 219 |
| Area manager, health promotions | Diploma of Population Health | 224 |
| Aromatherapist | Certificate IV in Aromatherapy | 96 |
| Aromatherapist | Diploma of Aromatherapy | 98 |
| Aromatic medicine practitioner | Advanced Diploma of Aromatic Medicine | 100 |
| Assistant Aboriginal community health worker | Certificate IV in Population Health | 219 |
| Assistant community health worker | Certificate IV in Population Health | 219 |
| Assistant community health worker, women’s health | Certificate IV in Population Health | 219 |
| Assistant cook | Certificate II in Health Support Services | 193 |
| Assistant in nursing | Certificate III in Health Services Assistance | 135 |
| Assistant manager | Certificate IV in Health Supervision | 206 |
| Assistant massage therapist | Certificate IV in Massage Therapy Practice | 108 |
| Assistant project officer | Certificate III in Population Health | 215 |
| Assistant project officer | Certificate IV in Population Health | 219 |
| Assistive technology technicians | Certificate IV in Rehabilitation and Assistive Technology | 159 |
| Audiometrist | Certificate IV in Audiometric Assessment | 92 |
| Audiometrist | Diploma of Hearing Device Prescription and Evaluation | 94 |
| Ayurveda practitioner | Advanced Diploma of Ayurveda | 103 |
| Ayurveda therapist | Advanced Diploma of Ayurveda | 103 |
| Ayurvedic lifestyle consultant | Certificate IV in Ayurvedic Lifestyle Consultation | 102 |
| Ayurvedic assistant | Certificate IV in Ayurvedic Lifestyle Consultation | 102 |
| Botanical medicine practitioner | Advanced Diploma of Western Herbal Medicine | 119 |
| Business manager | Certificate IV in Health Administration | 204 |
| Business manager | Diploma of Practice Management | 208 |
| Cancer notifications coordinator | Diploma of Population Health | 224 |
| Cardiac technician | Certificate IV in Cardiac Technology | 162 |
| Cardiac technologist | Certificate IV in Cardiac Technology | 162 |
| Cast technician | Certificate IV in Cast Technology | 164 |
| Casual ambulance officer | Certificate IV in Health Care (Ambulance) | 81 |
| Chinese remedial massage practitioner | Diploma of Traditional Chinese Medicine Remedial Massage (An Mo Tui Na) | 118 |
| Cleaner | Certificate II in Health Support Services | 193 |
| Clerk | Certificate II in Health Support Services | 193 |
| Clinical aromatherapist | Diploma of Aromatherapy | 98 |
| Clinic coordinator (Aboriginal and/or Torres Strait Islander health) | Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) | 50 |
| Clinical coding clerk | Certificate III in Health Administration | 202 |
| Communications call taker | Certificate III in Ambulance Communications (Call-taking) | 78 |
| Communications officer | Certificate IV in Ambulance Communications | 79 |
| Community based first responder | Certificate II in Emergency Medical Service First Response | 74 |
| Coordinator Aboriginal neighbourhood house | Certificate IV in Population Health | 219 |
| Community development worker  Community health worker  Coordinator, Aboriginal neighbourhood house  Coordinator, needle and syringe exchange program  Coordinator, regional women’s health | Diploma of Population Health | 224 |
| Community health worker (Aboriginal and/or Torres Strait Islander health) | Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | 45 |
| Community rehabilitation allied health assistant | Certificate IV in Allied Health Assistance | 67 |
| Coordinator (Aboriginal and/or Torres Strait Islander health) | Diploma of Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | 52 |
| CSSD supervisor | Certificate IV in Sterilisation Services | 191 |
| Data entry supervisor | Certificate IV in Population Health | 219 |
| Dental assistant | Certificate III in Dental Assisting | 120 |
| Dental assistant | Certificate IV in Dental Assisting | 121 |
| Dental laboratory assistant | Certificate III in Dental Laboratory Assisting | 166 |
| Dental prosthetist | Advanced Diploma of Dental Prosthetics | 124 |
| Dental technician | Diploma of Dental Technology | 164 |
| Dispatcher | Certificate IV in Ambulance Communications | 79 |
| Dietetic assistant | Certificate IV in Allied Health Assistance | 67 |
| Dietetic assistant | Certificate III in Nutrition and Dietetic Assistance | 149 |
| Disease control officer | Certificate III in Population Health | 215 |
| Dispensing optician (NZ) | Certificate IV in Optical Dispensing | 151 |
| Dispensing technician | Certificate III in Hospital/Health Services Pharmacy Support | 181 |
| Distribution technician | Certificate III in Hospital/Health Services Pharmacy Support | 181 |
| Domestic assistant | Certificate II in Health Support Services | 193 |
| Driver | Certificate II in Health Support Services | 193 |
| Ednet community educator | Certificate IV in Population Health | 219 |
| Emergency medical responder | Certificate II in Emergency Medical Service First Response | 74 |
| EMS first responder | Certificate II in Emergency Medical Service First Response | 74 |
| Emergency patient transport officer | Certificate IV in Health Care (Ambulance) | 81 |
| Enrolled nurse | Certificate IV in Nursing (Enrolled/Division 2 nursing) | 128 |
| Enrolled nurse | Diploma of Nursing (Enrolled/Division 2 nursing) | 130 |
| Enrolled nurse | Advanced Diploma of Nursing (Enrolled/Division 2 nursing) | 132 |
| Environmental health worker | Certificate II in Indigenous Environmental Health | 213 |
| Environmental health worker  Environmental health officer  Environmental health field support officer — Aboriginal communities | Certificate III in Indigenous Environmental Health | 217 |
| Environmental health worker  Environmental health officer  Environmental field support officer — Aboriginal community | Certificate IV in Indigenous Environmental Health | 222 |
| Environmental health worker  Environmental technical officer | Diploma of Population Health | 224 |
| Environmental health worker | Diploma of Indigenous Environmental Health | 227 |
| Experienced specimen collector | Certificate IV in Pathology | 155 |
| Executive assistant | Certificate IV in Health Administration | 204 |
| First aid provider | Certificate III in Basic Health Care | 75 |
| Food service assistant | Certificate II in Health Support Services | 193 |
| Food service worker | Certificate II in Health Support Services | 193 |
| Gay education and outreach officer  Gay education services officer | Certificate IV in Population Health | 219 |
| Gay men’s education support officer | Diploma of Population Health | 224 |
| Grounds maintenance worker | Certificate II in Health Support Services | 193 |
| Handyperson | Certificate II in Health Support Services | 193 |
| Head hyperbaric technical officer | Diploma of Hyperbaric Technology | 171 |
| Health care provider (Defence) | Certificate IV in Defence Health Care | 141 |
| Health liaison worker  Health promotion officer  Health promotion project officer  Health sponsorship coordinator | Certificate IV in Population Health | 219 |
| Health promotion coordinator  Health sponsorship coordinator | Diploma of Population Health | 224 |
| Healthy housing worker | Certificate II in Indigenous Environmental Health | 213 |
| Healthy housing worker | Certificate III in Indigenous Environmental Health | 217 |
| Hearing aid audiometrist | Diploma of Hearing Device Prescription and Evaluation | 94 |
| Herbalist | Advanced Diploma of Western Herbal Medicine | 119 |
| Herbal medicine practitioner | Advanced Diploma of Western Herbal Medicine | 119 |
| Homoeopath | Advanced Diploma of Homoeopathy | 104 |
| Homoeopathic practitioner | Advanced Diploma of Homoeopathy | 104 |
| Honorary ambulance officer | Certificate IV in Health Care (Ambulance) | 81 |
| Hospital assistant | Certificate II in Health Support Services | 193 |
| Hospital pharmacy assistant | Certificate III in Hospital/Health Services Pharmacy Support | 181 |
| Hospital pharmacy technician | Certificate III in Hospital/Health Services Pharmacy Support | 181 |
| Housekeeping assistant | Certificate II in Health Support Services | 193 |
| Hyperbaric system maintenance manager | Diploma of Hyperbaric Technology | 171 |
| Hyperbaric technical officer | Certificate IV in Hyperbaric Technology | 169 |
| Hyperbaric technical officer (Grade One) | Certificate IV in Hyperbaric Technology | 169 |
| Hyperbaric technical officer (Grade Two) | Diploma of Hyperbaric Technology | 171 |
| Hyperbaric technician | Certificate IV in Hyperbaric Technology | 169 |
| Immunisation and TB coordinator  Immunisation officer | Diploma of Population Health | 224 |
| Indigenous environmental health worker | Certificate II in Indigenous Environmental Health | 213 |
| Indigenous environmental health worker  Indigenous public health officer | Certificate III in Indigenous Environmental Health | 217 |
| Indigenous environmental health worker  Indigenous public health officer | Certificate IV in Indigenous Environmental Health | 222 |
| Indigenous environmental health worker | Diploma of Indigenous Environmental Health | 227 |
| Indigenous support worker | Certificate II in Population Health | 203 |
| Indigenous support worker | Certificate III in Population Health | 215 |
| Industrial medic | Certificate IV in Health Care (Ambulance) | 81 |
| Instrument technician | Certificate III in Sterilisation Services | 189 |
| Intensive care paramedic | Advanced Diploma of Paramedical Science (Ambulance) | 86 |
| Kinesiologist | Diploma of Kinesiology | 106 |
| Kinesiology practitioner | Certificate IV in Kinesiology | 105 |
| Kitchen hand | Certificate II in Health Support Services | 193 |
| Laboratory aide | Certificate III in Pathology | 153 |
| Laundry leading hand | Certificate III in Health Support Services | 198 |
| Laundry worker | Certificate II in Health Support Services | 193 |
| Maintenance assistant | Certificate II in Health Support Services | 193 |
| Maintenance supervisor | Certificate III in Health Support Services | 198 |
| Manager (Aboriginal and/or Torres Strait Islander health) | Advanced Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) | 58 |
| Manager (Aboriginal and/or Torres Strait Islander health) | Advanced Diploma of Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | 60 |
| Manager, migrant health services | Diploma of Population Health | 224 |
| Massage therapist | Certificate IV in Massage Therapy Practice | 108 |
| Massage therapy practitioner | Certificate IV in Massage Therapy Practice | 108 |
| Medical assistant | Certificate IV in Medical Practice Assisting | 143 |
| Medical assistant (Defence) | Certificate III in Basic Health Care | 75 |
| Medical assistant (Defence) | Certificate IV in Defence Health Care | 141 |
| Medical records section leader | Certificate IV in Health Administration | 204 |
| Mobile intensive care ambulance paramedic | Advanced Diploma of Paramedical Science (Ambulance) | 86 |
| Mortuary assistant | Certificate III in Mortuary Theatre Practice | 173 |
| Mortuary assistant | Certificate IV in Mortuary Theatre Practice | 175 |
| Mortuary attendant | Certificate III in Mortuary Theatre Practice | 173 |
| Mortuary attendant | Certificate IV in Mortuary Theatre Practice | 175 |
| Mortuary technician | Certificate III in Mortuary Theatre Practice | 173 |
| Mortuary technician | Certificate IV in Mortuary Theatre Practice | 175 |
| Natural therapist | Certificate IV in Kinesiology | 105 |
| Natural therapist | Advanced Diploma of Naturopathy | 111 |
| Naturopath | Advanced Diploma of Naturopathy | 111 |
| Naturopathic practitioner | Advanced Diploma of Naturopathy | 111 |
| Natural medicine practitioner | Advanced Diploma of Naturopathy | 111 |
| Neurophysiology technician | Certificate IV in Neurophysiology Technology | 145 |
| Neurophysiology technician | Advanced Diploma of Neurophysiology Technology | 147 |
| Neurophysiology technologist | Certificate IV in Neurophysiology Technology | 145 |
| Neurophysiology technologist | Advanced Diploma of Neurophysiology Technology | 147 |
| Nursing assistant | Certificate III in Health Services Assistance | 135 |
| Nursing support worker | Certificate III in Health Services Assistance | 135 |
| Nutrition assistant | Certificate III in Nutrition and Dietetic Assistance | 149 |
| Nutrition assistant | Certificate IV in Allied Health Assistance | 65 |
| Nutritional medicine practitioner | Advanced Diploma of Nutritional Medicine | 113 |
| Nutritional therapist | Advanced Diploma of Nutritional Medicine | 113 |
| Occupational therapy assistant | Certificate III in Allied Health Assistance | 65 |
| Occupational therapy assistant | Certificate IV in Allied Health Assistance | 67 |
| Operational officer | Certificate III in Pathology | 153 |
| Operating theatre technician | Certificate III in Health Services Assistance | 135 |
| Optical dispenser | Certificate IV in Optical Dispensing | 151 |
| Optical mechanic | Certificate IV in Optical Technology | 179 |
| Optical technician | Certificate IV in Optical Technology | 179 |
| Orderly | Certificate II in Health Support Services | 193 |
| Orderly | Certificate III in Health Services Assistance | 135 |
| Outreach worker, needle and syringe exchange program | Certificate III in Population Health | 215 |
| Outreach worker | Certificate IV in Population Health | 219 |
| Pathology assistant | Certificate III in Pathology | 153 |
| Pathology collector | Certificate III in Pathology | 153 |
| Pathology collector | Certificate IV in Pathology | 155 |
| Pathology courier | Certificate II in Health Support Services | 193 |
| Pathology technician | Certificate III in Mortuary Theatre Practice | 173 |
| Pathology technician | Certificate IV in Mortuary Theatre Practice | 175 |
| Patient service attendant | Certificate III in Health Services Assistance | 135 |
| Patient support assistant | Certificate III in Health Services Assistance | 135 |
| Patient transport attendant | Certificate III in Non-Emergency Client Transport | 77 |
| Patient transport officer | Certificate III in Non-Emergency Client Transport | 77 |
| Peer educator | Certificate II in Population Health | 211 |
| Pharmacy assistant | Certificate III in Hospital/Health Services Pharmacy Support | 181 |
| Pharmacy technician | Certificate III in Hospital/Health Services Pharmacy Support | 181 |
| Pharmacy technician | Certificate IV in Hospital/Health Services Pharmacy Support | 183 |
| Physiotherapy assistant | Certificate III in Allied Health Assistance | 65 |
| Physiotherapy assistant | Certificate IV in Allied Health Assistance | 67 |
| Phytotherapist | Advanced Diploma of Western Herbal Medicine | 119 |
| Plaster orderly | Certificate IV in Cast Technology | 164 |
| Podiatry assistant | Certificate III in Allied Health Assistance | 65 |
| Podiatry assistant | Certificate IV in Allied Health Assistance | 67 |
| Porter | Certificate II in Health Support Services | 193 |
| Post mortem assistant | Certificate III in Mortuary Theatre Practice | 173 |
| Post mortem assistant | Certificate IV in Mortuary Theatre Practice | 175 |
| Practice manager | Certificate IV in Health Administration | 204 |
| Practice manager | Diploma of Practice Management | 208 |
| Primary health care worker (Aboriginal and/or Torres Strait Islander health) | Diploma of Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | 52 |
| Program manager | Diploma of Practice Management | 208 |
| Program manager (Aboriginal and/or Torres Strait Islander health) | Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) | 50 |
| Peer education officer  Project manager | Diploma of Population Health | 224 |
| Reflexologist | Diploma of Reflexology | 115 |
| Regional coordinator  Regional programs coordinator | Diploma of Population Health | 224 |
| Registered Nurse Division 2 | Certificate IV in Nursing (Enrolled/Division 2 nursing) | 128 |
| Registered Nurse Division 2 | Diploma of Nursing (Enrolled/Division 2 nursing) | 130 |
| Registered Nurse Division 2 | Advanced Diploma of Nursing (Enrolled/Division 2 nursing) | 132 |
| Registry officer, cancer surveillance | Certificate III in Population Health | 215 |
| Registry officer, cancer surveillance | Certificate IV in Population Health | 219 |
| Rehabilitation engineering technician | Certificate IV in Rehabilitation and Assistive Technology | 159 |
| Rehabilitation technician | Certificate IV in Rehabilitation and Assistive Technology | 159 |
| Remedial massage practitioner | Diploma of Remedial Massage | 109 |
| Remedial massage therapist | Diploma of Remedial Massage | 109 |
| Remedial therapist | Diploma of Remedial Massage | 109 |
| Schools program officer | Certificate IV in Population Health | 219 |
| Screening Audiometrist | Certificate IV in Audiometric Assessment | 92 |
| Seating technician | Certificate IV in Rehabilitation and Assistive Technology | 159 |
| Senior Aboriginal health worker | Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) | 43 |
| Senior Aboriginal health worker | Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | 45 |
| Senior Aboriginal health worker | Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) | 50 |
| Senior Aboriginal health worker | Diploma of Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | 52 |
| Senior cleaner | Certificate III in Health Support Services | 198 |
| Senior clerk | Certificate IV in Health Administration | 204 |
| Senior clinical coder | Certificate IV in Health Administration | 204 |
| Senior hyperbaric technical officer | Diploma of Hyperbaric Technology | 171 |
| Senior instrument technician | Certificate IV in Sterilisation Services | 191 |
| Senior kitchen hand | Certificate III in Health Support Services | 198 |
| Senior mortuary assistant | Diploma of Mortuary Theatre Practice | 177 |
| Senior mortuary technician | Diploma of Mortuary Theatre Practice | 177 |
| Senior pharmacy technician | Certificate IV in Hospital/Health Services Pharmacy Support | 183 |
| Senior project officer | Diploma of Population Health | 224 |
| Senior theatre technician | Certificate IV in Operating Theatre Technical Support | 139 |
| Senior theatre wardsperson | Certificate IV in Operating Theatre Technical Support | 139 |
| Senior Torres Strait Islander health worker | Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) | 43 |
| Senior Torres Strait Islander health worker | Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | 45 |
| Senior Torres Strait Islander health worker | Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) | 50 |
| Senior Torres Strait Islander health worker | Diploma of Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | 52 |
| Service manager | Diploma of Practice Management | 208 |
| Shiatsu practitioner | Diploma of Shiatsu and Oriental Therapies | 117 |
| Shiatsu therapist | Diploma of Shiatsu and Oriental Therapies | 117 |
| Shift manager | Certificate IV in Optical Technology | 179 |
| Sleep technician | Certificate IV in Sleep Technology | 186 |
| Sleep technician | Diploma of Sleep Technology | 187 |
| Specialist health worker (Aboriginal and/or Torres Strait Islander health) | Advanced Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) | 58 |
| Specialist health worker (Aboriginal and/or Torres Strait Islander health) | Advanced Diploma of Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | 60 |
| Specialist kinesiology practitioner | Diploma of Kinesiology | 106 |
| Specialist specimen collector | Certificate IV in Pathology | 155 |
| Specimen collection officer | Certificate III in Pathology | 153 |
| Specimen reception assistant | Certificate III in Pathology | 153 |
| Speech pathology assistant | Certificate III in Allied Health Assistance | 65 |
| Speech pathology assistant | Certificate IV in Allied Health Assistance | 67 |
| Sterilisation supervisor | Certificate IV in Sterilisation Services | 191 |
| Sterilisation assistant | Certificate III in Sterilisation Services | 189 |
| Sterilisation technician | Certificate III in Sterilisation Services | 189 |
| Stolen generation worker | Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | 45 |
| Stolen generation worker | Diploma of Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | 52 |
| Stores assistant | Certificate II in Health Support Services | 193 |
| Supervisor | Certificate IV in Health Supervision | 206 |
| Support officer | Certificate II in Population Health | 211 |
| Support services worker | Certificate II in Health Support Services | 193 |
| TCM remedial massage practitioner | Diploma of Traditional Chinese Medicine Remedial Massage (An Mo Tui Na) | 118 |
| TCM remedial massage therapist | Diploma of Traditional Chinese Medicine Remedial Massage (An Mo Tui Na) | 118 |
| Team leader/supervisor | Certificate IV in Optical Technology | 179 |
| Team leader/supervisor | Certificate IV in Pathology | 155 |
| Team leader for clinical services | Certificate IV in Health Administration | 204 |
| Team manager | Certificate IV in Population Health | 219 |
| Team support worker | Certificate III in Population Health | 215 |
| Team support worker | Certificate IV in Population Health | 219 |
| Technical assistant | Certificate III in Prosthetic/Orthotic Technology | 185 |
| Technical facility manager | Diploma of Hyperbaric Technology | 171 |
| Theatre support | Certificate III in Health Services Assistance | 135 |
| Therapy assistant | Certificate III in Allied Health Assistance | 65 |
| Therapy assistant | Certificate IV in Allied Health Assistance | 67 |
| Torres Strait Islander health worker | Certificate III in Aboriginal and/or Torres Strait Islander Primary Health Care | 41 |
| Torres Strait Islander health worker | Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) | 43 |
| Torres Strait Islander health worker | Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health (Community Care) | 45 |
| Torres Strait Islander health worker (specialist) | Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care (Practice) | 50 |
| Trainee Aboriginal health worker | Certificate II in Aboriginal and/or Torres Strait Islander Primary Health Care | 39 |
| Trainee Torres Strait Islander health worker | Certificate II in Aboriginal and/or Torres Strait Islander Primary Health Care | 39 |
| Tui Na practitioner | Diploma of Traditional Chinese Medicine Remedial Massage (An Mo Tui Na) | 118 |
| Voluntary (or paid) ambulance work | Certificate III in Basic Health Care | 75 |
| Volunteer first aider | Certificate II in Emergency Medical Service First Response | 74 |
| Volunteer ambulance officer | Certificate IV in Health Care (Ambulance) | 81 |
| Ward assistant | Certificate II in Health Support Services | 193 |
| Ward clerk | Certificate III in Health Administration | 202 |
| Ward clerk | Certificate IV in Health Administration | 204 |
| Ward support | Certificate III in Health Services Assistance | 135 |
| Wardsperson | Certificate III in Health Services Assistance | 135 |
| Western herbal medicine practitioner | Advanced Diploma of Western Herbal Medicine | 119 |
| Women’s health educator | Certificate IV in Population Health | 219 |
| Workplace first responder | Certificate II in Emergency Medical Service First Response | 74 |

Skill sets

# Skill sets

Definition

Skill sets are defined as single units of competency, or combinations of units of competency from an endorsed Training Package, which link to a licence or regulatory requirement, or defined industry need. It is important to note that most skill sets included in the HLT07 Health Training Package are designed to build on a relevant qualification to enable the candidate to undertake work in the area addressed by the skill set. Skill sets do not replace qualifications as the foundation for undertaking work in the community sector. They enable a qualified worker to move laterally into work areas addressed by the skill set or to broaden their skill base in relation to the services they provide.

Wording on Statements of Attainment

Skill sets are a way of publicly identifying logical groupings of units of competency which meet an identified need or industry outcome. Skill sets are not qualifications.

Where skill sets are identified in a Training Package, the Statement of Attainment can set out the competencies a person has achieved in a way that is consistent and clear for employers and others. This is done by including the wording on the Statement of Attainment that reflects that ‘these competencies meet an identified industry need’ and ‘are recommended for work’ in a particular area. This wording applies only to skill sets that are formally identified as such in the endorsed Training Package.

Skill sets in this Training Package

Two types of skill set have been identified for the community sector:

* Skill sets that meet licensing or regulatory requirements for specific areas of work.
* Skill sets that meet identified industry needs for work in areas where candidates may not hold an existing qualification. Each of these skill sets has been endorsed by industry as appropriate for people who hold a relevant qualification or commensurate industry skills as evaluated through appropriate recognition of prior learning processes.

Units of competency from each skill set are also available individually in qualifications in this Training Package in line with stated Packaging Rules for each qualification.

Introduction to the Employability Skills Qualification Summaries

## Introduction to the Employability Skills Qualification Summaries

The Employability Skills Qualification Summaries included in this volume are based on the Employability Skills Framework identified as appropriate for the HLT07 Health Training Package (shown on the following page).

The facets included in the framework are deemed to apply generally to work in the health industry, with specific customisation required to address work at different levels and sectors of the industry.

### Customisation for HLT07 Training Package

The Employability Skills Qualification Summaries include all facets listed in the Employability Skills Framework, but have been customised to reflect specific qualification requirements:

* Any facets not required for work to which that qualification may apply have been crossed out (text appears with a line through it).
* Where facets contain inappropriate words they have been crossed out.
* Additional or replacement words are added (in bold italics) to existing facets:
* where they are more appropriate
* in order to clarify how that facet applies for that qualification.

The Employability Skills Qualification Summaries will be included as part of the Implementation Guide for users of the HLT02 Health Training Package, together with a detailed mapping showing coverage of Employability Skills by compulsory and mandatory competency units.

They will be hyperlinked to the detailed competency units, with yellow highlights showing coverage of Employability Skills.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Employability Skills Framework | | | | | | | | |
| Communication | | Teamwork | Problem solving | Initiative and enterprise | Planning and organising | Self management | Learning | Technology |
| Facets of the Employability Skills (facets of the skill identified applicable to the jobs/occupations covered by the qualification concerned) | 1. Listening and understanding | 1. Working as an individual and a team member | 1. Developing practical and creative solutions to workplace problems | 1. Adapting to  new situations | 1. Collecting, analysing and organising information | 1. Being self-motivated | 1. Being open to learning new ideas and techniques | 1. Using technology and related workplace equipment |
| 2. Speaking clearly/directly | 2. Working with diverse individuals and groups | 2. Showing independence  and initiative in identifying problems | 2. Being creative in response to workplace challenges | 2. Using basic business systems for planning and organising | 2. Articulating own ideas and vision | 2. Learning in a range of settings including informal learning | 2. Using technology to organise data |
| 3. Reading and interpreting workplace related documentation | 3. Applying knowledge of own role as part of a team | 3. Solving problems individually or in teams | 3. Identifying opportunities that might not obvious to others | 3. Being appropriately resourceful | 3. Balancing own ideas, values and vision with workplace values and requirements | 3. Participating in ongoing learning | 3. Adapting to new technology skill requirements |
| 4. Writing to address audience needs | 4. Applying teamwork skills to a range of situations | 4. Applying a range of strategies in problem solving | 4. Generating a range of options in response to workplace matters | 4. Taking initiative and making decisions within workplace role | 4. Monitoring and evaluating own performance | 4. Learning in order to accommodate change | 4. Applying OHS knowledge when using technology |
| 5. Interpreting the needs of internal/ external customers | 5. Identifying and utilising the strengths of other team members | 5. Using numeracy skills to solve problems | 5. Translating ideas into action | 5. Participating in continuous improvement and planning processes | 5. Taking responsibility at the appropriate level | 5. Learning new skills and techniques | 5. Applying technology as a management tool |
| 6. Applying numeracy skills to workplace requirements | 6. Giving feedback, coaching and mentoring | 6. Testing assumptions and taking context into account | 6. Developing innovative solutions | 6. Working within or establishing clear work goals and deliverable’s |  | 6. Taking responsibility for own learning |  |
| 7. Establishing and using networks |  | 7. Listening to and resolving concerns in relation to workplace issues | 7. Developing a strategic, creative, long-term vision | 7. Determining or applying required resources |  | 7. Contributing to the learning of others |  |
| 8. Sharing information |  | 8. Resolving customer concerns relative to workplace responsibilities |  | 8. Allocating people and other resources to tasks and workplace requirements |  | 8. Applying a range of learning approaches |  |
| 9. Negotiating responsively |  |  |  | 9. Managing time and priorities |  | 9. Developing own learning pathways |  |
| 10. Persuading effectively |  |  |  | 10. Adapting resource allocations to cope with contingencies |  | 10. Developing own learning plans |  |
| 11. Being appropriately assertive |  |  |  |  |  |  |  |
| 12. Empathising |  |  |  |  |  |  |  |

\*Note: Facets enclosed in brackets do not apply

## Employability Skills Qualification Summaries at Certificate II level

### HLT21107 Certificate II in Emergency Medical Service First Response

### HLT21307 Certificate II in Aboriginal and/or Torres Strait Islander Primary Health Care

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports — communicated, but not necessarily written  5. Interpreting the needs of internal/ external customers from clear instructions  6. Applying basic numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff and possibly with clients)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a specific range of situations  5. Identifying and utilising the strengths of other team members — as required in line with identified functions  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  [4. Applying a range of strategies in problem solving]\*  5. Using numeracy skills to solve problems (e.g. time management, utilising resources)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues (i.e. within scope of own role)  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context and in lines guidelines)  [4. Generating a range of options in response to workplace matters ]\*  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful (i.e. within scope of own role)  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  [8. Allocating people and other resources to tasks and workplace requirements ]\*  9. Managing time and priorities (i.e. in relation to tasks required for own role)  [10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role)]\* |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level (i.e. within scope of own role) |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT21207 Certificate II in Health Support Services

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address identified [audience ]\*needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying basic numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. [Identifying and utilising the strengths of other team members]\*  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  [4. Applying a range of strategies in problem solving]\*  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  [6. Testing assumptions and taking context into account ]\*  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving and reporting customer concerns relative to workplace responsibilities |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  [4. Generating a range of options in response to workplace matters ]\*  5. Translating ideas into action (i.e. within own work role)  [6. Developing innovative solutions ]\*  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  [2. Using basic business systems for planning and organising ]\*  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  [8. Allocating people and other resources to tasks and workplace requirements ]\*  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance in conjunction with supervisor and linking to learning strategies as required  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  [2. Using basic technology skills to organise data]\*  [3. Adapting to new technology skill requirements ]\*  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT20905 Certificate II in Population Health

### HLT21005 Certificate II in Indigenous Environmental Health

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying basic numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. [Identifying and utilising the strengths of other team members]\*  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  [4. Applying a range of strategies in problem solving]\*  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  [8. Resolving customer concerns relative to workplace responsibilities ]\* |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  [4. Generating a range of options in response to workplace matters ]\*  5. Translating ideas into action (i.e. within own work role)  [6. Developing innovative solutions ]\*  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  [2. Using basic business systems for planning and organising ]\*  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  [8. Allocating people and other resources to tasks and workplace requirements ]\*  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  [2. Using basic technology skills to organise data]\*  [3. Adapting to new technology skill requirements ]\*  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

## Employability Skills Qualification Summaries at Certificate III level

### HLT32807 Certificate III in Health Support Services

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address identified [audience ]\*needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying basic numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback, coaching and mentoring |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  4. Applying a range of strategies in problem solving  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  [6. Testing assumptions and taking context into account ]\*  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  4. Generating a range of options in response to workplace matters  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. Allocating people and other resources to tasks and workplace requirements (only for team leader or leading hand roles)  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT32407 Certificate III in Allied Health Assistance

### HLT31807 Certificate III in Dental Assisting

### HLT33107 Certificate III in Basic Health Care

### HLT31507 Certificate III in Nutrition and Dietetic Support

### HLT32707 Certificate III in Dental Laboratory Assisting

### HLT31407 Certificate III in Hospital/Health Services Pharmacy Support

### HLT31107 Certificate III in Sterilisation Services

### HLT32907 Certificate III in Health Administration

### HLT33207 Certificate III in Aboriginal and/or Torres Strait Islander Primary Health Care

### HLT32205 Certificate III in Population Health

### HLT32305 Certificate III in Indigenous Environmental Health

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedbac  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as prescribed programs  4. Writing to address audience needs, such as case notes and reports  5. Interpreting the needs of internal/ external customers from clear information and feedback  6. Applying basic numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff, working as part of an allied health team)k  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  [4. Applying a range of strategies in problem solving]\*  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  [4. Generating a range of options in response to workplace matters ]\*  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. Allocating people and other resources to tasks and workplace requirements (only for team leader or leading hand roles)  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT32507 Certificate III in Health Services Assistance

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address identified [audience ]\*needs, such as client records, work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying basic numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback, coaching and mentoring |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  4. Applying a range of strategies in problem solving  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  [6. Testing assumptions and taking context into account ]\*  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  4. Generating a range of options in response to workplace matters  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. Allocating people and other resources to tasks and workplace requirements (only for team leader or leading hand roles)  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT30207 Certificate III in Non-Emergency Client Transport

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying basic numeracy skills to workplace requirements involving measuring and counting  7. Establishing and using networks  8. Sharing information (e.g. with other staff and possibly with clients)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  [4. Applying a range of strategies in problem solving]\*  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  [4. Generating a range of options in response to workplace matters ]\*  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using [basic ]\*computer [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful (i.e. within scope of own role)  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  [8. Allocating people and other resources to tasks and workplace requirements (only for team leader or leading hand roles)]\*  9. Managing time and priorities (i.e. in relation to tasks required for own role)  [10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role)]\* |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data (i.e. within scope of own role)  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT31907 Certificate III in Ambulance Communications (Call-taking)

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying basic numeracy skills to workplace requirements involving measuring and counting  7. Establishing and using networks  8. Sharing information (e.g. with other staff and possibly with clients)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  [4. Applying a range of strategies in problem solving]\*  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  [4. Generating a range of options in response to workplace matters ]\*  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using [basic ]\*business systems for planning and organising (i.e. within scope of own role)  3. Being appropriately resourceful (i.e. within scope of own role)  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  [8. Allocating people and other resources to tasks and workplace requirements ]\*  9. Managing time and priorities (i.e. in relation to tasks required for own role)  [10. Adapting resource allocations to cope with contingencies ]\* |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT32607 Certificate III in Pathology

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  10. Persuading effectively  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  [4. Applying a range of strategies in problem solving]\*  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  [4. Generating a range of options in response to workplace matters ]\*  [5. Translating ideas into action)]\*  [6. Developing innovative solutions ]\*  [7. Developing a strategic, creative, long-term vision]\* |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  [8. Allocating people and other resources to tasks and workplace requirements ]\*  9. Managing time and priorities (i.e. in relation to tasks required for own role)  [10. Adapting resource allocations to cope with contingencies ]\* |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  [7. Contributing to the learning of others ]\*  [8. Applying a range of learning ]\*approaches  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT32707 Certificate III in Dental Laboratory Assisting

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback, coaching and mentoring |
|  |  |
| Problem solving | 1. Developing practical and creative solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  4. Applying a range of strategies in problem solving  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  [4. Generating a range of options in response to workplace matters ]\*  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic business systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within or establishing clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. Allocating people and other resources to tasks and workplace requirements (only for team leader or leading hand roles)  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  9. Developing own learning pathways  10. Develop own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  5. Applying technology as a management tool |

### HLT32007 Certificate III in Mortuary Theatre Practice

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  [9. Negotiating responsively ]\*  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  [4. Applying a range of strategies in problem solving]\*  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  [8. Resolving customer concerns relative to workplace responsibilities]\* |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  [4. Generating a range of options in response to workplace matters ]\*  [5. Translating ideas into action ]\*  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  [8. Allocating people and other resources to tasks and workplace requirements ]\*  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  [7. Contributing to the learning of others ]\*  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT32107 Certificate III in Prosthetic/Orthotic Technology

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  [9. Negotiating responsively ]\*  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  [4. Applying a range of strategies in problem solving]\*  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  [7. Listening to and resolving concerns in relation to workplace issues]\*  [8. Resolving customer concerns relative to workplace responsibilities ]\* |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  [4. Generating a range of options in response to workplace matters ]\*  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  [8. Allocating people and other resources to tasks and workplace requirements ]\*  9. Managing time and priorities (i.e. in relation to tasks required for own role)  [10. Adapting resource allocations to cope with contingencies ]\* |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

## Employability Skills Qualification Summaries at Certificate IV level

### HLT42507 Certificate IV in Allied Health Assistance

### HLT42305 Certificate IV in Population Health

### HLT42405 Certificate IV in Indigenous Environmental Health

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, prescribed client plan, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as prescribed client plan, manufacturers’ guidelines, safety requirements and work instructions  4. Writing to address audience needs, such as case notes, work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying basic numeracy skills to workplace requirements involving measuring and counting  7. Establishing and using networks (within the requirements of a prescribed client plan)  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  [4]\*. Applying a range of strategies in problem solving (i.e. within scope of practice)  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  4. Generating a range of options in response to workplace matters (i.e., client and program delivery issues and within scope of practice)  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. Allocating people and other resources to tasks and workplace requirements (only for team leader or leading hand roles)  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT41107 Certificate IV in Ambulance Communications

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback, including complex information  2. Speaking clearly/directly to relay information, including complex information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying numeracy skills to workplace requirements involving measuring and counting  7. Establishing and using networks  8. Sharing information (e.g. with other staff and possibly with clients)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  10. Persuading effectively (in line with own work role)  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback, coaching and mentoring |
|  |  |
| Problem solving | 1. Developing practical and creative solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  4. Applying a range of strategies in problem solving (i.e. within scope of own role)  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  4. Generating a range of options in response to workplace matters  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision ]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using [basic ]\*business systems for planning and organising (i.e. within scope of own role)  3. Being appropriately resourceful (i.e. within scope of own role)  4. Taking initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. Allocating people and other resources to tasks and workplace requirements (i.e. within scope of own role)  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT42607 Certificate IV in Anaesthetic Technology

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others including clients) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  [4]\*. Applying a range of strategies in problem solving (i.e. within scope of own role)  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, calculations)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  4. Generating a range of options in response to workplace matters (i.e. within scope of own work role)  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. [Allocating people and other resources to tasks and workplace requirements ]\*  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT41007 Certificate IV in Health Care (Ambulance)

### HLT43307 Certificate IV in Medical Practice Assisting

### HLT43807 Certificate IV in Sterilisation Services

### HLT43907 Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care (Practice)

### HLT44007 Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health (Community Care)

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying numeracy skills to workplace requirements involving measuring and counting  7. Establishing and using networks  8. Sharing information (e.g. with other staff and clients)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  10. Persuading effectively (i.e. within scope of own work role)  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback, coaching and mentoring |
|  |  |
| Problem solving | 1. Developing practical and creative solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  4. Applying a range of strategies in problem solving  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  4. Generating a range of options in response to workplace matters  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using organisation [basic business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful (i.e. within scope of own role)  4. Taking initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. Allocating people and other resources to tasks and workplace requirements (i.e. within scope of own role)  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  5. Applying technology as a management tool |

### HLT41307 Certificate IV in Audiometric Assessment

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding information, directions and feedback  2. Speaking clearly/directly  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information ( with other staff and clients)  9. Negotiating responsively (e.g. re own work role and/or conditions including with clients)  10. Persuading effectively  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others including clients) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  [4]\*. Applying a range of strategies in problem solving (i.e. within scope of own role)  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, calculations)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  4. Generating a range of options in response to workplace matters (i.e. within scope of own work role)  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or within scope of own work role)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. [Allocating people and other resources to tasks and workplace requirements ]\*  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or within scope of own work role)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT42707 Certificate IV in Aromatherapy

### HLT41207 Certificate IV in Ayurvedic Lifestyle Consultation

### HLT42807 Certificate IV in Kinesiology

### HLT40307 Certificate IV in Massage Therapy Practice

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding client information, medical reports and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements, work instructions where relevant, professional information  4. Writing to address audience needs, such as work notes, reports and referrals  5. Interpreting the needs of internal/ external customers from clear information  6. Applying numeracy skills to workplace requirements involving measuring  7. Establishing and using networks  8. Sharing information (e.g. with other staff where appropriate and clients)  9. Negotiating responsively (e.g. re own work role and/or conditions, with clients)  10. Persuading effectively  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work and scope)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member (where relevant)  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team (e.g. wider health care team where relevant/appropriate)  4. Applying teamwork skills to a range of situations (where relevant)  5. Identifying and utilising the strengths of other team members (e.g. wider health care team where relevant/appropriate)  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical and creative solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  4. Applying a range of strategies in problem solving  5. Using numeracy skills to solve problems (e.g. time management, stock management, calculations of remedies if appropriate)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges  3. Identifying opportunities that might not be obvious to others  4. Generating a range of options in response to workplace matters  5. Translating ideas into action (i.e. within scope of own role)  6. Developing innovative solutions  7. Developing a strategic, creative, long-term vision |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information  2. Using basic [business ]\*systems for planning and organising  3. Being appropriately resourceful  4. Taking initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes  6. Working within or establishing clear work goals and deliverables  7. Determining or applying required resources  8. Allocating people and other resources to tasks and workplace requirements (where relevant)  9. Managing time and priorities  10. Adapting resource allocations to cope with contingencies (where relevant) |
|  |  |
| Self management | 1. Being self-motivated  2. Articulating own ideas [and vision ]\*  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (including professional development) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (where relevant)  2. Using basic technology skills to organise data (where relevant)  3. Adapting to new technology skill requirements (where relevant)  4. Applying OHS knowledge when using technology  5. Applying technology as a management tool (where relevant) |

### HLT43007 Certificate IV in Dental Assisting

### HLT43407 Certificate IV in Nursing (Enrolled/Division 2 nursing)

### HLT42007 Certificate IV in Operating Theatre Technical Support

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying basic numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  [4. Applying a range of strategies in problem solving]\*  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  [4. Generating a range of options in response to workplace matters ]\*  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. Allocating people and other resources to tasks and workplace requirements (only for team leader or leading hand roles)  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT43107 Certificate IV in Defence Health Care

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, client information and feedback  2. Speaking clearly/directly to provide information  3. Reading and interpreting workplace related documentation, such as guidelines, protocols and instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from information provided  6. Applying numeracy skills to workplace requirements involving measuring, counting and calculating  7. Establishing and using networks (within scope of own work role)  8. Sharing information (within scope of own work role)  9. Negotiating responsively (within scope of own work role)  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to clients) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback, coaching and mentoring |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  [4. Applying a range of strategies in problem solving]\*  5. Using numeracy skills to solve problems  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  4. Generating a range of options in response to workplace matters  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using organisation [basic business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within or establishing clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. Allocating people and other resources to tasks and workplace requirements (only for team leader or leading hand roles)  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT41707 Certificate IV in Neurophysiology Technology

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  [4. Applying a range of strategies in problem solving]\*  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues (within scope of role)  8. [Resolving customer concerns relative to workplace responsibilities ]\* |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  [4. Generating a range of options in response to workplace matters ]\*  5. Translating ideas into action (i.e. within own work role)  [6. Developing innovative solutions ]\*  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. [Allocating people and other resources to tasks and workplace requirements ]\*  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT43507 Certificate IV in Optical Dispensing

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying numeracy skills to workplace requirements involving measuring and counting  7. Establishing and using networks  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  10. Persuading effectively  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical and creative solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  4. Applying a range of strategies in problem solving  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  4. Generating a range of options in response to workplace matters  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  7. Developing a strategic, creative, long-term vision |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within or establishing clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. Allocating people and other resources to tasks and workplace requirements (only for team leader or leading hand roles)  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas and vision (i.e. within a team or supervised work context)  3. Balancing own ideas and values and vision with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT41807 Certificate IV in Pathology

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  10. Persuading effectively  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  [4. Applying a range of strategies in problem solving]\*  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  [4. Generating a range of options in response to workplace matters ]\*  [5. Translating ideas into action ]\*  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  [8. Allocating people and other resources to tasks and workplace requirements ]\*  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. [Contributing to the learning of others ]\*  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT43607 Certificate IV in Rehabilitation and Assistive Technology

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions)  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  4. Applying a range of strategies in problem solving  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  [8. Resolving customer concerns relative to workplace responsibilities]\* |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  [4. Generating a range of options in response to workplace matters ]\*  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  [8. Allocating people and other resources to tasks and workplace requirements ]\*  9. Managing time and priorities (i.e. in relation to tasks required for own role)  [10. Adapting resource allocations to cope with contingencies]\*) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  [7. Contributing to the learning of others ]\*  [8. Applying a range of learning approaches ]\*  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT42107 Certificate IV in Cardiac Technology

### HLT41407 Certificate IV in Cast Technology

### HLT41507 Certificate IV in Hyperbaric Technology

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  [9. Negotiating responsively ]\*  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  [4. Applying a range of strategies in problem solving]\*  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  [8. Resolving customer concerns relative to workplace responsibilities]\* |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  [4. Generating a range of options in response to workplace matters ]\*  [5. Translating ideas into action ]\*  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  [8. Allocating people and other resources to tasks and workplace requirements ]\*  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  [7. Contributing to the learning of others ]\*  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT41607 Certificate IV in Mortuary Theatre Practice

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying basic numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  [4. Applying a range of strategies in problem solving]\*  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  [8. Resolving customer concerns relative to workplace responsibilities ]\* |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  [4. Generating a range of options in response to workplace matters ]\*  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  [8. Allocating people and other resources to tasks and workplace requirements ]\*)  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT43707 Certificate IV in Optical Technology

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying basic numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions)  10. Persuading effectively  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback, coaching and mentoring |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  [4. Applying a range of strategies in problem solving]\*  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  [8. Resolving customer concerns relative to workplace responsibilities ]\* |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  4. Generating a range of options in response to workplace matters  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. Allocating people and other resources to tasks and workplace requirements (only for team leader or leading hand roles)  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT40507 Certificate IV in Hospital/Health Services Pharmacy Support

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying basic numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  [4. Applying a range of strategies in problem solving]\*  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  [7. Listening to and resolving concerns in relation to workplace issues]\*  [8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact)]\* |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  [4. Generating a range of options in response to workplace matters ]\*  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. Allocating people and other resources to tasks and workplace requirements (only for team leader or leading hand roles)  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT41907 Certificate IV in Sleep Technology

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  [4. Applying a range of strategies in problem solving]\*  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  [4. Generating a range of options in response to workplace matters ]\*  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  [8. Allocating people and other resources to tasks and workplace requirements ]\*  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT43207 Certificate IV in Health Administration

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying basic numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  [4. Applying a range of strategies in problem solving]\*  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  [4. Generating a range of options in response to workplace matters ]\*  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. Allocating people and other resources to tasks and workplace requirements (only for team leader or leading hand roles)  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  5. Applying technology as a management tool |

### HLT40407 Certificate IV in Health Supervision

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying basic numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  10. Persuading effectively  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  4. Applying a range of strategies in problem solving  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  4. Generating a range of options in response to workplace matters  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. Allocating people and other resources to tasks and workplace requirements (only for team leader or leading hand roles)  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

## Employability Skills Qualification Summaries at Diploma level

### HLT50407 Diploma of Paramedical Science (Ambulance)

### HLT51607 Diploma of Nursing (Enrolled/Division 2 nursing)

### HLT52107 Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care (Practice)

### HLT52207 Diploma of Aboriginal and/or Torres Strait Islander Primary Health (Community Care)

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback, including complex information  2. Speaking clearly/directly to relay information,, including complex information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions, including complex information  4. Writing to address audience needs, such as work notes and reports, including complex information  5. Interpreting the needs of internal/ external customers from a range of information sources  6. Applying numeracy skills to workplace requirements involving measuring, counting, calculating, monitoring and evaluating  7. Establishing and using networks  8. Sharing information (e.g. with other staff and with clients)  9. Negotiating responsively (e.g. re own work role and/or conditions, and with clients)  10. Persuading effectively (e.g. in line with own work role and including staff, clients and other stakeholders)  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback, coaching and mentoring |
|  |  |
| Problem solving | 1. Developing practical and creative solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  4. Applying a range of strategies in problem solving  5. Using numeracy skills to solve problems (e.g. in relation to client assessment and management)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues (i.e. within scope of own role)  8. Resolving customer concerns relative to workplace responsibilities (i.e. in relation to direct client contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  4. Generating a range of options in response to workplace matters  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using organisation [basic business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within or establishing clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. Allocating people and other resources to tasks and workplace requirements (i.e. within scope of own role)  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. as relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas and vision (i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information and as a coach/mentor)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data (i.e. within scope of own role)  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  5. Applying technology as a management tool |

### HLT50607 Diploma of Paramedical Science (Anaesthesia)

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback, coaching and mentoring |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  4. Applying a range of strategies in problem solving  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  [4. Generating a range of options in response to workplace matters ]\*  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. Allocating people and other resources to tasks and workplace requirements (only for team leader or leading hand roles)  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT51307 Diploma of Hearing Device Prescription and Evaluation

### HLT51005 Diploma of Population Health

### HLT51105 Diploma of Indigenous Environmental Health

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding information, directions and feedback  2. Speaking clearly/directly  3. Reading and interpreting workplace related documentation, such as safety requirements, work instructions and referrals  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers  6. Applying numeracy skills to workplace requirements involving measuring  7. Establishing and using networks  8. Sharing information ( with other staff and clients)  9. Negotiating responsively (e.g. re own work role and/or conditions including with clients)  10. Persuading effectively  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others including clients) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback, coaching and mentoring |
|  |  |
| Problem solving | 1. Developing practical and creative solutions to workplace problems (i.e. within scope of own work)  2. Showing independence and initiative in identifying problems (i.e. within scope of own work)  3. Solving problems individually or in teams (i.e. within scope of own work)  [4]\*. Applying a range of strategies in problem solving (i.e. within scope of own work)  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, calculations)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own work)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within work context)  4. Generating a range of options in response to workplace matters (i.e. within scope of own work )  5. Translating ideas into action (i.e. within own work)  6. Developing innovative solutions (i.e. within a team or within scope of own work)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own work)  2. Using basic [business ]\*systems for planning and organising  3. Being appropriately resourceful  4. Taking initiative and making decisions within workplace role  5. Participating in continuous improvement and planning processes  6. Working within or establishing clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own work)  8. Allocating people and other resources to tasks and workplace requirements  9. Managing time and priorities  10. Adapting resource allocations to cope with contingencies (i.e. if relevant) |
|  |  |
| Self management | 1. Being self-motivated  2. Articulating own ideas [and vision ]\*  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  9. Developing own learning pathways  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if relevant)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (if relevant)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT51407 Diploma of Aromatherapy

### HLT51507 Diploma of Kinesiology

### HLT50307 Diploma of Remedial Massage

### HLT51707 Diploma of Reflexology

### HLT50107 Diploma of TCM Remedial Massage (An Mo Tui Na)

### HLT50207 Diploma of Shiatsu and Oriental Therapies

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding client information, medical reports and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements, work instructions where relevant, professional information  4. Writing to address audience needs, such as work notes, reports and referrals  5. Interpreting the needs of internal/ external customers from clear information  6. Applying numeracy skills to workplace requirements involving measuring  7. Establishing and using networks  8. Sharing information (e.g. with other staff where appropriate and clients)  9. Negotiating responsively (e.g. re own work role and/or conditions, with clients)  10. Persuading effectively  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work and scope)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member (where relevant)  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team (e.g. wider health care team where relevant/appropriate)  4. Applying teamwork skills to a range of situations (where relevant)  5. Identifying and utilising the strengths of other team members (e.g. wider health care team where relevant/appropriate)  6. Giving feedback, coaching and mentoring |
|  |  |
| Problem solving | 1. Developing practical and creative solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  4. Applying a range of strategies in problem solving  5. Using numeracy skills to solve problems (e.g. time management, stock management, calculations of remedies if appropriate)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges  3. Identifying opportunities that might not be obvious to others  4. Generating a range of options in response to workplace matters  5. Translating ideas into action (i.e. within scope of own role)  6. Developing innovative solutions  7. Developing a strategic, creative, long-term vision |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information  2. Using basic [business ]\*systems for planning and organising  3. Being appropriately resourceful  4. Taking initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes  6. Working within or establishing clear work goals and deliverables  7. Determining or applying required resources  8. Allocating people and other resources to tasks and workplace requirements (where relevant)  9. Managing time and priorities  10. Adapting resource allocations to cope with contingencies (where relevant) |
|  |  |
| Self management | 1. Being self-motivated  2. Articulating own ideas and vision  3. Balancing own ideas and values and vision with workplace values and requirements  4. Monitoring and evaluating own performance  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches  9. Developing own learning pathways  10. Participating in developing own learning plans (including professional development) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (where relevant)  2. Using basic technology skills to organise data (where relevant)  3. Adapting to new technology skill requirements (where relevant)  4. Applying OHS knowledge when using technology  5. Applying technology as a management tool (where relevant) |

### HLT50507 Diploma of Dental Technology

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback, coaching and mentoring |
|  |  |
| Problem solving | 1. Developing practical and creative solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  4. Applying a range of strategies in problem solving  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  [4. Generating a range of options in response to workplace matters ]\*  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic business systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within or establishing clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. Allocating people and other resources to tasks and workplace requirements (only for team leader or leading hand roles)  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  9. Developing own learning pathways  10. Develop own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  5. Applying technology as a management tool |

### HLT50707 Diploma of Hyperbaric Technology

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying basic numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  [4. Applying a range of strategies in problem solving]\*  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  [4. Generating a range of options in response to workplace matters ]\*  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. Allocating people and other resources to tasks and workplace requirements (only for team leader or leading hand roles)  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT51907 Diploma of Mortuary Theatre Practice

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying basic numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback, coaching and mentoring |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  4. Applying a range of strategies in problem solving  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  4. Generating a range of options in response to workplace matters  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within or establishing clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. Allocating people and other resources to tasks and workplace requirements (only for team leader or leading hand roles)  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT50907 Diploma of Sleep Technology

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  [10. Persuading effectively ]\*  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  [4. Applying a range of strategies in problem solving]\*  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  [4. Generating a range of options in response to workplace matters ]\*  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  [8. Allocating people and other resources to tasks and workplace requirements ]\*  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

### HLT52007 Diploma in Practice Management

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying basic numeracy skills to workplace requirements involving measuring and counting  7. Establishing and using networks  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  10. Persuading effectively  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  4. Applying a range of strategies in problem solving  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  4. Generating a range of options in response to workplace matters  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within [or establishing ]\*clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. Allocating people and other resources to tasks and workplace requirements (only for team leader or leading hand roles)  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  9. Developing own learning pathways  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  5. Applying technology as a management tool |

## Employability Skills Qualification Summaries at Advanced Diploma level

### HLT60307 Advanced Diploma of Paramedical Science (Ambulance)

### HLT61107 Advanced Diploma of Nursing (Enrolled/Division 2 nursing)

### HLT61207 Advanced Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care (Practice)

### HLT61307 Advanced Diploma of Aboriginal and/or Torres Strait Islander Primary Health (Community Care)

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback, including complex information  2. Speaking clearly/directly to relay information,, including complex information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions, including complex information  4. Writing to address audience needs, such as work notes and reports, including complex information  5. Interpreting the needs of internal/ external customers from a range of information sources  6. Applying numeracy skills to workplace requirements involving measuring, counting, calculating, monitoring and evaluating  7. Establishing and using networks  8. Sharing information (e.g. with other staff and with clients)  9. Negotiating responsively (e.g. re own work role and/or conditions, and with clients)  10. Persuading effectively (e.g. in line with own work role and including staff, clients and other stakeholders)  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback, coaching and mentoring |
|  |  |
| Problem solving | 1. Developing practical and creative solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  4. Applying a range of strategies in problem solving  5. Using numeracy skills to solve problems (e.g. in relation to client assessment and management)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. in relation to direct client contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  4. Generating a range of options in response to workplace matters  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using organisation [basic business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within or establishing clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. Allocating people and other resources to tasks and workplace requirements)  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. as relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas and vision (i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information and coaching/mentoring)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing learning pathways ]\*  10. Participating in developing learning plans (for self and/or others as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  5. Applying technology as a management tool |

### HLT60907 Advanced Diploma of Aromatic Medicine

### HLT60707 Advanced Diploma of Ayurveda

### HLT60607 Advanced Diploma of Homoeopathy

### HLT60507 Advanced Diploma of Naturopathy

### HLT61007 Advanced Diploma of Nutritional Medicine

### HLT60107 Advanced Diploma of Western Herbal Medicine

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding client information, medical reports and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements, work instructions where relevant, professional information  4. Writing to address audience needs, such as work notes, reports and referrals  5. Interpreting the needs of internal/ external customers from clear information  6. Applying numeracy skills to workplace requirements involving measuring  7. Establishing and using networks  8. Sharing information (e.g. with other staff where appropriate and clients)  9. Negotiating responsively (e.g. re own work role and/or conditions, with clients)  10. Persuading effectively  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work and scope)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member (where relevant)  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team (e.g. wider health care team where relevant/appropriate)  4. Applying teamwork skills to a range of situations (where relevant)  5. Identifying and utilising the strengths of other team members (e.g. wider health care team where relevant/appropriate)  6. Giving feedback, coaching and mentoring |
|  |  |
| Problem solving | 1. Developing practical and creative solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  4. Applying a range of strategies in problem solving  5. Using numeracy skills to solve problems (e.g. time management, stock management, calculations of remedies if appropriate)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges  3. Identifying opportunities that might not be obvious to others  4. Generating a range of options in response to workplace matters  5. Translating ideas into action (i.e. within scope of own role)  6. Developing innovative solutions  7. Developing a strategic, creative, long-term vision |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information  2. Using basic [business ]\*systems for planning and organising  3. Being appropriately resourceful  4. Taking initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes  6. Working within or establishing clear work goals and deliverables  7. Determining or applying required resources  8. Allocating people and other resources to tasks and workplace requirements (where relevant)  9. Managing time and priorities  10. Adapting resource allocations to cope with contingencies (where relevant) |
|  |  |
| Self management | 1. Being self-motivated  2. Articulating own ideas and vision  3. Balancing own ideas and values and vision with workplace values and requirements  4. Monitoring and evaluating own performance  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches  9. Developing own learning pathways  10. Participating in developing own learning plans (including professional development) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (where relevant)  2. Using basic technology skills to organise data (where relevant)  3. Adapting to new technology skill requirements (where relevant)  4. Applying OHS knowledge when using technology  5. Applying technology as a management tool (where relevant) |

### HLT60407 Advanced Diploma of Dental Prosthetics

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/ external customers from clear information  6. Applying numeracy skills to workplace requirements involving measuring and counting  7. Establishing and using networks  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  10. Persuading effectively  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback, coaching and mentoring |
|  |  |
| Problem solving | 1. Developing practical and creative solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  4. Applying a range of strategies in problem solving  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  4. Generating a range of options in response to workplace matters  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  7. Developing a strategic, creative, long-term vision |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using business systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within or establishing clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. Allocating people and other resources to tasks and workplace requirements (only for team leader or leading hand roles)  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas and vision (i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  9. Developing own learning pathways  10. Develop own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  5. Applying technology as a management tool |

### HLT60807 Advanced Diploma of Neurophysiology Technology

| Employability Skills | Facets Addressed (Industry/enterprise requirements for this qualification include the following facets.) |
| --- | --- |
| Communication | 1. Listening to and understanding work instructions, directions and feedback  2. Speaking clearly/directly to relay information  3. Reading and interpreting workplace related documentation, such as safety requirements and work instructions  4. Writing to address audience needs, such as work notes and reports  5. Interpreting the needs of internal/external customers from clear information  6. Applying numeracy skills to workplace requirements involving measuring and counting  [7. Establishing and using networks]\*  8. Sharing information (e.g. with other staff)  9. Negotiating responsively (e.g. re own work role and/or conditions, possibly with clients)  10. Persuading effectively  11. Being appropriately assertive (e.g. in relation to safe or ethical work practices and own work role)  12. Empathising (e.g. in relation to others) |
|  |  |
| Teamwork | 1. Working as an individual and a team member  2. Working with diverse individuals and groups  3. Applying knowledge of own role as part of a team  4. Applying teamwork skills to a limited range of situations  5. Identifying and utilising the strengths of other team members  6. Giving feedback[, coaching and mentoring]\* |
|  |  |
| Problem solving | 1. Developing practical [and creative ]\*solutions to workplace problems (i.e. within scope of own role)  2. Showing independence and initiative in identifying problems (i.e. within scope of own role)  3. Solving problems individually or in teams (i.e. within scope of own role)  4. Applying a range of strategies in problem solving  5. Using numeracy skills to solve problems (e.g. time management, stock rotation, shift handover)  6. Testing assumptions and taking context into account (i.e. with an awareness of assumptions made and work context)  7. Listening to and resolving concerns in relation to workplace issues  8. Resolving customer concerns relative to workplace responsibilities (i.e. if role has direct customer contact) |
|  |  |
| Initiative and enterprise | 1. Adapting to new situations (i.e. within scope of own role)  2. Being creative in response to workplace challenges (i.e. within relevant guidelines and protocols)  3. Identifying opportunities that might not be obvious to others (i.e. within a team or supervised work context)  4. Generating a range of options in response to workplace matters  5. Translating ideas into action (i.e. within own work role)  6. Developing innovative solutions (i.e. within a team or supervised work context and within established guidelines)  [7. Developing a strategic, creative, long-term vision]\* |
|  |  |
| Planning and organising | 1. Collecting, analysing and organising information (i.e. within scope of own role)  2. Using basic [business ]\*systems for planning and organising (i.e. if applicable to own role)  3. Being appropriately resourceful  4. Taking limited initiative and making decisions within workplace role (i.e. within authorised limits)  5. Participating in continuous improvement and planning processes (i.e. within scope of own role)  6. Working within or establishing clear work goals and deliverables  7. Determining or applying required resources (i.e. within scope of own role)  8. Allocating people and other resources to tasks and workplace requirements (only for team leader or leading hand roles)  9. Managing time and priorities (i.e. in relation to tasks required for own role)  10. Adapting resource allocations to cope with contingencies (i.e. if relevant to own role) |
|  |  |
| Self management | 1. Being self-motivated (i.e. in relation to requirements of own work role)  2. Articulating own ideas [and vision ]\*(i.e. within a team or supervised work context)  3. Balancing own ideas and values [and vision ]\*with workplace values and requirements  4. Monitoring and evaluating own performance (i.e. within a team or supervised work context)  5. Taking responsibility at the appropriate level |
|  |  |
| Learning | 1. Being open to learning new ideas and techniques)  2. Learning in a range of settings including informal learning  3. Participating in ongoing learning  4. Learning in order to accommodate change  5. Learning new skills and techniques  6. Taking responsibility for own learning (i.e. within scope of own work role)  7. Contributing to the learning of others (e.g. by sharing information)  8. Applying a range of learning approaches (i.e. as provided)  [9. Developing own learning pathways]\*  10. Participating in developing own learning plans (e.g. as part of performance management) |
|  |  |
| Technology | 1. Using technology and related workplace equipment (i.e. if within scope of own role)  2. Using basic technology skills to organise data  3. Adapting to new technology skill requirements (i.e. within scope of own role)  4. Applying OHS knowledge when using technology  [5. Applying technology as a management tool]\* |

\*Note: Facets enclosed in brackets do not apply

Training Package Pathways

# Training Package pathways

Pathways in the Health Services Training Package are articulated in terms of:

* qualification entry requirements
* pre- and co-requisite requirements of individual units of competency
* training and assessment pathways
* after training.

## Qualification entry requirements

There are no entry requirements for qualifications at Certificate I, II and III levels. Whilst vocational opportunities are available for qualifications identified at these levels, entry to the workforce is generally through qualifications targeted to specific work areas at Certificate III level and above.

Where entry requirements are articulated for qualifications, these requirements have been articulated by industry to maximise candidates’ potential for successful achievement of the qualification and ability to work effectively in the area covered by the qualification.

Entry requirements for HLT07 qualifications generally identify specific units of competency that must be achieved prior to enrolment in the qualification, but in some cases may be undertaken as part of the qualification.

## Unit of competency pre-requisite requirements

Some individual units of competency have specified pre-requisite units, which also impacts qualification pathways. These requirements are included in the individual units of competency and, in specific cases, are stated as part of the qualification structure as a reminder where pre-requisites are attached to units of competency considered likely to be selected as electives.

Pre-requisites have been minimised to avoid unnecessary complication in selecting electives, whilst ensuring the requisite skills and knowledge are acquired.

Whilst holistic assessment of units is highly recommended at the qualification level, it is notable that several units of competency also include specific identification of ‘Related units’ which are recommended to be assessed in conjunction with each other.

## Training and assessment pathways

Qualifications in this Training Package may be achieved through a range of pathways, including the following components individually or in combination:

* work-based training and assessment
* institution-based training and assessment
* recognition assessment, including Recognition of Prior Learning (RPL) and Recognition of Current Competence (RCC).

### Work application requirements

Whilst all units of competency require assessment of the application of skills and knowledge in either actual or simulated work contexts, some qualifications, most specifically those qualifications in Aboriginal and/or Torres Strait Islander primary health care work, include specific ‘Work application requirements’ to ensure candidates are ‘work ready’.

## Qualification Pathways

Flexible qualification pathways are available through the Health Training Package.

The diagrams on the following pages provide examples of pathways and are not intended to be exhaustive.

Additional pathways between qualifications may be structured through recognition assessment in line with Packaging Rules for qualifications.

For example, in the Allied health assisting qualification pathways diagrammed below:

* There is a direct relationship between the Certificate III in Allied Health Assistance and the Certificate IV in Allied Health Assistance.
* The Certificate III in Nutrition and Dietetic Assistance has an indirect relationship with the Certificate IV in Allied Health Assistance in that it provides necessary pre-requisites for the Nutrition and Dietetic stream.
* The Certificate III in Health Services Assistance also has an indirect relationship with the Certificate IV in Allied Health Assistance in that workers with this qualification may choose to branch out into work in allied health and some of their skills and knowledge are required for entry into the Certificate IV in Allied Health Assistance.

## Australian Apprenticeships

Qualifications in the Health Training Package may be achieved by a variety of pathways and delivery methods, either on-the-job or through a combination of on- and off-the-job training and recognition processes Qualifications suited to Australian Apprenticeship pathways are identified in the qualification descriptor. Registered Training Organisations should contact relevant jurisdictional agencies to clarify available support for implementation of these qualifications.

NOTE:

In the diagrams below, solid arrows show direct relationships between qualifications and broken arrows indicate less direct pathways. The arrows simply indicate that learners may progress from one qualification to another, by building on acquired skills and knowledge and do not infer that one qualification is required for entry to another.

